

Minutes: UPPER YARRA RCRC Meeting

Thursday 4 August 2022 @ 7.00pm-9.00pm

7PM-8PM Session with Anne Leadbeater

8PM-9PM Urban CRC Meeting (*same link as Anne's session*)

Attendees	Lesley Grimes, Barry Megee, Kerri Schroder, Jim Brown, Nicole Plasajec, Gordon Buller, Tracey Reid (YRC), Kristal Johnson (YRC),	
Optional	Michael Goodrich (YRC), Trish Madden (CEF),	
Apologies	Rodney McKail, Paul Traynor, Brad Colling, Miriam Fathalla, Cr Jim Child,	
Standing Agenda Items	Lead	Actions/Notes
1. Acknowledgement of Country and Greetings	Gordon Buller	
2. Acceptance of previous minutes and Declarations of Interest	Gordon Buller	Minutes accepted
3. Actions from previous meetings	Gordon Buller	<p>Action: Tracey to check with comms team about when the Facebook post is going out. – <i>Facebook post went up on 14 July. More posts will be scheduled over the coming weeks.</i></p> <p>Action for group: Get the information out about the information session – <i>well attended given the short notice. Presentation slides are up on the website for community to access.</i></p> <p>Action: Question for EMV and Council: who is covering the liability/insurance for the emergency groups. Tracey to enquire. – <i>If a group comes together on their own, without being under the umbrella of a larger organisation then it is the groups responsibility to get insurance. Further information can be obtained by speaking with Kelly Hofert or Janette Scott.</i></p> <p>Action: Tracey will forward information about EMV presentation about their lessons learnt, once received - <i>completed</i></p>
4. CRC Coordinator Report/Governance	Tracey Reid	<p>Anne's session summary from the members:</p> <ul style="list-style-type: none"> Was worthwhile and looking forward to getting the summary once all RCRC have contributed (roughly 11 September) Was good opportunity to reflect on what's happened and what will happen next. Given Anne's experience, history and knowledge would be good as a learning tool for all community. Interested to hear her feedback and what other committees come back with as well

		<ul style="list-style-type: none"> Jamboard was a great way to obtain feedback
5. Grant-making	Tracey Reid	<p>Assessment</p> <ul style="list-style-type: none"> Grant funding assessment document shared on screen - This will be sent out to everyone to review Important to have an agreed form of assessment There must be a quorum (minimum of 6) to make a recommendation but would be better if everyone is in attendance at the next meeting Expectation is that all members read the summary report before the next meeting. Quorum agreed to go with the following assessment process: <ul style="list-style-type: none"> Option 3 means that all committee members attending the meeting must have read all application before they attend the meeting. Will need to use the assessment scoring system on applications before the meeting When coming to the meeting you will have your scores on all the applications. Everyone will discuss the application and then everyone will share their score (your score may change slightly after the discussion) Does this group want to advise the successful applicants? CEF will do this. Around 23 September people will start to get notified of outcome <p>Action: Tracey to ask Trish if there are any applications that have been finished earlier can they be sent through to the group to review.</p> <p>Action: Discussion for October meeting. Work on an idea of organising an event to get together to celebrate the process of receiving the grants. Invite community groups that were successful with application</p> <p>Timelines</p> <ul style="list-style-type: none"> Timeline is attached to invite After applications closed the CEF will provide a summary of all applications The next formal meeting will be 6 days later. This will be the time to read through the applications
6. Community Engagement	Tracey Reid	<p>Survey results and Data Analysis</p> <ul style="list-style-type: none"> Will carry over to the meeting in October
7. Other business		<p>You will receive a summary each week of who has started and finished applications</p> <p>You will also receive information about people who are calling/sending enquires as well</p>
8. Next Meeting	Thursday 1 September 7.00pm-9.00pm - zoom	

Upper Yarra Meeting schedule

First Thursday of each month, 5.30pm-7.30pm at Venue TBA

~~3~~ February, ~~3~~ March, ~~7~~ April, ~~5~~ May, ~~2~~ June, ~~7~~ July, ~~4~~ August, 1 September, 6 October, 3 November, 1
December