



**Yarra Ranges Shire Council**

**Instrument of Delegation**

**to**

**the Hearing of Submissions Committee**

## Instrument of Delegation

Yarra Ranges Council (**Council**) delegates to each person who is from time to time appointed as a member of the Delegated Committee established by resolution of Council passed on 9 June 2020 and known as the "Hearing of Submissions Committee" (**the Committee**), the powers and functions set out in the Schedule, and declares that:

1. this Instrument of Delegation is authorised by a resolution of Council passed on 9 June 2020;
2. a delegate can only exercise the delegations contained in this Instrument of Delegation while acting as a member of the Committee at a meeting of the Committee;
3. the delegation:
  - 3.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
  - 3.2 remains in force until Council resolves to vary or revoke it; and
  - 3.3 is to be exercised in accordance with the guidelines or policies which Council from time to time adopts; and
4. all members of the Delegated Committee will have voting rights on the Delegated Committee.

The COMMON SEAL of YARRA RANGES SHIRE COUNCIL was hereto affixed on 8/6/20 in accordance with the Meeting Procedures and Use of Common Seal Local Law 2015 in the presence of Tammi Rose, Chief Executive Officer. )  
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A handwritten signature in blue ink, appearing to read "Tammi Rose", is written over a dotted line.

**Tammi Rose**  
Chief Executive Officer

## SCHEDULE

### **Powers and functions**

To exercise Council's functions and powers to perform Council's duties under section 223 of the Local Government Act 1989, and for those purposes:

1. to hear persons speak to their submissions at a meeting to be heard in support of their submissions;
2. to subsequently provide a report on its proceedings, including a summary of hearings, to Council; and
3. to do all things necessary or convenient to be done for or in connection with the performance those functions, duties and powers.

### **Exceptions, conditions and limitations**

The members of the Delegated Committee are not authorised by this Instrument to:

4. enter into contracts, or incur expenditure;
5. exercise the powers which, by force section 11(2) of the *Local Government Act 2020*, cannot be delegated.

