

# Minutes: UPPER YARRA RCRC Meeting

Thursday 2 June 2022 @ 7.15pm-8.45pm

Zoom

<b>Attendees</b>	Lesley Grimes, Barry Megee, Nicole Plasajec, Kerri Schroder, Jim Brown, Tracey Reid (YRC), Kristal Johnson (YRC)	
<b>Optional</b>	Trish Madden (CEF)	
<b>Apologies</b>	Gordon Buller, Paul Traynor, Brad Colling, Emily Lewis, Miriam Fathalla, Rodney McKail, Cr Jim Child,	
<b>Standing Agenda Items</b>	<b>Lead</b>	<b>Actions/Notes</b>
1. Acknowledgement of Country and Greetings	Lesley Grimes	
2. Acceptance of previous minutes and Declarations of Interest.	Lesley Grimes	
3. Actions from previous meetings	Lesley Grimes	<p><b>Action:</b> Everyone needs to have any manual surveys entered in by 16<sup>th</sup> May before it closes</p> <p><i>Survey closed and responses attached to invitation.</i></p> <p><b>Action:</b> Tracey to find out about the council's monthly grants program</p> <p><a href="#">Small Grants - 21/22 June</a></p> <p>Submissions for the Small Grants - 21/22 June will open at 9:00AM 1 June 2022 (AEST). Submissions close midnight 30 June 2022 (AEST)</p> <p><a href="#">Find out more...</a></p> <p>The Small Grants Program comprises of six categories:</p> <ul style="list-style-type: none"> <li>• Connected &amp; Vibrant Communities (up to \$1000)</li> <li>• Community Planning for acknowledged Community Plans (up to \$1000)</li> <li>• Economic development (up to \$1000)</li> <li>• Youth Pathways (up to \$250)</li> <li>• Sports Participation (up to \$500)</li> <li>• Hall and facility hire (up to the value of \$300)</li> <li>• Resources for waste management (up to 30 bins).</li> </ul>
4. CRC Coordinator Report/Governance	Tracey Reid	<p><b>Meeting attendance</b></p> <p>How is everyone feeling about this group</p> <ul style="list-style-type: none"> <li>• Recently not enough people are attending, can't vote on items so just becomes an in-depth discussion</li> <li>• Feeling comfortable where this group is at</li> </ul>

- A couple present had missed the last few meetings with a lot personally happening but back onboard. Preference to meet face to face
- Concern about trying to get into community and find out where the needs are, the process of the engagement and how to go about doing that
- Some groups are hard to engage, it's a matter of timing. Election, worries of cost of living has taken everyone's interest/thoughts
- Time keeps going and things change, talking about recovery it just has different meaning at different stages to people, will get a different answer from month to month

**Action:** Tracey to make a [phone call](#) to everyone to see if they're still committed: is there an issue with the day (maybe Tuesdays), time, location, have they over committed, do they want to continue?

#### **Co-chairs meeting**

- Neither UYCRC Cochair was present at the meeting.
- Discussion about the dos and don'ts of how money will be spent
- Discussion about the focus of CRCs only being a grant making body
- Discussion about frustration and lack of clarity, had previously been discussed but it's come back as an issue
- Discussion about there being so much money that's available in different programs
- Some feeling the pressure to put money out before engaging properly, committees feeling pressure to act asap
- There was talk about a social gathering event for all RCRC groups (Monday 11<sup>th</sup> July in Lilydale office)

**Action:** Tracey to send out invite to all RCRC gathering once its finalised

#### **Lesson Learned**

- Barry was at one of the sessions and his thoughts were
- They brought in SES, BMV, police to explain what they did through their roles
- Everyone was in line with the thought that it could have been done better and there are now more things in place so that it will work better in future events
- There was a wide range of people in attendance
- There were some questions that were taken away from all lesson learned events and they will collate all the answers and possible send to attendees

**Action:** Tracey will send these out once they all been done

- The one in Mount Evelyn was recorded. Tracey will send the link of the recording for everyone to watch if interested.

		<ul style="list-style-type: none"> <li>• There is a flyer you can look at and there is more information on the website</li> </ul> <p><b>One year on Events</b></p> <ul style="list-style-type: none"> <li>• Events are happening to recognise the storm event</li> <li>• Attached to this meeting invite is a list of the events happening that received funding from council</li> </ul>
5. Grant-making	Trish Madden	<p><b>Reviewing draft Guidelines and Applications form</b></p> <ul style="list-style-type: none"> <li>• Trish shared the Upper Yarra RCRC Funding Guidelines draft (attached to invite)</li> <li>• Went through the draft discussed and made changes while going through it</li> <li>• Adding in things like the link to the group's webpage, adjusted some of the wording</li> <li>• All agreed on the changes</li> <li>• Keep application open for 4 weeks</li> </ul> <p><b>Action:</b> Tracy and Trish to discuss what can't be funded section and will get back to everyone about that section</p> <ul style="list-style-type: none"> <li>• All in agreement that Lesley and Gordon, as cochairs, will give the final approval of the last few little changes needing to be made</li> <li>• Application form you get to put in an additional 5 questions. Group decided on just the 2 additional questions.</li> </ul> <p><b>Promotion of grant rounds</b></p> <ul style="list-style-type: none"> <li>• Need a good 2-3 weeks of promotion</li> <li>• Hold an Information session just before the grant opens or during the first week its open</li> <li>• Information session could be done as one in person and hold one online</li> <li>• Can take less than a week to print all the promotion material</li> <li>• Potential open 12<sup>th</sup> July, plan for information session in first week close 22 august 2022</li> </ul>
6. Community Engagement	Tracey Reid	<ul style="list-style-type: none"> <li>• Survey results – carried over</li> </ul>
7. Community-Led Recovery Plan	Tracey Reid	<ul style="list-style-type: none"> <li>• Next steps – carried over</li> </ul>
8. Other business		
9. Next Meeting	<b>Thursday 7 July 7.15pm-8.45pm</b>	

### Upper Yarra Meeting schedule

First Thursday of each month, 5.30pm-7.30pm at Venue TBA

~~3 February, 3 March, 7 April, 5 May, 2 June~~, 7 July, 4 August, 1 September, 6 October, 3 November, 1 December