

Minutes: UPPER YARRA RCRC Meeting

Monday 13 December 2021 @ 6pm-8pm

Yarra Centre, 2435 Warburton Highway, YARRA JUNCTION

Attendees	Lesley Grimes, Gordon Buller, Barry Megee, Nicole Plasajec, Gia Underwood, Brad Colling, Kerri Schroder, Emily Lewis, Rodney McKail, Cr Jim Child, Tracey Reid (YRC),	
Optional		
Apologies	Miriam Fathalla, Paul Traynor, Zoe Irving, Jim Brown.	
Standing Agenda Items	Lead	Actions/Notes
1. Acknowledgement of Country and Greetings	Cr Child	Welcome to everyone Introductions of each committee member.
2. Acceptance of previous minutes and Declarations of Interest.	Cr Child	First meeting – no previous minutes
3. Actions from previous meetings	Cr Child	First meeting – no previous actions
4. CRC Coordinator Report/Governance	Tracey Reid	<ul style="list-style-type: none"> Elect Co-chair <p>Summarised the role of the co-chair – face of the community, take on responsibility to lead the committee.</p> <p>1 person expressed interest in taking on community Co-chair role.</p> <p>Given that there were multiple apologies the RCRC will wait until all members have had opportunity to express their interest in being co-chair. Election will be held at next meeting.</p> <ul style="list-style-type: none"> Terms of Reference (ToR) <ul style="list-style-type: none"> Group rules Confidentiality <p>Agreement that respecting people's privacy and keeping the discussions confidential is a priority.</p> <p>RCRC to determine how recommendations or decisions are made with a preference for decision by consensus rather than formal vote.</p> <p>ACTION: All members to review ToR and provide feedback at next meeting.</p> <ul style="list-style-type: none"> Meeting Schedule <p>1st Thursday each month – 5.30-7.30 starting 3 February</p>

5. Working Group Reports	Cr Child	No working groups formed
6. Community Engagement		Discussion about the functions of the RCRC and how to progress. Must have consideration unvaccinated community members to participate in the engagement processes. Next meeting planning a facilitated discussion to workshop:
7. Community-Led Recovery Plan		<ul style="list-style-type: none"> • Questions to ask community • Who are the cohorts the RCRC would like to target? • The methodology and actions for engagement • A base timeline for action <p>ACTION: Each member to take some time reflecting what they want to achieve as a member of the RCRC and send the following to Tracey by Christmas:</p>
8. Grant-making		<ul style="list-style-type: none"> • 3 questions you think are important to ask community • What does community led recovery mean to you? • What groups/cohorts will you be able to approach? <p>ACTION: Tracey to talk with YDO about their survey and engagement with young people.</p>
9. Other business		No other business
10. Next Meeting	<p>Thursday 3 February 5.30pm-7.30pm Yarra Centre, 2435 Warburton Highway, YARRA JUNCTION</p>	

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