

Minutes: UPPER YARRA RCRC Meeting

Thursday 7 April 2022 @ 5.30pm-7.30pm

Yarra Centre

Attendees	Lesley Grimes, Gordon Buller, Barry Megee, Brad Colling, Jim Brown, Tracey Reid (YRC), Kristal Johnson (YRC)	
Optional	Michael Goodrich (YRC) Trish Madden (CEF) David Impey (CEF)	
Apologies	Kerri Schroder, Emily Lewis, Rodney McKail, Nicole Plasajec, Miriam Fathalla, Paul Traynor, Cr Jim Child	
Standing Agenda Items	Lead	Actions/Notes
1. Acknowledgement of Country and Greetings	Gordon Buller	
2. Acceptance of previous minutes and Declarations of Interest.	Gordon Buller	
3. Actions from previous meetings	Gordon Buller	<p>Action: Tracey to talk with YDO about their survey and engagement with young people.</p> <ul style="list-style-type: none"> YDO has now employed an additional youth development officer Hopefully something with survey will be happening soon. Will keep you up to date <p>Action: Co-chairs of all RCRC groups having a meeting Wednesday 16th March 5:30pm-6:30pm (one or both to attend)</p> <ul style="list-style-type: none"> Feelings after this meeting was that the Hills and Valley seem to be ahead of Upper. Valley has had 7 meetings; hills seem to know about the whole process and have spoken with key groups and almost at proposal stage Valley group talked a lot and no one else could really get a word in Hills talked the next amount Urban and Upper didn't get much of a look in, this will be worked on for in the next meeting It's not a competition on who's done more, everyone's just about on par with each other Upper has a survey out and you're starting to talk to people, other groups aren't there yet <p>Action: Tracey to send invite to Gordon and Lesley for the co-chair meeting – <i>Completed</i></p> <p>Action: Tracey to amend TOR and provide to Director/Manager for endorsement.</p> <ul style="list-style-type: none"> The changes have been indorsed, ready to be sent out

		<ul style="list-style-type: none"> • There is an issue with Tracey's computer and couldn't be send it out earlier. As soon as the issues fixed it will be sent out to everyone <p>Action: Trish to circulate this information about the grant making and any questions to be sent back – <i>Completed</i></p> <ul style="list-style-type: none"> • This information was attached to the meeting invite 7/4/21 <p>Action: 17th March to have refined Engagement Plan via google Drive and then going out after need to know why and what you'll do with the info – <i>Completed</i></p> <p>Action: Nicole to create a google drive that everyone can access and collate all the information. It will have step by step instructions on how to sign in, set up and use – <i>Completed</i></p> <ul style="list-style-type: none"> • Some are still having some issues, they can't switch the user, seeing Nicole to get some help <p>Action: If the group wants to put things on Facebook you need to let Tracey know as this will need to be done through the comms team and they will generate the post that will go on council Facebook page which you can then share.</p> <ul style="list-style-type: none"> • There have been a few Facebook posts so far • If you haven't already, like the Yarra Ranges Facebook page and then you'll see the posts and be able to share them into your groups • If you want something done let Tracey know and give as much notice as possible <p>Action: 17th March to have refined Engagement Plan via google Drive and then going out after need to know why and what you'll do with the info</p> <p>Action: Nicole will draft Survey Monkey summary and will send back to Tracey and the group Friday – <i>Completed</i></p> <p>In response to the impact the pandemic and the June 2021 storms has had on our local community, the Yarra Ranges Council has created four Advisory groups made up of local community volunteers to create the Regional Community Recovery Committees. The Upper Yarra Community Recovery Committee are seeking your valuable feedback and input on our community's priorities for community-led recovery. We will use this information to create a Community-Led Recovery Plan. The Upper Yarra Community Recovery Committee has grant funding available for community groups to undertake community-led recovery projects. You are the backbone of our community; you live and experience it every day. We're committed to community-led recovery, and your input will help us understand our community strengths and also where there are gaps to ensure much-needed resources are directed where they will be of most benefit.</p>
4. CRC Coordinator Report/Governance	Tracey Reid	<p>Co-chairs meeting</p> <ul style="list-style-type: none"> • There's an overall feeling of what's the purpose of the RCRC groups • Concerns about duplicating on the work that council is already doing <p>The council may be doing things in recovery but the reason for asking a community lead recovery group is you</p>

	<p>could do it better. You as individuals are in amongst the community and can really get in there and find out what people really want</p> <p>4 things your responsible for:</p> <ul style="list-style-type: none"> - engaging with the community - making community lead recovery plan - grant making - being an advisory community to council <p>Where there might be duplication, is when doing engagement – council is engaging with community all the time. The council members don't necessary live in this area, don't know the people so, by having this group do the engagement you are connecting with the people of this area making it a better connection.</p> <p>Terms of Reference finalised</p> <p>Action: Tracey to send out once IT issues is fixed</p> <p>Resignation - recruitment</p> <p>Gia and Zoe have resigned from their position with this group. After discussing the areas that are covered its believed that the group does not have anyone from the areas so Seville and Launching Place</p> <ul style="list-style-type: none"> - Continue with the group of 10? - Look into advertising to get someone from these areas? - When to do this if it's decided to recruit? - How to advertise from recruiting?
<p>5. Working Group Reports</p>	<p>WHYLD – Don Valley Hall (Barry)</p> <ul style="list-style-type: none"> • Barry attended one of their meetings • WHYLD is a non-for-profit organisation • They were proposing, getting a generator in the Don Valley Hall to provide an emergency response area for floods and storms • Question about this is that they lease the hall from the YR shire. Would this be, ok? Would the shire allow this? • Another option was to have generators available to be lent out to people in need in the area • They seemed to be going down the track of wanting to get things for in an emergency and not for recovery • This group is way ahead as the guidelines have not been finalised • When the time comes to applying for the grant they can and if it fits in line with the guidelines then it can get reviewed • They may not be able to apply for the generators, but they might have another idea that would be better in line with the grant guidelines once created <p>Action: Take some surveys in for the WHYLD group to fill it in</p> <p>Yarra Ranges Life TV (Jim)</p> <ul style="list-style-type: none"> • Tried to summarise what the RCRC Upper Valley group is all about in less than 2min • Gave them the link to be able to be sent out

		<ul style="list-style-type: none"> • Overall was a good segment and well done <p>Action: Put a link for this video on the Facebook page that the group can then share around along with the survey link</p> <p>Summary of Engagement Plan workshop on 17 March (Nicole)</p>
6. Community Engagement	Tracey Reid	<p>Survey</p> <ul style="list-style-type: none"> • If you're handing out the survey to people and they don't fill it in, but they chat to you about their thoughts, how are you capturing/recording that information? • Might need to have paper with the headings and write down things that people are saying • Preferable getting people to use the QR code • How are people returning the paper surveys to you? <ul style="list-style-type: none"> - Just remember that if you get hard copies back, then you need to manual upload them <p>Action: Tracey to re send the link out to everyone so that they can do the manual entering of the hard copy survey being returned</p> <ul style="list-style-type: none"> • When talking to people tell them to save the link, that way they will be kept up to date with what's happening • Encourage people to maintain the contact if they have good ideas <p><i>Some of the feedback so far</i></p> <ul style="list-style-type: none"> • There have been about 20 done, 3 manual entries • Question 2 on the survey: now that things are reopening, have you returned to your usual activities to bring joy? 19 people answered this <ul style="list-style-type: none"> 32% yes doing all 53% partly 16% no have not returned to usual activities Reasoning behind is fear of large crowds, the covid cases, cost of fuel, the town is too busy – having tourists is good for shop people not for locals • In relation to the age groups only 15 answered this and majority were 55+ • This could be interpreted as mental health issues – would this be fixed by more counsellors or support services, getting people better connected • It seems to be all to be about getting back to normal, mother groups for those that missed out, sporting clubs for the kids and having coaches/instructors who can then become mentors <p>Posters</p> <ul style="list-style-type: none"> • Is it being put up good locations and handed around? <p>Action: Tracey will send out an email to everyone to find how many and what size you want in posters and hard copy surveys</p> <p>In person engagement</p> <ul style="list-style-type: none"> • The conversations that you have are still important and need to be recorded somehow • Could have a data base of emails that you could be sending info out • There is some funding there for the group to have meal, workshops, advertising, have posters printed etc

		<p>Twiggy forest organisation</p> <ul style="list-style-type: none"> • They are saying that they don't need to apply for any grants as they have enough funds • This group has set up a recovery for disasters where they get a group of volunteers that go out into the community and assist in recovery <p>Sporting Groups</p> <ul style="list-style-type: none"> • The clubs won't be able to apply for grants to fund for the "football boot" but they might be able to do something in line with helping with the registration fees for youths to get them back into sporting clubs (would need to check Trish if that something that covered) • A recruitment drive, come a try it out • Could hold a BBQ event to get people to come along and youths to get involved
7. Community-Led Recovery Plan	David Impey	<ul style="list-style-type: none"> • How to create a Community-Led Recovery Plan <i>Will be at next meeting in person</i>
8. Grant-making		<p>If you want to do targeted grant rounds making, then this is a possibility. And go out and ask them to apply</p> <p>When the grant is open it will be put on the council fb ad webpage, you will need to share the link on fb</p> <p>there could be a possibility to put in a sponsor to be able to get additional funds in for a project to go ahead. there is a section were the ppl applying can put in that they are getting funds from another parties.</p> <p>You get to make the decision on how much you want the grant rounds to be. Set limits or open rounds, max limits</p>
9. Other business		<p>Look into changing the time of the meeting so more members would be able to attend, 7:15pm – 8:45pm (the centre closes at 9pm)</p> <p>Sticking to the Thursday and see if it works</p> <p>Location will stay</p>
10. Next Meeting	Thursday 5 May 7:15pm-8:45pm	

Upper Yarra Meeting schedule

First Thursday of each month, 5.30pm-7.30pm at Venue TBA

~~3 February, 3 March, 7 April~~, 5 May, 2 June, 7 July, 4 August, 1 September, 6 October, 3 November, 1 December