

# Council Meeting

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## Agenda

**Tuesday, 28 June 2022**  
Civic Centre, 15 Anderson Street, Lilydale

## Information for Councillors and the community

### ACKNOWLEDGEMENT OF COUNTRY

We respectfully acknowledge the Traditional Owners, the Wurundjeri People, as the Custodians of this land. We also pay respect to all Aboriginal community Elders, past and present, who have resided in the area and have been an integral part of the history of this region.



### COUNCIL VISION

Whether you live here or visit, you will see how much we care for country, how inclusive and connected our communities are, and how sustainable balanced growth makes this the best place in the world.

### VALUE OF HISTORY

We acknowledge that history shapes our identities, engages us as citizens, creates inclusive communities, is part of our economic well-being, teaches us to think critically and creatively, inspires leaders and is the foundation of our future generations.

### COUNCILLOR COMMITMENT

We'll be truthful, represent the community's needs, be positive and responsive and always strive to do better.

### OUR COUNCILLORS

**Billanook Ward:** Tim Heenan  
**Chandler Ward:** David Eastham  
**Chirnside Ward:** Richard Higgins  
**Lyster Ward:** Johanna Skelton (Deputy Mayor)  
**Melba Ward:** Sophie Todorov

**O'Shannassy Ward:** Jim Child (Mayor)  
**Ryrie Ward:** Fiona McAllister  
**Streeton Ward:** Cathrine Burnett-Wake  
**Walling Ward:** Len Cox

### CHIEF EXECUTIVE OFFICER & DIRECTORS

**Chief Executive Officer,** Tammi Rose  
**Director Communities,** Jane Price  
**Director Corporate Services,** Andrew Hilson  
**Director Recovery,** Jane Sinnamon

**Director Environment & Infrastructure,**  
Mark Varmalis  
**Director Planning Design & Development,**  
Kath McClusky

### GOVERNANCE RULES

All Council and Delegated Committee meetings are to be conducted in accordance with Council's Governance Rules, which can be viewed at: <https://www.yarraranges.vic.gov.au/Council/Corporate-documents/Policies-strategies/Governance-rules>

### PUBLIC PARTICIPATION IN MEETINGS

Members of the community can participate in Council meetings in any of the following ways:

- making a verbal submission for up to 5 minutes on matters not listed on the agenda.
- submitting a question.
- speaking for up to 5 minutes to a specific item on the agenda. For planning applications and policy issues, the Chair will invite one person to speak on behalf of any objectors and one person to speak on behalf of the applicant. For other matters on the agenda, only one person will be invited to address Council, unless there are opposing views. At the discretion of the Chair, additional speakers may be invited for items of large interest.
- speaking for up to 5 minutes to a petition to be presented at a meeting.

For further information about how to participate in a Council meeting, please visit:  
<https://www.yarraranges.vic.gov.au/Council/Council-meetings/Submissions-questions-petitions-to-Council>

## **LIVE STREAMING AND RECORDING OF MEETINGS**

Council and Delegated Committee meetings will be live streamed and recorded with the video recording being published on Council's website. Council will cease live streaming at the direction of the Chair or prior to any confidential items being considered.

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The Minutes produced after each Council Meeting form the official record of the decisions made by Yarra Ranges Council..

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## **EVACUATION PROCEDURES**

In the case of an emergency during a meeting held at the Civic Centre, 15 Anderson Street, Lilydale, you should follow the directions given by staff and evacuate the building using the nearest available exit. You should congregate at the assembly point at Hardy Street car park.

## **CONTACT US**

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## Agenda

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## Agenda

- |            |  |           |
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## **YARRA RANGES COUNCIL**

### **1. MEETING OPENED**

**AGENDA FOR THE 561<sup>ST</sup> COUNCIL MEETING TO BE HELD ON TUESDAY  
28 JUNE 2022 COMMENCING AT 7.00PM IN COUNCIL CHAMBER, CIVIC  
CENTRE, ANDERSON STREET, LILYDALE AND VIA VIDEOCONFERENCE**

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### **2. ACKNOWLEDGEMENT OF COUNTRY**

### **3. INTRODUCTION OF MEMBERS PRESENT**

#### **OUR COUNCILLORS**

Billanook Ward: Tim Heenan

Chandler Ward: David Eastham

Chirnside Ward: Richard Higgins

Lyster Ward: Johanna Skelton

Melba Ward: Sophie Todorov

O'Shannassy Ward: Jim Child

Ryrie Ward: Fiona McAllister

Streeton Ward: Andrew Fullagar

Walling Ward: Len Cox

#### **CHIEF EXECUTIVE OFFICER & DIRECTORS**

Chief Executive Officer, Tammi Rose

Director Communities, Jane Price

Director Corporate Services, Andrew Hilson

Director Recovery, Jane Sinnamon

Director Environment & Infrastructure, Mark Varmalis

Director Planning, Design & Development, Kath McClusky

#### 4. APOLOGIES AND LEAVE OF ABSENCE

There were no apologies received prior to the commencement of this meeting.

#### 5. MAYORAL ANNOUNCEMENTS

#### 6. CONFIRMATION OF MINUTES

##### RECOMMENDATION

***That the Minutes of the Council Meeting held 14 June 2022, as circulated, be confirmed.***

#### 7. CONFLICTS OF INTEREST

*In accordance with section 130 of the Local Government Act 2020.*

The *Local Government Act 2020* defines two categories of conflict of interest:

- a **general conflict of interest**, which is defined as “...a relevant person has a general conflict of interest in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty”
- a **material conflict of interest**, which is defined as “...a relevant person has a material conflict of interest in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter. The benefit may arise or the loss incurred (a) directly or indirectly; or (b) in a pecuniary or non-pecuniary form.”

In accordance with section 130 of the *Local Government Act 2020*, a conflict of interest must be disclosed in the manner required by the Governance Rules and the relevant person must exclude themselves from the decision-making process.

**8. QUESTIONS AND SUBMISSIONS FROM THE PUBLIC**

*In accordance with Chapter 3, Rules 57 and 59, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*

A person may make a submission to Council on matters that are not listed on the Agenda. A submission may be on any matter except if it:

- (a) is considered malicious, defamatory, indecent, abusive, offensive, irrelevant, trivial, or objectionable in language or substance;
- (b) is substantially the same as a submission made to a Council meeting in the preceding 12 months;
- (c) relates to confidential information as defined under the Act;
- (d) relates to the personal hardship of any resident or ratepayer; or
- (e) relates to any other matter which the Council considers would prejudice the Council or any person.

*There were no Questions to Council or Submissions from the public received prior to the Agenda being printed.*

**9. PETITIONS**

*In accordance with Chapter 3, Rules 60, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*

A person may submit a petition to Council on matters that are not listed on the Agenda. Every petition or joint letter submitted to Council must:

- a) identify a 'Lead Petitioner' who Council can correspond with;
- b) be legible and in permanent writing;
- c) be clear and state on each page the matter and action sought from Council. Every page of a petition or joint letter must be a single page of paper and not be posted, stapled, pinned or otherwise affixed or attached to any piece of paper other than another page of the petition or joint letter;
- d) not be derogatory, defamatory or objectionable in language or nature;
- e) not relate to matters outside the powers of Council; and
- f) clearly state the names and addresses of at least seven (7) people who live, work, study or do business in the Municipal district.

*There were no Petitions received prior to the Agenda being printed.*

## HEARING OF SUBMISSIONS COMMITTEE - REPORT ON PROCEEDINGS

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Report Author: Governance  
 Responsible Officer: Director Corporate Services  
 Ward(s) affected: (All Wards);

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

### PURPOSE

The purpose of this report is to provide Council with a report on proceedings, including a summary of hearings, of the Hearing of Submissions Committee meeting held 15 June 2022.

### SUMMARY

The Hearing of Submissions Committee met on 15 June 2022 to hear submitters on the following two matters:

- Draft Council Action Plan 2022-25 and Draft Budget 2022-23; and
- Intention to sell four pieces of land in Kilsyth and Mooroolbark to support the proposed purchase of 150 Cambridge Road, Kilsyth:
  - 182-184 Cambridge Road, Kilsyth;
  - 9A Wannan Court, Kilsyth;
  - 16 Ellis Court, Mooroolbark; and
  - Part (2600m<sup>2</sup>) of 9A Tinarra Court, Kilsyth.

In accordance with section 223 of the *Local Government Act 1989*, the Hearing of Submissions Committee is required to provide a report on its proceedings, including a summary of hearings, to Council.

## RECOMMENDATION

***That Council receive and note the report on proceedings, including the summary of hearings, from the Hearing of Submissions Committee meeting held 15 June 2022.***

## RELATED COUNCIL DECISIONS

The decision to undertake consultation with the community in respect of the Draft Council Action Plan 2022-25 and the Draft Budget 2022-23 was made at the Council meeting held on 10 May 2022.

The decision to undertake consultation with the community in respect of the intention to sell four pieces of land in Kilsyth and Mooroolbark to support the proposed purchase of 150 Cambridge Road Kilsyth was made at the Council meeting held on 8 March 2022.

## DISCUSSION

### ***Background***

Section 63 of the *Local Government Act 2020* provides for the establishment of a delegated committee with delegated power, duty, or function, via an instrument of delegation. The Hearing of Submissions Committee was established by Council 9 June 2020 to exercise Council's functions under section 223 of the *Local Government Act 1989* to:

- Hear persons speak to their submissions at a meeting to be heard in support of their submissions;
- Subsequently provide a report on its proceedings, including a summary of hearings, to Council; and
- To do all things necessary or convenient to be done for or in connection with the performance of those functions, duties and powers.

The Hearing of Submissions Committee met on 15 June 2022 to hear submitters on the following two matters:

- Draft Council Action Plan 2022-25 and Draft Budget 2022-23; and
- Intention to sell four pieces of land in Kilsyth and Mooroolbark to support the proposed purchase of 150 Cambridge Road, Kilsyth:
  - 182-184 Cambridge Road, Kilsyth;
  - 9A Wannan Court, Kilsyth;
  - 16 Ellis Court, Mooroolbark; and
  - Part (2600m<sup>2</sup>) of 9A Tinarra Court, Kilsyth.

### **Key Issues**

The Mayor opened the meeting at 6.30pm which was a hybrid meeting held at the Council Chamber with an option for virtual participation.

All Councillors were in attendance, with the exception of Cr McAllister who had submitted an apology.

There were no declarations of conflict of interest in respect of the matters to be heard.

Details of all submissions received, together with comments from Officers on issues raised by each submitter, were provided before the meeting commenced and copies were also available on Council's website.

The Hearing of Submissions Committee heard from:

- 2 submitters who requested to speak in support of their written submission on the Draft Council Action Plan 2022-25 and the Draft Budget 2022-23.
- 5 submitters who requested to speak in support of their written submission on Council's intention to sell four pieces of land in Kilsyth and Mooroolbark to support the proposed purchase of 150 Cambridge Road Kilsyth.

All submitters were advised that they had up to five minutes in which to speak, after which Councillors may ask questions of them.

### **Summary of Hearing - Draft Council Action Plan 2022-25 and the Draft budget 2022-23**

The Mayor advised that 11 submissions had been received and proceeded to call on those submitters who had made a request to speak to their submission.

- Submissions 8 & 11 - Derry Talvann spoke to the following issues:
  - for Council to reconsider proceeding with the development of the Warburton Mountain Bike Destination as a future tourism attraction as it is projected to increase tourism at a rate that will exceed the current capacity of the town;
  - this development will not have benefits to the local economy and community and will have significant negative environmental impacts;
  - the development will also create a greater emphasis on a sport that is mainly male orientated, and that funding could be better used to support female activities; and
  - for Council to redirect funding from the current Warburton Mountain Bike Destination Project to support infrastructure for current tourism needs in the Warburton and surrounding area.
- Submission 10 - Paul Dempsey spoke to the following issues:
  - that the 2022 Council Budget and Council Action Plan give more weight to the need of addressing Climate Emergency responses;
  - that Council should place a higher focus on planting fruit trees to ensure food security for the future. There are many opportunities to plant the right trees now to secure the future for the next generations; and



- to consider the site near the Civic Centre along the By-Pass Reserve as a suitable strategic site to demonstrate and practice co-operative ventures to strengthen local communities such as community orchards and food gardens.

After hearing from each submitter, the Hearing of Submissions Committee unanimously resolved:

*“ That:*

*Having considered the submissions received, the Committee’s response to each submission is as per Attachment 1 (published separately).*

*The responses are submitted to Council as the preliminary recommendations of the Committee for the Council Meeting on 28 June 2022 for the purpose of adopting the 2022-25 Council Action Plan, 2022- 23 to 2025-26 Budget and the 2022-23 to 2031-32 Capital Expenditure Program.”*

***Summary of Hearing – Council’s intention to sell four pieces of land in Kilsyth and Mooroolbark to support the proposed purchase of 150 Cambridge Road Kilsyth***

The Mayor advised that 13 submissions had been received and proceeded to call on those submitters who had made a request to speak to their submission.

***16 Ellis Crt, Mooroolbark***

- Submission 35 - Stephen Wyatt spoke to the following issues:
  - Council should not sell open spaces to fund the purchase of 150 Cambridge Rd
  - Ellis Crt reserve site should be improved for better use as a passive park, and the tree canopy protected. No playground needed as there is one nearby
  - Legal defects in Council’s approach, including:
    - Lack of Council resolution to give notice of intention to sell
    - Replenishment of cash reserves is an illegal use of the sale proceeds of sale of open spaces
    - Council cannot apply either the open space contributions or the proceeds of the sale of open space to make up for past deficiencies in open space
    - Council has not revised and adopted it’s budget through proper process
  - Council’s persistent pursuit (3rd attempt) to sell the site - past assurances have been given that procedures would be stopped and unlikely to resume
  - 100% of affected residents are opposed to the sale of their reserves.

- Submission 25 – Timothy Heemskerk spoke to the following issues:

- Disingenuous consultation. Council has not engaged in an open and genuine approach, effectively making the issue a popularity contest
  - Disapproves Council selling open spaces. Increasing densification increases importance of open spaces, and sale would be contrary to Council's own social justification commentary around the importance of parks
  - Geographic disconnect between Ellis Crt and 150 Cambridge Rd, with residents required to drive to access it
  - Asserts the land, vegetation and tree canopy should be retained and improved for future generations.
- Submission 28 – Jill Jackson spoke to the following issues:
    - Perceived bias of council linking sale to the purchase of 150 Cambridge Rd as it doesn't allow due consideration of sale on its merits
    - The land provides an environmental benefit (abundant trees, grasses, birds and animals), and community health benefit as a place of respite. People need quiet, passive, contemplative spaces - Luke Polkinghorn Reserve (with playground) provides a different purpose
    - The retention of vegetation, tree canopy and environmental diversity aligns with Council's Environmental Strategy prioritising improvement of vegetation in urban forests, also considering Ellis Crt's close proximity to a high density development area. Significant losses during June 2021 storms exacerbated already significant vegetation losses in the area
    - Proposed vegetation offsets at 150 Cambridge Road are not reasonable given long establishment times of tree canopies
    - Elderly residents cannot walk to the Cambridge Road land.

#### **9A Tinarra Crt, Kilsyth**

- Submission 20 – Paul Baker spoke to the following issues:
  - Represents a collective advocating for affordable housing – which seeks to address housing affordability and rental disadvantage issues
  - Requests an open conversation with Council about Council making land available for affordable housing development
  - Of the properties listed, has a preference for Tinarra Crt land as a location for such development.

#### **9A Wannan Crt, Kilsyth**

- Submission 37 – Colin Matheson spoke to the following issues:
  - Council's failure to notify that the land is a park and is actually used
  - The land was planted out by him and neighbours years ago and mowed and maintained since, representing good value to Council whilst meeting the needs of community

- Used by local children, dog walkers and residents of a nearby aged care facility as a place of recreation and relaxation – it doesn't need swings on it as there are some nearby
- The land's abundant bird/animal (possums) life – important given the loss of vegetation in 2021 storms. Further loss through sale would be contrary to Council's statements around the importance of flora and fauna
- Supports the purchase of 150 Cambridge Rd purchase (approx. 2.7km away) but not through selling the reserve. Residents can't be expected to walk there. When you sell the land, you can't get it back.

After hearing from each submitter, the Hearing of Submissions Committee unanimously resolved:

*"That:*

- 1. The Delegated Committee, having received and heard all submissions in relation to Council's intention to sell 182-184 Cambridge Rd, Kilsyth, 9A Wannan Court, Kilsyth, 9A Tinarra Court, Kilsyth and 16 Ellis Court, Mooroolbark, incorporate its recommendations into a report to be considered at a future Council meeting.*
- 2. All submitters be informed of the date, time and location of the Council meeting at which Council will make its decision in respect of each of the four land parcels.*
- 3. The confidential attachment to this report remains confidential indefinitely as it relates to matters specified under section 3(1)(f) of the Local Government Act 2020."*

At the close of the meeting, the Mayor advised that Council will consider all submissions received and that all submitters would receive a response from Council to their submission.

### ***Recommended option and justification***

Providing a report to Council from the Hearing of Submissions Committee, including a summary of the hearings, will assist Council in making an informed decision on the two matters with a full understanding of community views and input.

## **FINANCIAL ANALYSIS**

There are no financial implications associated with this report. Any financial implications with the matters heard at the Hearing of Submissions Committee have been identified prior to the Hearing of Submissions Committee meeting.

## **APPLICABLE PLANS AND POLICIES**

This report contributes to the following strategic objective(s) in the Council Plan:

- *Connected and Healthy Communities: Communities are safe, resilient, healthy, inclusive and socially well connected. Quality services are accessible to everyone.*

- High Performing Organisation: *An innovative, responsive organisation that listens and delivers quality, value for money services to our community.*

## **RELEVANT LAW**

Receipt of this report by Council ensures compliance with the obligations of the Hearing of Submissions Committee under section 223 of the *Local Government Act 1989* as established under section 63 of the *Local Government Act 2020* as a Delegated Committee.

## **SUSTAINABILITY IMPLICATIONS**

There are no sustainability implications associated with this report.

## **COMMUNITY ENGAGEMENT**

No consultation has been undertaken with respect to the recommendations in this report. The matters heard by the Hearing of Submissions Committee were advertised for a period of 28 days in accordance with section 223 of the *Local Government Act 1989* and members of the community invited to make submissions.

## **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

No collaboration with other Councils, Governments or statutory bodies was sought.

## **RISK ASSESSMENT**

There are no risks associated with the recommendation in this report. The Hearing of Submissions Committee is not responsible for making the decision with respect to the submissions made and Council is asked to receive and note the report on proceedings and the summary of hearings.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

## **ATTACHMENTS TO THE REPORT**

1. Nil

## **ADOPTION OF 2022-25 COUNCIL ACTION PLAN, 2022-23 BUDGET, INCLUDING 10-YEAR CAPITAL EXPENDITURE PROGRAM**

Report Author: Corporate Planning & Performance Co-Ordinator, Manager Financial Services (CFO)

Responsible Officer: Director Corporate Services

Ward(s) affected: (All Wards);

*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### **CONFIDENTIALITY**

This item is to be considered at a Council meeting that is open to the public.

### **SUMMARY**

This report presents the 2022-25 Council Action Plan, 2022-23 to 2025-26 Budget and the 2022-23 to 2031-32 Capital Expenditure Program (the documents) for adoption.

Council has complied with the statutory requirements contained in the *Local Government Act 2020* to enable it to adopt the documents.

The documents outline key activities that will be undertaken by Council and how the activities will be funded.

### **RECOMMENDATION**

***That Council, having completed the review and consideration of community feedback submissions at a Hearing of Submissions Committee on Wednesday 15 June 2022, resolves as follows:***

- 1. The 2022-25 Council Action Plan be adopted.***
- 2. The 2022-23 to 2025-26 Budget and 2022-23 to 2031-32 Capital Expenditure Program be adopted for the purposes of sections 91, 93 and 94 of the Local Government Act 2020.***
- 3. The declaration and levy of rates and charges for the 2022-23 financial year contained within the 2022-23 to 2025-26 Budget be adopted for the purposes of section 94 of the Local Government Act 2020.***
- 4. Write to all submitters who made a submission relating to the draft 2022-23 to 2025-26 Budget, the draft 2022-23 to 2031-32 Capital Expenditure Program and the draft 2022-25 Council Action Plan to thank them for their contribution and notify them of the decision and the reasons for that decision as it relates to their specific contribution.***

## RELATED COUNCIL DECISIONS

On 10 May 2022, Council resolved that the draft 2022-25 Council Action Plan, the draft 2022-23 to 2025-26 Budget including the draft 2022-23 to 2031-32 Capital Expenditure Program be received and advertised on 11 May 2022 for public comment.

## DISCUSSION

### *Purpose and Background*

Council must prepare and adopt a rolling 4-year budget that contains financial statements and other matters. This must be approved and adopted by Council no later than 30 June each year. The purpose of this report is to present the Yarra Ranges Council's 4-year budget, including its 10-year Capital Expenditure Program for adoption.

The documents capture how Council will fund the initiatives in the 2022-25 Council Action Plan to achieve the strategic objectives and initiatives. The documents were made available to the community for inspection and written submissions were sought by the lodgement time of midnight on Tuesday 7 June 2022.

The budget is a financial plan that specifies the resources required to fund Council's services and initiatives for the next 12 months and the subsequent three financial years. The budget includes both strategic and operational information, and details how the services and initiatives to be funded will contribute to the achievement of the strategic objectives in the Council Plan as well as the indicators and measures to monitor service performance outcomes.

Yarra Ranges Council's 2022-23 to 2025-26 Budget seeks to deliver high quality services as well as deliver projects and infrastructure that are valued by the community, while ensuring Council remains financially sustainable in the long-term to continue to invest in the future generations of our people and communities. The Budget has been shaped through a lens of significant and targeted community recovery support, services and investment.

This budget includes an allocation of \$89.2 million towards a number of significant capital works projects (including \$3.5 million worth of projects carried forward from 2021-22). Of this, \$67.8 million is allocated for asset renewals, upgrades and expansions, while \$21.3 million will help fund the construction of new assets.

To enable Council to provide this support and investment, Council will be adopting a 1.75% general rates increase, in line with the State Government Rate Cap.

This report also proposes the adoption of the Schedule of Fees and Charges for the 2022-23 financial year as contained in the Budget document.

The adoption of these documents is the culmination of extensive consultation with Councillors and the Yarra Ranges community in relation to the strategic priorities for the coming four years and how they will be funded.

## FINANCIAL ANALYSIS

The Budget outlines:

- Council's management of financial resources for a four-year period; and
- The proposed resources allocated to the delivery of proposed capital works, delivery of services and funding for key community priorities.

## APPLICABLE PLANS AND POLICIES

Council's Vision 2036 articulates the future aspirations for our community and the municipality. The 2021-25 Council Plan sets a clear direction for Council whilst the revised 2022-25 Council Plan Actions articulate the focussed key initiatives and projects to be undertaken by Council.

The documents outline how these priorities will be funded.

Council's Community Engagement Policy 2021 sets out that Council will engage with the community for feedback and participation in the development of the Annual Budget.

## RELEVANT LAW

Council must prepare and adopt a budget for each financial year and the subsequent three financial years by 30 June each year in accordance with section 94 of the *Local Government Act 2020*.

The annual budget must be in the format outlined in the model prescribed by the *Local Government (Planning and Reporting) Regulations 2020*.

## SUSTAINABILITY IMPLICATIONS

The Budget includes a number of key environmental initiatives that enable the delivery of key goals outlined in Council's Environment Strategy and the Liveable Climate Plan to improve the health and biodiversity of our natural environment. These initiatives will aim to reduce resources and energy consumption through environmental best practice.

The Budget also outlines key initiatives that will enable Council to work toward providing the quality services, infrastructure, and programs to promote the health and wellbeing of all within the municipality.

The activities outlined in the Budget allocate funding to projects and initiatives to increase economic growth and support businesses and the community, especially in light of the pandemic and the June 2021 storm event.

## COMMUNITY ENGAGEMENT

In accordance with Council's Community Engagement Policy, the documents were advertised for a period of 28 days, with the community being invited to submit feedback for consideration by a Delegated Committee of Council.

As part of the community consultation process, the draft Council Plan Actions were also made available as a guiding document to provide information on the proposed strategic direction that is being funded by the budgetary assumptions in these documents.

A total of 10 public submissions were received, with these being considered by the Delegated Committee at a meeting held on Wednesday 15 June 2022. A report from the Committee to Council is included in this agenda.

## COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

The 2022-23 to 2025-26 Budget, including the Capital Expenditure Program, have been prepared through rigorous consultation with Councillors and Council officers. These documents have been developed to respond to the current and future needs of the community considering the significant impact of the Covid-19 pandemic and storm events of 2021.

## RISK ASSESSMENT

The 2022-23 Budget, including the Capital Expenditure Program, represents an appropriate use of Council funds to deliver on the strategic objectives in the Council Plan in a fiscally constrained environment. Adoption of this budget helps to manage the risk of not delivering on commitments that Council has made to the community. It has been developed based on the best available information at the time of preparing and compiling the documents.

This information includes Council's Strategic Risk Register, which identifies the risks potentially affecting the ability of the organisation to achieve the strategic objectives of the Council Plan.

Council operates in a very dynamic environment, where many weather events and other factors will continue to influence and impact the municipality. These effects are felt for many months, even years, afterwards with substantial physical and financial resources directed to the recovery programs with some of these costs being recoverable through grant funding.

Council will continue to monitor its performance against budget, and should an event occur that could materially impact the budget, we may exercise our right under the *Local Government Act 2020* to formally revise the budget.

## CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have



any general or material conflict of interest as defined within the *Local Government Act 2020*.

#### **ATTACHMENTS TO THE REPORT**

1. 2022-25 Council Action Plan
2. 2022-23 to 2025-26 Budget
3. 2022-23 to 2031-32 Capital Expenditure Program
4. Submissions received by 7 June 2022



A group of people, including children and adults, are mountain biking on a dirt trail through a lush forest. The trees are tall and green, and the ground is covered in fallen leaves and ferns. The scene is vibrant and active.

# COUNCIL ACTION PLAN 2021-2025



# Content

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## What is a Council Action Plan?

This Council Action Plan contains the activities that Council will complete to deliver on the Council Plan 2021-25. The activities include major initiatives, projects Council has identified as the most critical to delivering on our five strategic objectives, as well as other projects to support the achievement of the long-term vision for the municipality. This Action Plan is an attachment to the Council Plan 2021-25. It is reviewed annually to ensure our plans reflect the changing needs and priorities of our community.

## Acknowledgement of Country

We respectfully acknowledge the Traditional Owners, The Wurundjeri People as the Custodians of this land. We also pay respect to all Aboriginal community Elders, past and present, who have resided in the area and have been an integral part of the history of this region.

## What we want to achieve

Council has identified five important goals to describe what we are working towards – how we want Yarra Ranges to be in the future. These goals, and the activities we will complete over the coming four years, have been developed in response to our community's priorities and the big issues facing Yarra Ranges. All activities completed by the organisation contribute to one or more of these goals.



### **Connected and Healthy Communities**

Communities are safe, resilient, healthy, inclusive and socially well connected. Quality services are accessible to everyone.

**Quality Infrastructure and Liveable Places**  
Quality facilities and infrastructure meets current and future needs. Places are well planned and are hubs of activity that foster wellbeing, creativity and innovation.



### **Protected & Enhanced Natural Environment**

A healthier environment for future generations.

**Vibrant Economy, Agriculture and Tourism**  
Our tourism, agriculture, health, manufacturing and other industries are leading and dynamic. Strong investment and attraction underpins sustainable economic growth and job creation.



### **High Performing Organisation**

An innovative, responsive organisation that listens and delivers quality, value for money services to our community.

## How we will achieve what is most important

The voices of the community have played a critical role in identifying and determining the priorities for the coming three years through the Council Plan Community Panel and broader community engagement. The following pages outline in detail the full list of activities Council together with the community will complete to achieving our goals during the 2021-25 period.

The most important initiatives and projects that Council will prioritise over the next four years include:

<b>Major Initiatives for 2021-25</b>	<b>The desired community outcomes</b>	<b>How will Council achieve this</b>	<b>Partners involved</b>
<b>1. Improve Aboriginal health and wellbeing by providing a range of supports to Oonah Health and Community Services Aboriginal Corporation to establish the Healesville Belonging Place, an integrated Aboriginal health facility.</b>	Improve health and wellbeing for Aboriginal people across the municipality	Through supporting Oonah Health and Community Service to establish a purpose designed and built Aboriginal Health and Wellbeing facility, under the principles of self-determination.	Council/ Oonah Health/ Department Family Fairness and Housing.
<b>2. Become a world class trails and eco-tourism destination through project development, delivery, advocacy and partnerships, including the delivery of the and Ridges and Rivers projects.</b>	A trail network that provides locals with improved connections and recreation options to help improve health outcomes and active transport alternatives. It will create a tourism destination to support economic growth	Delivering projects including the Warburton Mountain Bike Destination, Yarra Valley Trail, RidgeWalk, Olinda Creek Trail, Brushy Creek Trail upgrade, Nelson Road Shared User Path and Millgrove River Trail. Continuing funding advocacy for other trails.	Council/ State Government/ Tourism Board.
<b>3. Ensure the plants, animals and ecologies of Yarra Ranges that our community value so much are supported and retained alongside us in healthy landscapes, by preparing and implementing a Biodiversity Plan that provides renewed focus for Council, the community, and partners.</b>	Better protection for our threatened species, plant and animals, environmental stewardship, protected and enhanced parks and gardens to support physical and mental health and wellbeing. Supported sustainable tourism initiatives.	Preparing and implementing a Biodiversity Plan and Action Plan that provides renewed focus for Council, the community, and partners through prioritising conservation programs.	Council/ State Government/ Melbourne Water/ Community/ Friends of Group/ Landcare.
<b>4. Reduce our ecological footprint through our commitment to shift to sourcing 100% renewable energy and help our</b>	Improved energy resilience for our communities, reduction in Council's greenhouse gas emissions,	Project will include a Micro grid feasibility study to explore future locations of solar and battery systems in	Council/ Community Renewable Energy Groups/ State Government/ Easter

<b>Major Initiatives for 2021-25</b>	<b>The desired community outcomes</b>	<b>How will Council achieve this</b>	<b>Partners involved</b>
<b>communities to thrive in a changing climate through adaptive, resilient and regenerative programs and projects. .</b>	support community to adapt to climate change.	Council facilities for communities to access.  A Power Purchase agreement to purchasing 100 renewable energy and transition the fleet to low emission vehicles.	Alliance for Greenhouse Action (EAGA)/ Federal Government.
<b>5. Improve mental health outcomes for the community, strengthen social connections, and advocate for equitable and accessible mental health services across the municipality.</b>	Community have good mental health and wellbeing. All community members feel socially connected, especially community members from priority populations. Community members requiring mental healthcare can easily access services close to them in a timely manner.	Establishing the Yarra Ranges Mental Wellbeing Network; bringing together key partners to collaborate and codesign approaches that fit community need.  Mental Wellbeing Major Initiative Project; YRC internal collective impact working group.  Projects and initiatives around help seeking behaviours, addressing stigma, building on protective factors	Council/ Eastern Health/ Inspiro Community Health/ EACH/ EDVOS/ ECLC/ Womens Health East/ Neighbourhood House Network/ Oonah/ Department Education and Training/ Cire/ Headspace / Eastern Regional Libraries.
<b>6. Undertake and deliver integrated place planning for priority activity centres and town centres to achieve coordinated community outcomes across Yarra Ranges, in accordance with the Living Places Framework.</b>	Prioritised delivery of place projects and improved methodology for place planning, with shared investment across the different sizes of centres.	Use industry standard tools for place planning, including Structure Plans, Urban Design Frameworks and Masterplans, on priority centres.  Deliver short to medium term projects and plan for long term projects.	Council / State Government Funding bodies (DJPR) / Statutory authorities (DELWP, CFA, Melbourne Water, DoT) / Wurundjeri Council.
<b>7. Build community resilience by working together to achieve greater emergency planning and preparedness with a focus on traditional cultural burning practices. This will include the development a firestick program across public, private land and local training hubs.</b>	Communities have plans in place and are prepared for emergencies that may happen in the future.  Mitigate the risk of wildfire through empowering the community to build resilience and incorporating indigenous knowledge, systems regarding land	Working with interested communities and partner agencies to strengthen and develop community disaster resilience. Building on existing community disaster resilience networks in Yarra Ranges.  Increasing awareness of the practice of cultural burning to the broader community	Council/ Montrose Township Group, Millgrove Residents Action Group/ Yarra Ranges Township Group Network /Regional Community Recovery Committee

Major Initiatives for 2021-25	The desired community outcomes	How will Council achieve this	Partners involved
	management to rebuild the health of Country.	and provide opportunities for engagement for key stakeholders in the emergency management sector.	Council/ Wurundjeri Council/ Firestick Alliance Aboriginal Cooperation.
<b>8. Implement a “build back better” approach to economic recovery and adaptation activities that improves the well-being of the community and business.</b>	<p>Increase community and business resilience to any future economic shocks.</p> <p>Sustainable business supply chains that provide access to a range of jobs, goods and services locally.</p>	<p>Implementation of the Region of Choice strategy to address skill shortages.</p> <p>Support existing and the establishment of new Business and Trader Groups to lead the delivery of economic outcomes for businesses, townships, and regions of Yarra Ranges.</p> <p>Facilitated investment through the Priority Investment and Better Approvals Projects Concierge service.</p> <p>Continue the Buy, Employ and Enjoy initiative.</p> <p>Encouraging access to local jobs, goods and services.</p>	Council/ Trader and Business Groups/ Tourism Board/ State Government/ Education Institutions/ Businesses/ Industry Groups.



## Connected and Healthy Communities

Communities are safe, resilient, healthy, inclusive and socially well connected. Quality services are accessible to everyone.

### Council Plan Actions

No	Council Plan 2021-25 Actions	The desired community outcomes	How will Council achieve this	Partners involved
1	Implement priority actions arising from the Health and Wellbeing Plan.	A much healthier community overall with a focus in areas including: - - Mental wellbeing - Physical activity - Climate change and impacts on health - Reduce harm from alcohol - Health impacts of emergencies - Gender Equity - Healthy eating	Identify the specific short, and long, term activities to implement as part of the Health and Wellbeing Plan	Council/ State Agencies/Community Health Services, community organisations Businesses/Volunteers
2	Implement Council's Healthy and Active Ageing Plan to increase the age and dementia friendliness of the municipality and improve social connection.	A municipality that works well for elderly people	Consult with age care providers and older residents to inform future activity and build social connection, challenge ageism, increasing age friendly housing, improve dementia awareness, and activities to reduce and prevent accidents	Council/ Federal Government/ State Agencies
3	Implement the Pandemic Recovery and Resilience Framework and other key recovery actions to support the rebuilding of community resilience.	A community that has managed the pandemic	For realistic recovery from the pandemic, identify the specifics needed for the various sectors of the community	Council/ State and Federal Government/ State Agencies
4	Update the Aquatics Strategy to strategically plan for the provision of aquatic facilities across the municipality that are inclusive, sustainable, well designed and positioned to improve community health and wellness.	An updated aquatics plan to make sure the right type of facilities are accessible to cater for the needs of the community across the municipality	Work to provide aquatic facilities that are sustainable and well designed and will improve community health and wellness.	Council / State Government



No	Council Plan 2021-25 Actions	The desired community outcomes	How will Council achieve this	Partners involved
5	Revise and implement key actions of the Recreation and Open Space Strategy to increase community access, support community connections and activate Council's community facilities and open space network.	A community that has better access to, and better involvement in, Council's community facilities	Review Council's Open Spaces approach to ensure residents can enjoy and benefit from Council facilities	Council/ State Agencies/ State and Federal Government/ Sporting Groups
6	Implementing key actions in the Integrated Transport Strategy 2040 with a focus on people's localised movements and advocating for a cohesive public transport network that connects people with services, employment and to each other.	A better public transport network	Advocate more strongly for a cohesive and convenient public transport network that people can use easily to get them where they want to go	Council/ State Agencies/ State and Federal Government/ Businesses



## Quality Infrastructure and Liveable Places

*Quality facilities and infrastructure meets current and future needs. Places are well planned hubs of activity that foster wellbeing, creativity and innovation.*

### Council Plan Actions

No.	Council Plan 2021-25 Actions	The desired community outcome	How will Council achieve this	Partners included
1	Improve our social infrastructure planning by working across council to integrate place, service and infrastructure planning to meet the needs of our diverse communities and improve the unique places they live.	The community are connected, have flexible and multipurpose facilities that cater for all abilities and ages	Develop an accepted standard for service planning, place planning, open space and infrastructure planning	Council/ State Agencies/ State and Federal Government/
2	Develop and implement a strategic approach for activating and providing functional and affordable community assets and spaces that are welcoming to all and support the wellbeing and connectedness of the community.	The community benefits from the way Council properties are managed and used	Develop a plan so that all Council properties are measured against community benefit	Council

No.	Council Plan 2021-25 Actions	The desired community outcome	How will Council achieve this	Partners included
3	Continue to evolve the maturity and sophistication of Council's Asset Management planning to ensure existing community infrastructure is renewed and maintained for the benefit of future generations.	Council puts the focus on projects that meet current and future needs of the community	All projects to be checked against community needs	Council/ State Government
4	Activate, develop and construct significant community facility projects across the municipality to respond to current and future community and social needs.	Community facilities are accessible, resilient, effectively used by the community and cater for the varied needs of the community	Engage with community to determine their needs and ensure current and future facilities are fit for purpose, energy resilient and accessible for all.	Council / State Government/ Community Groups/ Residents
5	Seal gravel roads in townships across the municipality enabled through funding provided by the Federal Government combined with landowner contributions to improve local amenity and liveability for the community.	Council seal gravel roads wherever possible with the funding supplied by the Federal Government	Ensure Council teams and equipment are ready to seal roads as funds become available	Council / Federal Government / Residents
6	Integrate and strengthen the planning, maintenance and management of community assets to ensure the needs and priorities of current and future communities are balanced against investment requirements and Council's ability to pay for them.	Within budget constraints, Council does as much as possible to manage all public assets for the benefit of the community	Develop an inventory of assets and assess what improvements are needed	Council / State and Federal Council
7	Complete the Lilydale Structure Plan and incorporate key actions into the Planning Scheme through an amendment to provide clear direction of the future land use, urban design, transport and access and landscaping forms for Lilydale.	<p>The Lilydale Structure Plan completed to give clear direction for the future of Lilydale.</p> <p>Fostering investment and local employment while preserving the character of Lilydale.</p>	Work collaboratively across Council and ensure resources are available for this plan to be completed	Council / State Government / Businesses/ State Agencies
8	Amend the planning scheme by using the outcomes of the reviewed Housing Strategy to ensure housing needs of the community are met, new housing is well designed, provides for housing choice and improve neighbourhood character outcomes in residential areas.	Overall housing needs of the community are met with appropriate design, plenty of choice and improved neighbourhood character	Actively liaise with building and architectural bodies to strongly put forward Council views	Council / State Government / Businesses/ State Agencies
9	Plan, facilitate and develop urban renewal projects, including Lilydale Revitalisation project, Kinley re-development and Level Crossing Removal to	Complete all necessary planning for the redevelopment of the Lilydale Quarry	Actively engage with relevant bodies to ensure planning work is completed	Council / State Government / Businesses

No.	Council Plan 2021-25 Actions	The desired community outcome	How will Council achieve this	Partners included
	facilitate the revitalisation of Lilydale. Ensuring alignment with Council's place making objectives of encouraging a vibrant, attractive, sustainable, healthy and connected community.	Ensure the community gets maximum benefit from the level crossing removal project		
10	Establish a municipal wide Development Contributions Plan to provide funds for new infrastructure to support future growth and development.	Development Contributions Plan established for funding new infrastructure	Make sure resources are available for this plan to be completed	Council / Developers



## Protected and Enhanced Natural Environment

*A healthier environment for future generations.*

### Council Plan Actions

No.	Council Plan 2021-25 Actions	The desired community outcome	How will Council achieve this	Partners involved
1	Implement actions of the Liveable Climate Plan and shift to low carbon and renewable energy sources across all facilities, buildings, plant and fleet to reduce Council's climate impact.	Climate footprint reduced due to Council action	Produce an inventory of the major tasks and work on completing them all.	Council / State and Federal Government/ Environmental Volunteers Groups/ Businesses
2	Deliver actions of the Urban Tree Canopy Strategy and deliver the parks and reserves improvement program to enhance amenity, access and participation in public spaces and places.	Streets, public parks and gardens generally improved for greater community amenity	Ensure the relevant departments on the ground, focus on community amenity.	Council
3	Develop a Municipal Waste Plan, education programs and pursue innovative waste processing technologies to maximise waste resource recovery for a more sustainable future.	Sustainability improvement with better waste technologies and continuing community education	Dedicate appropriate resources to ensure the Municipal Waste Plan is completed	Council / State Government/
4	Continue to develop and support the capability of Environmental Volunteer Groups including seeking funding support to invest in our shared environment.	Local biodiversity is secured and communities are supported to be more sustainable	Deliver the sustainable gardens program including Gardens for Harvest and Gardens for Wildlife in collaboration	Council / State Government/ Volunteers / local communities.



## Vibrant Economy, Agriculture and Tourism

*Our tourism, agriculture, health, manufacturing and other industries are leading and dynamic. Strong investment and attraction underpins sustainable economic growth and job creation.*

### Council Plan Actions

No.	Council Plan 2021-25 Actions	The desired outcome	How will Council achieve this	Partners involved
1	Implement a plan that improves employment opportunities and mental health outcomes for everyone.	A better life for everyone in terms of employment and mental health	Work with local partners to develop an integrated response into mental health well-being programs as well as entry or re-entry and employment	Council / State Government/ State Agencies / Youth Ambassadors/ Businesses / Educators / Community Health Services
2	Develop and deliver improvements to Council's network of recreational trails across the municipality to support improved recreational, health, social, and economic needs of the community and become a world class trails, agritourism and eco-tourism destination.	Yarra Ranges recognised as a world class trails and eco-tourism destination	Work closely with relevant local providers and, as well, channel sufficient funding into the required initiatives Progress of the delivery of the Ridges and Rivers Project Growth and development of ecotourism in Yarra Ranges	Council / State Government/ State Agencies / Tourism Board
3	Finalise and implement a new Economic Development Strategy and Investment Attraction Plan, to create local jobs, business, and investment to deliver positive and sustainable economic community outcomes.	An Economic Development Strategy that gives the community a major economic boost	Ensure sufficient resources are devoted to this Plan to ensure it is not delayed and that it is effective Continued support for existing businesses. Growth in Small to Medium Businesses.	Council / State and Federal Government/ State Agencies / Businesses/ Tourism Board/ Business, Trader and Industry Groups / Educators
4	Deliver key initiatives outlined in the Bayswater Business Precinct Transformation Strategy that create jobs, attracts future investment and progresses the revitalisation of the Precinct, in association with Knox and Maroondah Councils.	Measurable economic benefits gained from delivering carefully chosen recommendations of the Bayswater Business Precinct Transformation Strategy	For the Bayswater Business Precinct Transformation Strategy select the key initiatives and get steps underway for delivering these initiatives without delay. Leverage the Bayswater Business District to create and grow jobs in the areas and wider Yarra Ranges.	Council / State and Federal Government/ State Agencies / Businesses
5	Raise the cultural profile of Yarra Ranges to drive creative industry development and cultural tourism spend via attracting and retaining new creative professionals and businesses and supporting	Yarra Ranges viewed as a creative hub for professionals, businesses and cultural tourism	Investigate the development of a cultural and creative brand Identify and document existing creative industry assets Identify opportunities for development and growth to support existing creative	Council / State and Federal Government/ State Agencies/ Businesses/ Tourism Board

No.	Council Plan 2021-25 Actions	The desired outcome	How will Council achieve this	Partners involved
	existing creative professionals and businesses.		professionals and attract new sectors into the region.	
6	Develop a destination management Plan with Yarra Ranges Tourism Board to support the right eco-tourism, infrastructure growth that also protects our natural environment.	Yarra Ranges is natural environment is values and supported by the right eco-tourism	Develop a plan for appropriate eco-tourism opportunities	Council / State and Federal Government/ Businesses/ Tourism Board



## High Performing Organisation

*An innovative, responsive organisation that listens and delivers quality, value for money services to our community.*

### Council Plan Actions

No.	Council Plan 2021-25 Actions	The desired organisational outcomes	How will Council achieve this	Partners involved
1	Ensure Council's workforce reflects the community it serves by embedding the principles of diversity and inclusion in our day-to-day leadership and share our experience and knowledge with the community.	Council leadership and workforce reflect the total diversity within the community	Introduce appropriate training for relevant staff to ensure our leadership understands, respects and reflects the diversity of the community	Council / State Government
2	Improve the community's trust and connection with Council through more meaningful and inclusive community engagement and innovative approaches to communication.	Innovative Council approach to communication and engagement improves community trust and, therefore, connection	Research and explore ways that Council can build trust through communication	Council
3	Develop and grow an organisational culture committed to delivering exceptional customer experience.	The whole of Council committed to and delivering exceptional customer service	Research and explore ways that Council can become more customer focused, identify any departments that need to improve and introduce the necessary training	Council
4	Streamline internal Council processes and improve systems to deliver more efficient services and improved interactions with our community.	All Council processes and systems improved for added efficiencies	Identify any Council processes and systems that are not performing optimally and make the necessary changes	Council
5	Increase the community's visibility, understanding of and access to Council's information and performance to improve accountability to the community.	Council is more upfront about all aspects of performance	Introduce a KPI related to the transparency of Council performance against commitments	Council / State Government

No.	Council Plan 2021-25 Actions	The desired organisational outcomes	How will Council achieve this	Partners involved
6	Consolidate and strengthen advocacy through evidence and stronger relationships to ensure other levels of government are effectively and efficiently engaged to support local services and programs.	Council effectively engages state and federal governments to gain all relevant support	Develop stronger links with state and federal government representatives in order to ensure Yarra Ranges is front of mind when decisions are made by these decision makers	Council/ State and Federal Government
7	Adapt and improve our service delivery to ensure the measurable provision of services that are supporting our municipality to rebuild resilience.	Overall improved services from Council for the benefit of the community generally	Investigate where Council service delivery is outstanding and where it falls down and make the necessary changes	Council
8	Strengthen relationships and networks to support local community groups and build their capacity to be active in achieving community outcomes.	Stronger community networks who are supported to achieve great community outcomes	Identify and develop key relationships in the local community and provide support to build local capacity	Council / community networks

## Share and Connect

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[Watch our YouTube Channel](https://youtube.com/user/yarrarangescouncil) youtube.com/user/yarrarangescouncil  
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## National Relay Service:

**133 677** - for callers who have a hearing, speech or communication impairment and for Text Telephone or modem callers

**1300 555 727** - for callers using Speech to Speech relay  
**9658 9461**-TTY

## Translation and Interpreting Service:

131 450 Translating and Interpreting Services (TIS) National.  
An interpreting service is available if required.

### Chinese Simplified (Mandarin)

如需要，可拨打全国翻译服务处（TIS）的电话 131 450 提供口译服务。

### Chinese Traditional (Cantonese)

如需要，可撥打全國翻譯服務處（TIS）的電話 131 450 提供傳譯服務。

### Chin Hakha

Holhlet na herh ah cun Translating and Interpreting Services (TIS) kha 131450  
ah chawnh in hlohleh rian tuawn nak kha hman khawh a si

### Dutch

Indien nodig kunt u onze tolken- en vertaaldienst Translating and Interpreting Services (TIS) bellen op 131 450 om met een tolk te spreken

### Italian

Un servizio di interpretariato è disponibile, se richiesto, contattando i Servizi di traduzione e interpretariato nazionali (TIS) al numero 131 450

## Community Links

### Lilydale

15 Anderson Street

### Healesville

110 River Street

### Monbulk

21 Main Road

### Yarra Junction

2442-2444 Warburton Highway

### Upwey

40 Main Street

This document is available in text format online at  
[yarraranges.vic.gov.au](https://yarraranges.vic.gov.au)

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# BUDGET

Year Ending 30 June 2023  
and 4 Years Ending 30 June 2026

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## Acknowledgement of Country

We respectfully acknowledge the Traditional Owners, the Wurundjeri People, as the Custodians of the land on which we reside and operate. We also pay respects to all Aboriginal community Elders, past and present, who have resided in the area and have been an integral part of the history of this region.

## Mayor and CEO introduction

Through all the various lines, figures and graphs of this document, one core value guides all of our decisions and actions: a commitment to deliver the very best for this special place we call home.

We enjoy open spaces, businesses and produce that people travel the world to experience and a powerful, unshakeable community spirit and pride.

Through the difficulties of the recent years – the pandemic and the recent storms – we’ve seen that our community is kind, engaged and always willing to put a hand up to help others. We understand many challenges remain across our community, and we believe that this budget reinforces our commitment to our community by continuing investment in much need services and infrastructure.

It’s our role in local government to support, guide and lead - to keep the Yarra Ranges as a world-class destination that people love to live in and love to visit. That’s where this budget comes in.

We’ve listened and we’ve learned and are confident this is a financially responsible budget which will continue to support a healthy and sustainable future for the Yarra Ranges community.

Striking the right balance between financial sustainability and delivering the very best for our communities can be challenging. We put our teams through some tough conversations, and we’ve had to make some tough decisions whilst ensuring continued support for our community.

And for this, we thank our Councillors and Officers who have been involved in the development and preparation of this important document and we commend this budget to our community. This document outlines everything we plan on doing in the coming 12 months, and the numbers behind it. It also forecasts the coming four years – though we know now more than ever that you can’t always know what’s around the corner.

### Storm and pandemic recovery

In the last 12 months, one of our biggest priorities has been to help our community get through the pandemic and recover from the June 2021 storms.

We established a temporary Recovery Directorate, acknowledging that our community members in the Dandenong Ranges will need specific and specialised assistance over coming years as they recover. However, for us to continue this important recovery work, we will require more state funding. We will work hand-in-hand with our advocacy to the State and Federal Governments for more assistance in recovery and new infrastructure projects in the region. At the time of releasing this draft budget, Council has submitted business cases to the government, however, are yet to receive any further confirmation of funding.

In this budget, we’ve set aside \$3 million in a Community Recovery Fund, to provide for new and ongoing initiatives, such as the four Community-led Recovery Committees. An additional \$2 million has been set aside for 2023-24 to continue the focus on emergency management, preparedness and recovery – understanding that it is inevitable we will face more emergencies in the future.

### Engagement and advocacy

Our role in Council goes far beyond roads, rates and rubbish. We deliver more than 120 services to 150,000 people, spread over 55 towns and communities. Everything from Maternal and Child Health to pools, youth services, building approvals, libraries, playspaces, sporting grounds and facilities, paths and trails falls under our banner. One of our key roles is representing the views of our community not just in our decisions, but in our conversations with the State and Federal Government.

A highlight of the last year was the purchase of 150 Cambridge Road, Kilsyth from the State Government. The community let us know that they wanted Council to purchase the former school site to keep the land as open space and we’re delighted that this can now happen.

Since the launch of the Shaping Yarra Ranges platform, we've had more than 100 engagements run and received insightful feedback from our community. An example is last year's survey on the upcoming changes to bin (waste) services which received more than 7,000 responses from the community. This year, we'll be presenting our Draft Community Waste Plan, which uses this feedback to outline proposed changes to our bins. This draft will be a check-in with the community to see if we've got it right. Stay tuned at [shaping.yarraranges.vic.gov.au](https://shaping.yarraranges.vic.gov.au) for more information about this and other projects coming up.

## **Capital works**

Every year, we work to deliver new and upgraded community infrastructure through our Capital Works Program.

Last year, we delivered the renewal of the Belgrave Library, new skate parks in Monbulk and Upwey, playspaces at Belgrave Lake Park, East Warburton Hall, Wandana Reserve in Mooroolbark and Gateway Reserve in Lilydale, a sporting pavilion in Wandin North, and a long-awaited redevelopment of the Seville Oval to provide an improved playing surface – all while undertaking significant work to repair community infrastructure in the aftermath of the June 2021 storm.

We also started construction on major projects, including the Mount Evelyn Community Sports Pavilion and RidgeWalk in the Dandenong Ranges, which will be finished in the coming year.

In 2022-23, we're excited to be working on significant projects including the Yarra Valley Trail and Warburton Mountain Bike Destination (pending the outcome of the Environmental Effects Statement and State Government decision), a new pump track in Wesburn, new community sporting pavilions in Kimberley Reserve and Pinks Reserve, the Chirnside Urban Park and new playspaces in Carmen Reserve, Lilydale, and Glenvalley Reserve in Seville East.

At the same time as working on new major projects, we will continue to deliver on the fundamental needs of our community such as road renewal works and the Roads for Community initiative, ensuring our footpaths, bike paths, drains and bridges are well-maintained, and that our parks, open spaces and recreational facilities continue to be widely utilised by our community.

These are just a sample of the many projects that we'll be running throughout the year, and we encourage you to look through the budget and keep an eye out on the Council website, to see what's coming up.

## **Conclusion**

In this year's budget, we've allocated \$86.4 million towards the ongoing delivery of more than 120 services to the community. This includes:

- \$6.3 million for early years development and early childhood education and care
- \$4.6 million for positive ageing services
- \$497,000 for supporting people with disabilities
- \$2.0 million to support youth mental health, participation and engagement
- \$7.0 million for maintenance and renewal of community buildings
- \$2.0 million for maintaining aquatics facilities
- \$2.2 million for biodiversity conservation
- \$2.3 million for animal management and improving community safety

We'll be working to meet a rate cap of 1.75% in this budget and improving what we do internally to keep costs down while improving our services.



Our focus will always be on you, our community members, and we'll continue to work towards providing an improved customer experience in all of your interactions with Council. We'll also be working with our business community to position our region as the most desirable place to live, invest in and visit, through our upcoming Economic Development Strategy.

And finally, in recognition of our most prized asset – our incredible natural environment – we'll continue our focus on environmental management, including the ongoing delivery of the Liveable Climate Action Plan, leading the way for community, businesses and industry within the region.

We'll be working with the community at the heart of everything we do.

We can't always predict how a year will pan out. There will be disruptions and unexpected speedbumps in the road. But we've got a passionate bunch of people who are working hard to deliver on the key actions of the Council Plan. We are ready to help our community adapt and overcome whatever the year holds, and to make you proud to call Yarra Ranges home.

**Councillor Jim Child**  
**Mayor**

**Tammi Rose**  
**CEO**

## Executive summary

Yarra Ranges Council's 2022-23 Budget (and the following three years to 2025-26) seeks to enable the delivery of high quality services, projects and infrastructure that are valued by our community, while ensuring Council remains financially sustainable in the long-term to continue to invest in the future generations of our people and communities.

### Key statistics of the 2022-23 budget

- a. Total Revenue – \$248.6 million (Forecast 2021-22 – \$249.7 million)
- b. Total Expenditure – \$208.9 million (Forecast 2021-22 – \$214.2 million)
- c. Accounting Result – \$39.7 million surplus (Forecast 2021-22 – \$35.5 million surplus)

The Accounting Result is based on total income of \$248.6 million which includes capital grants and contributions but excludes expenditure incurred on capital works. This is a notional accounting measure but doesn't reflect actual cash performance of Council.

(Refer Comprehensive Income Statement in Section 3.1)

- d. Adjusted underlying operating result - \$3.3 million deficit (Forecast 2021-22 – \$0.4 million surplus).

Adjusted underlying operating result is an important measure of financial sustainability. This measure demonstrates Council's ability to self-fund its operations, and excludes funding related to Council's capital works program. A positive result means Council has excess funds to invest back into service delivery or additional capital works projects in future years. Alternatively, a negative result means Council must rely on its reserves to make up the shortfall.

(Refer Comprehensive Income Statement in Section 3.1)

- e. Cash result – \$0.5 million increase (Forecast 2021-22 – \$1.9 million increase)

This is the net cash result after Council has met all its commitments from operations, capital expenditure and financing costs. This is a measure of liquidity and is not directly related to profitability.

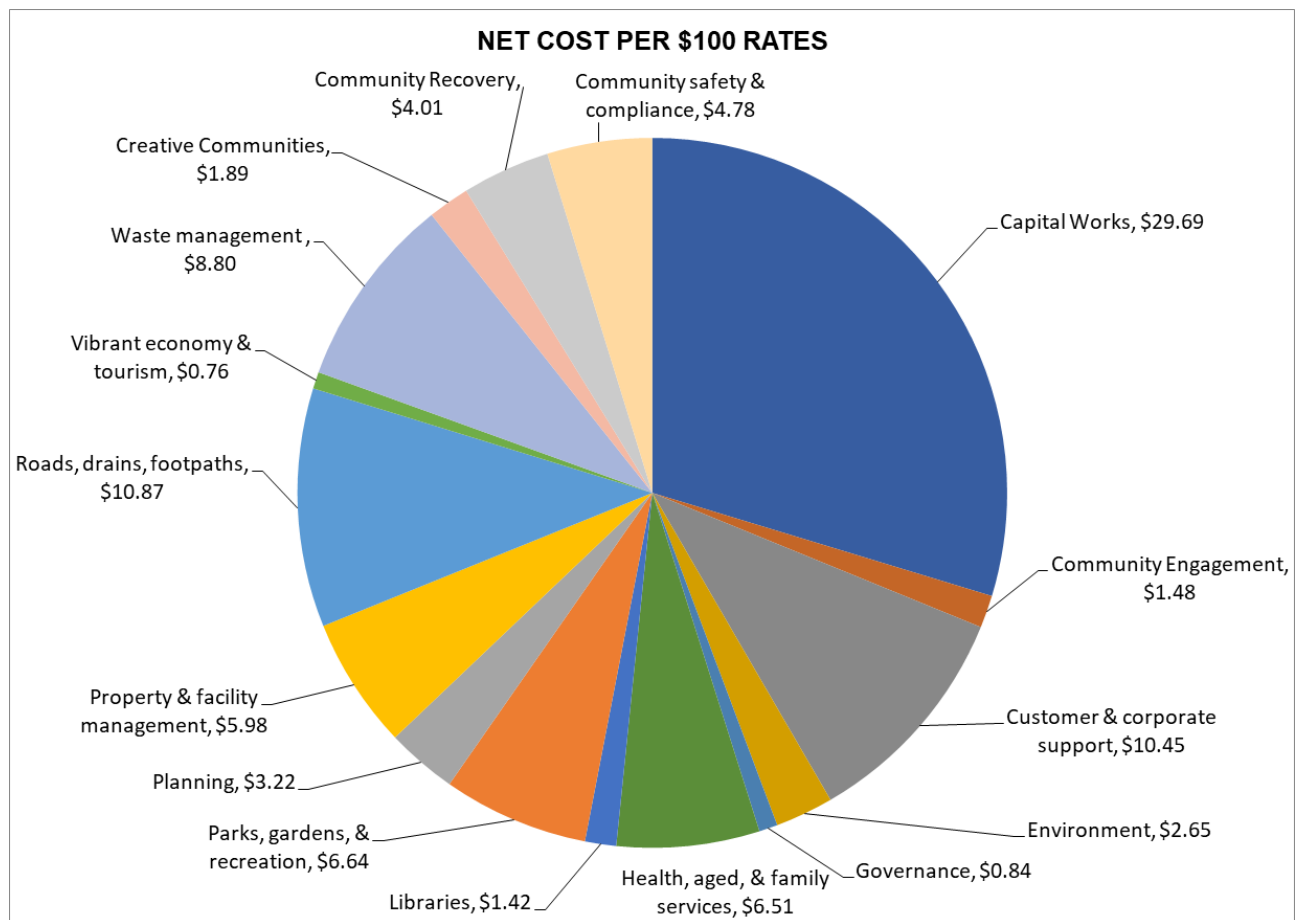
(Refer Statement of Cash Flows in Section 3.4)

- f. Total Capital Works Program of \$89.2 million which includes \$3.5 million carried forward projects from 2021-22, funded through:
  - i. \$28.7 million from Council operations (rates funded);
  - ii. \$23.5 million sourced from borrowings;
  - iii. \$1.0 million from contributions from various sporting clubs etc.; and
  - iv. \$35.9 million from external grants

(Refer Statement of Capital Works in Section 3.5)

## Where Council spends your rates

The chart below provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council receives in rates income.



## Historical context

Several important factors have influenced Council's financial performance over the last five (5) years, including:

- rate capping for Victorian councils (in place since 2016) has seen the continuation of restricted revenue growth while the costs and volume of services and investment by Council in our community have continued to grow at a faster pace – this has had a cumulative diminishing impact on Council's financial position over those years
- Council's response to the Covid-19 pandemic in 2020, 2021 and continuing into 2022 has been significant, resulting in a material commitment of previously unbudgeted spending to aid our community recovery. This work included the establishment in 2020 of a Community Recovery Fund to provide direct services to the community as needed. Council's recovery work is expected to continue for several years to come.

In developing the 2022-23 to 2025-26 Budget, Council has determined that our community response must remain our highest priority, and as such a careful approach to budget management is required to produce a budget that is responsive and responsible. In the 2022-23 Budget (and future years), Council has made provisions for ongoing targeted community pandemic recovery work, planned recovery from the storm events of 2021 and 2022, and has also made provision for a range of cost control measures (operational savings, efficiency targets, and some service and capital program reductions) to ensure Council returns to a strong and sustainable financial position.

Over the coming years, Council will continue our work to ensure financial sustainability in a rate capped environment. Council will review its 10 year long-term financial plan, which was adopted in October 2021, to ensure it reflects the changes that have occurred since its adoption and ensure that our community is kept informed on how this will be achieved and confirm the principles by which it will be maintained.

## Responding to a global pandemic and a major storm event

After a challenging 2020, it was hoped that Council could ensure its focus was on supporting the community as it recovered from the pandemic in 2021. That all changed after the significant storm event that occurred on 9 June 2021 and subsequent storm events in October 2021 and January 2022. Council has, with appropriate partners, developed a Municipal Recovery Plan, which outlines the short and medium term recovery activities to the pandemic and storm events and the associated costs.

It should be noted that Council has taken a measured approach towards recovery, due to the lack of funding support from higher levels of government. Local government cannot solely bear the responsibility and financial burden for recovery, and at the time of compiling the budget data, no additional funding commitments had been confirmed past June 2022, outside of what can be recovered through the Disaster Recovery Funding Arrangements.

The Budget for 2022-23 (and the following three years to 2025-26) has been shaped through a lens of the targeted community recovery support, services and investment that can be achieved with limited impacts on broader service delivery.

## What we are funding in 2022-23

### Delivery of ongoing services

Council has allocated \$86.4 million towards the ongoing delivery of services to the Yarra Ranges community. These services are summarised in Section 2 together with Council's major initiatives, actions, and measures of success.

Council's 2022-23 Budget will also support several exciting key projects. These are outlined as follows.



## Capital works program

This budget proposes the allocation of \$89.2 million towards capital works projects (including \$3.5 million worth of projects carried forward from 2021-22). Of this, \$67.8 million is allocated for asset renewals, upgrades, and expansions, while \$21.3 million will help fund the construction of new assets. In response to advocacy from Council, the program is supported by \$35.9 million in external funding from the State and Federal Governments

### Highlights of the capital works program include:

- Roads (\$32.9 million) – including resealing and resurfacing; upgrades and improvements; rehabilitation and renewals; and special charge schemes, significantly boosted by \$150 million in funding from the Federal Government over 9 years for the construction of local roads.
- Drainage (\$1.6 million) – including drainage and rehabilitation works.
- Footpaths and cycleways (\$2.4 million) – footpath improvements and renewals including Warburton Hwy, Wandin North; Sugarloaf Drive, Chirnside Park; David Hill Road, Monbulk; Cherylne Crescent, Kilsyth and Fernhill Road, Mount Evelyn.
- Recreational, leisure and community facilities (\$3.8 million) – including Stormwater Harvesting System, Monbulk Reserve; Sports Field Irrigation Controller Upgrade; Chirnside Urban Park and Playspaces at Carmen Reserve, Lilydale and Glenvalley Reserve, Seville East.
- Off street carparks (\$0.4 million) – car park rehabilitation and minor works.
- Parks, open space, and streetscapes (\$11.3 million) – major trail projects including Ridgewalk; Yarra Valley Trail; Warburton Mountain Bike Destination (pending the outcome of the Environmental Effects Statement) and various township improvements; Indigenous Heritage Visibility; Yering and Coldstream Station Activations; Wesburn Pump Track; park furniture renewal and improvements; Brushy Creek Trail, Mooroolbark, and trail rehabilitation projects.
- Land (\$5.8 million) - remaining payment for purchase of 150 Cambridge Road, Kilsyth - to be used for community open space.
- Buildings (\$18.6 million) – construction of Community Sports Pavilions in Powelltown, Mount Evelyn, Kimberley Reserve and Pinks Reserve; Climate Resilient Buildings for our Community; Pinks Reserve stadium improvements and Pinks Reserve netball court covers.
- Plant and equipment (\$6.2 million) – including scheduled replacement of Council's plant and fleet and the implementation of a fit for purpose 'whole of organisation' enterprise systems solution.

The Statement of Capital Works can be found in Section 3.5 and further details on the capital works program can be found in Section 4.5

## Continuing community support through the recovery framework

To help the community in the face of the Covid-19 pandemic, Council developed a Pandemic Recovery Framework which has guided Council's approach to short, medium, and long-term activities and initiatives that address the economic, social and health impacts of the Covid-19 pandemic.

This Recovery Framework is currently being reviewed to reflect the changing nature of the pandemic and will evolve to outline how Council will continue to adapt services and activity in response to the pandemic in conjunction with the other significant issues impacting the municipality.

Three million dollars (\$3.0 million) has been set aside in 2022-23 for a dedicated Community Recovery Fund, as part of Council's response to support those most impacted in our community, including from the Covid-19 pandemic and the June 2021 storm. The Fund will provide for a number of new and ongoing initiatives including implementation of the four Community-led Recovery Committees. Community members appointed to these committees are empowered to make decisions regarding where Council funding should be directed to support local projects that respond to community needs and priorities

A further \$2.0 million has been set aside in 2023-24 in recognition of the ongoing works under the recovery framework.

## Ongoing implementation of YR Ignite strategy

YR Ignite is a four year strategy that has been designed to deliver a dynamic, high performing, and flexible organisation that supports thriving communities. It provides a plan of action to build improvement across four areas that reinforce each other and together will achieve greater performance across the organisation.

- *Community* is at the heart of all we do
- Our *culture* drives high performance
- Our *people* are one team
- We excel in decision-making and *practice*

Key projects in 2022-23 include:

- deliver simplified and more efficient customer service through transition to a new customer platform. This action builds on the continued implementation of a fit-for-purpose software solution (known as YR Connect) across our organisation.
- deliver a coordinated, centralised community engagement service, which fulfills the principles and commitments of Council's Community Engagement Policy.
- raise the standard of customer experiences through a refreshed Customer Experience Strategy.
- consolidate and strengthen advocacy through evidence and stronger relationships to ensure other levels of government are effectively and efficiently engaged to support local programs and services.

## Development of Economic Development Strategy 2022-2032

The Economic Development Strategy is currently under renewal to position Yarra Ranges as a desirable place to live, invest and visit and to support the Council Plan 2021-2025. It provides a clear vision that can be articulated to government, industry stakeholders, businesses and community and identifies potential funding streams, partnerships, and resources.

Four strategic pillars have been identified:

- Identity, leadership, and collaboration
- Trade, commerce, and workforce capability

- Investment attraction
- Innovation and entrepreneurship

Work has commenced on the suite of initiatives that will support each of the strategic pillars, that will collectively achieve the vision for sustained economic growth as an enabler of wealth and prosperity for the benefit of all residents across the broader community. The draft Economic Development Strategy 2022-2032 will be presented to the community in mid-2022 for final consultation.

### **Nature Plan – Protecting our biodiversity assets**

Council's Nature Plan will define the activities, programs, and projects of the highest priority for the next 10 years. It will set targets for Council and allow for prioritisation of conservation action on Council managed land. In addition, it will improve our support to private landowners and increase environmental stewardship, identify areas to seek external funding, highlight key advocacy priorities for our municipality and ensure rigorous monitoring and adaptive management are embedded into our programs effectively.

In developing objectives for the plan, consideration was given to the four themes and the key actions identified where council can have the greatest impact on biodiversity conservation. Linked to Council's Environment Strategy, these themes are:

- Landscapes and Ecosystems
- Land use and Climate Change
- People and Nature
- Pest Plants and Animals

Actions identified will take us towards a future vision of a more connected landscape, with higher quality and more resilient habitat for native plants and animals, including the rare and threatened species we're fortunate to have. Together with Council's Liveable Climate Plan, we will continue to deliver on climate action by investing in renewable energy, sustainable design, resilient buildings and moving towards a zero emission fleet while considering climate in all our strategies and every aspect of our business.

We will support our community to care for nature in their own backyard and beyond, providing opportunities for all to engage with the natural environment and learn more about it. The draft Nature Plan will be presented mid-2022 for final consultation.

## Budget influences

This section sets out the key budget influences arising from the internal and external environment within which Council operates.

### Municipal data

As a result of Yarra Ranges' demographic profile there are a few budget implications in the short and long term as follows:

- a. Yarra Ranges covers approximately 2,500 km<sup>2</sup>, being home to over 55 suburbs, townships, and small communities in a mixture of rural and urban areas, which has a significant impact on the costs of providing programs and services across one of the most diverse and unique municipalities in Victoria.
- b. Approximately 18% of ratepayers are entitled to the pensioner rebate. As pensioners often have low incomes, the adoption of rate increases has an impact on the disposable income of this large proportion of our community. Council does have hardship provisions in place for all ratepayers who need assistance.
- c. While the municipality is not substantially developed, it is experiencing very low growth in rateable properties, in comparison to other councils. Rates received from the low level of new dwellings do not offset the significant costs required to replace infrastructure including roads and drains.

### External influences

In preparing the 2022-23 budget, the following external influences have been taken into consideration.

- a. The continuing impact of the pandemic on Council and community services and facilities, as well as on the wider business community with programs and services to support the recovery effort.
- b. The impact of supporting the community as it recovers and rebuilds from the storms of June 2021, while further financial support from other levels of government remains uncertain.
- c. The Victorian State Government introduced a cap on rate increases in 2016-17. The cap for 2022-23 has been set at 1.75% (2021-22: 1.5%).
- d. The *Gender Equality Act 2020*, which came into effect in March 2021. This required Council to undertake a Gender Impact Assessment of all Council services and projects, conduct Gender Equality Audit every four years, and adopt a four-year Gender Equality Action plan.
- e. As a result of changes in the recycling industry there has been a rise in the cost of the processing of recyclable material.
- f. Increased Environmental Protection Authority (EPA) requirements for managing Council's landfill sites.
- g. Over time funds received through funding agreements from the State and Commonwealth Governments often do not increase in line with real cost increases, which adds pressure to meet service obligations within financial constraints. Council will continually review its service levels to ensure that we are meeting community needs within financially sustainable limits.
- h. Council will continue to collect the Fire Services Property Levy through rates on behalf of the State Government.

- i. Council has an ongoing obligation to fund any investment shortfalls in the Defined Benefits Superannuation Scheme. The last call on Local Government was in the 2012-13 financial year where Council was required to pay \$12.1 million to top up its share in the Defined Benefits Scheme. The amount and timing of any liability is dependent on the global investment market. At present the actuarial ratios are at a level that additional calls from the sector are not expected in the next 12 months.

## Budget principles

In response to these influences, guidelines have been prepared that set out the key budget principles which informed the preparation of the budget and will also provide a framework for the review and update of the long term financial plan.

The principles include:

### Rates & charges

- Council will apply the rate cap over the life of the long-term financial plan, with 1.75% being adopted in years 1-5 and 2.0% in years 6-10.
- Waste management to be charged as full cost recovery.
- Differential rates to be applied to ensure appropriate allocation of rates (no change from 2021-22 – refer Section 4.1.1 (n) for further details):
  - Residential (100% of the rate in the dollar)
  - Commercial (150%)
  - Industrial (150%)
  - Farming (70%)
  - Recreational/Cultural (60%)
  - Vacant land (100%)
- No municipal charge.

### Government funding

- All recurrent and non-recurrent funding based on confirmed agreements is included in the budget.
- In later years where confirmed capital funding is unknown, an average percentage of capital expenditure has been used based on historical activity.

### Fees & charges

- Fees & charges are reviewed annually for appropriateness. Council has increased some fees and charges by 1.75% (in line with the rate cap) while some fees for services to vulnerable community members have no increase to ease the burden on the community due to Covid-19.
- See attached Appendix A - Schedule of Fees & Charges from 1 July 2022.

### Loan borrowings

- Overall borrowings are set at a financially sustainable level.
- Council has a willingness for increased level of indebtedness to support community recovery and for the upfront delivery of the Roads for the Community Initiative.
- Maintain indebtedness ratio below 60% over the long-term period (medium risk, VAGO indicator). This measure indicates Council's ability to service its debts with its own sourced revenue.

## Cash

- Cash will be managed and invested in accordance with operational peaks and troughs, being mindful of short-term cash requirements of Council.
- Assist in funding the capital works program to the extent possible without compromising Council's cash position.
- Maintain liquidity ratio at 1.1 (minimum, VAGO indicator). This measure determines Council's ability to meet its short term financial obligations with unrestricted assets (i.e. cash holdings).

## Recurrent operating expenditure

- Operational expenditure 2022-23 to be reduced in targeted areas (approximately 5% decrease), except for costs subject to existing contracts or where external market pressures apply (e.g. insurance).
- Future years expenditure in the long-term financial plan to be increased in line with rate cap projections.
- Salaries and wages have been calculated according to Council's establishment staff roster which includes currently vacant positions and flexible working arrangements and increased in line with Council's Enterprise Agreement 2021.
- Areas of discretionary cost will be reviewed each year as part of setting the annual budget.
- Service levels will continue to be reviewed considering community expectations and shifting demand for services, with the aim to continue to be efficient with resources and an emphasis on innovation to achieve savings and efficiencies. Council further acknowledges that some services are likely to be impacted as additional operational savings are required to be identified in future years.

## Community Recovery Fund

- This fund will continue to assist the community to recover from the impacts of the pandemic and the June 2021 storm event with continuing investment of \$3.0 million in 2022-23 and \$2.0 million in 2023-24.

## New initiatives & cost pressures

- Funding of cost pressures and new initiatives will need to be sourced from within the organisation through efficiencies or a reallocation of resources subject to approval by Management.

## Capital works

- The asset renewal gap will be managed through the dedication and allocation of enough resources to renew the existing asset base over the long term as a priority in the Capital Works Program.
- Maintain the size of the Council's baseline contribution to the Capital Expenditure Program budget; whilst still maintaining financial sustainability
- Increase the size of Capital Expenditure Program through third party funding such as Grant funding, Land sales, Public Open Space Funding and Special Charge Schemes
- Longer term grant funding projections based on average percentage of total Capital Expenditure Program, outside of the Roads for the Community Initiative.
- Savings achieved during delivery of works will be returned to future years of the Capital Expenditure Program to fund additional work
- Asset realisation, rationalisation and de-commissioning will be considered as a method of reducing recurrent investment needs and funding required for improvements and new assets, particularly relating to community facilities



- The impact of new and improved assets on the ongoing operating budget will be identified and considered when assessing proposals for funding new assets and improvements. Example – whole of life costs on maintaining a new trail
- Application for external funding for both new and renewal projects will be undertaken for all capital projects where available, however if matching funding is required, budget considerations will need to be taken into account.

## Review of Council's Financial Plan

Following the preparation of draft the 2022-23 Budget, Council has reviewed the impact the budget has on the long term projections contained in its Financial Plan to ensure Council's financial sustainability is being maintained. The budget principles outlined above have not changed from the full document adopted by Council in October 2021, apart from the amendment to the rate cap from 1.5% to 1.75%.

Council's long term financial sustainability remains sounds, as shown in the following indicators:

Indicator	Forecast Actual										
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
<b>Operating position</b>											
Adjusted underlying result	0.2%	-1.6%	3.3%	3.6%	3.7%	4.3%	4.0%	2.2%	2.8%	3.4%	4.0%
<b>Liquidity</b>											
Working Capital	118.6%	110.9%	113.0%	107.0%	124.6%	131.9%	131.2%	129.2%	130.3%	133.5%	142.2%
Unrestricted cash	80.7%	74.8%	77.1%	72.9%	90.4%	98.3%	98.6%	97.8%	99.0%	102.1%	110.0%
<b>Obligations</b>											
Loans and borrowings	12.4%	23.1%	30.7%	36.9%	44.1%	49.9%	52.0%	44.8%	37.7%	30.5%	23.4%
Loans and borrowings	5.8%	4.2%	5.6%	7.0%	8.6%	10.2%	8.9%	8.8%	8.8%	8.7%	8.7%
Indebtedness	11.9%	20.6%	26.0%	30.3%	35.7%	41.9%	43.3%	37.7%	30.9%	24.1%	18.5%
Asset renewal	166.9%	206.8%	232.6%	222.3%	207.2%	215.3%	197.1%	123.1%	117.2%	114.1%	112.1%

## Commonwealth and state government advocacy

Yarra Ranges Council has refreshed its advocacy priorities over the past 12 months, in line with the new Council Plan and the guidelines of Council's new Advocacy Framework. This ensures our priorities reflect the needs and aspirations of our community, respond to emerging trends and issues (including the pandemic and storm events), and are aligned to opportunities at the State and Commonwealth levels.

Council's advocacy agenda comprises a range of issues and initiatives that would deliver broad benefits to residents, businesses, and visitors, including funding for rural roads, emergency management and climate resilience, telecommunications, economic recovery, energy efficiency projects, recreation and cultural infrastructure and public transport. Both individually and through our advocacy networks, Council has advocated for funding and practical reforms to State Government policy on social and affordable housing, community health services, environmental and biosecurity issues, and mental health support.

Council has also undertaken concerted advocacy following the 2021 storm events to secure State and Commonwealth funding for Council to support the community's long-term recovery.

## Population growth

### How are we travelling against population projections?

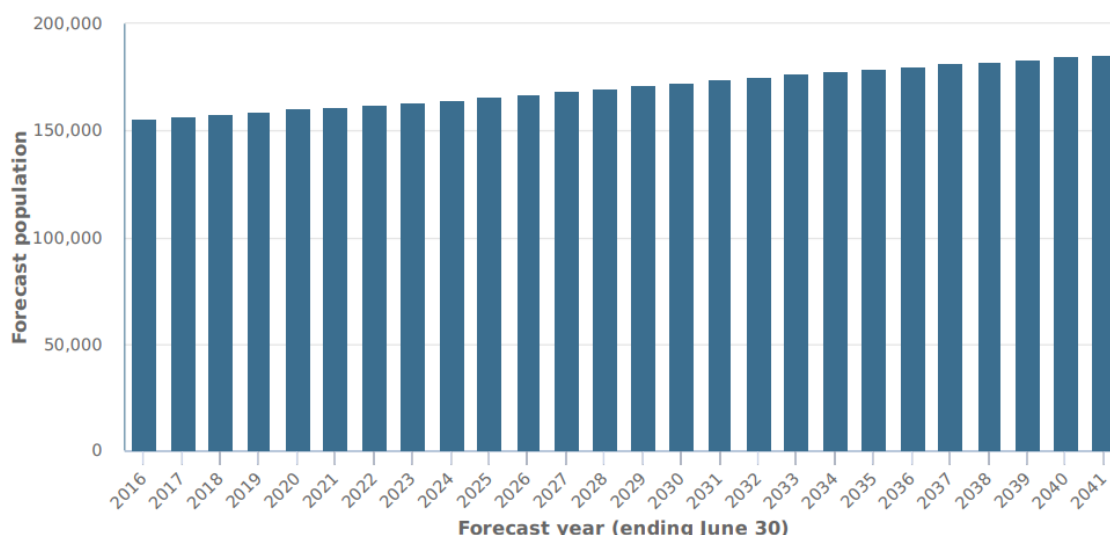
Population forecasts for Yarra Ranges estimate a population of 162,346 in 2021.

The population forecasts predict that Yarra Ranges' population will grow to 185,902 by 2041. This translates to a net gain of 23,556 between 2021 and 2041, or 14.5% growth. Yarra Ranges' urban areas of Lilydale, Mooroolbark, Chirnside Park and Kilsyth are projected to have the highest population growth over the next twenty years, with local increases ranging from 15.6% in Kilsyth to a very high 68.7% in Lilydale (more than 12,000 new residents in Lilydale primarily due to the development of the Kinley Estate).

The full set of projections to 2041 can be accessed here: <http://forecast.id.com.au/yarra-ranges>

### Forecast population

Yarra Ranges Council



Population and household forecasts, 2016 to 2041, prepared by .id, June 2018.

.id informed decisions



## Budget reports

The following reports include all statutory disclosures of information and are supported by the analyses contained in Section 4 of this report.

This section includes the following reports and statements in accordance with the *Local Government Act 2020* and the Local Government Model Financial Report.

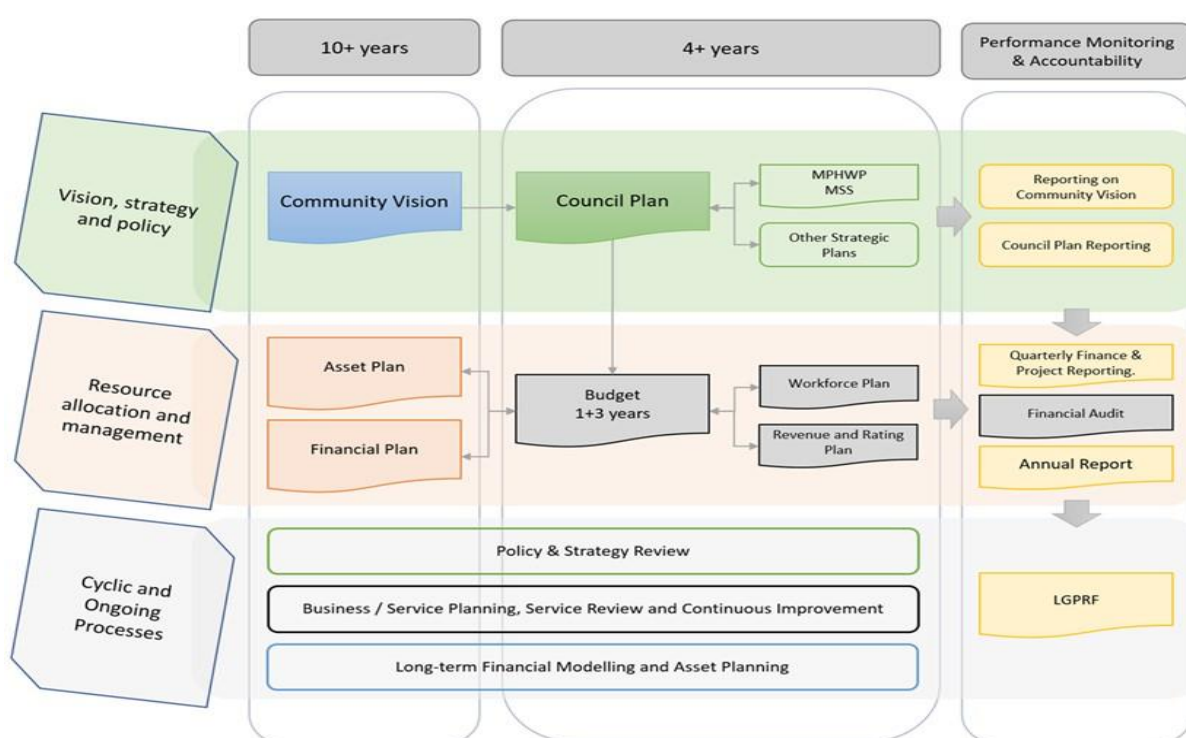
1. Link to Integrated Planning and Reporting Framework
2. Services and service performance indicators
3. Financial statements
4. Notes to financial statements
5. Financial performance indicators
6. Schedule of Fees and charges

## 1. Link to the Integrated Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

### 1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Department of Jobs, Precincts and Regions

The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.

LGPRF – Local Government Planning Reporting Framework

MPHWP – Municipal Public Health and Wellbeing Plan

MSS – Municipal Strategic Statement

### 1.1.1 Key planning considerations

#### Service level planning

Although councils have a legal obligation to provide some services - such as animal management, local roads, food safety and statutory planning - most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation needs to be in line with Council's adopted Community Engagement Policy and Public Transparency Policy.

## 1.2 Our purpose

### Our vision

Whether you live here or visit, you will see how much we care for Country, how inclusive and connected our communities are, and how balanced growth makes this the best place in the world.

### Our commitment

We'll be truthful, represent the community's needs, be positive and responsive and always strive to do better.

### Our values

The organisation's values guide our behaviour and underpin everything we do. Our values help us achieve the organisation's vision and mission and improve the quality of the services we offer to our community.



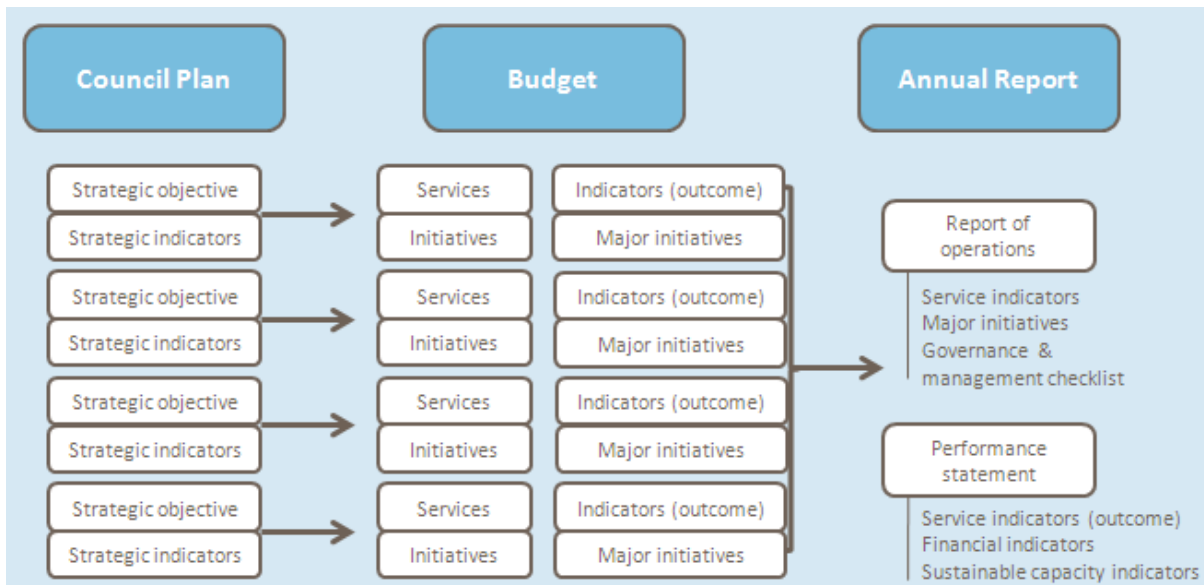
### 1.3 Strategic objectives

Council delivers services and initiatives in over 59 major service categories. Each contributes to the achievement of one of the five Strategic Objectives as set out in the Council Plan. The following table lists the five Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
Connected and healthy communities	Communities are safe, resilient, healthy, inclusive, and socially well connected. Quality services are accessible to everyone.
Quality infrastructure and liveable places	Quality facilities and infrastructure meet current and future needs. Places are well planned hubs of activity that foster wellbeing, creativity, and innovation.
Protected and enhanced natural environment	A healthier environment for future generations.
Vibrant economy, agriculture, and tourism	Our tourism, agriculture, health, manufacturing, and other industries are leading and dynamic. Strong investment and attraction underpin sustainable economic growth and job creation.
High performing organisation	An innovative, responsive organisation that listens and delivers quality, value for money services to our community.

## 2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2022-23 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in its Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions

## 2.1 Strategic objective 1: connected and healthy communities

To achieve our objective of Connected and Healthy Communities, we will continue to ensure that our communities are safe, resilient, healthy, inclusive, and socially well connected. We will also ensure that quality services are accessible to everyone. The services, major initiatives, initiatives, and key strategies to achieve objectives for each business area are described below.

### Services

Business area	Description of services provided		2021/22 Forecast Actual \$'000	2022/23 Budget \$'000
1. Social planning and policy development	This service contributes to building strong and resilient communities by: -Planning, researching, and developing relevant social policies and actions -Providing advice, referral and advocacy -Delivering selected community development projects	Expenditure (Income) Net Cost	881 - <b>881</b>	1,010 (61) <b>949</b>
2. Primary health planning and coordination	Council's Health and Wellbeing Strategy guides this legislated requirement to promote good health and wellbeing. Using data about the health of our community, Council works with its partners and the community to improve health. An Advisory Group overseeing the work is resourced by this service. The service has a primary prevention approach – keeping people well through Council's many roles in creating healthy communities and environments.	Expenditure (Income) Net Cost	63 (10) <b>53</b>	105 (10) <b>95</b>
3. Food, health, and environment inspections and protection	This service works with owners, operators, and applicants to ensure that appropriate health standards are achieved for the health and wellbeing of all.	Expenditure (Income) Net Cost	1,564 (851) <b>713</b>	1,212 (853) <b>359</b>
4. Library services in partnership with Eastern Regional Library Corporation	Council works in partnership with Eastern Regional Libraries to enhance learning and cultural development in the municipality through the provision of library services.	Expenditure (Income) Net Cost	4,021 - <b>4,021</b>	4,017 - <b>4,017</b>
5. Maternal and child health and immunisation services	Council provides a universal and enhanced Maternal and Child Health Service to provide universal and targeted services for children and their families. Families attend centres across the Yarra Ranges and receive some services in their homes, or at other community locations.	Expenditure (Income) Net Cost	4,814 (2,235) <b>2,579</b>	4,836 (2,225) <b>2,611</b>
6. Youth mental health, participation, and engagement	Council provides a range of universal and targeted services for young people and their families, enabling them to receive individual support and/or participate in a range of activities.	Expenditure (Income) Net Cost	1,868 (219) <b>1,649</b>	2,029 (366) <b>1,663</b>
7. Early years development and early	Council provides a range of services that enable children to develop and for those with	Expenditure	5,382	6,342

Business area	Description of services provided		2021/22	2022/23
			Forecast	Budget
			Actual	
			\$'000	\$'000
childhood education and care	additional needs to be included in a range of Early Childhood Education settings. Council also provides Child Care and Preschool Services.	(Income)	(3,976)	(4,228)
		Net Cost	<b>1,406</b>	<b>2,114</b>
8. School crossing supervision	This service provides supervision for school crossings in both the morning and afternoon to improve community safety and encourage healthy habits of walking to school.	Expenditure	1,703	2,621
		(Income)	(667)	(680)
		Net Cost	<b>1,036</b>	<b>1,941</b>
9. Animal Management	This service seeks to manage animals, both domestic and farm, to improve community safety.	Expenditure	2,491	2,399
		(Income)	(1,490)	(1,493)
		Net Cost	<b>1,001</b>	<b>906</b>
10. Fire prevention and emergency management	This service works to build an empowered resilient community that can mitigate, prepare, respond, and recover from emergencies and natural disasters.	Expenditure	31,079	14,860
		(Income)	(18,870)	(3,937)
		Net Cost	<b>12,209</b>	<b>10,923</b>
11. Positive ageing services	This service provides a comprehensive range of services as part of the Home and Community Care (HACC) program. The HACC program provides a range of coordinated and integrated service approaches which assist HACC eligible people to maximise their independence to remain living at home, stay connected to their community and adapt to changing life circumstances. The majority of this program is externally funded by State Government.	Expenditure	7,649	4,644
		(Income)	(5,703)	(2,846)
		Net Cost	<b>1,946</b>	<b>1,798</b>
12. Supporting people with disabilities	This service works across the Council to improve access, equity, and inclusion of people with a disability. Metro Access works to increase participation of people with a disability in the life of their community.	Expenditure	708	497
		(Income)	(294)	(219)
		Net Cost	<b>414</b>	<b>278</b>

Business area	Description of services provided		2021/22	2022/23
			Forecast Actual \$'000	Budget \$'000
13. Community engagement and development programs	This service supports - Community engagement and place-based community planning - Lifelong learning and building resilient organisations through the community grants program, community planning and community capacity building -Community skill development and working collaboratively with local community and local groups, networks, leaders, and service organisations.	Expenditure	2,299	2,353
		(Income)	-	-
		Net Cost	<b>2,299</b>	<b>2,353</b>
14. Services and programs to increase participation in arts, culture, and heritage	Creative Communities provides a framework to use arts and heritage to engage our local communities. This is achieved through the provision and funding of: - high quality Cultural Facilities with staff and technical expertise - the management and delivery of arts and heritage programs in the community - partnerships with community through grants programs - facilitation of community festivals and events	Expenditure	1,542	1,638
		(Income)	(55)	(55)
		Net Cost	<b>1,487</b>	<b>1,583</b>
15. Development of cultural facilities	Creative Communities is responsible for the development of the Cultural Plan which includes planning for the development of cultural facilities across the municipality. This includes engagement and consultation with community and funding bodies, involvement in the project planning and involvement in delivery of the project working with the Capital Works and Planning area.	Expenditure	3,471	3,729
		(Income)	(348)	(314)
		Net Cost	<b>3,123</b>	<b>3,415</b>
16. General Local Laws Compliance	This service provides Local Laws compliance for the safety and wellbeing of our communities.	Expenditure	231	169
		(Income)	(502)	(502)
		Net Cost	<b>(271)</b>	<b>(333)</b>
17. Public transport advocacy	Council's Health profile indicates the impact of poor public transport on health and wellbeing. Council's advocacy for improved access to public transport is a key advocacy area.	Expenditure	45	45
		(Income)	-	-
		Net Cost	<b>45</b>	<b>45</b>
18. Community support to reduce impact and prepare for climate change	This service provides support from Yarra Ranges Environment Stewardship team for residents to take steps towards sustainable living and preparing for climate change, including education in schools.	Expenditure	52	47
		(Income)	-	-
		Net Cost	<b>52</b>	<b>47</b>



Business area	Description of services provided		2021/22	2022/23
			Forecast	Budget
			Actual	
			\$'000	\$'000
19. Risk Management	This service provides risk management and insurance services to the organisation.			
		Expenditure	427	841
		(Income)	(1,908)	(2,382)
		Net Cost	(1,481)	(1,541)
Connected and Healthy Communities Total				
		Expenditure	70,290	53,370
		(Income)	(37,128)	(20,147)
		Net Cost	33,162	33,223

### Major/other initiatives

Improve Aboriginal health and wellbeing by providing a range of supports to Oonah Health and Community Services Aboriginal Corporation to establish the Healesville Belonging Place, an integrated Aboriginal health facility

Improve mental health outcomes for the community, strengthen social connections, and advocate for equitable and accessible mental health services across the municipality.

Build community resilience by working together to achieve greater emergency planning and preparedness with a focus on building community capacity as well as traditional cultural burning practices. This will include the development a firestick program across public, private land and local training hubs.

Implement priority actions arising from the Health and Wellbeing Plan including:

- Mental health
- Physical activity
- Social Recovery
- Climate change and impacts on health
- Reduce harm from alcohol
- Health impacts of emergencies
- Gender Equity

Implement Council's Healthy and Active Ageing Plan to increase the age and dementia friendliness of the municipality and improve social connection.

Implement the Pandemic Recovery and Resilience Framework and other key recovery actions to support the rebuilding of community resilience.

Update the Aquatics Strategy to strategically plan and provide aquatic facilities across the municipality that are inclusive, sustainable, well designed and positioned to improve community health and wellness.

Revise and implement key actions of the Recreation and Open Space Strategy to increase community access, support community connections and activate Council's community facilities and open space network.

Implement key actions in the Integrated Transport Strategy 2040 with a focus on people's movement in place and advocating for a cohesive public transport network that connects people with services, employment and to each other.

## 2.2 Strategic objective 2: quality infrastructure and liveable places

To achieve our objective of Quality Infrastructure and Liveable Places, we will ensure that quality facilities and infrastructure meets current and future needs. Places are well planned hubs of activity that foster wellbeing, creativity, and innovation. The services, major initiatives, initiatives, and key strategies to achieve objectives for each business area are described below.

### Services

Business area	Description of services provided		2021/22 Forecast Actual \$'000	2022/23 Budget \$'000
1. Maintenance and renewal of buildings	This service is responsible for maintenance of Council's buildings, facilities, public amenities and building security.	Expenditure	6,520	7,040
		(Income)	(2,913)	(2,646)
		Net Cost	<b>3,607</b>	<b>4,394</b>
2. Management of facilities	This service manages lease and licence arrangements with sporting clubs, user groups and individuals for a range of Council facilities and properties, ensuring that the needs of occupants are provided for in a viable and sustainable way.	Expenditure	4,880	5,700
		(Income)	(4,615)	(2,766)
		Net Cost	<b>265</b>	<b>2,934</b>
3. Road, footpath and bike path construction and maintenance	This service maintains and manages Council's civil infrastructure (roads, drainage, footpaths, etc.). The area also manages the implementation of the annual local road resurfacing program and provides after hours emergency response service.	Expenditure	21,383	22,137
		(Income)	(20,784)	(33,728)
		Net Cost	<b>599</b>	<b>(11,591)</b>
4. Drainage works	This service delivers maintenance and repairs to Council's substantial drainage network.	Expenditure	3,201	3,108
		(Income)	(1,100)	(2,640)
		Net Cost	<b>2,101</b>	<b>468</b>
5. Major Council building projects	This service is responsible for coordinating the design and development of major building assets for the Council.	Expenditure	1,205	603
		(Income)	(497)	-
		Net Cost	<b>708</b>	<b>603</b>

Business area	Description of services provided		2021/22 Forecast Actual \$'000	2022/23 Budget \$'000
6. Urban design including township and streetscape improvements	The service is responsible for developing and implementing proposals for township improvements across the municipality and supporting the development of high quality infrastructure in the private environment through strategic and statutory planning processes.	Expenditure	22	23
		(Income)	(127)	-
		Net Cost	<b>(105)</b>	<b>23</b>
7. Maintenance and redevelopment of sports fields, playspaces, parks and reserves	This service provides for the maintenance and redevelopment of Council's sports fields, playspaces, and parks and reserves.	Expenditure	2,140	2,947
		(Income)	(8,128)	(7,477)
		Net Cost	<b>(5,988)</b>	<b>(4,530)</b>
8. Aquatics facilities	This service provides for the maintenance of Council's aquatic facilities.	Expenditure	2,041	2,050
		(Income)	-	-
		Net Cost	<b>2,041</b>	<b>2,050</b>
9. Strategic land use policy development	This service continues to review and maintain Council's planning scheme and sets the direction for land use planning within Yarra Ranges.	Expenditure	2,679	3,225
		(Income)	(263)	(73)
		Net Cost	<b>2,416</b>	<b>3,152</b>
10. Statutory Building Services	This service promotes the safety and compliance of buildings in Yarra Ranges by controlling building permits and carrying out mandated responsibilities in accordance with the relevant laws and regulations. Pool fencing, maintenance of fire safety equipment, general and technical advice, property information, copies of plans, landslip certificates, building complaints and Council Consent applications are key services provided by the team.	Expenditure	3,086	3,606
		(Income)	(1,063)	(746)
		Net Cost	<b>2,023</b>	<b>2,860</b>
11. Capital works and strategic asset management	This service contributes to the management of Council's capital works program and management of Council's infrastructure assets across all infrastructure categories.	Expenditure	4,938	5,464
		(Income)	(149)	(515)
		Net Cost	<b>4,789</b>	<b>4,949</b>
12. Maintenance and renewal of plant and equipment to support services of the organisation	This service provides support to procuring, servicing and disposal of vehicles and both large and small plant that the organisation's services require to undertake their businesses effectively.	Expenditure	-	-
		(Income)	(100)	(150)
		Net Cost	<b>(100)</b>	<b>(150)</b>

Business area	Description of services provided		2021/22 Forecast Actual \$'000	2022/23 Budget \$'000
13. Organisational and Environmental Sustainability Management	This service provides support to the organisation through management of its long-term financial planning for assets and capital works, waste and fleet management, environmental sustainability and service innovation and efficiency for the Environment and Engineering directorate.	Expenditure	-	-
		(Income)	(100)	(150)
		Net Cost	(100)	(150)
14. Planning permits, approvals, and advice	Assesses and provides advice and enforcement in relation to planning application approvals under the Yarra Ranges Planning Scheme and the related legislation.	Expenditure	5,613	5,911
		(Income)	(1,660)	(1,959)
		Net Cost	3,953	3,952
Quality Infrastructure and Liveable Places Total				
		Expenditure	57,708	61,814
		(Income)	(41,499)	(52,850)
		Net Cost	16,209	8,964

### Major/other initiatives

Become a world class trails and eco-tourism destination through project development, delivery, advocacy, and partnerships, including the delivery of the Ridges and Rivers projects.

Undertake and deliver integrated place planning for priority activity centres and town centres to achieve a coordinated community outcome across Yarra Ranges, in accordance with the Living Places Framework.

Improve our social infrastructure planning by working across council to integrate place, service, and infrastructure planning to meet the needs of our diverse communities and improve the unique places they live.

Develop and implement a strategic approach for activating and providing functional and affordable community assets and spaces that are welcoming to all and support the wellbeing and connectedness of the community.

Continue to evolve the maturity and sophistication of Council's Asset Management planning to ensure existing community infrastructure is renewed and maintained for the benefit of future generations.

Activate, develop, and construct significant community facility projects across the municipality to respond to current and future community and social needs.

Seal gravel roads in townships across the municipality enabled through funding provided by the Federal Government combined with landowner contributions to improve local amenity and liveability for the community.

Complete the Lilydale Structure Plan and incorporate key actions into the Planning Scheme through an amendment to provide clear direction of the future land use, urban design, transport and access and landscaping forms for Lilydale.

Integrate and strengthen the planning, maintenance, and management of community assets to ensure the needs and priorities of current and future communities are balanced against investment requirements and Council's ability to pay for them.

Amend the planning scheme by using the outcomes of the reviewed Housing Strategy to ensure housing needs of the community are met, new housing is well designed, it provides for housing choice and improves neighbourhood character outcomes in residential areas

Plan, facilitate and develop urban renewal projects, including Lilydale Revitalisation project, Kinley re-development and Level Crossing Removal to facilitate the revitalisation of Lilydale. Ensuring alignment with Council's place making objectives of encouraging a vibrant, attractive, sustainable, healthy, and connected community.

Maximise the benefits of the level crossing removal projects in Mooroolbark and Lilydale through value adding projects including the repurposing of the Lilydale Heritage Station, provision of public art and new community spaces, and improving the shared path network.

Establish a municipal wide Development Contributions Plan to provide funds for new infrastructure to support future growth and development.

## 2.3 Strategic objective 3: protected and enhanced natural environment

To achieve our objective of Protected and Enhanced Natural Environment, we will continue to strive for a healthier environment for future generations. The services, major initiatives, initiatives, and key strategies to achieve objectives for each business area are described below.

### Services

Business area	Description of services provided		2021/22 Forecast Actual \$'000	2022/23 Budget \$'000
1. Environmental education programs including a focus on schools	This service provides environmental education programs to our community, as well the Council's extensive school network.	Expenditure	100	404
		(Income)	(74)	35
		Net Cost	<b>26</b>	<b>439</b>
2. Weed reduction and replanting programs	Council has an active weed reduction and replanting service, in addition to running an ongoing weed removal program called Weed Wipeout, to help residents remove and dispose of weeds on their property.	Expenditure	760	742
		(Income)	(130)	(350)
		Net Cost	<b>630</b>	<b>392</b>
3. Biodiversity conservation	The Biodiversity Conservation Unit has responsibility for the protection and enhancement of the region's biodiversity values in line with National, State and Regional requirements. Conducts environmental assessments for planning permit applications (Council and community). Manages a system for biodiversity offsets and provides advice to landholders to enhance biodiversity.	Expenditure	2,276	2,226
		(Income)	(250)	(47)
		Net Cost	<b>2,026</b>	<b>2,179</b>
4. Support for friends and land care groups	This service provides grants and support for 'Friends of' groups and 'Land Care' groups across Council's parks, reserves and natural habitats.	Expenditure	63	51
		(Income)	-	-
		Net Cost	<b>63</b>	<b>51</b>
5. Waste management services	This service provides waste services to properties consisting of a weekly garbage	Expenditure	22,101	24,925

Business area	Description of services provided		2021/22	2022/23
			Forecast Actual \$'000	Budget \$'000
	collection, fortnightly recycling, and green and hard waste collections for general properties only.	(Income)	(22,101)	(24,925)
	We also provide services to commercial properties across the municipality which consist of twice weekly garbage collection, and fortnightly recycling collections.	Net Cost	-	-
	A core priority includes minimising the volume of material going to landfills through the coordination of education and management programs.			
6. Maintenance of bushland and natural open space	This service provides for the maintenance of Council's bushland and natural open spaces.	Expenditure	12,559	11,956
		(Income)	(125)	(125)
		Net Cost	<b>12,434</b>	<b>11,831</b>
7. Maintenance and redevelopment of sports fields, playspaces, parks and reserves	This service provides for the maintenance and redevelopment of Council's sports fields, playspaces, and parks and reserves.	Expenditure	2,007	1,836
		(Income)	-	-
		Net Cost	<b>2,007</b>	<b>1,836</b>
8. Environmental sustainability management	This service provides the management and administrative support for the environment and sustainability teams.	Expenditure	943	1,171
		(Income)	-	(59)
		Net Cost	<b>943</b>	<b>1,112</b>
9. Organisational and Environmental Sustainability Management	This service provides support to the organisation through management of its long term financial planning for assets and capital works, waste and fleet management, environmental sustainability and service innovation and efficiency for the Environment and Engineering directorate.	Expenditure	214	204
		(Income)	-	-
		Net Cost	<b>214</b>	<b>204</b>

Business area	Description of services provided		2021/22 Forecast Actual \$'000	2022/23 Budget \$'000
10. Landfill Rehabilitation	This work typically involves reshaping, contouring, and capping of the landfill, in association with ongoing management and regular monitoring of Leachate, Landfill Gas and Stormwater. This also includes the establishment of infrastructure to minimise and mitigate any potential onsite and offsite impacts to soil, ground and surface water and the atmosphere. The length of the process is indeterminable and may take many years, dependant on the nature of the site and material that was placed in the landfill and when the EPA determines no further rehabilitation is required.	Expenditure	1,043	2,435
		(Income)	-	-
		Net Cost	<b>1,043</b>	<b>2,435</b>
<b>Protected and Enhanced Natural Environment Total</b>				
		Expenditure	42,156	46,040
		(Income)	(22,270)	(25,561)
		Net Cost	<b>19,386</b>	<b>20,479</b>

### Major/other initiatives

Ensure the plants, animals, and ecologies of Yarra Ranges that our community value so much, are supported and retained alongside us, in healthy landscapes by preparing and implementing a Biodiversity Plan that provides renewed focus for Council, the community, and partners.

Reduce our ecological footprint through our commitment to sourcing 100% renewable energy and help our communities to thrive in a changing climate through adaptive, resilient, and regenerative programs and projects.

Implement actions of the Liveable Climate Plan and shift to low carbon and renewable energy sources across all facilities, buildings, plant, and fleet to reduce Council's climate impact.

Deliver actions of the Urban Tree Canopy Strategy and deliver the parks and reserves improvement program to enhance amenity, access and participation in public spaces and places.

Develop a Municipal Waste Plan, education programs and pursue innovative waste processing technologies to maximise waste resource recovery for a more sustainable future.

Continue to develop and support the capability of Environmental Volunteer Groups including seeking funding support to invest in our shared environment.



## 2.4 Strategic objective 4: vibrant economy, agriculture, and tourism

To achieve our objective of Vibrant Economy, Agriculture and Tourism, we will continue to ensure that our tourism, agriculture, health, manufacturing, and other industries are leading and dynamic. Strong investment and attraction underpin sustainable economic growth and job creation. The services, major initiatives, initiatives, and key strategies to achieve objectives for each business area are described below.

### Services

Business area	Description of services provided		2021/22 Forecast Actual \$'000	2022/23 Budget \$'000
1. Facilitate tourism development and regional marketing	This service offers work across the tourism sector – a key segment of the Yarra Ranges economy to promote and develop the benefits that flow from tourism. Advocacy on developing latent tourism potential through eco and heritage tourism seeks to develop our tourism offer and deliver benefits to local communities. Yarra Ranges Tourism is a major partner, and the service manages Council's Partnership Agreement with the Board.	Expenditure	678	617
		(Income)	(190)	-
		Net Cost	<b>488</b>	<b>617</b>
2. Agribusiness support and development	This service offers advice on planning applications, networking opportunities for agribusinesses and works with industry to advocate, for example for a recycled water pipeline to support local food production.	Expenditure	16	15
		(Income)	-	-
		Net Cost	<b>16</b>	<b>15</b>
3. Business networks and sustainable business practices	Forums, industry networks, training programs and investment attraction are promoted by this service. Strong employment opportunities are vital to our communities and the service works to facilitate vibrant local economies through relationship brokerage and networking.	Expenditure	889	1,525
		(Income)	-	(396)
		Net Cost	<b>889</b>	<b>1,129</b>
<b>Vibrant Economy, Agriculture &amp; Tourism Total</b>		Expenditure	1,583	2,157
		(Income)	(190)	(396)
		Net Cost	<b>1,393</b>	<b>1,761</b>

### Major/other initiatives

Implement a “build back better” approach to economic recovery and adaptation activities that improves the well-being of the community and business. *(New Major Initiative to be approved)*

Implement a plan that improves employment opportunities and mental health outcomes for everyone.

Develop and deliver of improvements to Council's network of recreational trails across the municipality to support improved recreational, health, social, and economic needs of the community and become a world class trails, agritourism and eco-tourism destination.

Finalise and implement a new Economic Development Strategy and Investment Attraction Plan, to create local jobs, business, and investment to deliver positive and sustainable economic community outcomes.



Deliver key initiatives outlined in the Bayswater Business Precinct Transformation Strategy that create jobs, attracts future investment, and progresses the revitalisation of the Precinct, in association with Knox and Maroondah Councils.

Raise the cultural profile of Yarra Ranges to drive creative industry development and cultural tourism spend via attracting and retaining new creative professionals and businesses and supporting existing creative professionals and businesses.

Develop a destination management Plan with Yarra Ranges Tourism Board to support the right eco-tourism, infrastructure growth that also protects our natural environment.

## 2.5 Strategic objective 5: high performing organisation

To achieve our objective of High Performing Organisation, we will continue to strive towards an innovative and responsive organisation that listens and delivers quality and value for money services to our community. The services, major initiatives, initiatives, and key strategies to achieve objectives for each business area are described below.

### Services

Business area	Description of services provided		2021/22	2022/23
			Forecast Actual \$'000	Budget \$'000
1. Community engagement and development programs	This service supports: - Community engagement and place based Community Planning - Lifelong learning and building resilient organisations through the community grants program, community planning and community capacity building -Community skill development and working collaboratively with local community and local groups, networks, leaders, and service organisations.			
		Expenditure	669	842
		(Income)	-	-
		Net Cost	<b>669</b>	<b>842</b>
2. Customer Experience	This service leads the provision of front line service delivery of five geographically dispersed sites across the municipality. Their focus is to lead and partner with the organisation by designing and delivering quality processes and services, enhancing all customer experiences through feedback, analysis, and improvement measures to improve overall performance.			
		Expenditure	5,641	4,983
		(Income)	(241)	(162)
		Net Cost	<b>5,400</b>	<b>4,821</b>
3. Financial management and reporting	This service provides financial management and reporting functions for Council, including the preparation of the Budget and the Annual Financial Statements.			
		Expenditure	1,620	1,513
		(Income)	(360)	(488)
		Net Cost	<b>1,260</b>	<b>1,025</b>
4. Procurement, contracts, and tendering	This service provides best practice procurement support to the organisation including tendering and collaborative procurement initiatives.			
		Expenditure	924	913
		(Income)	(621)	(592)
		Net Cost	<b>303</b>	<b>321</b>

Business area	Description of services provided	2021/22	2022/23
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			Forecast Actual \$'000	Budget \$'000
5. Corporate planning and performance	This service provides business support to Councillors for the development and reporting of the Council Plan, in addition to business plans across the organisation. It also leads our Business Excellence Program, a program of coordinated process improvement and innovation aligned to the nationally recognised business excellence framework.	Expenditure	2,510	2,699
		(Income)	-	-
		Net Cost	<b>2,510</b>	<b>2,699</b>
6. Information services	This service provides a range of different services and solutions related to the Information Management requirements of the Council including information technology, geographic information systems, records management, archives management, courier services, FOI, information privacy and an Electronic Document Management System (EDMS).	Expenditure	9,241	9,218
		(Income)	(7,899)	(7,499)
		Net Cost	<b>1,342</b>	<b>1,719</b>
7. Rating and valuation services	This service provides the generation of rate notices, management of the rates database, including the fire services levy, and liaison and support of Council's Valuers.	Expenditure	1,597	1,536
		(Income)	(703)	(703)
		Net Cost	<b>894</b>	<b>833</b>
8. Council governance & meeting procedures	This service provides leadership of Council's governance framework, including administration and operational support for Council and executive meetings, advice and guidance on legislative changes and requirements focusing on good governance initiatives. It also provides executive support to the CEO and Councillors ensuring a seamless approach to interactions within the organisation and the community.	Expenditure	2,351	2,367
		(Income)	(102)	(102)
		Net Cost	<b>2,249</b>	<b>2,265</b>
9. Occupational health and safety	This service provides support to the organisation in meeting requirements under the Occupational Health and Safety Act. Protecting the health and safety of employees, councillors, volunteers, contractors, and visitors.	Expenditure	635	625
		(Income)	(386)	(477)
		Net Cost	<b>249</b>	<b>148</b>
10. Human resources, employee relations and organisational development	This service provides leadership and coordination of Council's human resources, workplace relations, payroll, and organisational development functions.	Expenditure	3,686	4,013
		(Income)	(2,027)	(2,504)
		Net Cost	<b>1,659</b>	<b>1,509</b>

Business area	Description of services provided		2021/22 Forecast Actual \$'000	2022/23  Budget \$'000
11. Maintenance and renewal of plant and equipment to support services of the organisation	This service provides support to procuring, servicing and disposal of vehicles and both large and small plant that the organisation's services require to undertake their businesses effectively.	Expenditure	2,853	2,695
		(Income)	(3,370)	(1,333)
		Net Cost	(517)	1,362
12. Organisational and Environmental Sustainability Management	This service provides support to the organisation through management of its long-term financial planning for assets and capital works, waste and fleet management, environmental sustainability and service innovation and efficiency for the Environment and Engineering directorate.	Expenditure	213	226
		(Income)	-	-
		Net Cost	213	226
13. Digital	This service supports Council to harness the opportunities that digital technology presents and to improve the way services are delivered to our community. This service also plays a vital role in improving and enhancing the way in which the organisation manages, shares, and uses data to ensure Council's decisions are evidence-based.	Expenditure	1,196	1,359
		(Income)	-	-
		Net Cost	1,196	1,359
14. Risk management	This service provides risk management and insurance services to the organisation.	Expenditure	2,528	2,796
		(Income)	(15)	(15)
		Net Cost	2,513	2,781
High Performing Organisation Total		Expenditure	35,686	35,870
		(Income)	(15,724)	(13,875)
		Net Cost	19,962	21,995

### Major/other initiatives

Ensure Council's workforce reflects the community it serves by embedding the principles of total diversity and inclusion in our day-to-day leadership and share our experience and knowledge with the community.

Improve trust and connection with Council through better community engagement and innovative approaches to communication.

Develop and grow an organisational culture committed to delivering exceptional customer experience.

Streamline internal Council processes and improve software systems to deliver more efficient services to our community.

Increase the community's visibility, understanding of and access to Council's information and performance to improve accountability to the community.

Provide additional digital platforms that the community can use to interact with increased accessibility and flexibility for our community.

Consolidate and strengthen advocacy through evidence and stronger relationships to ensure other levels of government are effectively and efficiently engaged to support local services and programs.

Adapt and improve our service delivery to ensure the measurable provision of both effective and efficient services that are supporting our municipality to rebuild resilience.

Strengthen relationships and networks to support local community groups and build their capacity to be active in achieving community outcomes.

### 2.5.1 Reconciliation with budgeted operating result

	Surplus/ (Deficit)	Expenditure	Revenue
	\$'000	\$'000	\$'000
Connected and healthy communities	(33,223)	53,370	20,147
Quality infrastructure and liveable places	(8,964)	61,814	52,850
Protected and enhanced natural environment	(20,479)	46,040	25,561
Vibrant economy, agriculture, and tourism	(1,761)	2,157	396
High performing organisation	(21,995)	35,870	13,875
<b>Total</b>	<b>(86,422)</b>	<b>199,251</b>	<b>112,829</b>
<b>Expenses added in:</b>			
Depreciation	31,234		
Finance costs	1,116		
Others	(5,149)		
<b>Surplus/(Deficit) before funding sources</b>	<b>(113,623)</b>		
<b>Funding sources added in:</b>			
Rates and charges revenue	136,972		
Grants commission funding	8,039		
Interest revenue	177		
Other revenue	8,111		
<b>Total funding sources</b>	<b>153,299</b>		
<b>Operating surplus/(deficit) for the year</b>	<b>39,676</b>		

## 2.6 Service performance outcome indicators

The following table outlines the prescribed indicators of service performance and prescribed measures that must be included under the Act. These are required to be reported against in the annual Performance Statement.

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Statutory planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Aquatic facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Maternal and child health	Participation	Participation in MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[The sum of the number of active library borrowers in the last 3 financial years/ The sum of the population in the last 3 financial years] x100

Service	Indicator	Performance Measure	Computation
Food safety	Health and safety	Critical and major non-compliance outcome notifications (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Animal management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions)	[Number of successful animal prosecutions/Total number of animal prosecutions] *100

### 3. Financial statements

This section presents information regarding the Financial Statements and Statement of Human Resources. The budget information for the financial year 2022-23 has been supplemented with projections to 2025-26.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* (the Act) and the *Local Government (Planning and Reporting) Regulations 2020* (the Regulations).

- 3.1 Comprehensive income statement
- 3.2 Balance sheet
- 3.3 Statement of changes in equity
- 3.4 Statement of cash flows
- 3.5 Statement of capital works
- 3.6 Statement of human resources

#### **Pending accounting standards**

The 2022-23 budget has been prepared based on the accounting standards applicable at the date of preparation. Pending accounting standards that will be in effect from the 2022-23 financial year have not been considered in the development of the budget.

### 3.1 Comprehensive income statement

For the four years ending 30 June 2026

		Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Projections 2023/24 \$'000	2024/25 \$'000	2025/26 \$'000
	NOTES					
<b>Income</b>						
Rates and charges	4.1.1	155,539	168,308	174,392	176,892	179,525
Statutory fees and fines	4.1.2	3,096	3,079	3,133	3,188	3,243
User fees	4.1.3	6,727	6,480	6,593	6,709	6,826
Grants - operating	4.1.4	29,632	21,847	22,230	22,619	23,015
Grants - capital	4.1.4	30,618	35,957	40,272	29,709	39,267
Contributions - monetary	4.1.5	1,933	3,944	3,295	3,216	3,043
Contributions - non-monetary	4.1.5	2,538	3,000	3,053	3,106	3,160
Net gain/(loss) on disposal of property, infrastructure, plant, and equipment		(2,550)	-	-	-	-
Fair value adjustments for investment property		-	-	-	-	-
Share of net profits/(losses) of associates and joint ventures		261	-	-	-	-
Other income	4.1.6	21,921	5,975	3,224	3,281	3,338
<b>Total income</b>		249,715	248,590	256,191	248,719	261,419
<b>Expenses</b>						
Employee costs	4.1.7	68,582	74,041	72,554	71,902	71,658
Materials and services	4.1.8	81,310	86,457	87,970	89,509	91,076
Depreciation	4.1.9	29,687	30,617	31,536	32,482	33,456
Amortisation - intangible assets	4.1.10	167	183	188	194	200
Amortisation - right of use assets	4.1.11	1,738	434	434	434	434
Bad and doubtful debts		311	51	61	63	61
Borrowing costs		871	1,116	1,566	1,962	2,439
Finance costs - leases		116	15	11	7	2
Other expenses	4.1.12	31,411	15,999	8,418	8,562	8,631
<b>Total expenses</b>		214,193	208,913	202,739	205,116	207,957
<b>Surplus/(deficit) for the year</b>		35,522	39,676	53,453	43,604	53,462
<b>Other comprehensive income</b>						
<b>Items that will not be reclassified to surplus or deficit in future periods</b>						
Net asset revaluation increment /(decrement)		4,037	-	-	-	-
Share of other comprehensive income of associates and joint ventures		-	-	-	-	-
<b>Items that may be reclassified to surplus or deficit in future periods (detail as appropriate)</b>						
		-	-	-	-	-
<b>Total other comprehensive income</b>		4,037	-	-	-	-
<b>Total comprehensive result</b>		39,559	39,676	53,453	43,604	53,462
<b>Adjusted underlying result</b>		433	(3,224)	6,835	7,573	7,991



## 3.2 Balance sheet

For the four years ending 30 June 2026

		Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Projections 2023/24 \$'000	2024/25 \$'000	2025/26 \$'000
	NOTES					
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		67,494	66,330	69,778	68,347	86,704
Trade and other receivables		21,387	21,560	22,126	21,540	22,527
Other financial assets		-	-	-	-	-
Inventories		-	-	-	-	-
Non-current assets classified as held for sale		-	-	-	-	-
Other assets		5,418	5,418	5,418	5,418	5,418
<b>Total current assets</b>	4.2.1	94,299	93,308	97,323	95,305	114,649
<b>Non-current assets</b>						
Trade and other receivables		1,385	1,406	1,427	1,448	1,470
Other financial assets		-	-	-	-	-
Investments in associates, joint arrangement and subsidiaries		5,400	5,400	5,400	5,400	5,400
Property, infrastructure, plant & equipment		1,192,927	1,259,485	1,327,350	1,390,121	1,444,281
Right-of-use assets	4.2.4	1,737	1,303	868	434	-
Investment property		-	-	-	-	-
Intangible assets		800	819	675	872	721
<b>Total non-current assets</b>	4.2.1	1,202,249	1,268,413	1,335,720	1,398,276	1,451,872
<b>Total assets</b>		1,296,548	1,361,721	1,433,043	1,493,581	1,566,521
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		12,830	15,349	14,638	14,777	14,896
Trust funds and deposits		42,631	43,270	43,920	44,578	45,247
Unearned income/revenue		-	-	-	-	-
Provisions		19,252	19,252	19,252	19,252	19,252
Interest-bearing liabilities	4.2.3	4,077	5,856	7,899	10,021	12,651
Lease liabilities	4.2.4	733	427	431	435	-
<b>Total current liabilities</b>	4.2.2	79,523	84,154	86,139	89,063	92,046
<b>Non-current liabilities</b>						
Provisions		5,843	5,843	5,843	5,843	5,931
Interest-bearing liabilities	4.2.3	15,147	31,165	42,440	51,771	62,987
Lease liabilities	4.2.4	983	867	435	-	-
<b>Total non-current liabilities</b>	4.2.2	21,973	37,874	48,719	57,614	68,917
<b>Total liabilities</b>		101,496	122,028	134,858	146,677	160,964
<b>Net assets</b>		1,195,052	1,239,693	1,298,185	1,346,904	1,405,557
<b>Equity</b>						
Accumulated surplus		599,088	638,764	692,218	735,822	789,284
Reserves		595,964	600,928	605,967	611,082	616,273
<b>Total equity</b>		1,195,052	1,239,693	1,298,185	1,346,904	1,405,557

### 3.3 Statement of changes in equity

For the four years ending 30 June 2026

		Total	Accumulated Surplus	Revaluation Reserve	Other Reserves
	NOTES	\$'000	\$'000	\$'000	\$'000
<b>2022 Forecast Actual</b>					
Balance at beginning of the financial year		1,157,653	568,229	578,719	10,705
Impact of adoption of new accounting standards		-	-	-	-
Adjusted opening balance		1,157,653	568,229	578,719	10,705
Surplus/(deficit) for the year		35,522	35,522	-	-
Net asset revaluation increment/(decrement)		5,684	-	5,684	-
Transfers to other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
<b>Balance at end of the financial year</b>		<b>1,198,859</b>	<b>603,751</b>	<b>584,403</b>	<b>10,705</b>
<b>2023 Budget</b>					
Balance at beginning of the financial year		1,195,052	599,088	584,403	11,561
Surplus/(deficit) for the year		39,676	39,676	-	-
Net asset revaluation increment/(decrement)		4,964	-	4,964	-
Transfers to other reserves	4.3.1	-	-	-	-
Transfers from other reserves	4.3.1	-	-	-	-
<b>Balance at end of the financial year</b>	4.3.2	<b>1,239,693</b>	<b>638,764</b>	<b>589,367</b>	<b>11,561</b>
<b>2024</b>					
Balance at beginning of the financial year		1,239,693	638,764	589,367	11,561
Surplus/(deficit) for the year		53,453	53,453	-	-
Net asset revaluation increment/(decrement)		5,039	-	5,039	-
Transfers to other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
<b>Balance at end of the financial year</b>		<b>1,298,185</b>	<b>692,218</b>	<b>594,406</b>	<b>11,561</b>
<b>2025</b>					
Balance at beginning of the financial year		1,298,185	692,218	594,406	11,561
Surplus/(deficit) for the year		43,604	43,604	-	-
Net asset revaluation increment/(decrement)		5,115	-	5,115	-
Transfers to other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
<b>Balance at end of the financial year</b>		<b>1,346,904</b>	<b>735,822</b>	<b>599,521</b>	<b>11,561</b>
<b>2026</b>					
Balance at beginning of the financial year		1,346,904	735,822	599,521	11,561
Surplus/(deficit) for the year		53,462	53,462	-	-
Net asset revaluation increment/(decrement)		5,191	-	5,191	-
Transfers to other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
<b>Balance at end of the financial year</b>		<b>1,405,557</b>	<b>789,284</b>	<b>604,712</b>	<b>11,561</b>

### 3.4 Statement of cash flows

For the four years ending 30 June 2026

	Notes	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Projections 2023/24 \$'000	2024/25 \$'000	2025-26 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>						
Rates and charges		164,869	169,324	175,338	177,985	180,485
Statutory fees and fines		3,608	3,392	3,449	3,508	3,570
User fees		7,838	7,138	7,260	7,384	7,514
Grants - operating		27,355	21,879	22,251	22,631	23,031
Grants - capital		32,432	36,009	40,012	30,633	38,565
Contributions - monetary		1,933	3,944	3,295	3,216	3,043
Interest received		1,251	1,470	1,496	1,522	1,549
Dividends received		-	-	-	-	-
Trust funds and deposits taken		36	37	38	38	39
Other receipts		24,403	5,363	2,554	2,272	2,297
Net GST refund / payment		14,679	16,015	16,219	16,097	15,654
Employee costs		(68,875)	(73,042)	(72,692)	(71,939)	(71,678)
Materials and services		(90,259)	(93,820)	(96,652)	(98,299)	(100,042)
Short-term, low value and variable lease payments		-	-	-	-	-
Trust funds and deposits repaid		-	-	-	-	-
Other payments		(34,868)	(17,362)	(9,947)	(9,403)	(9,399)
<b>Net cash provided by/(used in) operating activities</b>	4.4.1	84,402	80,348	92,617	85,644	94,627
<b>Cash flows from investing activities</b>						
Payments for property, infrastructure, plant and equipment		(86,200)	(97,553)	(100,440)	(95,735)	(87,190)
Proceeds from sale of property, infrastructure, plant and equipment		(2,805)	-	-	-	-
Payments for intangible assets		-	(202)	(44)	(392)	(49)
Proceeds from intangible assets		-	-	-	-	-
Payments for investments		-	-	-	-	-
Proceeds from sale of investments		261	-	-	-	-
<b>Net cash provided by/ (used in) investing activities</b>	4.4.2	(88,744)	(97,754)	(100,484)	(96,127)	(87,239)
<b>Cash flows from financing activities</b>						
Finance costs		(871)	(1,116)	(1,566)	(1,962)	(2,439)
Proceeds from borrowings		17,150	23,497	21,003	21,197	26,143
Repayment of borrowings		(8,059)	(5,701)	(7,684)	(9,744)	(12,297)
Interest paid - lease liability		(116)	(15)	(11)	(7)	(2)
Repayment of lease liabilities		(1,829)	(423)	(427)	(431)	(435)
<b>Net cash provided by/(used in) financing activities</b>	4.4.3	6,275	16,243	11,315	9,052	10,969
Net increase/(decrease) in cash & cash equivalents		1,933	(1,164)	3,448	(1,431)	18,357
Cash and cash equivalents at the beginning of the financial year		65,561	67,494	66,330	69,778	68,347
<b>Cash and cash equivalents at the end of the financial year</b>		67,494	66,330	69,778	68,347	86,704

### 3.5 Statement of capital works

For the four years ending 30 June 2026

	NOTES	Forecast	Budget	Projections		
		Actual				
		2021/22	2022/23	2023/24	2024/25	2025/26
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>						
Land		-	5,796	-	-	-
Land improvements		-	-	-	-	-
<b>Total land</b>		-	5,796	-	-	-
Buildings		26,450	18,860	9,814	3,063	3,009
Heritage buildings		-	-	-	-	-
Building improvements		-	-	-	-	-
Leasehold improvements		-	-	-	-	-
<b>Total buildings</b>		26,450	18,860	9,814	3,063	3,009
<b>Total property</b>		26,450	24,656	9,814	3,063	3,009
<b>Plant and equipment</b>						
Plant, machinery and equipment		2,456	3,600	3,448	2,447	2,521
Fixtures, fittings and furniture		18	18	18	18	19
Computers and telecommunications		917	2,596	364	805	390
<b>Total plant and equipment</b>		3,391	6,214	3,830	3,270	2,930
<b>Infrastructure</b>						
Roads		16,557	32,881	46,795	45,055	42,432
Bridges		1,734	673	257	261	255
Footpaths and cycleways		2,076	2,353	2,294	2,298	2,618
Drainage		1,495	1,676	1,745	1,025	801
Recreational, leisure and community facilities		10,179	3,792	4,515	5,469	2,313
Waste management		-	-	-	-	-
Parks, open space and streetscapes		11,209	11,331	10,968	10,379	5,920
Off street car parks		325	350	367	373	380
Other infrastructure		4,947	5,285	10,724	15,839	18,606
<b>Total infrastructure</b>		48,522	58,341	77,665	80,699	73,325
<b>Total capital works expenditure</b>	4.5.1	78,363	89,211	91,309	87,032	79,264
<b>Represented by:</b>						
New asset expenditure		19,502	21,348	14,325	13,278	8,095
Asset renewal expenditure		27,578	24,127	29,312	32,964	30,492
Asset expansion expenditure		9,320	4,538	3,617	1,533	1,842
Asset upgrade expenditure		21,963	39,197	44,055	39,257	38,835
<b>Total capital works expenditure</b>	4.5.1	78,363	89,211	91,309	87,032	79,264
<b>Funding sources represented by:</b>						
Grants		30,618	35,957	40,272	29,709	39,267
Contributions		1,933	1,055	355	225	-
Council cash		28,662	28,702	29,679	35,901	13,854
Borrowings		17,150	23,497	21,003	21,197	26,143
<b>Total capital works expenditure</b>	4.5.1	78,363	89,211	91,309	87,032	79,264

### 3.6 Statement of human resources

For the four years ending 30 June 2026

	Forecast	Budget	Projections		
	Actual				
	2021/22	2022/23	2023/24	2024/25	2025/26
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Staff expenditure</b>					
Employee costs - operating	68,582	74,041	72,554	71,902	71,658
Employee costs - capital	4,832	5,135	5,225	5,316	5,409
<b>Total staff expenditure</b>	<b>73,414</b>	<b>79,176</b>	<b>77,779</b>	<b>77,218</b>	<b>77,067</b>
	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	714.9	802.0	739.6	732.8	728.8
<b>Total staff numbers</b>	<b>714.9</b>	<b>802.0</b>	<b>739.6</b>	<b>732.8</b>	<b>728.8</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
	2022/23	Full Time	Part time		
	\$'000	\$'000	\$'000	\$'000	\$'000
Communities	22,306	13,410	4,417	1,592	2,887
Corporate Services	14,739	12,665	903	394	777
Environment and Infrastructure	20,577	17,843	885	-	1,849
Office of the CEO	3,096	2,805	155	-	136
Planning, Design and Development	10,255	9,582	483	-	190
Recovery	3,068	1,646	92	-	1,330
Total permanent staff expenditure	74,041	57,951	6,935	1,986	7,169
Capitalised labour costs	5,135				
<b>Total expenditure</b>	<b>79,176</b>				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
	2022/23	Full Time	Part time		
Communities	240	137	49	22	32
Corporate Services	148	117	10	8	13
Environment and Infrastructure	258	218	9	-	32
Office of the CEO	26	21	2	-	3
Planning, Design and Development	95	87	6	-	2
Recovery	35	16	1	-	18
<b>Total staff</b>	<b>802</b>	<b>596</b>	<b>77</b>	<b>30</b>	<b>99</b>

## Summary of planned human resources

Expenditure for the four years ending 30 June 2026

	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000
<b>Communities</b>				
Permanent - Full time	13,410	13,919	13,919	13,919
Women	8,145	8,145	8,145	8,145
Men	1,942	2,109	2,109	2,109
New positions	175	175	175	175
Vacant positions	3,147	3,489	3,489	3,489
Persons of self-described gender	0	0	0	0
Permanent - Part time	4,417	4,488	4,488	4,488
Women	2,771	2,750	2,750	2,750
Men	257	257	257	257
New positions	44	44	44	44
Vacant positions	1,345	1,437	1,437	1,437
Persons of self-described gender	0	0	0	0
<b>Total Communities</b>	<b>17,827</b>	<b>18,407</b>	<b>18,407</b>	<b>18,407</b>
<b>Corporate Services</b>				
Permanent - Full time	12,665	13,003	13,003	13,003
Women	6,559	6,734	6,734	6,734
Men	3,028	3,024	3,024	3,024
New positions	77	132	132	132
Vacant positions	3,002	3,112	3,112	3,112
Persons of self-described gender	0	0	0	0
Permanent - Part time	903	888	888	888
Women	610	594	594	594
Men	117	117	117	117
New positions	0	0	0	0
Vacant positions	176	176	176	176
Persons of self-described gender	0	0	0	0
<b>Total Corporate Services</b>	<b>13,568</b>	<b>13,890</b>	<b>13,890</b>	<b>13,890</b>
<b>Environment &amp; Infrastructure</b>				
Permanent - Full time	17,843	17,908	17,908	17,908
Women	3,741	3,793	3,793	3,793
Men	10,122	10,134	10,134	10,134
New positions	1,966	1,966	1,966	1,966
Vacant positions	2,014	2,014	2,014	2,014
Persons of self-described gender	0	0	0	0
Permanent - Part time	885	848	794	794
Women	649	613	558	558
Men	54	54	54	54
New positions	122	122	122	122
Vacant positions	59	59	59	59
Persons of self-described gender	0	0	0	0
<b>Total Environment &amp; Infrastructure</b>	<b>18,728</b>	<b>18,756</b>	<b>18,701</b>	<b>18,701</b>
<b>Office of the CEO</b>				
Permanent - Full time	2,805	3,148	3,148	3,148
Women	1,732	1,949	1,949	1,949
Men	221	221	221	221
New positions	0	0	0	0
Vacant positions	851	978	978	978
Persons of self-described gender	0	0	0	0
Permanent - Part time	155	155	155	155
Women	155	155	155	155
Men	0	0	0	0
New positions	0	0	0	0
Vacant positions	0	0	0	0
Persons of self-described gender	0	0	0	0
<b>Total Office of the CEO</b>	<b>2,960</b>	<b>3,304</b>	<b>3,304</b>	<b>3,304</b>

	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000
<b>Planning, Design &amp; Development</b>				
Permanent - Full time	9,582	9,847	9,847	9,847
Women	4,009	4,274	4,274	4,274
Men	3,258	3,258	3,258	3,258
New positions	198	198	198	198
Vacant positions	2,117	2,117	2,117	2,117
Persons of self-described gender	0	0	0	0
Permanent - Part time	483	483	483	483
Women	293	293	293	293
Men	86	86	86	86
New positions	47	47	47	47
Vacant positions	57	57	57	57
Persons of self-described gender	0	0	0	0
<b>Total Planning, Design &amp; Development</b>	<b>10,065</b>	<b>10,330</b>	<b>10,330</b>	<b>10,330</b>
<b>Recovery</b>				
Permanent - Full time	1,646	0	0	0
Women	805	0	0	0
Men	205	0	0	0
New positions	55	0	0	0
Vacant positions	580	0	0	0
Persons of self-described gender	0	0	0	0
Permanent - Part time	92	0	0	0
Women	0	0	0	0
Men	0	0	0	0
New positions	0	0	0	0
Vacant positions	92	0	0	0
Persons of self-described gender	0	0	0	0
<b>Total Recovery</b>	<b>1,738</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Casuals, temporary and other expenditure</b>	<b>9,155</b>	<b>7,867</b>	<b>7,269</b>	<b>7,025</b>
<b>Capitalised labour costs</b>	<b>5,135</b>	<b>5,225</b>	<b>5,316</b>	<b>5,409</b>
<b>Total staff expenditure</b>	<b>79,176</b>	<b>77,779</b>	<b>77,218</b>	<b>77,066</b>

## FTE for the four years ending 30 June 2026

	2022/23 FTE	2023/24 FTE	2024/25 FTE	2025/26 FTE
<b>Communities</b>				
Permanent – Full time	137.0	137.0	137.0	137.0
Women	86.3	86.3	86.3	86.3
Men	18.0	18.0	18.0	18.0
New positions	2.0	2.0	2.0	2.0
Vacant positions	30.7	30.7	30.7	30.7
Persons of self-described gender	0.0	0.0	0.0	0.0
Permanent – Part time	49.3	49.8	49.8	49.8
Women	30.3	30.8	30.8	30.8
Men	3.4	3.4	3.4	3.4
New positions	0.4	0.4	0.4	0.4
Vacant positions	15.2	15.2	15.2	15.2
Persons of self-described gender	0.0	0.0	0.0	0.0
<b>Total Communities</b>	<b>186.3</b>	<b>186.8</b>	<b>186.8</b>	<b>186.8</b>
<b>Corporate Services</b>				
Permanent – Full time	117.0	118.0	118.0	118.0
Women	61.0	61.0	61.0	61.0
Men	23.0	24.0	24.0	24.0
New positions	1.0	1.0	1.0	1.0
Vacant positions	32.0	32.0	32.0	32.0
Persons of self-described gender	0.0	0.0	0.0	0.0
Permanent – Part time	10.0	10.7	10.7	10.7
Women	6.7	7.3	7.3	7.3
Men	1.2	1.2	1.2	1.2
New positions	0.0	0.0	0.0	0.0
Vacant positions	2.1	2.1	2.1	2.1
Persons of self-described gender	0.0	0.0	0.0	0.0
<b>Total Corporate Services</b>	<b>127.0</b>	<b>128.7</b>	<b>128.7</b>	<b>128.7</b>
<b>Environment &amp; Infrastructure</b>				
Permanent – Full time	168.6	170.6	170.6	170.6
Women	25.7	26.7	26.7	26.7
Men	97.2	98.2	98.2	98.2
New positions	21.0	21.0	21.0	21.0
Vacant positions	24.7	24.7	24.7	24.7
Persons of self-described gender	0.0	0.0	0.0	0.0
Permanent – Part time	8.5	8.9	9.3	9.3
Women	5.5	5.9	6.3	6.3
Men	0.8	0.8	0.8	0.8
New positions	1.4	1.4	1.4	1.4
Vacant positions	0.8	0.8	0.8	0.8
Persons of self-described gender	0.0	0.0	0.0	0.0
<b>Total Environment &amp; Infrastructure</b>	<b>177.1</b>	<b>179.5</b>	<b>179.9</b>	<b>179.9</b>
<b>Office of the CEO</b>				
Permanent – Full time	21.0	22.0	22.0	22.0
Women	11.0	12.0	12.0	12.0
Men	2.0	2.0	2.0	2.0
New positions	0.0	0.0	0.0	0.0
Vacant positions	8.0	8.0	8.0	8.0
Persons of self-described gender	0.0	0.0	0.0	0.0
Permanent – Part time	1.8	1.8	1.8	1.8
Women	0.0	0.0	0.0	0.0
Men	0.0	0.0	0.0	0.0
New positions	0.0	0.0	0.0	0.0
Vacant positions	1.8	1.8	1.8	1.8
Persons of self-described gender	0.0	0.0	0.0	0.0
<b>Total Office of the CEO</b>	<b>22.8</b>	<b>23.8</b>	<b>23.8</b>	<b>23.8</b>



	2022/23 FTE	2023/24 FTE	2024/25 FTE	2025/26 FTE
<b>Planning, Design &amp; Development</b>				
Permanent – Full time	83.6	84.6	84.6	84.6
Women	35.1	36.1	36.1	36.1
Men	26.5	26.5	26.5	26.5
New positions	2.0	2.0	2.0	2.0
Vacant positions	20.0	20.0	20.0	20.0
Persons of self-described gender	0.0	0.0	0.0	0.0
Permanent - Part time	6.3	6.3	6.3	6.3
Women	3.3	3.3	3.3	3.3
Men	1.6	1.6	1.6	1.6
New positions	0.6	0.6	0.6	0.6
Vacant positions	0.8	0.8	0.8	0.8
Persons of self-described gender	0.0	0.0	0.0	0.0
<b>Total Planning, Design &amp; Development</b>	<b>89.9</b>	<b>90.9</b>	<b>90.9</b>	<b>90.9</b>
<b>Recovery</b>				
Permanent - Full time	15.6	0.0	0.0	0.0
Women	7.6	0.0	0.0	0.0
Men	2.0	0.0	0.0	0.0
New positions	1.0	0.0	0.0	0.0
Vacant positions	5.0	0.0	0.0	0.0
Persons of self-described gender	0.0	0.0	0.0	0.0
Permanent - Part time	0.8	0.0	0.0	0.0
Women	0.0	0.0	0.0	0.0
Men	0.0	0.0	0.0	0.0
New positions	0.0	0.0	0.0	0.0
Vacant positions	0.8	0.0	0.0	0.0
Persons of self-described gender	0.0	0.0	0.0	0.0
<b>Total Recovery</b>	<b>16.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Casuals and temporary staff</b>	<b>129.3</b>	<b>76.8</b>	<b>69.6</b>	<b>65.6</b>
<b>Capitalised labour</b>	<b>53.2</b>	<b>53.2</b>	<b>53.2</b>	<b>53.2</b>
<b>Total staff numbers</b>	<b>802.0</b>	<b>739.6</b>	<b>732.8</b>	<b>728.8</b>

## 4. Notes to the financial statements

This section presents analysis on material components of the financial statements.

4.1 Comprehensive income statement

4.2 Balance sheet

4.3 Statement of changes in equity

0 Statement of cash flows

4.5 Statement of capital works

## 4.1 Comprehensive income statement

### 4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the Local Government Act 2020, Council is required to have a Revenue and Rating Plan which is a four-year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period. The Yarra Ranges 2021-25 Revenue and Rating Plan was adopted in June 2021.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year.

For 2022-23 the FGRS cap has been set at 1.75%. The cap applies to both general rates and municipal charges and is calculated based on council's average rates and charges.

Council has not applied to the Essential Services Commission for a variation to the rate cap for 2022-23.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 1.75% in line with the rate cap.

This will raise total rates and charges for 2022-23 to \$168.3 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2021/22 Forecast Actual	2022/23 Budget	Change	%
	\$'000	\$'000	\$'000	
Waste management charge	22,101	24,925	2,824	12.8%
Service rates and charges *	131,633	134,907	3,274	2.5%
Special rates and charges	1,078	7,704	6,626	614.7%
Supplementary rates and rate adjustments	728	772	44	6.0%
Sub total before interest on rates and charges	155,539	168,308	12,769	8.2%
Interest on rates and charges	1,100	1,293	193	17.5%
<b>Total rates and charges</b>	<b>156,639</b>	<b>169,601</b>	<b>12,961</b>	<b>8.3%</b>

\*These items are subject to the rate cap established under the FGRS

- 4.1.1(b) The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2021/22 cents/\$CIV*	2022/23 cents/\$CIV*	Change
General rate for rateable residential properties	0.2829	0.2390	-15.5%
General rate for rateable commercial properties	0.4244	0.3585	-15.5%
General rate for rateable industrial properties	0.4244	0.3585	-15.5%
General rate for rateable farming properties	0.1980	0.1673	-15.5%
General rate for rateable recreational/cultural properties	0.1697	0.1434	-15.5%
General rate for rateable vacant properties	0.2829	0.2390	-15.5%

- 4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2021/22 \$'000	2022/23 \$'000	Change \$'000	%
Residential	114,782	118,477	3,695	3.2%
Commercial	8,195	7,523	(672)	-8.2%
Industrial	3,623	3,798	175	4.8%
Farming	4,945	5,004	59	1.2%
Recreational / Cultural	78	73	(5)	-6.4%
Vacant Land	9	32	23	255.6%
<b>Total amount to be raised by general rates</b>	<b>131,632</b>	<b>134,907</b>	<b>3,275</b>	<b>2.5%</b>

- 4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2021/22 Number	2022/23 Number	Change Number	%
Residential	61,175	61,712	537	0.9%
Commercial	2,303	2,309	6	0.3%
Industrial	1,033	1,038	5	0.5%
Farming	1,686	1,641	(45)	-2.7%
Recreational /Cultural	13	13	-	0.0%
Vacant Land	331	328	(3)	-0.9%
<b>Total number of assessments</b>	<b>66,541</b>	<b>67,041</b>	<b>500</b>	<b>0.8%</b>

- 4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

- 4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2021/22 \$'000	2022/23 \$'000	Change \$'000	%
Residential	40,573,175	49,571,784	8,998,609	22.2%
Commercial	1,930,935	2,098,501	167,566	8.7%
Industrial	853,648	1,059,380	205,732	24.1%
Farming	2,497,593	2,104,708	(392,885)	-15.7%
Recreational /Cultural	46,075	51,200	5,125	11.1%
Vacant Land	3,310	13,261	9,951	300.6%
<b>Total value of land</b>	<b>45,904,736</b>	<b>54,898,834</b>	<b>8,994,098</b>	<b>19.6%</b>

Property valuations for rating purposes will be as per general valuations dated 1 January 2022.

Valuation data is based on preliminary valuations received from the Valuer General in March 2022. This will be reviewed and updated, if required, following confirmation of true and correct valuation data, which is expected by 30 April 2021. Any changes may have an impact on rate in the dollar calculations.

- 4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Yarra Ranges Council does not apply a municipal charge

- 4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Yarra Ranges Council does not apply a municipal charge

- 4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2021/22	Per Rateable Property 2022/23	Change	
	\$	\$	\$	%
<i>Residential Waste Alternate - 80L waste bin service (incl recycling)</i>	257	294	37	14.4%
<i>Residential Waste Standard-120l waste bin service (incl recycling)</i>	275	312	37	13.5%
<i>Residential Waste Additional-120l waste bin service</i>	214	240	26	12.1%
<i>Residential Waste Additional Medical Requirement (only 120l waste bin)</i>	150	168	18	12.0%
<i>Residential Additional Recycling Only Service</i>	59	72	13	22.0%
<i>Residential Minimum Waste Service</i>	61	72	11	18.0%
<i>Commercial Waste Service</i>	381	420	39	10.2%
<i>Commercial Waste Additional Service</i>	381	420	39	10.2%
<i>Commercial Additional Recycling Only Service</i>	59	72	13	22.0%
<i>Organic Waste Alternate-120l service</i>	92	93	1	1.1%
<i>Organic Waste Standard-240l service</i>	98	99	1	1.0%
<b>Total</b>	<b>2,027</b>	<b>2,262</b>	<b>235</b>	<b>11.6%</b>

The waste service charges are not included in the Essential Services Commission's rate capping framework and has been calculated based on a full cost recovery model.

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2021/22	2022/23	Change	
	\$	\$	\$	%
Residential Waste Alternate - 80L waste bin service (incl recycling)	2,465	2,809	344	14.0%
Residential Waste Standard - 120L waste bin service (incl recycling)	14,095	16,159	2,064	14.6%
Residential Waste Additional - 120L waste bin service	691	762	71	10.3%
Residential Waste Additional Medical Requirement (only 120L waste bin)	6	7	1	16.7%
Residential Additional Recycling Only Service	71	93	22	31.0%
Residential Minimum Waste Service	5	9	4	80.0%
Commercial Waste Service	1,091	1,184	93	8.5%
Commercial Waste Additional Service	-	-	-	0.0%
Commercial Additional Recycling Only Service	41	52	11	26.8%
Organic Waste Alternate - 120L service	218	229	11	5.0%
Organic Waste Standard - 240L service	3,418	3,621	203	5.9%
<b>Total</b>	<b>22,101</b>	<b>24,925</b>	<b>2,824</b>	<b>12.8%</b>

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2021/22	2022/23	Change	
	\$'000	\$'000	\$'000	%
General Rates	131,632	134,907	3,275	2.5%
Waste Service Charges	22,101	24,925	2,824	12.8%
<b>Total Rates and charges</b>	<b>153,733</b>	<b>159,832</b>	<b>6,099</b>	<b>4.0%</b>

4.1.1(l) Fair Go Rates System Compliance

Yarra Ranges Shire Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2021/22	2022/23
Total Rates	\$131,478,320	\$134,833,222
Number of rateable properties	66,499.00	67,028.00
Base Average Rate	1,948.10	2,011.60
Maximum Rate Increase (set by the State Government)	1.50%	1.75%
Capped Average Rate	\$1,977	\$2,013
Maximum General Rates and Municipal Charges Revenue	\$131,490,188	\$134,881,663
Budgeted General Rates and Municipal Charges Revenue	\$131,478,320	\$134,833,222
Budgeted Cultural and Recreational Rates	\$78,189	\$73,421
Budgeted Supplementary Rates	\$738,168	\$782,932
Budgeted Total Rates and Municipal Charges Revenue	\$132,294,677	\$135,689,575

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- the making of supplementary valuations (2022-23: estimated \$782,932 and 2021-22 \$738,168)
- the variation of returned levels of value (e.g. valuation appeals)
- changes of use of land such that rateable land becomes non-rateable land and vice versa
- changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

The rate and amount of rates payable in relation to each category of differential are:

Type or class of land	2021/22 cents/\$CIV*	2022/23 cents/\$CIV*	Change
General rate for rateable residential properties	0.2829	0.2390	-15.5%
General rate for rateable commercial properties	0.4244	0.3585	-15.5%
General rate for rateable industrial properties	0.4244	0.3585	-15.5%
General rate for rateable farming properties	0.1980	0.1673	-15.5%
General rate for rateable recreational/cultural properties	0.1697	0.1434	-15.5%
General rate for rateable vacant properties	0.2829	0.2390	-15.5%

Each differential rate will be determined by multiplying the CIV of rateable land (categorised by the characteristics described below) by the applicable rate as outlined below.

Council believes each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

**Residential land**

**Definition:** Residential Land is any land which does not have the characteristics of Vacant Sub Standard Land, Farm Land, Commercial Land or Industrial Land, and which is:

- used, designed, or adapted to be used primarily for residential purposes or
- vacant land but which, by reason of its locality and zoning under the relevant Planning Scheme would, if developed, be or be likely to be used primarily for residential purposes or
- any other land which does not have the characteristics of Vacant Sub Standard Land, Farm Land, Commercial Land, or Industrial Land.

**Objectives:** The objective of this differential rate is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets
- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services

- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above. (see definition)

**Use of Rate:** The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 100% of Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries

**Planning Scheme Zoning:** The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Yarra Ranges Council Planning Scheme.

**Types of Buildings:** All buildings which are already constructed on the land, or which are constructed prior to the expiry of the financial year.

#### ***Vacant sub standard land***

**Definition:** Vacant Sub Standard Land is any land which does not have the characteristics of Residential Land, Farm Land, Commercial Land or Industrial Land, and which is vacant land on which, by reason of its locality and zoning under the relevant Planning Scheme, no building can be erected except in accordance with an adopted restructure plan.

**Objectives:** The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets
- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services
- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above.

**Use of Rate:** The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 100% of the Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries



**Planning Scheme Zoning:** The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Yarra Ranges Council Planning Scheme.

**Types of Buildings:** All buildings which are already constructed on the land, or which are constructed prior to the expiry of the financial year.

### ***Commercial land***

**Definition:** Commercial Land is any land which does not have the characteristics of Residential Land, Vacant Sub Standard Land, Farm Land or Industrial Land, and which is:

- used, designed, or adapted to be used primarily for the sale of goods or services or other commercial purposes or
- vacant land but which, by reason of its locality and zoning under the relevant Planning Scheme, would, if developed, be or be likely to be used primarily for the sale of goods or services or other commercial purposes.

**Objectives:** The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets
- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services
- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

The commercial rate is set at 150% of the residential rate and the reasons for the use and level of this differential rate are:

- to reduce the rate distribution to Residential Land by applying a higher differential to Commercial Land in recognition of the tax deductibility of rates that is not available to owners of most Residential Land
- in recognition of the extra services, when compared to Residential Land, that Commercial Land derives from Council, which include but are not limited to economic development activities for businesses, the impact that heavy vehicles (servicing businesses) have on road infrastructure, street cleaning and local laws monitoring car park overstay.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above.

**Use of Rate:** The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 150% of the Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries

## ***Industrial land***

**Definition:** Industrial Land is any land which does not have the characteristics of Residential Land, Vacant Sub Standard Land, Farm Land or Industrial Land, and which is:

- used, designed, or adapted to be used primarily for the sale of goods or services or other commercial purposes or
- vacant land but which, by reason of its locality and zoning under the relevant Planning Scheme, would, if developed, be or be likely to be used primarily for the sale of goods or services or other commercial purposes.

**Objectives:** The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets
- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services
- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

The industrial rate is set at 150% of the residential rate and the reasons for the use and level of this differential rate are:

- to reduce the rate distribution to residential land by applying a higher differential to Industrial Land in recognition of the tax deductibility of rates that is not available to owners of most Residential Land
- in recognition of the extra services, when compared to Residential Land, that Industrial Land derives from Council, which include but are not limited to economic development activities for businesses, the impact that heavy vehicles (servicing businesses) have on road infrastructure, street cleaning and local laws monitoring car park overstays.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above.

**Use of Rate:** The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 150% of the Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries.

**Planning Scheme Zoning:** The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Yarra Ranges Council Planning Scheme.

**Types of Buildings:** All buildings which are already constructed on the land, or which are constructed prior to the end of the financial year.

## ***Farm land***

**Definition:** Farm Land is any land which does not have the characteristics of Residential Land, Vacant Sub Standard Land, Commercial Land, or Industrial Land, and which is:

- 'farm land' within the meaning of Section 2(1) of the Valuation of Land Act 1960 and
- approved by Council as farm land, following the receipt of an application by an owner of land in accordance with the rules and application process detailed on Council's website.

**Objectives:** The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets
- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services
- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

The farm rate is set at 70% of the residential rate and the reasons for the use and level of this differential rate are:

- to encourage the continuation of farming pursuits on rural land in support of the strategic objective to support the economic development of the agricultural sector
- in recognition that the size of the landholding required to conduct a farm business is far greater than other non-farm businesses with similar turnover and (pre-tax) profitability. Therefore, farms in comparison have a higher valuation and would pay higher rates if a lower differential rate was not applied
- in recognition that farm businesses' profitability is affected by weather, which means that their income is more susceptible and fragile than many other businesses.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above.

**Use of Rate:** The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 70% of the Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries.

**Planning Scheme Zoning:** The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Yarra Ranges Council Planning Scheme.

**Types of Buildings:** All buildings which are already constructed on the land, or which are constructed prior to the end of the financial year.

## ***Cultural and recreational land***

**Definition** – Under the Cultural and Recreational Lands Act 1963 Sect 2a Recreational land is considered land that is:

- vested in or occupied by any body corporate or unincorporate which exists for the purpose of providing or promoting cultural or sporting recreational or similar facilities or objectives and which applies its profits in promoting its objects and
- used for out-door sporting recreational or cultural purposes or similar out-door activities or
- lands which are used primarily as agricultural showgrounds or
- lands (whether or not otherwise rateable) which are declared by Order of the Governor in Council under Section 2A to be recreational lands.

**Objectives:** The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets
- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services
- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above.

**Use of Rate:** The Cultural and Recreational rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 60% of the Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries.

**Planning Scheme Zoning:** The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Yarra Ranges Council Planning Scheme.

**Types of Buildings:** All buildings which are already constructed on the land, or which are constructed prior to the end of the financial year.

#### 4.1.2 Statutory fees and fines

	Forecast Actual 2021/22	Budget 2022/23	Change	
	\$'000	\$'000	\$'000	%
Infringements and costs	808	763	(45)	-5.6%
Court recoveries	1,561	1,670	109	7.0%
Town planning fees	397	523	126	31.7%
Other Recoveries	330	123	(207)	-62.7%
<b>Total statutory fees and fines</b>	3,096	3,079	(17)	-0.5%

Statutory fees and fines are predicted to decrease overall in 2022-23. Fees for town planning will increase in 2022-23 due to an increase in building developments across council, which is being offset by a decrease in other recoveries due to lower pool registrations.

#### 4.1.3 User fees

	Forecast Actual 2021/22	Budget 2022/23	Change	
	\$'000	\$'000	\$'000	%
Aged and health services	1,256	675	(581)	-46.3%
Leisure centre and recreation	1,263	1,356	93	7.4%
Childcare/children's programs	593	593	0	0.0%
Registration and other permits	2,936	3,148	213	7.2%
Animal control	416	420	4	0.9%
Building services	263	288	25	9.5%
<b>Other fees and charges</b>	6,727	6,480	(247)	-3.7%

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, entertainment and other community facilities and the provision of human services such as childcare.

In setting the budget, the key principle for determining the level of user fees has been to keep fees at the current level or restrict the increase of fees for most services to 1.75% to reduce the burden of increased fees to the community.

There is a significant decrease in user fees in relation to aged care services as Council is exiting the provision of direct care services after 30 June 2022.

A detailed listing of fees and charges is included in Appendix A.

#### 4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change \$'000 %	
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	26,004	28,503	2,499	9.6%
State funded grants	34,256	29,302	(4,955)	-14.5%
Total grants received	60,260	57,805	(2,455)	-4.1%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Aged care	3,444	1,529	(1,915)	-55.6%
Community safety	29	40	11	37.3%
Family and Children	2,059	2,072	13	0.6%
Recurrent - State Government				
Aged care	928	866	(62)	-6.7%
Community safety	240	240	0	0.0%
Family day care	76	117	40	52.8%
Family and Children (excluding day care)	561	1,050	489	87.1%
Financial Assistance Grants	18,845	11,503	(7,342)	-39.0%
Maternal and child health	2,134	2,325	191	9.0%
Cultural development	154	120	(34)	-22.1%
School crossing supervisors	611	680	69	11.3%
Total recurrent grants	29,081	20,542	(8,539)	-29.4%
Non-recurrent - Commonwealth Government				
Community safety	10	12	2	20.0%
Non-recurrent - State Government				
Community safety	11	-	(11)	-100.0%
Cultural development	11	19	8	71.4%
Economic development	-	396	396	0.0%
Organisational development	8	-	(8)	-100.0%
Environmental Planning	469	878	409	87.0%
Family and children	50	1	(50)	-98.6%
Total non-recurrent grants	551	1,306	755	137.2%
Total operating grants	29,632	21,848	(7,784)	-26.3%
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to recovery	8,783	16,223	7,440	84.7%
Recurrent - State Government				
Total recurrent grants	8,783	16,223	7,440	84.7%
Non-recurrent - Commonwealth Government				
Buildings	1,197	3,250	2,053	171.5%
Bridges	1,285	-	(1,285)	-100.0%
Roads	5,609	2,969	(2,640)	-47.1%
Drainage	240	245	5	2.1%
Sports Reserves	1,894	20	(1,874)	-98.9%
Trails	674	1,403	729	108.0%
Open Spaces	780	740	(40)	-5.1%
Non-recurrent - State Government				

	Forecast Actual	Budget	Change	
	2021/22	2022/23		
	\$'000	\$'000	\$'000	%
Buildings	4,506	5,295	789	17.5%
Plant and Equipment	192	300	108	56.3%
Roads	933	-	(933)	-100.0%
Bridges	-	420	420	100.0%
Play Spaces	1,270	508	(762)	-60.0%
Open Spaces	581	740	159	27.4%
Sports Reserves	1,260	320	(940)	-74.6%
Township Improvements	865	-	(865)	-100.0%
Trails	550	3,524	2,974	540.5%
<b>Total non-recurrent grants</b>	<b>21,835</b>	<b>19,734</b>	<b>(2,101)</b>	<b>-9.6%</b>
<b>Total capital grants</b>	<b>30,618</b>	<b>35,957</b>	<b>5,339</b>	<b>17.4%</b>
<b>Total Grants</b>	<b>56,443</b>	<b>57,805</b>	<b>1,362</b>	<b>2.4%</b>

Grant income is anticipated to increase by 2.4% overall in the 2022-23 financial year, mainly due to an increase in funding for capital projects for roads and trails.

The decrease in operational recurrent funding relates to Council's exit from providing direct aged care services after 30 June 2022.

#### 4.1.5 Contributions

	Forecast Actual	Budget	Change	
	2021/22	2022/23		
	\$'000	\$'000	\$'000	%
Monetary	1,933	3,944	2,011	104.0%
Non-monetary	2,538	3,000	462	18.2%
<b>Total contributions</b>	<b>4,471</b>	<b>6,944</b>	<b>2,473</b>	<b>55.3%</b>

Monetary contributions relate mainly to monies paid by developers for public recreation, footpaths, drainage, and car parking in accordance with planning permits issued for property development with the increase relating to increased building development activity in 2022-23.

Also included are contributions towards capital projects and contributions from the State Revenue Office in relation to the administration of the Fire Services Levy.

Non-monetary asset contributions in the main relate to the construction of infrastructure assets by developers in accordance with planning permits issued for property development.



#### 4.1.6 Other income

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change \$'000 %	
Interest	1,239	1,470	231	18.6%
Rent	992	922	(70)	-7.1%
Cost recovery and reimbursements	599	767	168	28.0%
Storm Recovery	19,072	2,806	(16,266)	-85.3%
Other	19	10	(9)	-47.4%
<b>Total other income</b>	<b>21,921</b>	<b>5,975</b>	<b>(15,946)</b>	<b>-72.7%</b>

Other income is forecast to decrease by 72.7% or \$15.9 million compared to 2021-22, mainly due to:

- Lower storm recovery from Disaster Funding Recovery Arrangements (DRFA) funding is anticipated as most of the storm recovery works which are claimable under DRFA will have been completed in 2021-22
- Higher cost recovery and reimbursements mainly in building compliance and planning scheme amendments due to increase in property developments.

#### 4.1.7 Employee costs

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change \$'000 %	
Wages and salaries	62,216	65,851	3,635.70	5.8%
WorkCover	819	857	38.47	4.7%
Superannuation	4,603	6,593	1,989.97	43.2%
Fringe benefits tax	193	327	133.71	69.2%
Other employee costs	752	413	(339.18)	-45.1%
<b>Total employee costs</b>	<b>68,582</b>	<b>74,041</b>	<b>5,458.67</b>	<b>8.0%</b>

Employee costs include all labour related expenditure such as wages and salaries, and on-costs such as allowances, leave entitlements and employer superannuation.

Employee costs are budgeted to increase by 8.0% or \$5.5 million in 2022-23 compared to the actual expenditure forecast in 2021-22. The increase is attributed to the following key factors:

- the salaries and wages budget for 2022-23 has been calculated based on Council's establishment register, which includes vacant positions that are expected to be filled at the start of the financial year. The forecast includes savings from unfilled positions during 2021-22.
- salaries and wages for employees in 2022-23 are budgeted to increase by 1.75% in line with Council's negotiated Enterprise Agreement
- Council's forecast for actual salaries and wages expenditure in 2021-22 has been reduced to exclude vacant positions that have been resourced with contract agency staff to ensure Council delivers continuity of services
- Council's forecast for 2021-22 includes salaries and wages for storm recovery, which is ending on 30 June 2023.

Council is the largest employer in the Yarra Ranges and much of its staff live in the local community – we are pleased to be able to continue to support local employment in a significant way.



Section 3.6 includes a detailed breakdown of EFT in the Statement of Human Resources.

#### 4.1.8 Materials and services

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change	
			\$'000	%
Contract Payments (see details below for major contract payments)	21,450	17,808	(3,642)	-17.0%
Building maintenance	1,153	1,813	660	57.2%
General Maintenance	1,967	5,960	3,993	203.1%
Utilities	2,025	1,988	(37)	-1.8%
Office Administration	3,279	3,350	71	2.2%
Information technology	4,764	2,635	(2,129)	-44.7%
Insurance	2,140	2,197	57	2.7%
Consultants	4,636	5,778	1,142	24.6%
Other Material and Services	39,837	44,835	4,998	12.5%
Community Seminars and Programs	59	93	34	58.5%
<b>Total materials and services</b>	<b>81,310</b>	<b>86,457</b>	<b>5,147</b>	<b>6.3%</b>

Materials and services include the purchases of consumables, payments to contractors for the provision of services, and utility costs. Materials and services are forecast to increase by 6.3% or \$5.1 million compared to 2021-22 which reflects the rise in the cost to service and the previous year's decrease in spending due to lockdowns.

#### 4.1.9 List of major contract payments

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change	
			\$'000	%
Garbage collection/disposal	8,847	13,248	4,401	49.7%
Green and hard waste service	1,924	3,102	1,178	61.2%
Green waste collection/disposal	2,560	3,493	933	36.4%
Street Litter Bin Clearance/Disposal	419	583	164	39.2%
General recycling service	2,826	4,543	1,716	60.7%
Aquatic facility management	2,204	1,794	(410)	-18.6%
Building Maintenance – Minor works	2,095	2,119	23	1.1%
Trees reactive maintenance	4,279	4,961	682	15.9%
Contracted Services for Programmed Maintenance	6,808	8,800	1,991	29.3%
<b>Total major contract payments</b>	<b>31,963</b>	<b>42,643</b>	<b>10,680</b>	<b>33.4%</b>

Major payments have increased by 33.4% or \$10.6 million. Increase in garbage collection/disposal by \$4.4 million or 49.8% is due to increases in the EPA Landfill Levy from \$105.90 to \$125.90 from 1 July 2022. The decrease in aquatic facilities of 18.6% is due to increased payments incurred during lockdown to cover aquatic centre expenses ceasing in 2022-23.

#### 4.1.10 Depreciation

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change	
			\$'000	%
Property	611	1,580	969	158.6%
Plant & equipment	2,597	2,353	(244)	-9.4%
Infrastructure	26,479	26,684	205	0.8%
<b>Total depreciation</b>	29,687	30,617	930	3.1%

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment and infrastructure assets, such as roads and drains. The increase of \$0.9 million for 2022-23 is mainly due to the completion of the Civic Centre and the full year effect of depreciation.

Refer to the Statement of Capital Works for a more detailed analysis of Council's capital works program for the 2022-23 year.

#### 4.1.11 Amortisation – intangible assets

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change	
			\$'000	%
Intangible assets	167	183	16	9.6%
<b>Total amortisation - intangible assets</b>	167	183	16	9.6%

#### 4.1.12 Amortisation – right of use assets

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change	
			\$'000	%
Buildings	310	77	(233)	-75.0%
Vehicles	73	18	(55)	-75.0%
Waste Vehicles	1,355	338	(1,017)	-75.0%
<b>Total amortisation - right of use assets</b>	1,738	434	(1,304)	-75.0%

#### 4.1.13 Other expenses

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change	
			\$'000	%
Council contributions and grants	7,010	7,176	165	2.4%
Councillor allowances	416	391	(25)	-5.9%
Councillor other expenses and reimbursements	409	405	(5)	-1.1%
Auditor remuneration - internal	78	78	0	0.0%
Auditor remuneration - VAGO - financial statements, performance statement, grant acquittals	60	60	0	0.0%
Other - Storm Recovery	23,437	7,889	(15,548)	-66.3%
<b>Total other expenses</b>	31,411	15,999	(15,412)	-49.1%

Other expenses recognises decrease in storm recovery costs by 66.3% or \$15.5 compared to 2021-22.

## 4.2 Balance sheet

This section analyses the movements in assets, liabilities, and equity between 2021-22 and 2022-23.

### Key assumptions

In preparing the budgeted Balance Sheet for the year ending 30 June 2023 it was necessary to make several assumptions about assets, liabilities, and equity balances. The key assumptions are as follows:

- a total of 88% of total rates and charges raised will be collected in the 2022-23 year (2021-22: 80% forecast actual). It has been assumed that a decline in the value of rates outstanding is being impacted by the number of rate payers on financial hardship.
- trade creditors to be based on total capital and operating expenditure. Payment cycle is 30 days from date of invoice
- other debtors and creditors to remain consistent with 2021-22 levels.

### 4.2.1 Current assets and non-current assets

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change \$'000	%
<b>Assets</b>				
<b>Current assets</b>				
Cash and cash equivalents	67,494	66,330	(1,164)	(1.7%)
Trade and other receivables	21,387	21,560	173	0.8%
Other current assets	5,418	5,418	0	-
<b>Total current assets</b>	<b>94,299</b>	<b>93,308</b>	<b>(991)</b>	<b>(1.1%)</b>
<b>Non-current assets</b>				
Trade and other receivables	1,385	1,406	21	1.5%
Investments in associates, joint arrangement and subsidiaries	5,400	5,400	0	-
Property, infrastructure, plant & equipment	1,192,927	1,259,485	66,558	5.6%
Right-of-use assets	1,737	1,303	(434)	(25.0%)
Intangible assets	800	819	19	2.4%
<b>Total non-current assets</b>	<b>1,202,249</b>	<b>1,268,413</b>	<b>66,164</b>	<b>5.5%</b>
<b>Total assets</b>	<b>1,296,548</b>	<b>1,361,721</b>	<b>65,173</b>	<b>5.0%</b>

Cash and cash equivalents include cash and investments, such as cash held in the bank and in petty cash, and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less.

For a detailed analysis of cash flows, please see Section 0.

Property, infrastructure, plant, and equipment is the largest component of Council's worth and represents the value of all land, buildings, plant and equipment, and infrastructure assets such as roads, footpath, drainage, and open space assets etc. which have been built up by Council over many years.

Intangible assets represent Council's software assets.

Right of use assets are where Council is required to recognise a right of use asset and associated liability for leases longer than 12 months, except those considered to be of low value.

#### 4.2.2 Current liabilities and non-current liabilities

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change \$'000	%
<b>Liabilities</b>				
<b>Current liabilities</b>				
Trade and other payables	12,830	15,349	2,519	19.6%
Trust funds and deposits	42,631	43,270	639	1.50%
Provisions	19,252	19,252	0	0.00%
Interest-bearing liabilities	4,077	5,856	1,779	43.63%
Lease liabilities	733	427	(306)	-41.77%
<b>Total current liabilities</b>	<b>79,523</b>	<b>84,154</b>	<b>4,631</b>	<b>5.82%</b>
<b>Non-current liabilities</b>				
Provisions	5,843	5,843	0	0.00%
Interest-bearing liabilities	15,147	31,165	16,018	105.75%
Lease liabilities	983	867	(116)	-11.84%
<b>Total non-current liabilities</b>	<b>21,973</b>	<b>37,874</b>	<b>15,901</b>	<b>72.37%</b>
<b>Total liabilities</b>	<b>101,496</b>	<b>122,028</b>	<b>20,532</b>	<b>20.23%</b>

Trade and other payables are those to whom Council owes money as of 30 June.

Provisions include accrued long service leave and annual leave owing to employees and provision for landfill remediation.

Interest-bearing loans and borrowings represent funds borrowed by Council.

Lease Liabilities are where Council is required to recognise a right of use asset and associated liability for leases longer than 12 months, except those considered to be of low value.

#### 4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast Actual 2021/22 \$	Budget 2022/23 \$	Projections 2023/24 \$	2024/25 \$	2025/26 \$
Amount borrowed as of 30 June of the prior year	10,133	19,224	37,020	50,339	61,792
Amount proposed to be borrowed	17,150	23,497	21,003	21,197	26,143
Amount projected to be redeemed	(8,059)	(5,701)	(7,684)	(9,744)	(12,297)
<b>Number of borrowings as of 30 June</b>	<b>19,224</b>	<b>37,020</b>	<b>50,339</b>	<b>61,792</b>	<b>75,638</b>

#### 4.2.4 Leases by category

Following the introduction of AASB 16 Leases, right of use assets and lease liabilities have been recognised as outlined in the table below:

	Forecast Actual 2021/22 \$	Budget 2022/23 \$
<b>Right-of-use assets</b>		
Property	483	362
Vehicles	1,254	941
Waste management	-	-
<b>Total right-of-use assets</b>	<b>1,737</b>	<b>1,303</b>
<b>Lease liabilities</b>		
<b>Current lease Liabilities</b>		
Property	383	223
Vehicles	350	204
Waste management	-	-
<b>Total current lease liabilities</b>	<b>733</b>	<b>427</b>
<b>Non-current lease liabilities</b>		
Property	-	-
Vehicles	983	867
Waste management	-	-
<b>Total non-current lease liabilities</b>	<b>983</b>	<b>867</b>
<b>Total lease liabilities</b>	<b>1,716</b>	<b>1,293</b>

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 5%

### 4.3 Statement of changes in equity

#### 4.3.1 Reserves

Total reserves are made up of the asset revaluation reserve and other reserves. Asset revaluation reserve represents the difference between the previously recorded value of assets and their current valuations.

Other reserves are the Public Open Reserve that Council has set aside to meet a specific purpose in the future and for which there is no existing liability. These amounts are transferred from the accumulated surplus of the Council to be separately disclosed.

#### 4.3.2 Equity

Equity is accumulated surplus which is the value of all net assets less reserves that have accumulated over time. Increase in accumulated surplus results directly from the surplus for the year (\$31.3 million).

#### 4.4 Statement of cash flows

This section analyses the expected cash flows from the operating, investing, and financing activities of Council for the 2022-23 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- **operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.
- **investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, and equipment.
- **financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions. These activities also include repayment of the principal component of loan repayments for the year.

##### 4.4.1 Net cash flows provided by/used in operating activities

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change \$'000	%
	Inflows (Outflows)	Inflows (Outflows)		
<b>Cash flows from operating activities</b>				
Rates and charges	164,869	169,324	4,455	2.7%
Statutory fees and fines	3,608	3,392	(216)	-6.0%
User fees	7,838	7,138	(700)	-8.9%
Grants - operating	27,355	21,879	(5,476)	-20.0%
Grants - capital	32,432	36,009	3,577	11.0%
Contributions - monetary	1,933	3,944	2,011	104.0%
Interest received	1,251	1,470	219	17.5%
Trust funds and deposits taken	36	37	1	2.7%
Other receipts	24,403	5,363	(19,040)	-78.0%
Net GST refund / payment	14,679	16,015	1,336	9.1%
Employee costs	(68,875)	(73,042)	(4,167)	6.1%
Materials and services	(90,259)	(93,820)	(3,561)	3.9%
Other payments	(34,868)	(17,362)	17,506	-50.2%
<b>Net cash provided by/(used in) operating activities</b>	<b>84,402</b>	<b>80,348</b>	<b>(4,054)</b>	<b>-4.8%</b>

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

#### 4.4.2 Net cash flows provided by/used in investing activities

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change \$'000	%
	Inflows (Outflows)	Inflows (Outflows)		
<b>Cash flows from investing activities</b>				
Payments for property, infrastructure, plant and equipment	(86,200)	(97,553)	(11,353)	13.2%
Proceeds from sale of property, infrastructure, plant and equipment	(2,805)	-	2,805	-100.0%
Payments for intangible assets	-	(202)	(202)	100.0%
Proceeds from sale of investments	261	-	(261)	-100.0%
<b>Net cash provided by/ (used in) investing activities</b>	<b>(88,744)</b>	<b>(97,754)</b>	<b>(9,010)</b>	<b>10.2%</b>

#### 4.4.3 Net cash flows provided by/used in financing activities

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change \$'000	%
	Inflows (Outflows)	Inflows (Outflows)		
<b>Cash flows from financing activities</b>				
Finance costs	(871)	(1,116)	(245)	28.1%
Proceeds from borrowings	17,150	23,497	6,347	37.0%
Repayment of borrowings	(8,059)	(5,701)	2,358	-29.3%
Interest paid - lease liability	(116)	(15)	101	-86.9%
Repayment of lease liabilities	(1,829)	(423)	1,406	-76.9%
<b>Net cash provided by/(used in) financing activities</b>	<b>6,275</b>	<b>16,243</b>	<b>9,968</b>	<b>158.8%</b>

## 4.5 Statement of capital works

This section presents a listing of the capital works projects that will be undertaken for the 2022-23 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

### 4.5.1 Summary

	Forecast Actual 2021/22 \$'000	Budget 2022/23 \$'000	Change \$'000	%
Property	26,450	24,656	(1,794)	-6.8%
Plant and equipment	3,391	6,214	2,823	83.2%
Infrastructure	48,522	58,341	9,819	20.2%
<b>Total</b>	<b>78,363</b>	<b>89,211</b>	<b>10,848</b>	<b>13.8%</b>

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property	<b>24,656</b>	6,684	4,932	9,739	3,301	8,545	710	10,059	5,342
Plant and equipment	<b>6,214</b>	600	3,329	2,285	-	300	-	2,664	3,250
Infrastructure	<b>58,341</b>	14,064	15,866	27,173	1,238	27,112	345	15,979	14,905
<b>Total</b>	<b>89,211</b>	<b>21,348</b>	<b>24,127</b>	<b>39,197</b>	<b>4,538</b>	<b>35,957</b>	<b>1,055</b>	<b>28,702</b>	<b>23,497</b>

#### a. Property (\$24.7 million)

The property class comprises land, buildings and building improvements including community facilities, municipal offices, sports facilities, and pavilions.

In the 2022-23 year, \$17.7 million will be expended on building and building improvement projects along with \$5.8 million on land. The more significant projects include the purchase of land at 150 Cambridge Road, Kilsyth (\$5.8 million); Climate Resilient Buildings for our Community program (\$3 million); Community Sports Pavilion, Mount Evelyn (\$2.4 million); Community Sports Pavilion, Pinks Reserve (\$2.6 million); and Pinks Reserve Stadium Improvements, (\$2 million).

In addition to the above, \$1.1 million of projects will be carried forward from 2021-22, to be completed in 2022-23. The carry forward is primarily associated with Pinks Reserve Stadium Improvement (\$0.9million) and Pinks Reserve Netball Court Covers (\$0.3 million).

#### b. Plant and equipment (\$6.2 million)

Plant and equipment includes plant, machinery and equipment, fixtures, fittings and furniture, and computers and telecommunications.

In the 2022-23 current budget allocation, \$6.2 million will be expended on new plant, equipment, and other projects. The more significant projects include ongoing cyclical replacement of the plant and vehicle fleet (\$3 million), Biochar Facility (\$0.6 million); upgrade and replacement of information technology (\$2.6 million) and fixtures, furniture, and fittings to Council facilities (\$0.02 million).

#### c. Infrastructure (\$58.3 million)



Infrastructure includes roads, bridges, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space, and streetscapes, off street car parks and other infrastructure.

In the 2022-23 current budget allocation, \$32.9 million will be expended on road projects including \$23.4 million for Roads for the Community Initiative road projects. Other significant projects include local road reseals and resurfacing (\$4.9 million); Beresford Road, Lilydale rehabilitation (\$1.3 million); and Victoria Road (The Gateway, Lilydale to MacIntyre Lane, Yering) rehabilitation (\$0.9 million).

\$1.6 million will be expended on drainage projects, of which \$0.3 million will go towards drainage rehabilitation projects. The footpath and cycleways program expenditure will be \$2.4 million, of which \$1.6 million will go towards footpath rehabilitation works and \$0.7 million will go towards footpath new and improvement works. \$9.8 million will be expended on parks, open space, and streetscapes, including \$2.1 million for open space projects, \$6.6 million for trail rehabilitation and improvements and \$1.1 million for various township improvements.

Other infrastructure expenditure includes \$3.8 million on recreational, leisure and community facilities, \$0.4 million on off street car parks, \$0.4 million on bridges and \$5.3 million on other infrastructure projects.

In addition to the above, \$2.3 million of infrastructure projects will be carried forward from 2021 - 22, to be completed in 2022-23. The carry forward is primarily associated with the Yarra Valley Trail (\$0.9 million) and Seville Recreation Reserve Oval 1 Ground Reconstruction (\$0.5 million).

**d. Asset renewal (\$24.1 million), new assets (\$21.3 million), upgrade (\$39.2 million) and expansion (\$4.5 million)**

A distinction is made between expenditure on new assets, asset renewal, upgrade, and expansion. Expenditure on asset renewal is expenditure on an existing asset, or on replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in a new asset with an additional burden for future operation, maintenance, and capital renewal.

Many projects comprise of a blend of new, renewal, upgrade, and expansion elements. For 2022-23, expenditure on new assets will include the purchase of land at 150 Cambridge Road, Kilsyth (\$5.8 million); Yarra Valley Trail (\$2.4 million); Ridgewalk (\$2 million); Warburton Mountain Bike Destination (\$1.5 million); Chirnside Urban Park (\$1 million); Wesburn Pump Track (\$0.9 million); and the Biochar Facility (\$0.6 million).

#### 4.5.2 Current budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>PROPERTY</b>									
<b>Land</b>									
150 Cambridge Road	5,796	5,796	-	-	-	-	-	5,796	-
<b>Buildings</b>									
Carbon Management Improvements	63	-	-	63	-	-	-	63	-
Centenary Pool, Kilsyth	-	-	-	-	-	-	-	-	-
Climate Resilient Buildings for our Community	3,000	-	-	3,000	-	3,000	-	-	-
Community Renewable Energy, Yarra Glen	23	-	12	11	-	-	-	23	-
Community Sports Pavilion, Kimberley Reserve	1,842	-	886	479	477	723	-	-	1,119
Community Sports Pavilion, Millgrove	19	-	-	10	9	-	-	19	-
Community Sports Pavilion, Mount Evelyn	2,431	-	385	1,024	1,022	785	200	-	1,446
Community Sports Pavilion, Pinks Reserve, Kilsyth	2,643	-	1,315	665	663	293	-	-	2,350
Community Sports Pavilion, Powelltown	1,850	-	-	925	925	1,850	-	-	-
Cooler, Safer Buildings Program	220	-	-	220	-	110	-	-	110
Monbulk Living and Learning Centre Activation	203	-	-	203	-	-	-	203	-
Oonah Belonging Place, Healesville	178	-	-	89	89	-	-	178	-
Pinks Reserve Netball Court Covers	564	564	-	-	-	54	510	-	-
Pinks Reserve Stadium Improvements	2,047	-	317	1,730	-	1,730	-	-	317
Aquatic Facilities Minor Works	157	-	79	78	-	-	-	157	-
Aquatic Facilities Renewal	500	-	500	-	-	-	-	500	-
Council Building Minor Works	1,690	-	1,183	507	-	-	-	1,690	-
Council Buildings Statutory Compliance	90	-	45	45	-	-	-	90	-

<i>Lilydale Operations Centre Amenities Renewal</i>	<b>51</b>	-	26	-	25	-	-	51	-
<i>Public Toilet Renewals</i>	<b>147</b>	-	147	-	-	-	-	147	-
<b>TOTAL PROPERTY</b>	<b>24,656</b>	6,684	4,932	9,739	3,301	8,545	710	10,059	5,342
<b>PLANT AND EQUIPMENT</b>									
<b>Plant, Machinery and Equipment</b>									
<i>Biochar Facility</i>	<b>550</b>	550	-	-	-	300	-	-	250
<i>Plant Replacement</i>	<b>3,000</b>	-	3,000	-	-	-	-	-	3,000
<b>Fixtures, Fittings and Furniture</b>									
<i>Hall Furniture and Equipment</i>	<b>18</b>	-	18	-	-	-	-	18	-
<b>Computers and Telecommunications</b>									
<i>Information technology upgrade - hardware</i>	<b>311</b>	-	311	-	-	-	-	311	-
<i>Information technology upgrade - software</i>	<b>2,285</b>	-	-	2,285	-	-	-	2,285	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>6,214</b>	600	3,329	2,285	-	300	-	2,664	3,250

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
Arthurs Road, Chum Creek	<b>37</b>	-	-	37	-	-	-	37	-
Harberts Road, Don Valley	<b>200</b>	-	-	200	-	-	-	5	195
Kirkham Road, Belgrave South	<b>167</b>	-	-	167	-	-	-	20	147
Lilydale Road, Healesville	<b>596</b>	590	-	6	-	596	-	-	-
Local Roads Design Costs	<b>70</b>	-	-	35	35	-	-	70	-
Local Roads Upgrades	<b>200</b>	-	-	200	-	-	-	200	-
McNamaras Road, Millgrove	<b>-</b>	-	-	-	-	-	-	-	-
Old Coach Road, Montrose	<b>20</b>	-	-	20	-	-	-	20	-
Sylvia Road, Hoddles Creek	<b>252</b>	-	-	252	-	-	-	28	224
Roads for the Community Initiative	<b>23,361</b>	-	-	23,361	-	16,224	-	-	7,137
Ainsworth Avenue, Chum Creek	<b>-</b>	-	-	-	-	-	-	-	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Beresford Road, Lilydale (Cave Hill Road to Creek Road)	1,300	-	1,300	-	-	1,300	-	-	-
Cambridge Road, Mooroolbark	-	-	-	-	-	-	-	-	-
Edward Road, Chirnside Park (Switchback Road to Coldstream West)	-	-	-	-	-	-	-	-	-
Gruyere Road, Gruyere (Harvey Close to Darling Road)	-	-	-	-	-	-	-	-	-
Kerb and Channel Rehabilitation	161	-	161	-	-	-	-	161	-
Lower Homestead Road, Wonga Park	-	-	-	-	-	-	-	-	-
Maddens Lane, Gruyere (Maroondah Highway to Medhurst Road)	-	-	-	-	-	-	-	-	-
Melba Avenue, Lilydale	-	-	-	-	-	-	-	-	-
Reseal & Resurfacing Local Roads	4,892	-	4,892	-	-	-	-	-	4,892
Road Pavement Rehabilitation	100	-	100	-	-	-	-	100	-
Roads To Recovery Projects	-	-	-	-	-	-	-	-	-
Swales Road, Macclesfield	-	-	-	-	-	-	-	-	-
Switchback Road, Chirnside Park (Edward Road to Meadow Fair Way)	431	-	431	-	-	250	-	181	-
Victoria Road (The Gateway to MacIntyre Lane)	883	-	883	-	-	823	-	60	-
Traffic Works & Improvements	211	-	-	106	105	-	-	211	-
<b>Bridges</b>									
Bridge Rehabilitation Works	253	38	127	63	25	-	-	253	-
Cement Creek Road, East Warburton	420	63	210	105	42	420	-	-	-
<b>Footpaths and Cycleways</b>									
Beech Street, Kilsyth	35	35	-	-	-	-	-	35	-
Blannin Street, Healesville	89	89	-	-	-	-	-	89	-
Crestway , Lilydale	68	68	-	-	-	-	-	68	-
Fernhill Road, Mount Evelyn	150	150	-	-	-	-	-	150	-
Footpath Minor Improvements	18	-	-	4	14	-	-	18	-
Glenfern Road, Upwey	-	-	-	-	-	-	-	-	-
Hawkins Road, Mount Evelyn	-	-	-	-	-	-	-	-	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Jacaranda Avenue, Kilsyth	60	60	-	-	-	-	-	60	-
Maroondah Hwy Service Lane, Chirnside - Brambleberry Lane to Sheppards Lane	-	-	-	-	-	-	-	-	-
Maroondah Hwy Service Lane, Chirnside - Sheppards Lane to Bridle Path	-	-	-	-	-	-	-	-	-
Maroondah Hwy Service Lane, Chirnside - Edward Road to Brambleberry Lane	-	-	-	-	-	-	-	-	-
Maroondah Hwy Service Lane, Chirnside - Bridle Path to Grandvalley Drive	-	-	-	-	-	-	-	-	-
Menin Road, Monbulk	137	137	-	-	-	-	-	137	-
Moores Road, Monbulk	43	43	-	-	-	-	-	43	-
New Footpath Program	-	-	-	-	-	-	-	-	-
One Tree Hill Road, Ferny Creek	-	-	-	-	-	-	-	-	-
Southern Cross, Chirnside Park	-	-	-	-	-	-	-	-	-
Stephens Road New Footpath, Healesville	-	-	-	-	-	-	-	-	-
Sugarloaf Drive, Chirnside Park	149	149	-	-	-	-	-	149	-
The Brentwoods, Chirnside Park	-	-	-	-	-	-	-	-	-
Yarra Street, Yarra Junction Stage 2	-	-	-	-	-	-	-	-	-
York Road, Mount Evelyn	-	-	-	-	-	-	-	-	-
Foothpath rehabilitation	1,604	-	1,604	-	-	-	-	1,604	-
<b>Drainage</b>									
Britton Road, Seville	-	-	-	-	-	-	-	-	-
Cambridge Street, Belgrave South	167	167	-	-	-	-	-	167	-
Camms Road, Monbulk	244	244	-	-	-	-	-	244	-
Childs Road, Kalorama	50	50	-	-	-	-	-	50	-
Cobden Crescent, Lilydale	40	40	-	-	-	-	-	40	-
Commercial Road, Mount Evelyn, Stage 1	442	-	-	-	442	-	-	442	-
Commercial Road, Mount Evelyn, Stage 2	-	-	-	-	-	-	-	-	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Drainage Improvement Works	-	-	-	-	-	-	-	-	-
Fernhill Road, Mount Evelyn	51	51	-	-	-	-	-	51	-
George Road and Lalor Road, Healesville	60	60	-	-	-	-	-	60	-
Maroondah Parade, Healesville	-	-	-	-	-	-	-	-	-
Schoolhouse Road, Yarra Junction	40	40	-	-	-	-	-	40	-
Waratah Avenue, Park Drive and Arbor Avenue Belgrave	245	245	-	-	-	245	-	-	-
Drainage Rehabilitation	250	-	250	-	-	-	-	250	-
<b>Recreational, Leisure &amp; Community Facilities</b>									
Belgrave Lake Park	26	-	26	-	-	-	-	26	-
Chirnside Urban Park	1,000	1,000	-	-	-	250	-	-	750
Monbulk District Playspace	28	-	28	-	-	-	-	28	-
Morrison Recreation Reserve	-	-	-	-	-	-	-	-	-
Yarra Junction Recreation Reserve Playspace	-	-	-	-	-	-	-	-	-
Bimbadeen Reserve	-	-	-	-	-	-	-	-	-
Bluegum Playground Reserve	-	-	-	-	-	-	-	-	-
Carmen Reserve, Lilydale	233	-	233	-	-	129	-	-	104
Glenvalley Reserve, Seville East	233	-	233	-	-	129	-	-	104
Kemp Reserve, Mount Evelyn	-	-	-	-	-	-	-	-	-
McKenzie King Adventure Playground	-	-	-	-	-	-	-	-	-
Mount Evelyn Recreation Reserve	-	-	-	-	-	-	-	-	-
Playspace Renewal	67	-	67	-	-	-	-	67	-
Queen Road, Lilydale	-	-	-	-	-	-	-	-	-
Williams Reserve	-	-	-	-	-	-	-	-	-
Wright Avenue, Upwey	-	-	-	-	-	-	-	-	-
Capital Development Grants Program	171	-	-	171	-	-	-	171	-
Pinks Reserve Park Improvements	-	-	-	-	-	-	-	-	-
Stormwater Harvesting System Monbulk Reserve	561	561	-	-	-	319	-	-	242
Belgrave Tennis Court Renewal	-	-	-	-	-	-	-	-	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Lilydale Tennis Facility	-	-	-	-	-	-	-	-	-
Mount Evelyn Netball Facility	-	-	-	-	-	-	-	-	-
Narre Warren East Community Cricket Nets	30	-	30	-	-	-	-	30	-
Seville Recreation Reserve Oval One Ground Reconstruction	20	-	16	4	-	20	-	-	-
Sports Field Irrigation Controller Upgrade	104	-	-	104	-	-	-	104	-
Sports Reserves Fence Replacement	-	-	-	-	-	-	-	-	-
Sports Courts Rehabilitation Program	112	-	90	22	-	-	-	112	-
Sportsfield Rehabilitation Program	449	-	90	359	-	-	-	449	-
Sportsfield Synthetic surface renewal	76	-	53	23	-	-	-	76	-
Upwey Tennis Court Renewal	-	-	-	-	-	-	-	-	-
Wickhams Rd Reserve Cricket Net Redevelopment	30	-	30	-	-	-	-	30	-
<b>Parks, Open Space and Streetscapes</b>									
Indigenous Heritage Visibility	49	49	-	-	-	-	-	49	-
Yering and Coldstream Station Activation	540	540	-	-	-	540	-	-	-
Warburton Community Recreation Precinct	45	40	5	-	-	-	45	-	-
Wesburn Pump Track	940	940	-	-	-	940	-	-	-
Barriers/Fencing/Gate Renewal	184	-	184	-	-	-	-	184	-
Council Properties Fencing	128	-	128	-	-	-	-	128	-
Culvert Renewal	22	-	22	-	-	-	-	22	-
Park Corporate Signage Renewal	51	-	51	-	-	-	-	51	-
Park Furniture Renewal	114	-	114	-	-	-	-	114	-
Retaining Walls and Steps Renewal	70	-	70	-	-	-	-	70	-
Belgrave Township Improvements	-	-	-	-	-	-	-	-	-
Blacksmiths Way, Belgrave	200	200	-	-	-	-	-	-	200
Bike Storage, Yarra Junction	-	-	-	-	-	-	-	-	-
Community Request Design Projects	12	-	-	12	-	-	-	12	-
Lilydale Heritage Station Building Works	149	-	-	149	-	-	-	149	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Lilydale Revitalisation: Beresford Road Park	50	-	25	25	-	-	-	50	-
Lilydale Revitalisation: Castella Streetscape Plan	35	-	18	17	-	-	-	35	-
Lilydale Revitalisation: Cycle Nodes	60	-	30	30	-	-	-	60	-
Lilydale Revitalisation: Heritage Rail Station Precinct	30	-	15	15	-	-	-	30	-
Lilydale Revitalisation: Integrated Community Facility Options Study	20	-	10	10	-	-	-	20	-
Lilydale Revitalisation: Lions Park	235	-	118	117	-	-	-	235	-
Township Improvements, Healesville and Yarra Glen	50	-	-	50	-	-	-	50	-
Township Improvements, Sassafras	172	-	-	172	-	-	-	172	-
Townships Renewal & Improvements	-	-	-	-	-	-	-	-	-
Warburton Urban Design Framework	102	31	49	11	11	-	-	102	-
Brushy Creek Trail, Mooroolbark	200	200	-	-	-	-	-	-	200
Extension to the Olinda Creek Trail	100	100	-	-	-	-	-	-	100
Northern Loop, Yarra Valley Trail	800	800	-	-	-	800	-	-	-
Park Trails Improvements/Connectivity	80	80	-	-	-	-	-	-	80
RidgeWalk	1,978	1,978	-	-	-	1,978	-	-	-
Warburton Mountain Bike Destination	1,500	1,500	-	-	-	670	300	-	530
Yarra Valley Trail	1,479	1,479	-	-	-	1,479	-	-	-
Lilydale - Warburton Trail Rehabilitation Projects	34	-	27	7	-	-	-	34	-
Trail Rehabilitation Projects	383	-	383	-	-	-	-	383	-
<b>Off Street Car Parks</b>									
Car Park Rehabilitation	350	-	350	-	-	-	-	350	-
<b>Other Infrastructure</b>									
Asset Renewal Reserve	-	-	-	-	-	-	-	-	-
Advanced Design Program	150	150	-	-	-	-	-	150	-
Asset Investment Reserve	-	-	-	-	-	-	-	-	-
Project Management	5,135	515	3,338	769	514	-	-	5,135	-
<b>TOTAL INFRASTRUCTURE</b>	<b>56,083</b>	<b>13,891</b>	<b>15,866</b>	<b>26,623</b>	<b>1,222</b>	<b>27,112</b>	<b>345</b>	<b>15,240</b>	<b>14,905</b>



Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>TOTAL NEW CAPITAL WORKS</b>	<b>85,761</b>	<b>20,801</b>	<b>24,089</b>	<b>37,957</b>	<b>4,432</b>	<b>35,957</b>	<b>1,055</b>	<b>26,771</b>	<b>23,497</b>

#### 4.5.3 Works carried forward from the 2021-22 year

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>PROPERTY</b>									
<b>Buildings</b>									
Pinks Reserve Netball Court Covers	250	250	-	-	-	-	-	250	-
Community Sports Pavilion, Millgrove	30	-	-	15	15	-	-	30	-
Pinks Reserve Stadium Improvements	600	-	-	600	-	-	-	600	-
Oonah Belonging Place, Healesville FCF	25	25	-	-	-	-	-	25	-
Community Sports Pavilion, Pinks Reserve, Kilsyth	150	-	-	75	75	-	-	150	-
Powelltown Pavilion	47	9	38	-	-	-	-	47	-
Solar Landfill Feasibility Study	40	40	-	-	-	-	-	40	-
<b>TOTAL PROPERTY</b>	<b>1,142</b>	<b>324</b>	<b>38</b>	<b>690</b>	<b>90</b>	<b>-</b>	<b>-</b>	<b>1,142</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>									
<b>Plant, Machinery and Equipment</b>									
Biochar Facility	50	50	-	-	-	-	-	50	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>50</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50</b>	<b>-</b>

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>INFRASTRUCTURE</b>									
<b>Drainage</b>									
Commercial Road, Mount Evelyn, Upper, Stage 1	30	30	-	-	-	-	-	30	-
Commercial Road, Mount Evelyn, Lower, Stage 2	16	-	-	-	16	-	-	16	-
Britton Road, Seville	41	41	-	-	-	-	-	41	-
<b>Recreational, Leisure &amp; Community Facilities</b>									
Seville Recreation Reserve Oval 1 Ground Reconstruction	450	-	-	450	-	-	-	450	-
Elizabeth Bridge Reserve Master Plan Implementation	100	-	-	100	-	-	-	100	-
Stormwater Harvesting System Pinks Reserve	102	102	-	-	-	-	-	102	-
<b>Parks, Open Space and Streetscapes</b>									
Yarra Valley Trail	900	900	-	-	-	-	-	900	-
Warburton Community Recreation Precinct	145	145	-	-	-	-	-	145	-
Township Master Plan Develop, Upwey	45	45	-	-	-	-	-	45	-
Township Improvements, Belgrave	170	60	76	-	34	-	-	170	-
River Rd, Millgrove Community Walking Track	10	10	-	-	-	-	-	10	-
Green Spine Path Lighting	150	150	-	-	-	-	-	150	-
River Circuit Trail, Yarra Glen	99	99	-	-	-	-	-	99	-
<b>TOTAL INFRASTRUCTURE</b>	<b>2,258</b>	<b>1,582</b>	<b>76</b>	<b>550</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>2,258</b>	<b>-</b>
<b>TOTAL CARRIED FORWARD CAPITAL WORKS 2021/22</b>	<b>3,450</b>	<b>1,956</b>	<b>114</b>	<b>1,240</b>	<b>140</b>	<b>-</b>	<b>-</b>	<b>3,450</b>	<b>-</b>

#### 4.6 Summary of planned capital works (3 subsequent years)

2023/24	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>Property</b>										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	0	0	0	0	0	0	0	0	0	0
<b>Total Land</b>	0	0	0	0	0	0	0	0	0	0
Buildings	9,814	0	2,270	5,539	2,005	0	6,237	0	3,040	537
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	0	0	0	0	0	0	0	0	0	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
<b>Total Buildings</b>	9,814	0	2,270	5,539	2,005	9,814	6,237	0	3,040	537
<b>Total Property</b>	<b>9,814</b>	<b>0</b>	<b>2,270</b>	<b>5,539</b>	<b>2,005</b>	<b>9,814</b>	<b>6,237</b>	<b>0</b>	<b>3,040</b>	<b>537</b>
<b>Plant and Equipment</b>										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery, and equipment	3,448	0	3,448	0	0	3,448	0	0	0	3,448
Fixtures, fittings, and furniture	18	0	18	0	0	18	0	0	18	0
Computers and telecommunications	364	0	322	42	0	364	0	0	364	0
Library books	0	0	0	0	0	0	0	0	0	0
<b>Total Plant and Equipment</b>	<b>3,830</b>	<b>0</b>	<b>3,788</b>	<b>42</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>382</b>	<b>3,448</b>
<b>Infrastructure</b>										
Roads	46,795	0	11,954	34,698	143	46,795	25,268	355	5,582	15,590
Bridges	257	39	129	64	26	257	0	0	257	0
Footpaths and cycleways	2,294	1,141	1,135	4	14	2,294	0	0	2,294	0
Drainage	1,745	1,203	255	0	287	1,745	0	0	1,745	0
Recreational, leisure and community facilities	4,515	2,570	1,134	811	0	4,515	2,300	0	1,645	570
Waste management	0	0	0	0	0	0	0	0	0	0
Parks, open space, and streetscapes	10,968	8,323	1,428	970	248	10,968	6,467	0	3,643	858
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	367	0	367	0	0	367	0	0	367	0
Other infrastructure	10,724	1,050	6,852	1,927	895	10,724	0	0	10,724	0
<b>Total Infrastructure</b>	<b>77,665</b>	<b>14,325</b>	<b>23,254</b>	<b>38,474</b>	<b>1,612</b>	<b>77,665</b>	<b>34,035</b>	<b>355</b>	<b>26,257</b>	<b>17,018</b>
<b>Total Capital Works Expenditure</b>	<b>91,309</b>	<b>14,325</b>	<b>29,312</b>	<b>44,055</b>	<b>3,617</b>	<b>91,309</b>	<b>40,272</b>	<b>355</b>	<b>29,679</b>	<b>21,003</b>

2024/25	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>Property</b>										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	0	0	0	0	0	0	0	0	0	0
<b>Total Land</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Buildings	3,063	0	2,280	783	0	3,063	0	0	3,063	0
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	0	0	0	0	0	0	0	0	0	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
<b>Total Buildings</b>	<b>3,063</b>	<b>0</b>	<b>2,280</b>	<b>783</b>	<b>0</b>	<b>3,063</b>	<b>0</b>	<b>0</b>	<b>3,063</b>	<b>0</b>
<b>Total Property</b>	<b>3,063</b>	<b>0</b>	<b>2,280</b>	<b>783</b>	<b>0</b>	<b>3,063</b>	<b>0</b>	<b>0</b>	<b>3,063</b>	<b>0</b>
<b>Plant and Equipment</b>										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery, and equipment	2,447	0	2,447	0	0	2,447	0	0	0	2,447
Fixtures, fittings, and furniture	18	0	18	0	0	18	0	0	18	0
Computers and telecommunications	805	0	441	364	0	805	0	0	805	0
Library books	0	0	0	0	0	0	0	0	0	0
<b>Total Plant and Equipment</b>	<b>3,270</b>	<b>0</b>	<b>2,906</b>	<b>364</b>	<b>0</b>	<b>3,270</b>	<b>0</b>	<b>0</b>	<b>823</b>	<b>2,447</b>
<b>Infrastructure</b>										
Roads	45,055	0	11,278	33,632	145	45,055	25,060	225	4,420	15,350
Bridges	261	39	131	65	26	261	0	0	261	0
Footpaths and cycleways	2,298	1,388	891	4	15	2,298	0	0	2,298	0
Drainage	1,025	766	259	0	0	1,025	0	0	1,025	0
Recreational, leisure and community facilities	5,469	1,451	2,837	1,181	0	5,469	0	0	5,469	0
Waste management	0	0	0	0	0	0	0	0	0	0
Parks, open space, and streetscapes	10,379	8,084	1,564	531	200	10,379	4,650	0	2,330	3,399
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	373	0	373	0	0	373	0	0	373	0
Other infrastructure	15,839	1,550	10,445	2,698	1,147	15,839	0	0	15,839	0
<b>Total Infrastructure</b>	<b>80,699</b>	<b>13,278</b>	<b>27,778</b>	<b>38,110</b>	<b>1,533</b>	<b>80,699</b>	<b>29,709</b>	<b>225</b>	<b>32,015</b>	<b>18,750</b>
<b>Total Capital Works Expenditure</b>	<b>87,032</b>	<b>13,278</b>	<b>32,964</b>	<b>39,257</b>	<b>1,533</b>	<b>87,032</b>	<b>29,709</b>	<b>225</b>	<b>35,901</b>	<b>21,197</b>

2025/26	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>Property</b>										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	0	0	0	0	0	0	0	0	0	0
<b>Total Land</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Buildings	3,009	0	2,213	796	0	3,009	0	0	3,009	0
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	0	0	0	0	0	0	0	0	0	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
<b>Total Buildings</b>	<b>3,009</b>	<b>0</b>	<b>2,213</b>	<b>796</b>	<b>0</b>	<b>3,009</b>	<b>0</b>	<b>0</b>	<b>3,009</b>	<b>0</b>
<b>Total Property</b>	<b>3,009</b>	<b>0</b>	<b>2,213</b>	<b>796</b>	<b>0</b>	<b>3,009</b>	<b>0</b>	<b>0</b>	<b>3,009</b>	<b>0</b>
<b>Plant and Equipment</b>										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery, and equipment	2,521	0	2,521	0	0	2,521	0	0	0	2,521
Fixtures, fittings, and furniture	19	0	19	0	0	19	0	0	19	0
Computers and telecommunications	390	0	346	44	0	390	0	0	390	0
Library books	0	0	0	0	0	0	0	0	0	0
<b>Total Plant and Equipment</b>	<b>2,930</b>	<b>0</b>	<b>2,886</b>	<b>44</b>	<b>0</b>	<b>2,930</b>	<b>0</b>	<b>0</b>	<b>409</b>	<b>2,521</b>
<b>Infrastructure</b>										
Roads	42,432	0	8,991	33,293	148	42,432	26,790	0	2,124	13,518
Bridges	255	38	128	63	26	255	0	0	255	0
Footpaths and cycleways	2,618	1,240	1,359	4	15	2,618	0	0	2,618	0
Drainage	801	537	264	0	0	801	0	0	801	0
Recreational, leisure and community facilities	2,313	0	1,808	505	0	2,313	0	0	2,313	0
Waste management	0	0	0	0	0	0	0	0	0	0
Parks, open space, and streetscapes	5,920	4,420	760	536	204	5,920	2,730	0	1,536	1,654
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	380	0	380	0	0	380	0	0	380	0
Other infrastructure	18,606	1,860	11,704	3,593	1,450	18,606	9,748	0	409	8,449
<b>Total Infrastructure</b>	<b>73,325</b>	<b>8,095</b>	<b>25,393</b>	<b>37,995</b>	<b>1,842</b>	<b>73,325</b>	<b>39,267</b>	<b>0</b>	<b>10,436</b>	<b>23,622</b>
<b>Total Capital Works Expenditure</b>	<b>79,264</b>	<b>8,095</b>	<b>30,492</b>	<b>38,835</b>	<b>1,842</b>	<b>79,264</b>	<b>39,267</b>	<b>0</b>	<b>13,854</b>	<b>26,143</b>

## 5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Forecast	Budget	Projections			
			2021/22	2022/23	2023/24	2024/25	2025/26	
<b>Operating position</b>								
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	0.2%	-1.6%	3.3%	3.6%	3.7%	
<b>Liquidity</b>								
Working Capital	Current assets / current liabilities	2	118.6%	110.9%	113.0%	107.0%	124.6%	
Unrestricted cash	Unrestricted cash / current liabilities	3	80.7%	74.8%	77.1%	72.9%	90.4%	
<b>Obligations</b>								
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	12.4%	23.1%	30.7%	36.9%	44.1%	
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		5.8%	4.2%	5.6%	7.0%	8.6%	
Indebtedness	Non-current liabilities / own source revenue	5	11.9%	20.6%	26.0%	30.3%	35.7%	
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	6	166.9%	206.8%	232.6%	222.3%	207.2%	
<b>Stability</b>								
Rates concentration	Rate revenue / adjusted underlying revenue	7	72.0%	78.1%	78.2%	78.8%	79.5%	
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.4%	0.4%	0.4%	0.4%	0.4%	

### Notes to indicators

- Adjusted underlying result** – is the net surplus or deficit for the year (per Australian Accounting Standards) adjusted for non-recurrent grants used to fund capital expenditure, non-monetary asset contributions, and contributions to fund capital expenditure other than grants and non-monetary asset contributions. It is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives.

Council's approach to pandemic recovery (pre-storm) was to invest into supporting the community as it recovered from the impacts of the pandemic. This has now been translated into recovery from both storm and pandemic. A short term period of operational deficits is acceptable to support this, with operational efficiencies being identified in future years to bring underlying results back into sustainable surplus.

- Working capital** – The proportion of current liabilities represented by current assets. Council's working capital is within an acceptable range and is maintained at acceptable levels through efficiency targets and additional borrowings to deliver its capital works program.

3. **Unrestricted cash** – means all cash and cash equivalents other than restricted cash, including cash that will be used to fund capital expenditure from the previous financial year. Restricted cash means cash and cash equivalents, within the meaning of Accounting Standard *AASB 107 Statement of Cash Flows*, that are not available for use other than for a purpose for which it is restricted.
4. **Loans and Borrowings** – This indicator is trending upward due to the additional borrowings that have been factored into the budget to deliver the capital works program.
5. **Indebtedness** – this measure indicates Council's ability to service its debts with its own sourced revenue. A target of less than 60% has been set (medium level risk as per VAGO).

With Council using borrowings to fund the Roads for the Community Initiative, this ratio increases and peaks into the medium risk range but following the completion of the program and Council using the special charge schemes to repay this debt, Council returns to a lower risk position in future years.

6. **Asset renewal** – compares non-current liabilities to own source revenue. Own source revenue is defined as adjusted underlying revenue other than revenue that is not under the control of Council (including government grants). Similar to loans and borrowings indicator, the increasing trend shows Council's increasing reliance on debt against its own source revenue.
7. **Rates concentration** – Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Whilst Council is within the target band for this ratio, the trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

## Appendix A

### Fees and charges schedule

This appendix presents the fees and charges which will be charged in respect to various goods and services during the financial year 2022/23.

Note that this schedule only includes fees set by Council. There are other fees that are set by statute and charged by Council in addition to this listing. These are statutory fees and are made in accordance with legislative requirements. These fees are updated as of 1 July 2022 and will be reflected on Council's website.

Description of charge	Statutory fee	GST	Current unit fee – 2021-22 \$	Proposed unit fee – 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Planning, design, and development service						
<b>Written advice - confirmation of permit requirement etc</b>						
- General	No	Incl	\$160.00	\$162.50	\$2.50	1.56%
- Archive retrieval fee (1st box)	No	Incl	\$56.50	\$57.00	\$0.50	0.88%
- Archive retrieval fee (each additional box)	No	Incl	\$5.00	\$5.00	\$0.00	0.00%
- Residential (max 2 permits & plans)	No	Inclusive	\$160.00	\$162.50	\$2.50	1.56%
- Residential - additional permits (for the same property) - per permit	No	Inclusive	\$56.50	\$57.00	\$0.50	0.88%
- Commercial - per permit & plan	No	Inclusive	\$160.00	\$162.50	\$2.50	1.56%
<b>Photocopying fees</b>						
- A4, 1st 5 pages	No	Incl	\$0.00	\$0.00	\$0.00	0.00%
- A4, each page>5	No	Incl	\$0.60	\$0.60	\$0.00	0.00%
- A3, per page	No	Incl	\$1.10	\$1.10	\$0.00	0.00%
- A1, per sheet	No	Incl	\$5.50	\$5.50	\$0.00	0.00%

Planning services						
<b>Planning Application Fees</b>	Yes	Excl	\$192.00 - \$55,372.70	\$192.00 - \$55,372.70	\$0.00	0.00%
Pre-application fee	No	Incl	\$253.50	\$257.50	\$4.00	1.58%
Secondary Consent	No	Incl	\$331.50	\$337.00	\$5.50	1.66%
<b>Advertising Fees</b>						
- 1-10 notices	No	Incl	\$102.00	\$103.50	\$1.50	1.47%
- 11+ (base fee + per notice fee) - each additional notice (to max \$1,500)	No	Incl	\$6.50	\$6.50	\$0.00	0.00%
- each additional notice (to max \$1,500)	No	Incl	\$6.50	\$6.50	\$0.00	0.00%
- advertising sign - A1	No	Incl	\$201.50	\$205.00	\$3.50	1.74%



Description of charge	Statutory fee	GST	Current unit fee – 2021-22 \$	Proposed unit fee – 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
- advertising sign - 1.2m x 1.8m	No	Incl	\$331.00	\$336.50	\$5.50	1.66%
- newspaper advertising	No	Incl	\$577.00 - \$988.00	\$577.00 - \$988.00	\$8.00 - \$14.50	Range
Valuations and revaluation for open space valuation for subdivisions	No	Incl	\$409.00	\$416.00	\$7.00	1.71%
<b>Extension of time</b>						
- extension of time (one fee only)	No	Incl	\$330.00	\$335.50	\$5.50	1.67%

Strategic planning						
To consider an amendment request (stage 1)	Yes	Exclusive	\$3,050.90	\$3,096.20	\$45.30	1.48%
To consider submissions which seek a change to the amendment (Stage 2):						
- up to and including 10 submissions	Yes	Exclusive	\$15,121.00	\$15,345.60	\$224.60	1.49%
- 11-20 submissions	Yes	Exclusive	\$30,212.40	\$30,661.20	\$448.80	1.49%
- anything over 20 submissions	Yes	Exclusive	\$40,386.90	\$40,986.80	\$599.90	1.49%
To meet all direct fees and costs charged by the Panel in relation to its hearing of submissions	No	Inclusive	As required	As required	N/A	N/A
To adopt an amendment or a part of an amendment. (stage 3)	Yes	Exclusive	\$481.30	\$488.50	\$7.20	1.50%
To submit the amendment for approval (service included in amendment approval submission) (stage 4)	Yes	Exclusive	\$481.30	\$488.50	\$7.20	1.50%
Request under Section 29A of the Building Act 1993 for report and consent on proposed demolition	Yes	Exclusive	\$85.20	\$85.20	\$0.00	0.00%
<b>Combined permit application and planning scheme amendment Fee Structure:</b> As the list does not specifically pick up combined permit and planning scheme amendment applications, the sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications had been made. If the application includes a number of matters included in the table to regulation 7, the fee for the planning permit for the purpose of calculating the above is, the highest amount of fees that would have applied if separate applications for the planning permit had been made						

Description of charge	Statutory fee	GST	Current unit fee – 2021-22 \$	Proposed unit fee – 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Building services</b>						
Sale of Property Information (Form 10)	Yes	Exclusive	\$47.20	\$47.20	\$0.00	0.00%
Information Requests (Private Building Surveyors)	Yes	Exclusive	\$47.20	\$47.20	\$0.00	0.00%
Lodgement Fee (Private Building Surveyors)	Yes	Exclusive	\$121.90	\$121.90	\$0.00	0.00%
Council consent applications	Yes	Exclusive	\$290.40	\$290.40	\$0.00	0.00%
Council consent Hoarding	Yes	Exclusive	\$294.70	\$294.70	\$0.00	0.00%
Building surveying services	No	Inclusive	\$130per hour/\$195min fee	\$139.50per hour/\$209.50min fee	\$1 per hour/ \$1.5 Min fee	Range
Transfer of Function' role from Private Building Surveyors to Municipal Building Surveyor	No	Inclusive	\$5,000 min fee	\$5,375 min fee		
Temporary Occupancy Permits	No	Inclusive	\$577 min fee	\$620 min fee	\$8.00	1.41%
<b>Building permit fees</b>						
Dwelling	no	incl	\$3,455.50	\$3,515.50	\$60.00	1.74%
Demolition	no	incl	\$1,400.00	\$1,424.50	\$24.50	1.75%
Units	no	incl	\$3,455.50 min fee	\$3,714.50 min fee	\$51.00	1.50%
Dwelling additions, decks, etc.	no	incl	\$2,592.00	\$2,637.00	\$45.00	1.74%
Outbuildings/swimming pools	no	incl	\$1,667.00	\$1,696.00	\$29.00	1.74%
<b>Re-activate lapsed building permits - dwellings</b>						
<b>Value of works</b>						
< \$100,000	no	incl	\$612.50	\$623.00	\$10.50	1.71%
\$100,001 - \$175,000	no	incl	\$680.50	\$692.00	\$11.50	1.69%
\$175,001 - \$250,000	no	incl	\$746.50	\$759.50	\$13.00	1.74%
\$250,001 - \$350,000	no	incl	\$916.00	\$932.00	\$16.00	1.75%
\$350,001 - \$500,000	no	incl	\$1,291.50	\$1,314.00	\$22.50	1.74%
> \$500,001	no	incl	Cost divided by 334	Cost divided by 334	N/A	N/A
Demolition	no	incl	\$680.50	\$692.00	\$11.50	1.69%
Units	no	incl	Cost divided by 334	Cost divided by 334	N/A	N/A
<b>Re-activate lapsed building permits - dwelling additions, decks, etc</b>						
<b>Value of works</b>						

< \$10,000	no	incl	\$345.50	\$351.50	\$6.00	1.74%
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Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
\$10,001 - \$50,000	no	incl	\$506.50	\$515.00	\$8.50	1.68%
\$50,001 - \$100,000	no	incl	\$547.00	\$556.50	\$9.50	1.74%
\$100,001 - \$175,000	no	incl	\$666.50	\$678.00	\$11.50	1.73%
\$175,001 - \$250,000	no	incl	\$745.50	\$758.50	\$13.00	1.74%
\$250,000 - \$350,000	no	incl	\$916.00	\$932.00	\$16.00	1.75%
> \$350,001	no	incl	Cost divided by 334	Cost divided by 334	N/A	N/A
<b>Re-activate lapsed building permits - outbuildings/swimming pools</b>						
<b>Value of works</b>						
< \$10,000	no	incl	\$346.50	\$352.50	\$6.00	1.73%
\$10,001 - \$25,000	no	incl	\$412.50	\$419.50	\$7.00	1.70%
\$25,001 - \$50,000	no	incl	\$479.00	\$487.00	\$8.00	1.67%
\$50,001 - \$100,000	no	incl	\$532.50	\$541.50	\$9.00	1.69%
\$100,001 - \$250,000	no	incl	\$587.50	\$597.50	\$10.00	1.70%
> \$250,001	no	incl	Cost divided by 167	Cost divided by 167	N/A	N/A
<b>Re-activate lapsed building permits - commercial/public buildings</b>						
<b>Value of works</b>						
< \$10,000	no	incl	\$479.00	\$487.00	\$8.00	1.67%
\$10,001 - \$50,000	no	incl	\$547.00	\$556.50	\$9.50	1.74%
\$50,001 - \$100,000	no	incl	\$943.00	\$959.50	\$16.50	1.75%
\$100,001 - \$175,000	no	incl	\$1,316.00	\$1,339.00	\$23.00	1.75%
\$175,001 - \$250,000	no	incl	\$1,687.50	\$1,717.00	\$29.50	1.75%
> \$250,001	no	incl	\$2,232.00	\$2,271.00	\$39.00	1.75%
Additional inspection fee	no	incl	\$174.50	\$177.50	\$3.00	1.72%
Extension of time	no	incl	\$301.50	\$306.50	\$5.00	1.66%
<b>Retrieval of plan and final inspection</b>						
Building permit issued after July 1994	no	incl	\$310.00	\$315.00	\$5.00	1.61%
Building permit issued prior to July 1994	no	incl	\$464.50	\$472.50	\$8.00	1.72%
Checking amendments/ variations to permits	no	incl	\$134 per hour/\$203 min fee	\$134 per hour/\$203 min fee	\$2 per hour/ \$3 Min fee	Range
Modification fee	no	incl	\$437.50	\$445.00	\$7.50	1.71%
<b>Permit fees for places of public entertainment</b>						

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
500-1000m <sup>2</sup> (incl 2 inspections)	no	incl	\$569.00	\$578.50	\$9.50	1.67%
500-1000m <sup>2</sup> - late fee*	no	excl	\$258.50	\$263.00	\$4.50	1.74%
1001-5000m <sup>2</sup> (incl 2 inspections)	no	incl	\$1,138.50	\$1,158.00	\$19.50	1.71%
1001-5000m <sup>2</sup> - late fee*	no	excl	\$517.50	\$526.50	\$9.00	1.74%
5001-10000m <sup>2</sup> (incl 2 inspections)	no	incl	\$1,708.00	\$1,737.50	\$29.50	1.73%
5001-10000m <sup>2</sup> - late fee*	no	excl	\$776.00	\$789.50	\$13.50	1.74%
> 10001m <sup>2</sup> (incl 2 inspections)	no	incl	\$2,277.50	\$2,317.00	\$39.50	1.73%
> 10001m <sup>2</sup> - late fee*	no	excl	\$1,035.00	\$1,053.00	\$18.00	1.74%
Additional inspections - per inspection	no	incl	\$187.00	\$190.00	\$3.00	1.60%
<b>Pool registrations</b>						
Registration - pool or spa	yes	excl	\$79.10	\$79.10	\$0.00	0.00%
Information search fee - pool or spa	yes	excl	\$79.10	\$79.10	\$0.00	0.00%
Lodgement fee for certificate of pool or spa barrier compliance	yes	excl	\$20.50	\$20.50	\$0.00	0.00%
Lodgement of certificate of pool or spa barrier non-compliance	yes	excl	\$385.10	\$385.10	\$0.00	0.00%
* Late fee is applicable to any application made less than 10 business days before the commencement of the event						

## Community wellbeing

<b>Emergency management</b>						
Fire Hazard Clearance Admin Charge	No	Inclusive	\$226.50	\$230.00	\$3.50	1.55%
Fire Hazard Infringement Notice - Legislated fine under the CFA Act	Yes	Exclusive	\$1,652.20	\$1,849.00	\$196.80	11.91%

<b>Pet registrations</b>						
<b>Dog registration - dangerous, menacing &amp; restricted breeds fees</b>						
Dangerous Dog	Yes	Exclusive	\$186.00	\$189.00	\$3.00	1.61%
Restricted Breed Dog	Yes	Exclusive	\$186.00	\$189.00	\$3.00	1.61%
Menacing Dog	Yes	Exclusive	\$186.00	\$122.00	-\$64.00	-34.41%
<b>Dog registration - maximum fees</b>						
Fertile (Non Desexed) Dog	Yes	Exclusive	\$120.00	\$122.00	\$2.00	1.67%
Fertile (Non Desexed) Dog - Pensioner Concession	Yes	Exclusive	\$58.00	\$58.00	\$0.00	0.00%
Dangerous Dog as Guard Dog - for Non Residential Premises	Yes	Exclusive	\$120.00	\$122.00	\$2.00	1.67%

Dangerous Dog that has undergone Protective Training	Yes	Exclusive	\$120.00	\$122.00	\$2.00	1.67%
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Description of charge	Statutory GST		Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Dog registration - reduced fees</b>						
Desexed Dog	Yes	Exclusive	\$40.00	\$40.50	\$0.50	1.25%
Dog over 10 years old	Yes	Exclusive	\$40.00	\$40.50	\$0.50	1.25%
Farm Working Dog	Yes	Exclusive	\$40.00	\$40.50	\$0.50	1.25%
Breeding Dog associated with a registered DAB	Yes	Exclusive	\$40.00	\$40.50	\$0.50	1.25%
Obedience Trained Dog	Yes	Exclusive	\$40.00	\$40.50	\$0.50	1.25%
Dog and owner registered with the same applicable organisation	Yes	Exclusive	\$40.00	\$40.50	\$0.50	1.25%
Hound registered with the GMA that is microchipped	Yes	Exclusive	\$40.00	\$40.50	\$0.50	1.25%
Dog Registration - Reduced Fees - Pensioner Concession	Yes	Exclusive	\$19.00	\$19.00	\$0.00	0.00%
<b>Dog registration - legislated discount fees</b>						
Dog (not dangerous) in care of VEFC (first 12 months)	Yes	Exclusive	\$8.00	\$8.00	\$0.00	0.00%
Guide Dog	Yes	Exclusive	\$0.00	\$0.00	\$0.00	0.00%
Government Authority Working Dog	Yes	Exclusive	\$0.00	\$0.00	\$0.00	0.00%
<b>Cat registration – maximum fees</b>						
Fertile (Non Desexed) Cat - with Vet Exemption	Yes	Exclusive	\$106.00	\$107.50	\$1.50	1.42%
Fertile (Non Desexed) Cat - with Vet Exemption - Pensioner Concession	Yes	Exclusive	\$52.00	\$52.00	\$0.00	0.00%
<b>Cat registration - reduced fees</b>						
Desexed Cat	Yes	Exclusive	\$33.00	\$33.50	\$0.50	1.52%
Cat over 10 years old	Yes	Exclusive	\$33.00	\$33.50	\$0.50	1.52%
Breeding Cat associated with a registered DAB	Yes	Exclusive	\$33.00	\$33.50	\$0.50	1.52%
Cat and owner registered with the same applicable organisation	Yes	Exclusive	\$33.00	\$33.50	\$0.50	1.52%
Cat Registration - Reduced Fees - Pensioner Concession	Yes	Exclusive	\$16.00	\$16.00	\$0.00	0.00%
<b>Cat registration - legislated discount fees</b>						
Cat in care of VEFC (first 12 months)	Yes	Exclusive	\$8.00	\$8.00	\$0.00	0.00%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Domestic animal business registration</b>						
Domestic animal business registration - catteries - boarding kennels - shelters - pounds - pet shops - breeding establishments with more than 3 fertile females	No	Exclusive	\$320.00	\$325.50	\$5.50	1.72%
Domestic Animal Business Registration - Dog Training Establishments	No	Exclusive		\$162.50		

<b>Impoundment fees</b>						
<b>Stock impoundment fees</b>						
- Cows (per animal)	No	Inclusive	\$155.00	\$157.50	\$2.50	1.61%
- Horses (per animal)	No	Inclusive	\$155.00	\$157.50	\$2.50	1.61%
- Pigs (per animal)	No	Inclusive	\$41.50	\$42.00	\$0.50	1.20%
- Alpacas (per animal)	No	Inclusive	\$41.50	\$42.00	\$0.50	1.20%
- Llamas (per animal)	No	Inclusive	\$41.50	\$42.00	\$0.50	1.20%
- Sheep (per animal)	No	Inclusive	\$41.50	\$42.00	\$0.50	1.20%
- Goats (per animal)	No	Inclusive	\$41.50	\$42.00	\$0.50	1.20%
Any animal exceeding 14 days of being held in Council's Stock Pound	No	Inclusive	\$155.00	\$157.50	\$2.50	1.61%
<b>Impound &amp; release fees</b>						
Vehicles	No	Inclusive	\$660.00	\$671.50	\$11.50	1.74%
Other	No	Inclusive	\$56.00	\$56.50	\$0.50	0.89%

<b>Local laws services</b>						
<b>Excess animal permit</b>						
Animal Permit - Application	No	Exclusive	\$188.00	\$191.00	\$3.00	1.60%
Animal Permit - Application - Pensioner Concession	No	Exclusive	\$90.00	\$90.00	\$0.00	0.00%
Animal Permit - Renewal	No	Exclusive	\$144.00	\$146.50	\$2.50	1.74%
Animal Permit - Renewal - Pensioner Concession	No	Exclusive	\$47.00	\$47.00	\$0.00	0.00%
<b>Roadside trading</b>						
Roadside Trading Permit - Application	No	Exclusive	\$1,810.00	\$1,841.50	\$31.50	1.74%
Roadside Trading Permit - Application - Not for Profit Group	No	Exclusive	\$905.00	\$905.00	\$0.00	



Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Roadside Trading Permit - Renewal	No	Exclusive	\$1,810.00	\$1,841.50	\$31.50	1.74%
Roadside Trading Permit - Renewal - Not for Profit Group	No	Exclusive	\$905.00	\$905.00	\$0.00	
<b>Footpath trading</b>						
Footpath Trading Permit - Application	No	Exclusive	\$188.00	\$191.00	\$3.00	1.60%
Footpath Trading Permit - Application - Not for Profit Group	No	Exclusive	\$94.00	\$94.00	\$0.00	0.00%
Footpath Trading Permit - Renewal	No	Exclusive	\$147.00	\$149.50	\$2.50	1.70%
Footpath Trading Permit - Renewal - Not for Profit Group	No	Exclusive	\$73.50	\$73.50	\$0.00	0.00%
<b>Clothing bins</b>						
Clothing Bins Permit - Application - Not for Profit Group	No	Exclusive	\$94.00	\$94.00	\$0.00	0.00%
Clothing Bins Permit - Renewal - Not for Profit Group	No	Exclusive	\$73.50	\$73.50	\$0.00	0.00%
<b>Open air burning off</b>						
Open Air Burning/Burning Off Permit	No	Exclusive	\$188.00	\$191.00	\$3.00	1.60%
Open Air Burning/Burning Off Permit - Pension Concession	No	Exclusive	\$94.00	\$94.00		
Open Air Burning Change of Category	No	Exclusive	\$277.00	\$281.50	\$4.50	1.62%
Open Air Burning Change of Category - Pension Concession	No	Exclusive	\$138.50	\$138.50	\$0.00	0.00%
<b>Advertising boards</b>						
Real Estate Advertising Board	No	Exclusive	\$188.00	\$191.00	\$3.00	1.60%
Community Advertising Board	No	Exclusive	\$94.00	\$94.00	\$0.00	0.00%
Electoral Signage Board	No	Exclusive	\$188.00	\$191.00	\$0.00	0.00%
<b>Other</b>						
Bulk Rubbish Container/Skip Bin Permit	No	Exclusive	\$46.00	\$46.50	\$0.50	1.09%
Storage/Shipping Container Permit	No	Exclusive	\$188.00	\$191.00	\$3.00	1.60%
Fireworks Display Permit	No	Exclusive	\$188.00	\$191.00	\$3.00	1.60%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
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## Health services

<b>Registered premises enquiries</b>						
Pre-Purchase Inspection & Report (per premises)	No	Inclusive	\$234.00	\$238.00	\$4.00	1.71%
Registered Premises - Plans Assessment	No	Inclusive		\$160.00		

<b>Fixed food premises</b>						
<b>Fixed food premises</b>						
<b>Establishment fees</b>						
Establishment Fee (per registration)	No	Inclusive	\$244.00	\$248.00	\$4.00	1.64%
Establishment Fee - Not for Profit Groups (per registration)	No	Inclusive	\$122.00	\$122.00	\$0.00	0.00%
<b>Fixed food premises - Class 1</b>						
Class 1 - Food Registration & Renewal	No	Inclusive	\$584.00	\$594.00	\$10.00	1.71%
<b>Fixed food premises - Class 2</b>						
Class 2 - Large Supermarket Food Registration & Renewal	No	Inclusive	\$1,898.00	\$1,931.00	\$33.00	1.74%
Class 2 - Food Registration & Renewal	No	Inclusive	\$584.00	\$594.00	\$10.00	1.71%
Class 2 - Food Registration & Renewal - Not for Profit Groups	No	Inclusive	\$292.00	\$292.00	\$0.00	0.00%
<b>Fixed food premises - Class 3</b>						
Class 3 - Large Convenience Store - Food Registration & Renewal	No	Inclusive	\$1,116.00	\$1,135.50	\$19.50	1.75%
Class 3A - Food Registration & Renewal	No	Inclusive		\$450.00		
Class 3A - Food Registration - Not for Profit Groups	No	Inclusive		\$225.00		
Class 3 - Food Registration & Renewal	No	Inclusive	\$355.00	\$361.00	\$6.00	1.69%
Class 3 - Food Registration - Not for Profit Groups	No	Inclusive	\$177.50	\$177.50	\$0.00	0.00%
<b>Fixed food premises - Class 4</b>						
Class 4 - Notifications	No	Inclusive	\$0.00	\$0.00	\$0.00	\$0.00
<b>Street trader (temporary) food premises</b>						
<b>Street trader</b>						
<b>Establishment fees</b>						
Establishment Fee (per registration)	No	Inclusive	\$122.00	\$124.00	\$2.00	1.64%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Establishment Fee - Not for Profit Groups (per registration)		No	Inclusive	\$61.00	\$61.00	
<b>Street trader - Class 2</b>						
Class 2 - Mobile Premises - Registration & Renewal (per mobile premises)		No	Inclusive	\$292.00	\$297.00	\$5.00 1.71%
Class 2 - Mobile Premises - Registration & Renewal - Not for Profit Groups (per mobile premises)		No	Inclusive	\$146.00	\$146.00	\$0.00 0.00%
Class 2 - Temporary Premises - Registration & Renewal (per registration)		No	Inclusive	\$292.00	\$297.00	\$5.00 1.71%
Class 2 - Temporary Premises - Registration & Renewal - Not for Profit Groups (per registration)		No	Inclusive	\$146.00	\$146.00	\$0.00 0.00%
Class 2 - Vending Machine - Registration & Renewal (per machine)		No	Inclusive	\$292.00	\$297.00	\$5.00 1.71%
Class 2 - Vending Machine - Registration & Renewal - Not for Profit Groups (per machine)		No	Inclusive	\$146.00	\$146.00	\$0.00 0.00%
<b>Street trader - Class 3</b>						
Class 3 - Mobile Premises - Registration & Renewal (per mobile premises)		No	Inclusive	\$178.00	\$181.00	\$3.00 1.69%
Class 3 - Mobile Premises - Registration & Renewal - Not for Profit Groups (per mobile premises)		No	Inclusive	\$89.00	\$89.00	\$0.00 0.00%
Class 3 - Temporary Premises - Registration & Renewal (per registration)		No	Inclusive	\$178.00	\$181.00	\$3.00 1.69%
Class 3 - Temporary Premises - Registration & Renewal - Not for Profit Groups (per registration)		No	Inclusive	\$89.00	\$89.00	\$0.00 0.00%
Class 3 - Vending Machine - Registration & Renewal (per machine)		No	Inclusive	\$158.00	\$160.50	\$2.50 1.58%
Class 3 - Vending Machine - Registration & Renewal - Not for Profit Groups (per machine)		No	Inclusive	\$79.00	\$79.00	\$0.00 0.00%
Class 3 - Water Carter - Registration & Renewal (per water vehicle)		No	Inclusive	\$178.00	\$181.00	\$3.00 1.69%
Class 3 - Water Carter - Registration & Renewal - Not for Profit Groups (per water vehicle)		No	Inclusive	\$89.00	\$89.00	\$0.00 0.00%
Class 3 - Primesafe Business - Notification		No	Inclusive	\$0.00	\$0.00	\$0.00 0.00%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Street trader - Class 4</b>						
Class 4 - Notifications	No	Inclusive	\$0.00	\$0.00	\$0.00	\$0.00
<b>Food premises - other fees</b>						
2nd & Subsequent Inspection / Assessments	No	Inclusive	\$147.00	\$149.50	\$2.50	1.70%
Change of Food Class	No	Inclusive		\$149.50		
<b>Health premises registration</b>						
<b>Establishment fees</b>						
Establishment Fee - PHWB Act Premises	No	Inclusive	\$150.00	\$152.50	\$2.50	1.67%
<b>Health &amp; beauty premises registrations</b>						
High Risk Activities - Health Registration & Renewal	No	Inclusive	\$254.00	\$258.00	\$4.00	1.57%
Medium Risk Activities - Health Registration & Renewal	No	Inclusive	\$224.00	\$227.00	\$3.00	1.34%
Low Risk Activities - Ongoing Registration	No	Inclusive	\$254.00	\$258.00	\$4.00	1.57%
<b>Accommodation premises registrations</b>						
Accommodation (4 - 20 Persons) - Health Registration & Renewal	No	Inclusive	\$314.00	\$319.00	\$5.00	1.59%
Accommodation (21 - 40 Persons) - Health Registration & Renewal	No	Inclusive	\$488.00	\$496.50	\$8.50	1.74%
Accommodation (41+ Persons) - Health Registration & Renewal	No	Inclusive	\$640.00	\$651.00	\$11.00	1.72%
<b>Caravan park registrations</b>						
Caravan Park - Registration & Renewal (3 yearly)	No	Inclusive	Set by Formula	Set by Formula	Set by Formula	0.00%
Caravan Park - Transfer	No	Inclusive	Set by Formula	Set by Formula	Set by Formula	0.00%
<b>Aquatic registrations</b>						
Aquatic (1 - 2 systems) - Registration & Renewal	No	Inclusive	\$238.00	\$242.00	\$4.00	1.68%
Aquatic (3+ systems) - Registration & Renewal	No	Inclusive	\$357.00	\$363.00	\$6.00	1.68%
<b>Health premises - other fees</b>						
2nd & Subsequent Inspection / Assessments	No	Inclusive	\$112.00	\$113.50	\$1.50	1.34%
Change of Health Class	No	Inclusive		\$113.50		
Transfer of Health Registration	No	Inclusive	\$150.00	\$152.50	\$2.50	1.67%

Description of charge	Statutory fee	LSG	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Septic tank permits and services</b>						
Permit to Install a Septic System	Yes	Inclusive	\$725.00	\$725.00	\$0.00	0.00%
Permit to Alter (Major) a Septic System	Yes	Inclusive	\$725.00	\$725.00	\$0.00	0.00%
Permit to Alter (Minor) a Septic System	Yes	Inclusive	\$551.70	\$551.70	\$0.00	0.00%
Transfer a Permit to Install/Alter a Septic System	Yes	Inclusive	\$147.10	\$147.10	\$0.00	0.00%
Amend a Permit to Install/Alter a Septic System	Yes	Inclusive	\$153.70	\$153.70	\$0.00	0.00%
Renew a Permit to Install/Alter a Septic System	Yes	Inclusive	\$123.10	\$123.10	\$0.00	0.00%
Exemption	Yes	Inclusive	\$217.30	\$217.30	\$0.00	0.00%
Additional progress inspection	No	Inclusive	\$86.00	\$90.60	\$4.60	5.35%
Pre Application Site Consultation	No	Inclusive	\$86.00	\$90.60	\$4.60	5.35%
File Search and Copy of Plans	No	Inclusive	\$66.00	\$67.00	\$1.00	1.52%

### Youth development

Youth Holiday Program	No	Inclusive	\$5.00 - \$20.00	\$5.00 - \$20.00	\$0.00	0.00%
Freeza Program	No	Inclusive	\$5.00 - \$20.00	\$5.00 - \$25.00	\$0.00	0.00%

### Sustainable environment and facilities

<b>Property and facilities management</b>						
<b>Recreation - aquatic operations</b>						
<b>Belgrave Pool</b>						
Adult admission	No	Inclusive	\$5.20	\$5.40	\$0.20	3.85%
Concession	No	Inclusive	\$4.00	\$4.20	\$0.20	5.00%
Child	No	Inclusive	\$3.60	\$3.80	\$0.20	5.56%
Pensioner	No	Inclusive	\$3.50	\$3.60	\$0.10	2.86%
Adult 10-use pass	No	Inclusive	\$45.70	\$48.60	\$2.90	6.35%
Concession 10-use pass	No	Inclusive	\$36.00	\$37.80	\$1.80	5.00%
Child 10-use pass	No	Inclusive	\$32.90	\$34.20	\$1.30	3.95%
Pensioner 10-use pass	No	Inclusive	\$31.50	\$32.40	\$0.90	2.86%
<b>School groups</b>						
- School Groups (per head)	No	Inclusive	\$2.60	\$2.70	\$0.10	3.85%
- Swim Teacher 30min	No	Inclusive	\$25.40	\$26.00	\$0.60	2.36%
- Swim Teacher 45min	No	Inclusive	\$36.50	\$37.50	\$1.00	2.74%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
- Swim Teacher 60min	No	Inclusive	\$49.20	\$50.50	\$1.30	2.64%
Lane Hire - Operating hours + entry	No	Inclusive	\$49.70	\$51.00	\$1.30	2.62%
Pool Hire - half pool per hour + entry	No	Inclusive	\$91.90	\$100.00	\$8.10	8.81%
Pool Hire - whole pool per hour	No	Inclusive	\$210.60	\$215.00	\$4.40	2.09%
Pool Hire (Small Group or Community Benefit Group) - Whole pool per hour	No	Inclusive	\$113.70	\$116.00	\$2.30	2.02%
<b>Season pass – early bird</b>						
Adult Single	No	Inclusive	\$158.30	\$162.00	\$3.70	2.34%
Concession Single	No	Inclusive	\$122.50	\$125.00	\$2.50	2.04%
Family	No	Inclusive	\$319.22	\$325.00	\$5.78	1.81%
<b>Season pass - standard</b>						
Adult Single	No	Inclusive	\$166.46	\$170.00	\$3.54	2.13%
Concession Single	No	Inclusive	\$129.00	\$132.00	\$3.00	2.33%
Family	No	Inclusive	\$338.00	\$344.00	\$6.01	1.78%
<b>Healesville Pool</b>						
Adult admission	No	Inclusive	\$4.70	\$4.90	\$0.20	4.26%
Concession	No	Inclusive	\$3.60	\$3.80	\$0.20	5.56%
Child	No	Inclusive	\$3.20	\$3.40	\$0.20	6.25%
Pensioner	No	Inclusive	\$3.00	\$3.10	\$0.10	3.33%
Adult 10-use pass	No	Inclusive	\$42.10	\$44.10	\$2.00	4.75%
Concession 10-use pass	No	Inclusive	\$32.40	\$34.20	\$1.80	5.56%
Child 10-use pass	No	Inclusive	\$27.90	\$30.60	\$2.70	9.68%
Pensioner 10-use pass	No	Inclusive	\$27.00	\$27.90	\$0.90	3.33%
<b>School groups</b>						
- School Groups (per head)	No	Inclusive	\$2.20	\$2.70	\$0.50	22.73%
- Swim Teacher 30min	No	Inclusive	\$25.40	\$26.00	\$0.60	2.36%
- Swim Teacher 45min	No	Inclusive	\$36.50	\$37.50	\$1.00	2.74%
- Swim Teacher 60min	No	Inclusive	\$49.20	\$50.50	\$1.30	2.64%
Lane Hire - Operating hours + entry	No	Inclusive	\$47.70	\$51.00	\$3.30	6.92%
Pool Hire - half pool per hour + entry	No	Inclusive	\$97.50	\$100.00	\$2.50	2.56%
Pool Hire - whole pool per hour	No	Inclusive	\$200.00	\$215.00	\$15.00	7.50%
Pool Hire (Small Group) - Whole pool per hour	No	Inclusive	\$113.70	\$116.00	\$2.30	2.02%
<b>Season pass – early bird</b>						
Adult Single	No	Inclusive	\$72.00	\$75.00	\$3.00	4.17%
Concession Single	No	Inclusive	\$56.80	\$60.00	\$3.20	5.63%
Family	No	Inclusive	\$170.00	\$175.00	\$5.00	2.94%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Season pass - standard</b>						
Adult Single	No	Inclusive	\$80.00	\$85.00	\$5.00	6.25%
Concession Single	No	Inclusive	\$63.10	\$65.00	\$1.90	3.01%
Family	No	Inclusive	\$186.60	\$195.00	\$8.40	4.50%
<b>Lilydale Pool</b>						
Adult admission	No	Inclusive	\$4.70	\$4.90	\$0.20	4.26%
Concession	No	Inclusive	\$3.60	\$3.80	\$0.20	5.56%
Child	No	Inclusive	\$3.20	\$3.40	\$0.20	6.25%
Pensioner	No	Inclusive	\$3.00	\$3.10	\$0.10	3.33%
Adult 10-use pass	No	Inclusive	\$42.12	\$44.10	\$1.98	4.69%
Concession 10-use pass	No	Inclusive	\$32.40	\$34.20	\$1.80	5.56%
Child 10-use pass	No	Inclusive	\$27.90	\$30.60	\$2.70	9.68%
Pensioner 10-use pass	No	Inclusive	\$27.00	\$27.90	\$0.90	3.33%
<b>School groups</b>						
- School Groups (per head)	No	Inclusive	\$2.20	\$2.70	\$0.50	22.73%
- Swim Teacher 30min	No	Inclusive	\$25.40	\$26.00	\$0.60	2.36%
- Swim Teacher 45min	No	Inclusive	\$36.50	\$37.50	\$1.00	2.74%
- Swim Teacher 60min	No	Inclusive	\$49.20	\$50.50	\$1.30	2.64%
Lane Hire - Operating hours + entry	No	Inclusive	\$48.70	\$51.00	\$2.30	4.72%
Pool Hire - half pool per hour + entry	No	Inclusive	\$98.50	\$100.00	\$1.50	1.52%
Pool Hire - whole pool per hour	No	Inclusive	\$201.00	\$215.00	\$14.00	6.97%
Pool Hire (Small Group) - Whole pool per hour	No	Inclusive	\$113.70	\$116.00	\$2.30	2.02%
<b>Season pass – early bird</b>						
Adult Single	No	Inclusive	\$72.00	\$75.00	\$3.00	4.17%
Concession Single	No	Inclusive	\$56.80	\$60.00	\$3.20	5.63%
Family	No	Inclusive	\$167.90	\$175.00	\$7.10	4.23%
<b>Season pass - standard</b>						
Adult Single	No	Inclusive	\$80.00	\$85.00	\$5.00	6.25%
Concession Single	No	Inclusive	\$63.10	\$65.00	\$1.90	3.01%
Family	No	Inclusive	\$186.60	\$195.00	\$8.40	4.50%
<b>Kilsyth Pool</b>						
<b>Casual</b>						
Adult (16+) admission	No	Inclusive	\$6.70	\$6.90	\$0.20	2.99%
Concession (15+)	No	Inclusive	\$5.20	\$5.40	\$0.20	3.85%
Child (3 - 15years)	No	Inclusive	\$4.70	\$4.90	\$0.20	4.26%



Description of charge	Statutory fee	GST	Current unit fee 2021-22	Proposed unit fee 2022-23	Change 2021-22 to 2022-23	Change 2021-22 to 2022-23
			\$	\$	\$	%
Pensioner	No	Inclusive	\$4.60	\$4.70	\$0.10	2.17%
Family	No	Inclusive	\$18.30	\$18.80	\$0.50	2.73%
Swim & Spa	No	Inclusive	\$9.60	\$9.80	\$0.20	2.08%
Spa after entry paid	No	Inclusive	\$3.60	\$3.70	\$0.10	2.78%
Spa only	No	Inclusive	\$5.60	\$5.70	\$0.10	1.79%
Locker hire	No	Inclusive	\$2.60	\$0.00	-\$2.60	-100.00%
Group entry - 10 or more						
Junior 14 years & under	No	Inclusive	\$4.10	\$4.20	\$0.10	2.44%
Senior 15 years & over	No	Inclusive	\$5.10	\$5.20	\$0.10	1.96%
Leaders and spectators	No	Inclusive	\$2.60		\$2.70	\$0.10 3.85%
General memberships						
20 visit passes						
Adult	No	Inclusive	\$121.30		\$124.20	\$2.90 2.39%
Concession	No	Inclusive	\$93.60		\$97.20	\$3.60 3.85%
Child	No	Inclusive	\$84.70		\$88.20	\$3.50 4.13%
Pensioner	No	Inclusive	\$81.90		\$84.60	\$2.70 3.30%
Family	No	Inclusive	\$329.90		\$338.40	\$8.50 2.58%
Swim and spa	No	Inclusive	\$172.50		\$176.40	\$3.90 2.26%
Boot camps						
Casual	No	Inclusive	\$14.72		\$15.00	\$0.28 1.92%
10 Passes	No	Inclusive	\$128.40		\$135.00	\$6.60 5.14%
Aquatic memberships - monthly						
Start-up fee- adult	No	Inclusive	\$54.80		\$55.80	\$1.00 1.82%
Start-up fee- concession	No	Inclusive	\$42.00		\$42.80	\$0.80 1.90%
Adults	No	Inclusive	\$55.30		\$56.50	\$1.20 2.17%
Concession / Pensioner	No	Inclusive	\$36.50		\$37.20	\$0.70 1.92%
Child	No	Inclusive	\$40.00		\$40.90	\$0.90 2.25%
School groups						
- School Groups (per head)	No	Inclusive	\$3.60		\$3.70	\$0.10 2.78%
- Swim Teacher 30min	No	Inclusive	\$25.40		\$26.20	\$0.80 3.15%
- Swim Teacher 45min	No	Inclusive	\$36.50		\$37.50	\$1.00 2.74%
- Swim Teacher 60min	No	Inclusive	\$49.20		\$50.50	\$1.30 2.64%
Swim lessons						
SAWS- Swim and Water Safety	No	Inclusive	\$17.90		\$18.80	\$0.90 5.03%
Baby Play - 12mth - 3years	No	Inclusive	\$12.18		\$12.80	\$0.62 5.09%
Pre and After School	No	Inclusive	\$15.23		\$16.00	\$0.78 5.09%



Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Squad	No	Inclusive	\$14.72	\$15.50	\$0.78	5.32%
Training	No	Inclusive	\$58.40	\$60.50	\$2.10	3.60%
Private- PWD (30 min)	No	Inclusive	\$36.50	\$37.90	\$1.40	3.84%
Bronze	No	Inclusive	\$23.40	\$23.90	\$0.50	2.14%
Junior Lifeguard	No	Inclusive	\$19.30	\$19.90	\$0.60	3.11%
<b>Aqua classes</b>						
Casual	No	Inclusive	\$15.70	\$16.00	\$0.30	1.91%
Concession	No	Inclusive	\$12.00	\$12.30	\$0.30	2.50%
Pension	No	Inclusive	\$10.50	\$10.70	\$0.20	1.90%
Adult x 10 pass	No	Inclusive	\$139.60	\$144.00	\$4.40	3.15%
Concession x 10 pass	No	Inclusive	\$108.00	\$110.70	\$2.70	2.50%
Pension x 10 pass	No	Inclusive	\$94.50	\$96.30	\$1.80	1.90%
<b>Birthday parties</b>						
General x 10	No	Inclusive	\$217.20	\$222.00	\$4.80	2.21%
Add Children	No	Inclusive	\$21.80	\$22.20	\$0.40	1.83%
Games only x10	No	Inclusive	\$129.40	\$135.00	\$5.60	4.33%
Add Children	No	Inclusive	\$13.20	\$13.50	\$0.31	2.31%
<b>Fun days</b>						
Adult	No	Inclusive	\$7.60	\$7.80	\$0.20	2.63%
Concession	No	Inclusive	\$6.00	\$6.20	\$0.20	3.33%
Child	No	Inclusive	\$5.60	\$5.80	\$0.20	3.57%
<b>Lane hire (per hour, plus entry fee)</b>						
Normal Hours	No	Inclusive	\$50.70	\$52.00	\$1.30	2.56%
Out of Hours	No	Inclusive	\$88.30	\$90.00	\$1.70	1.93%
<b>Pool hire (conditions apply)</b>						
Whole indoor pool per hour	No	Inclusive	\$362.80	\$370.00	\$7.20	1.98%
Whole outdoor pool per hour	No	Inclusive	\$192.80	\$197.00	\$4.20	2.18%
Pool Hire (Small Group) - Whole pool per hour	No	Inclusive	\$113.70	\$116.00	\$2.30	2.02%
<b>Monbulk Pool</b>						
<b>Casual</b>						
Adult Swim	No	Inclusive	\$6.60	\$6.80	\$0.20	3.07%
Concession	No	Inclusive	\$5.00	\$5.20	\$0.20	4.00%
Pensioner	No	Inclusive	\$4.50	\$4.60	\$0.10	2.22%
Child swim (2 - 15 years)	No	Inclusive	\$4.70	\$4.90	\$0.20	4.26%

Family	N o	Inclusive	\$18.20	\$18.70	\$0.50	2.75%
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Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Swim Club	No	Inclusive	\$2.50	\$2.70	\$0.20	8.00%
<b>Swim tickets</b>						
Adult 20 visit	No	Inclusive	\$119.30	\$122.40	\$3.10	2.60%
Family 20 visit	No	Inclusive	\$326.30	\$336.60	\$10.30	3.16%
Child 20 visit	No	Inclusive	\$83.20	\$88.20	\$5.00	6.01%
Concession 20 visit	No	Inclusive	\$92.00	\$93.60	\$1.60	1.74%
Pensioner 20 visit	No	Inclusive	\$80.50	\$82.80	\$2.30	2.86%
Adult 20 visit	No	Inclusive	\$119.30	\$122.40	\$3.10	2.60%
<b>Swim memberships</b>						
Start-up Fee	No	Inclusive	\$54.80	\$55.80	\$1.00	1.82%
Start-up Concession	No	Inclusive	\$42.00	\$42.80	\$0.80	1.90%
DD Monthly Aquatic- Adult	No	Inclusive	\$42.10	\$42.90	\$0.80	1.90%
DD Monthly Aquatic- Concession	No	Inclusive	\$31.00	\$31.60	\$0.60	1.94%
12 months	No	Inclusive	\$566.80	\$578.00	\$11.20	1.98%
Swim Club monthly	No	Inclusive	\$42.50	\$43.40	\$0.90	2.12%
<b>Group entry</b>						
Junior 14 years & under	No	Inclusive	\$4.10	\$4.30	\$0.20	4.88%
Senior 15 years & over	No	Inclusive	\$4.60	\$4.80	\$0.20	4.35%
Leaders	No	Inclusive	\$2.60	\$2.70	\$0.10	3.85%
<b>School swim lessons</b>						
- School Groups (per head)	No	Inclusive	\$3.60	\$3.80	\$0.20	5.56%
Swim teachers 30min	No	Inclusive	\$25.40	\$26.00	\$0.60	2.36%
Swim teachers 45min	No	Inclusive	\$36.50	\$37.50	\$1.00	2.74%
Swim teachers 60min	No	Inclusive	\$49.20	\$50.50	\$1.30	2.64%
<b>Swim lessons</b>						
SAWS- Swim & Water Safety	No	Inclusive	\$17.90	\$18.80	\$0.90	5.03%
Baby Play - 12mth - 3years	No	Inclusive	\$12.20	\$12.80	\$0.60	4.92%
Pre & After School	No	Inclusive	\$15.20	\$16.00	\$0.80	5.26%
Squad	No	Inclusive	\$14.70	\$15.50	\$0.80	5.44%
Adults (15years +)	No	Inclusive	\$14.70	\$15.00	\$0.30	2.04%
Private- PWD (30 min)	No	Inclusive	\$36.50	\$37.90	\$1.40	3.84%
Private	No	Inclusive	\$60.40	\$61.50	\$1.10	1.82%
Bronze	No	Inclusive	\$23.40	\$23.90	\$0.50	2.14%
<b>Aqua classes</b>						
Casual	No	Inclusive	\$15.70	\$16.00	\$0.30	1.91%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Concession	No	Inclusive	\$12.00	\$12.30	\$0.30	2.50%
Pension	No	Inclusive	\$10.50	\$10.70	\$0.20	1.90%
Aqua Adult - 10 visit	No	Inclusive	\$139.50	\$144.00	\$4.50	3.23%
Aqua Concession - 10 visit	No	Inclusive	\$108.00	\$110.70	\$2.70	2.50%
Aqua Pension- 10 visit	No	Inclusive	\$94.50	\$96.30	\$1.80	1.90%
<b>Gymnasium</b>						
Casual Gym - Adult	No	Inclusive	\$16.20	\$16.50	\$0.30	1.85%
Start-up Fee	No	Inclusive	\$90.80	\$92.40	\$1.60	1.76%
Start-up Fee- Concession/Pension	No	Inclusive	\$52.00	\$53.00	\$1.00	1.92%
DD Monthly Fee	No	Inclusive	\$86.80	\$88.40	\$1.60	1.84%
DD Monthly Fee Concession/Pension	No	Inclusive	\$68.00	\$69.20	\$1.20	1.76%
DD Monthly Fee- Corporate	No	Inclusive	\$71.05	\$72.30	\$1.25	1.76%
DD Monthly Fee- Seniors	No	Inclusive	\$67.00	\$68.20	\$1.20	1.79%
Personal Training - 1/2 hour Session	No	Inclusive	\$44.70	\$45.50	\$0.80	1.79%
Fitness Classes- Casual	No	Inclusive	\$15.70	\$16.00	\$0.30	1.91%
Fitness Classes- Concession	No	Inclusive	\$11.00	\$11.20	\$0.20	1.82%
Older exercise group	No	Inclusive	\$7.00	\$7.20	\$0.20	2.86%
WorkCover Rehab Membership	No	Inclusive	\$392.30	\$400.00	\$7.70	1.96%
12 Month- Gold	No	Inclusive	\$1,136.20	\$1,160.00	\$23.80	2.09%
12 Month- Gold Concession/Pension	No	Inclusive	\$869.00	\$885.00	\$16.00	1.84%
3 Term- Gold	No	Inclusive	\$287.25	\$295.00	\$7.76	2.70%
<b>Birthday parties</b>						
General x 10	No	Inclusive	\$217.20	\$222.00	\$4.80	2.21%
Add Children	No	Inclusive	\$21.80	\$22.20	\$0.40	1.83%
Games only x10	No	Inclusive	\$129.40	\$135.00	\$5.60	4.33%
Add Children	No	Inclusive	\$13.20	\$13.50	\$0.31	2.31%
<b>Fun days</b>						
Adult	No	Inclusive	\$7.60	\$7.80	\$0.20	2.63%
Concession	No	Inclusive	\$6.10	\$6.20	\$0.10	1.64%
Child	No	Inclusive	\$5.60	\$5.80	\$0.20	3.57%
Pool hire (per hour)	No	Inclusive	\$225.80	\$230.00	\$4.20	1.86%
Pool Hire (Small Group) - Whole pool per hour	No	Inclusive	\$113.68	\$116.00	\$2.32	2.04%

Crèche						
Casual	No	Inclusive	\$4.60	\$4.70	\$0.10	2.17%
Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Members	No	Inclusive	\$4.10	\$4.20	\$0.10	2.44%

Yarra Recreation Centre						
Dry programs						
Court hire - peak	No	Inclusive	\$42.60	\$44.50	\$1.90	4.46%
Court hire - off peak	No	Inclusive	\$33.00	\$33.60	\$0.60	1.82%
Badminton - court hire	No	Inclusive	\$22.80	\$23.20	\$0.40	1.75%
Badminton - per person	No	Inclusive	\$7.11	\$7.30	\$0.20	2.74%
Group Fitness - casual	No	Inclusive	\$15.70	\$16.00	\$0.30	1.91%
Group Fitness - concession	No	Inclusive	\$11.00	\$11.20	\$0.20	1.82%
Prime Movers	No	Inclusive	\$7.00	\$7.20	\$0.20	2.86%
Gym - casual	No	Inclusive	\$16.20	\$16.50	\$0.30	1.85%
Teen Gym	No	Inclusive	\$4.60	\$7.80	\$3.20	69.57%
Multi purpose room (per hour)	No	Inclusive	\$29.50	\$31.00	\$1.50	5.08%
Schools - court hire off peak	No	Inclusive	\$25.90	\$30.55	\$4.65	17.94%
Schools - court hire peak	No	Inclusive	\$42.60	\$44.50	\$1.90	4.46%
Gold memberships						
Start-up Fee	No	Inclusive	\$90.80	\$92.40	\$1.60	1.76%
Start-up Fee- Concession/Pension	No	Inclusive	\$52.00	\$53.00	\$1.00	1.92%
DD Monthly Fee	No	Inclusive	\$86.80	\$88.40	\$1.60	1.84%
DD Monthly Fee Concession/Pension	No	Inclusive	\$68.00	\$69.20	\$1.20	1.76%
DD Monthly Fee- Seniors	No	Inclusive	\$67.00	\$68.20	\$1.20	1.79%
12 Term- Gold	No	Inclusive	\$1,136.30	\$1,160.00	\$23.70	2.09%
12 Term- Concession/Pension	No	Inclusive	\$869.00	\$885.00	\$16.00	1.84%
3 Term- Gold	No	Inclusive	\$287.80	\$295.00	\$7.20	2.50%
Wet programs						
Casual						
Adult (16+) admission	No	Inclusive	\$6.70	\$6.90	\$0.20	2.99%
Concession (15+)	No	Inclusive	\$5.20	\$5.30	\$0.10	1.92%
Child (3 - 15years)	No	Inclusive	\$4.70	\$4.90	\$0.20	4.26%
Pensioner	No	Inclusive	\$4.60	\$4.70	\$0.10	2.17%
Family	No	Inclusive	\$18.20	\$18.90	\$0.70	3.85%
Locker hire	No	Inclusive	\$2.60	\$0.00	-\$2.60	-100.00%
Group entry - 10 or more						

Junior 14 years & under	No	Inclusive	\$4.10	\$4.30	\$0.20	4.88%
Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Senior 15 years & over	No	Inclusive	\$5.10	\$5.30	\$0.20	3.92%
Leaders and spectators	No	Inclusive	\$2.60	\$2.70	\$0.10	3.85%
<b>General memberships</b>						
<b>20 visit passes</b>						
Adult	No	Inclusive	\$121.30	\$124.20	\$2.90	2.39%
Concession	No	Inclusive	\$93.60	\$95.40	\$1.80	1.92%
Child	No	Inclusive	\$84.80	\$88.20	\$3.40	4.01%
Pensioner	No	Inclusive	\$81.90	\$84.60	\$2.70	3.30%
Family	No	Inclusive	\$330.00	\$340.20	\$10.20	3.09%
<b>Aquatic memberships</b>						
Start-up Fee	No	Inclusive	\$54.80	\$55.80	\$1.00	1.82%
Start-up Fee Concessions	No	Inclusive	\$31.50	\$32.00	\$0.50	1.59%
DD Monthly Fee	No	Inclusive	\$47.70	\$48.60	\$0.90	1.89%
DD Monthly Fee Concession/Child	No	Inclusive	\$36.50	\$37.20	\$0.70	1.92%
<b>School groups</b>						
- School Groups (per head)	No	Inclusive	\$3.60	\$3.80	\$0.20	5.56%
- Swim Teacher 30min	No	Inclusive	\$25.40	\$26.00	\$0.60	2.36%
- Swim Teacher 45min	No	Inclusive	\$36.50	\$37.50	\$1.00	2.74%
- Swim Teacher 60min	No	Inclusive	\$49.23	\$50.50	\$1.27	2.58%
<b>Swim lessons</b>						
SAWS- Swim & Water Safety	No	Inclusive	\$17.90	\$18.80	\$0.90	5.03%
Baby Play - 12mth - 3years	No	Inclusive	\$12.20	\$12.80	\$0.60	4.92%
Pre & After School	No	Inclusive	\$15.20	\$16.00	\$0.80	5.26%
Squad	No	Inclusive	\$14.70	\$15.50	\$0.80	5.44%
Private PWD (30 min)	No	Inclusive	\$36.50	\$37.90	\$1.40	3.84%
Private (30 min)	No	Inclusive	\$58.90	\$60.00	\$1.10	1.87%
Bronze	No	Inclusive	\$23.40	\$23.90	\$0.50	2.14%
Junior Lifeguard	No	Inclusive	\$19.30	\$19.90	\$0.60	3.11%
<b>Aqua classes</b>						
Casual	No	Inclusive	\$15.70	\$16.00	\$0.30	1.91%
Concession	No	Inclusive	\$12.00	\$12.30	\$0.30	2.50%
Pension	No	Inclusive	\$10.50	\$10.70	\$0.20	1.90%
Adult x 10 pass	No	Inclusive	\$139.60	\$144.00	\$4.40	3.15%
Concession x 10 pass	No	Inclusive	\$108.00	\$110.70	\$2.70	2.50%
Pension x 10 pass	No	Inclusive	\$94.50	\$96.30	\$1.80	1.90%

## Birthday parties

Description of charge	Statutory fee	GST	Current unit fee 2021-22	Proposed unit fee 2022-23	Change 2021-22 to 2022-23	Change 2021-22 to 2022-23
			\$	\$	\$	%
General x 10	No	Inclusive	\$217.20	\$222.00	\$4.80	2.21%
Add Children	No	Inclusive	\$21.80	\$22.20	\$0.40	1.83%
Games only x10	No	Inclusive	\$129.40	\$135.00	\$5.60	4.33%
Extra Children per head	No	Inclusive	\$13.20	\$13.50	\$0.31	2.31%
<b>Fun days</b>						
Adult	No	Inclusive	\$7.60	\$7.80	\$0.20	2.63%
Concession	No	Inclusive	\$7.10	\$7.10	\$0.00	0.00%
Child	No	Inclusive	\$5.60	\$5.80	\$0.20	3.57%
<b>Crèche</b>						
Casual	No	Inclusive	\$4.60	\$4.70	\$0.10	2.17%
Members	No	Inclusive	\$4.10	\$4.20	\$0.10	2.44%
<b>Lane hire (per hour, plus entry fee)</b>						
Normal Hours	No	Inclusive	\$21.80	\$23.00	\$1.20	5.50%
<b>Pool hire (conditions apply)</b>						
Whole indoor pool per hour	No	Inclusive	\$241.60	\$250.00	\$8.40	3.48%
Pool Hire (Small Group) - Whole pool per hour	No	Inclusive	\$113.70	\$116.00	\$2.30	2.02%
<b>Access and inclusion (available for care groups)</b>						
1 month membership	No	Inclusive	\$47.70	\$48.60	\$0.90	1.89%
<b>Olinda Pool</b>						
Family (2 adults, 4 children)	No	Inclusive	\$12.20	\$12.40	\$0.20	1.64%
Adult admission	No	Inclusive	\$4.00	\$4.10	\$0.10	2.50%
Concession	No	Inclusive	\$3.00	\$3.10	\$0.10	3.33%
Child	No	Inclusive	\$3.00	\$3.10	\$0.10	3.33%
Pensioner	No	Inclusive	\$3.00	\$3.10	\$0.10	3.33%
Spectator	No	Inclusive	\$2.00	\$2.10	\$0.10	5.00%
School Groups (per head)	No	Inclusive	\$2.00	\$2.10	\$0.10	5.00%
Family 10-use pass (2 adults, 4 children)	No	Inclusive	\$165.40	\$168.30	\$2.90	1.75%
Adult 10-use pass	No	Inclusive	\$36.00	\$36.70	\$0.70	1.94%
Concession 10-use pass	No	Inclusive	\$25.50	\$26.00	\$0.50	1.96%
Pensioner 10-use pass	No	Inclusive	\$25.50	\$26.00	\$0.50	1.96%
Child 10-use pass	No	Inclusive	\$25.50	\$26.00	\$0.50	1.96%
Pool Hire - half pool per hour + entry	No	Inclusive	\$90.00	\$92.00	\$2.00	2.22%
Parties - 10 children	No	Inclusive	\$165.50	\$168.40	\$2.90	1.75%
Pool Hire - whole pool per hour	No	Inclusive	\$186.00	\$189.20	\$3.20	1.72%

## Community Halls

Description of charge	Statutory fee	GST	Current unit fee 2021-22	Proposed unit fee 2022-23	Change 2021-22 to 2022-23	Change 2021-22 to 2022-23 %
			\$	\$	\$	%
<b>Belgrave Tin Shed</b>						
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%

<b>Coldstream Community Centre</b>						
- Function Fee	No	Inclusive	\$350.00	\$356.00	\$6.00	1.71%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$150.00	\$152.50	\$2.50	1.67%

<b>Hookey Park Rotunda</b>						
- Function Fee	No	Inclusive	\$85.00	\$86.00	\$1.00	1.18%

<b>Kalorama Pavilion</b>						
- Function Fee	No	Inclusive	\$118.00	\$120.00	\$2.00	1.69%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$100.00	\$101.50	\$1.50	1.50%

<b>Kilsyth Memorial Hall</b>						
- Function Fee	No	Inclusive	\$328.00	\$333.50	\$5.50	1.68%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$150.00	\$152.50	\$2.50	1.67%

<b>Lilydale Lake Community Room</b>						
- Function Bond	No	Exclusive	\$270.00	\$274.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$23.00	\$23.00	\$0.00	0.00%
- Community	No	Inclusive	\$11.00	\$11.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$100.00	\$101.50	\$1.50	1.50%



Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Mt Evelyn Public Hall</b>						
- Function Fee	No	Inclusive	\$328.00	\$333.50	\$5.50	1.68%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$150.00	\$152.50	\$2.50	1.67%

<b>Silvan Public Hall</b>						
- Function Fee	No	Inclusive	\$270.00	\$274.50	\$4.50	1.67%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$100.00	\$101.50	\$1.50	1.50%

<b>Belgrave South Community Hall</b>						
- Function Fee	No	Inclusive	\$328.00	\$333.50	\$5.50	1.68%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$100.00	\$101.50	\$1.50	1.50%

<b>Belgrave Heights and South Progress Hall</b>						
- Function Fee	No	Inclusive	\$270.00	\$274.50	\$4.50	1.67%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$100.00	\$101.50	\$1.50	1.50%

<b>Wandin North Public Hall</b>						
- Function Fee	No	Inclusive	\$328.00	\$333.50	\$5.50	1.68%
- Function Bond	No	Inclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$150.00	\$152.50	\$2.50	1.67%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Yarraburn Centre</b>						
- Function Fee	No	Inclusive	\$270.00	\$274.50	\$4.50	1.67%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$100.00	\$101.50	\$1.50	1.50%

<b>Yarra Glen Memorial Hall</b>						
- Function Fee	No	Inclusive	\$328.00	\$333.50	\$5.50	1.68%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$150.00	\$152.50	\$2.50	1.67%

<b>Yellingbo Public Hall</b>						
- Function Fee	No	Inclusive	\$118.00	\$120.00	\$2.00	1.69%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$100.00	\$101.50	\$1.50	1.50%

<b>Wandin East Public Hall</b>						
- Function Fee	No	Inclusive	\$328.00	\$333.50	\$5.50	1.68%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$100.00	\$101.50	\$1.50	1.50%

<b>Lilydale Senior Citizens Centre</b>						
- Function Fee	No	Inclusive	\$328.00	\$333.50	\$5.50	1.68%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$150.00	\$152.50	\$2.50	1.67%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Montrose Public Hall</b>						
- Function Fee	No	Inclusive	\$328.00	\$333.50	\$5.50	1.68%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$150.00	\$152.50	\$2.50	1.67%

<b>Tapscott Melbourne Centre</b>						
- Function Fee	No	Inclusive	\$328.00	\$333.50	\$5.50	1.68%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$100.00	\$101.50	\$1.50	1.50%

<b>Blue Hills Centre</b>						
- Function Fee	No	Inclusive	\$328.00	\$333.50	\$5.50	1.68%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$100.00	\$101.50	\$1.50	1.50%

<b>The Patch Public Hall</b>						
- Function Fee	No	Inclusive	\$118.00	\$120.00	\$2.00	1.69%
- Function Bond	No	Exclusive	\$269.00	\$273.50	\$4.50	1.67%
- Commercial	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
- Community	No	Inclusive	\$10.00	\$10.00	\$0.00	0.00%
Cleaning surcharge	No	Inclusive	\$100.00	\$101.50	\$1.50	1.50%

<b>Public Liability Insurance</b>						
Fee for casual bookings	No	Inclusive	\$28.00	\$28.00	\$0.00	0.00%

## Environmental stewardship

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Environmental Volunteer Support (courses & events)	No	Inclusive	\$10 to \$50	\$10 to \$50	\$0.00	0.00%
<b>Biodiversity offset</b>						
Biodiversity equivalent unit (GBEU) offset	No	Inclusive	\$371,167.50	\$371,167.50	\$0.00	0.00%
Habitat hectare (remnant vegetation protected and improved)	No	Inclusive	\$122,485.55	\$122,485.55	\$0.00	0.00%
Per recruit (plant successfully established)	No	Inclusive	\$48.40	\$48.40	\$0.00	0.00%
Large old tree protected	No	Inclusive	\$2,474.45	\$2,474.45	\$0.00	0.00%
Very large old tree protected	No	Inclusive	\$2,845.70	\$2,845.70	\$0.00	0.00%
General habitat units (GHU) offsets	No	Inclusive	\$148,500.00	\$148,500.00	\$0.00	0.00%
Species habitat units (SHU) offsets	No	Inclusive	\$160,600.00	\$160,600.00	\$0.00	0.00%

<b>Waste management</b>						
<b>Garbage/recycling collection</b>						
Domestic Service (120 litre waste bin)	No	Exclusive	\$275.00	\$312.00	\$37.00	13.45%
Domestic Service (80 litre waste bin)	No	Exclusive	\$257.00	\$294.00	\$37.00	14.40%
Additional Domestic Service (Waste & Recycling)	No	Exclusive	\$214.00	\$240.00	\$26.00	12.15%
Additional Domestic Service (Medical Requirement)	No	Exclusive	\$150.00	\$168.00	\$18.00	12.00%
Additional Domestic Service (Recycling)	No	Exclusive	\$59.00	\$72.00	\$13.00	22.03%
Residential Minimal Waste Service	No	Exclusive	\$61.00	\$72.00	\$11.00	18.03%
Green Organics Bin Service (120 litre)	No	Exclusive	\$92.00	\$93.00	\$1.00	1.09%
Green Organics Bin Service (240 litre)	No	Exclusive	\$98.00	\$99.00	\$1.00	1.02%
Commercial Service	No	Exclusive	\$381.00	\$420.00	\$39.00	10.24%
Additional Commercial Service (Waste & Recycling)	No	Exclusive	\$381.00	\$420.00	\$39.00	10.24%
Additional Commercial Service (Recycling)	No	Exclusive	\$59.00	\$72.00	\$13.00	22.03%

## Recreation, projects and parks

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Recreation - property management</b>						
<b>Ground maintenance contribution fees</b>						
<b>Class 1 sports field</b>						
Australian Rules	No	Inclusive	\$2,202.50	\$2,241.00	\$38.50	1.75%
Cricket	No	Inclusive	\$1,096.00	\$1,115.00	\$19.00	1.73%
Soccer	No	Inclusive	\$1,532.50	\$1,559.00	\$26.50	1.73%
<b>Junior/concession use</b>						
Junior Australian Rules	No	Inclusive	\$1,096.00	\$1,115.00	\$19.00	1.73%
Junior Cricket	No	Inclusive	\$548.00	\$557.50	\$9.50	1.73%
Junior Soccer	No	Inclusive	\$771.00	\$784.00	\$13.00	1.69%
<b>Finals ground maintenance fees</b>						
Australian Rules	No	Inclusive	\$669.50	\$681.00	\$11.50	1.72%
Soccer	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
<b>Casual user ground maintenance fees</b>						
<b>Commercial use</b>						
1 Hour	No	Inclusive	\$220.00	\$220.00	\$0.00	0.00%
Half Day	No	Inclusive	\$1,096.00	\$1,115.00	\$19.00	1.73%
Full Day	No	Inclusive	\$2,202.50	\$2,241.00	\$38.50	1.75%
<b>Community use</b>						
1 Hour	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
Half Day	No	Inclusive	\$446.50	\$454.00	\$7.50	1.68%
Full Day	No	Inclusive	\$669.50	\$681.00	\$11.50	1.72%
<b>Class 2 sports field</b>						
<b>Senior team use</b>						
Australian Rules	No	Inclusive	\$1,766.00	\$1,796.50	\$30.50	1.73%
Cricket	No	Inclusive	\$883.00	\$898.00	\$15.00	1.70%
Soccer	No	Inclusive	\$1,319.50	\$1,342.50	\$23.00	1.74%
<b>Junior/concession use</b>						
Junior Australian Rules	No	Inclusive	\$883.00	\$898.00	\$15.00	1.70%
Junior Cricket	No	Inclusive	\$446.50	\$454.00	\$7.50	1.68%
Junior Soccer	No	Inclusive	\$669.50	\$681.00	\$11.50	1.72%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Finals ground maintenance fees</b>						
Australian Rules	No	Inclusive	\$446.50	\$454.00	\$7.50	1.68%
Soccer	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
<b>Casual user ground maintenance fees</b>						
<b>Commercial use</b>						
1 Hour	No	Inclusive	\$182.50	\$185.50	\$3.00	1.64%
Half Day	No	Inclusive	\$872.50	\$887.50	\$15.00	1.72%
Full Day	No	Inclusive	\$1,766.00	\$1,796.50	\$30.50	1.73%
<b>Community use</b>						
1 Hour	No	Inclusive	\$40.50	\$41.00	\$0.50	1.23%
Half Day	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
Full Day	No	Inclusive	\$446.50	\$454.00	\$7.50	1.68%
<b>Class 3 sports field</b>						
<b>Senior team use</b>						
Australian Rules	No	Inclusive	\$1,319.50	\$1,342.50	\$23.00	1.74%
Cricket	No	Inclusive	\$659.50	\$671.00	\$11.50	1.74%
Soccer	No	Inclusive	\$872.50	\$887.50	\$15.00	1.72%
<b>Junior/concession use</b>						
Junior Australian Rules	No	Inclusive	\$669.50	\$681.00	\$11.50	1.72%
Junior Cricket	No	Inclusive	\$334.50	\$340.00	\$5.50	1.64%
Junior Soccer	No	Inclusive	\$446.50	\$454.00	\$7.50	1.68%
<b>Finals ground maintenance fees</b>						
Australian Rules	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
Soccer	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
<b>Casual user ground maintenance fees</b>						
<b>Commercial use</b>						
1 Hour	No	Inclusive	\$131.50	\$133.50	\$2.00	1.52%
Half Day	No	Inclusive	\$669.50	\$681.00	\$11.50	1.72%
Full Day	No	Inclusive	\$1,319.50	\$1,342.50	\$23.00	1.74%
<b>Community use</b>						
1 Hour	No	Inclusive	\$40.50	\$41.00	\$0.50	1.23%
Half Day	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
Full Day	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
Auskick groups-flat rate	No	Inclusive	\$345.00	\$351.00	\$6.00	1.74%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Schools ground maintenance fees</b>						
1 hour	No	Inclusive	\$40.50	\$41.00	\$0.50	1.23%
2 hours	No	Inclusive	\$81.00	\$82.00	\$1.00	1.23%
3 hours	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
Half day	No	Inclusive	\$162.00	\$164.50	\$2.50	1.54%
Full day	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
<b>Pavilion maintenance contribution fees</b>						
A Grade Pavilion	No	Inclusive	\$1,096.00	\$1,115.00	\$19.00	1.73%
B Grade Pavilion	No	Inclusive	\$883.00	\$898.00	\$15.00	1.70%
C Grade Pavilion	No	Inclusive	\$659.50	\$671.00	\$11.50	1.74%
<b>Finals pavilion use</b>						
A Grade Pavilion	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
B Grade Pavilion	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
C Grade Pavilion	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
<b>School pavilion use</b>						
1 hour	No	Inclusive	\$20.00	\$20.00	\$0.00	0.00%
2 hours	No	Inclusive	\$40.50	\$41.00	\$0.50	1.23%
3 hours	No	Inclusive	\$50.50	\$51.00	\$0.50	0.99%
Half day	No	Inclusive	\$81.00	\$82.00	\$1.00	1.23%
Full day	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
<b>Casual use of pavilions</b>						
<b>Commercial</b>						
<b>A grade pavilion</b>						
1 hour	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
Half day	No	Inclusive	\$548.00	\$557.50	\$9.50	1.73%
Full day	No	Inclusive	\$1,106.00	\$1,125.00	\$19.00	1.72%
<b>B grade pavilion</b>						
1 hour	No	Inclusive	\$91.00	\$92.50	\$1.50	1.65%
Half day	No	Inclusive	\$446.50	\$454.00	\$7.50	1.68%
Full day	No	Inclusive	\$883.00	\$898.00	\$15.00	1.70%
<b>C grade pavilion</b>						
1 hour	No	Inclusive	\$71.00	\$72.00	\$1.00	1.41%
Half day	No	Inclusive	\$324.50	\$330.00	\$5.50	1.69%
Full day	No	Inclusive	\$669.50	\$681.00	\$11.50	1.72%
<b>Community</b>						
<b>A grade pavilion</b>						



Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
1 hour	No	Inclusive	\$91.00	\$92.50	\$1.50	1.65%
Half day	No	Inclusive	\$446.50	\$454.00	\$7.50	1.68%
Full day	No	Inclusive	\$872.50	\$887.50	\$15.00	1.72%
<b>B grade pavilion</b>						
1 hour	No	Inclusive	\$50.50	\$51.00	\$0.50	0.99%
Half day	No	Inclusive	\$162.00	\$164.50	\$2.50	1.54%
Full day	No	Inclusive	\$324.50	\$330.00	\$5.50	1.69%
<b>C grade pavilion</b>						
1 hour	No	Inclusive	\$20.00	\$20.00	\$0.00	0.00%
Half day	No	Inclusive	\$50.50	\$51.00	\$0.50	0.99%
Full day	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
<b>Reserves</b>						
School Use (hourly rate)	No	Inclusive	\$40.50	\$41.00	\$0.50	1.23%
School Use (2 hours)	No	Inclusive	\$81.00	\$82.00	\$1.00	1.23%
School Use (3 hours)	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
School Use (half day)	No	Inclusive	\$162.00	\$164.50	\$2.50	1.54%
School Use (full day)	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
Minor Oval - Community Rate (per hour)	No	Inclusive	\$40.50	\$41.00	\$0.50	1.23%
Minor Oval - Community Rate (half day)	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
Minor Oval - Community Rate (full day)	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
Minor Oval - Commercial Rate (per hour)	No	Inclusive	\$131.50	\$133.50	\$2.00	1.52%
Minor Oval - Commercial Rate (half day)	No	Inclusive	\$669.50	\$681.00	\$11.50	1.72%
Minor Oval - Commercial Rate (full day)	No	Inclusive	\$1,319.50	\$1,342.50	\$23.00	1.74%
Secondary Oval - Community Rate (per hour)	No	Inclusive	\$40.50	\$41.00	\$0.50	1.23%
Secondary Oval - Community Rate (half day)	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
Secondary Oval - Community Rate (full day)	No	Inclusive	\$436.00	\$443.50	\$7.50	1.72%
Secondary Oval - Commercial Rate (per hour)	No	Inclusive	\$182.50	\$185.50	\$3.00	1.64%
Secondary Oval - Commercial Rate (half day)	No	Inclusive	\$872.50	\$887.50	\$15.00	1.72%
Secondary Oval - Commercial Rate (full day)	No	Inclusive	\$1,745.50	\$1,776.00	\$30.50	1.75%



Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Township Oval - Community Rate (per hour)	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
Township Oval - Community Rate (half day)	No	Inclusive	\$436.00	\$443.50	\$7.50	1.72%
Township Oval - Community Rate (full day)	No	Inclusive	\$669.50	\$681.00	\$11.50	1.72%
Township Oval - Community Rate (per hour)	No	Inclusive	\$223.00	\$226.50	\$3.50	1.57%
Township Oval - Commercial Rate (half day)	No	Inclusive	\$1,096.00	\$1,115.00	\$19.00	1.73%
Township Oval - Commercial Rate (full day)	No	Inclusive	\$2,202.50	\$2,241.00	\$38.50	1.75%
Small events - Bond	No	Exclusive	\$263.50	\$268.00	\$4.50	1.71%
Large events (Agricultural shows, Bike Rallies etc.) - Fee	No	Inclusive	Various	Various	Various	N/A
Large events (Agricultural shows, Bike Rallies etc.) - Bond	No	Exclusive	\$1,000 - \$2,000	\$1,000 - \$2,000	\$0.00	0.00%
New Community Based Leases fee for Council Buildings per annum	No	Inclusive	\$309.50	\$314.50	\$5.00	1.62%
Community Tennis Club Lease Fee per Court	No	Inclusive	\$87.50	\$89.00	\$1.50	1.71%
Community Bowling Club Fee per bowling green	No	Inclusive	\$466.50	\$474.50	\$8.00	1.71%
Pony Club Lease Fee Small Capacity Club	No	Exclusive	\$702.00	\$714.00	\$12.00	1.71%
Pony Club Lease Fee Large Capacity Club	No	Exclusive	\$935.50	\$951.50	\$16.00	1.71%
<b>Parks and bushland</b>						
<b>Karwarra Garden</b>						
<b>Plants</b>						
15 cm pots	No	Inclusive	\$5.10 - \$21.00	\$5.10 - \$21.00	\$0.00	0.00%
Tubes	No	Inclusive	\$2.10 - \$4.50	\$2.10 - 4.50	\$0.00	0.00%
<b>Tree inspections</b>						
Tree inspections 1st tree (standard 7 day response)	No	Inclusive	\$220.00	\$223.50	\$3.50	1.59%
Tree inspections Additional Tree (cost per additional tree) Standard 7 day response	No	Inclusive	\$95.50	\$97.00	\$1.50	1.57%
Urgent 48 hour response callout fee	No	Inclusive	\$564.50	\$574.00	\$9.50	1.68%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Birdsland Facility</b>						
Birdsland - horse agistment (monthly)	No	Inclusive	\$112.50	\$114.00	\$1.50	1.33%
<b>Karwarra Garden</b>						
Commercial - Room per hour & minimum charge	No	Inclusive	\$45.50	\$46.00	\$0.50	1.10%
Community Use - Room per hour & minimum charge	No	Inclusive	\$22.50	\$22.50	\$0.00	0.00%
Public Liability Insurance fee for casual bookings	No	Inclusive	\$27.50	\$27.50	\$0.00	0.00%
Bonds	No	Exclusive	\$0 - \$1,000	\$0 - \$1,000	\$0.00	0.00%
Parkland hire	No	Inclusive	\$0 - \$1,025	\$0 - \$1,025	\$0 - \$0	0.00%
<b>Education Centre room hire</b>						
Commercial - Room per hour	No	Inclusive	\$32.50	\$33.00	\$0.50	1.54%
Community Use - Room per hour	No	Inclusive	\$17.50	\$17.50	\$0.00	0.00%
Internal / Council use - Room per hour	No	Inclusive	\$17.50	\$17.50	\$0.00	0.00%
Bonds	No	Exclusive	\$0 - \$1,000	\$0 - \$1,000	\$0.00	0.00%
Parkland hire	No	Inclusive	\$102.50 - \$1,025	\$102.50 - \$1,025	\$0.00 - \$0.00	0.00%

## Infrastructure

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Road opening permits</b>						
<b>Works in road reserves</b>						
Crossovers, minor works & utilities - including trenching up to 30 metres	No	Exclusive	\$259.50	\$264.00	\$4.50	1.73%
- combination of 2 permits.	No	Exclusive	\$473.00	\$481.00	\$8.00	1.69%
- combination of 3 permits.	No	Exclusive	\$688.50	\$700.50	\$12.00	1.74%
- combination of 4 permits	No	Exclusive	\$903.00	\$918.50	\$15.50	1.72%
Trenching over 30 metres - additional charge/metre	No	Exclusive	\$4.00	\$4.00	\$0.00	0.00%
Bond - trenching over 30 metres	No	Exclusive	Min of \$1,000 or value based on potential asset damage	Min of \$1,000 or value based on potential asset damage	\$0.00	0.00%
Bond - maximum (subject to works)	No	Exclusive	Min of \$1,000 or value based on potential asset damage	Min of \$1,000 or value based on potential asset damage	\$0.00	0.00%
<b>Asset protection</b>						
<b>Asset protection - commercial</b>						
FEE - Sealed Road	No	Exclusive	\$489.50	\$505.00	\$15.50	3.17%
BOND - Sealed Road	No	Exclusive	Min of \$2,000 or value based on potential asset damage	Min of \$2,000 or value based on potential asset damage	value based on potential asset damage	0.00%
FEE - Unsealed Road	No	Exclusive	\$496.50	\$505.00	\$8.50	1.71%
BOND - Unsealed Road	No	Exclusive	Min of \$2,000 or value based on potential asset damage	Min of \$2,000 or value based on potential asset damage	value based on potential asset damage	0.00%
<b>Asset protection - residential</b>						
FEE - Sealed Road	No	Exclusive	\$259.50	\$264.00	\$4.50	1.73%
BOND - Sealed Road (Minimum)	No	Exclusive	Min of \$1,000 or value	Min of \$1,000 or value based	value based on potential	0.00%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
			based on potential asset damage	on potential asset damage	asset damage	
FEE - Unsealed Road	No	Exclusive	\$256.00	\$264.00	\$8.00	3.13%
BOND - Unsealed Road (Minimum)	No	Exclusive	Min of \$1,000 or value based on potential asset damage	Min of \$1,000 or value based on potential asset damage	value based on potential asset damage	0.00%
<b>Signage</b>						
Tourism Signage Application Fee (one sign)	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
Tourism Signage Application Fee (Council Roads)	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
Tourism Signage Application Fee (Arterial Roads)	No	Inclusive	\$111.50	\$113.00	\$1.50	1.35%
Installation of New Tourism Signage	No	Inclusive	Cost plus 15% admin fee	Cost plus 15% admin fee	Cost plus 15% admin fee	0.00%

<b>Civil development services</b>						
<b>Sale of researched information</b>						
Approved discharge points (Fee subject to change upon a change in relevant Regulations)	Yes	Exclusive	\$144.70	\$147.00	\$2.30	1.59%
<b>Sale of maps &amp; plans</b>						
Scanned reprints at A3/A4 size	No	Exclusive	\$2.00	\$2.00	\$0.00	0.00%
Individual plans	No	Exclusive	\$6.00	\$6.00	\$0.00	0.00%
<b>Set of plans</b>						
First plan	No	Exclusive	\$6.00	\$6.00	\$0.00	0.00%
Additional plans (up to 5)	No	Exclusive	\$4.00	\$4.00	\$0.00	0.00%
Additional plans (6 or more)	No	Exclusive	\$2.00	\$2.00	\$0.00	0.00%
LP/CP plans	No	Exclusive	\$4.00	\$4.00	\$0.00	0.00%
<b>Reprints at A1 (or larger) via inkjet plotter</b>						
First plan	No	Exclusive	\$23.50	\$23.50	\$0.00	0.00%
Additional plans	No	Exclusive	\$23.50	\$23.50	\$0.00	0.00%
<b>Retrieval of archived original plans</b>						
First plan or set of plans	No	Exclusive	\$23.50	\$23.50	\$0.00	0.00%
Additional individual plans or set of plans	No	Exclusive	\$6.00	\$6.00	\$0.00	0.00%

A3/A4 photocopies of original plans	No	Exclusive	\$4.00	\$4.00	\$0.00	0.00%
A1 reprint of original plan	No	Exclusive	\$6.00	\$6.00	\$0.00	0.00%
<b>Plan printing (office stored plans)</b>						
A1/B1 reprints	No	Exclusive	\$6.00	\$6.00	\$0.00	0.00%
Standard drawings / specifications	No	Exclusive	\$63.00	\$64.00	\$1.00	1.59%
Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Development stormwater drainage</b>						
Up to 2 dwellings	No	Inclusive	\$184.50	\$187.50	\$3.00	1.63%
3 – 5 dwellings	No	Inclusive	\$491.00	\$499.50	\$8.50	1.73%
6 - 10 dwellings	No	Inclusive	\$681.00	\$692.50	\$11.50	1.69%
10 - 20 dwellings	No	Inclusive	\$871.00	\$886.00	\$15.00	1.72%
21 or more dwellings	No	Inclusive	\$1,056.00	\$1,074.00	\$18.00	1.70%
Industrial development	No	Inclusive	\$681.00	\$692.50	\$11.50	1.69%
Mixed use development	No	Inclusive	\$681.00	\$692.50	\$11.50	1.69%
Commercial Development	No	Inclusive	\$681.00	\$692.50	\$11.50	1.69%
Build over Easement	No	Exclusive	\$277.00	\$281.50	\$4.50	1.62%
<b>Checking fees - developments</b>						
Maintenance Bond	No	Exclusive	5% of estimated cost of all Council works or \$5,000.00	5% of estimated cost of all Council works or \$5,000.00	N/A	N/A
Surveillance Fee	No	Exclusive	2.5% of estimated cost of all Council works or \$500.00	2.5% of estimated cost of all Council works or \$500.00	N/A	N/A
Special Charge Schemes - Landowner contribution ceiling for domestic properties involved in road construction projects	No	Exclusive	\$16,461.00	\$16,749.00	\$288.00	1.75%

## Community support

<b>Home and community support</b>						
Social Support Programs (CHSP & HACCPYP)	No	Exclusive	\$8.50 - 17.00	\$8.60 - \$17.25	\$0.05 - \$0.20	Range
Private Business - Social Support Programs	No	Exclusive	\$22.00 - \$59.50	\$22.50 - \$60.50	\$0.50 - \$0.95	Range
Social Support Individual	No	Exclusive	\$8.50 - \$51.00	\$8.60 - \$52.00	\$0.20 - \$0.75	Range

Private Business - Social Support Individual	No	Exclusive	\$68.00	\$69.00	\$1.00	1.47%
Respite Care	No	Exclusive	\$8.50 - \$39.50	\$8.60 - \$40.00	\$0.20 - \$0.55	Range
Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Private Business - Respite Care	No	Exclusive	\$83.50 - \$167.00	\$85.00 - \$169.50	\$1.35 - \$2.30	Range
Personal Care	No	Exclusive	\$8.50 - \$51.00	\$8.60 - \$51.50	\$0.20 - \$0.75	Range
Private Business - Personal Care	No	Exclusive	\$68.00 - \$136.00	\$69.00 - \$138.00	\$1.05 - \$1.90	Range
Domestic Assistance	No	Exclusive	\$10.00 - \$38.00	\$10.10 - \$38.50	\$0.40 - \$0.55	Range
Private Business- Domestic Assistance	No	Exclusive	\$70.50 - \$141.00	\$71.50 - \$143.50	\$0.50 - \$1.05	Range
Food Services	No	Exclusive	\$10.50 - \$19.50	\$10.60 - \$20.00	\$1.60 - \$2.85	Range
Emergency meal	No	Exclusive	\$8.50	\$8.60	\$0.10	1.18%
Private Business - Food Services	No	Exclusive	\$16.00	\$16.25	\$0.25	1.56%
Private Business - Property Maintenance	No	Exclusive	\$86.50	\$88.00	\$1.50	1.73%
Property Maintenance - Gutters/Lawn Mowing and Window Clean	No	Exclusive	\$16.50 - \$65.00	\$16.75 - \$66.00	\$0.15 - \$1.50	Range
Property Maintenance - Minor Repairs and Home Modifications	No	Exclusive	\$17.00 - \$65.00	\$17.25 - \$66.00	\$0.15 - \$1.00	Range
Transport Program (per one way trip)	No	Exclusive	\$4.50	\$4.60	\$0.10	2.22%
Private Business - Transport Program	No	Exclusive	\$20.50	\$21.00	\$0.50	2.44%
Domestic Assistance & Respite Care per Kilometre	No	Exclusive	\$1.20	\$1.30	\$0.10	8.33%
Private Business per Kilometre	No	Exclusive	\$1.50	\$1.60	\$0.10	6.67%

### Family and children services

Children services - Sherbrooke Children Centre						
Daily Fee Children 0-5 years inclusive	No	Exclusive	\$129.50	\$132.00	\$2.50	1.93%
Sherbrooke Family & Children Centre hire (includes Upwey Community Hall)						
Commercial and private hire						
Upwey Community Hall (incl Community Kitchen) - hourly	No	Inclusive	\$61.50	\$62.50	\$1.00	1.63%
Community kitchen only - hourly	No	Inclusive	\$30.00	\$30.50	\$0.50	1.67%
Sun Court - hourly	No	Inclusive	\$49.50	\$50.00	\$0.50	1.01%

Large Multi-purpose Room - hourly	No	Inclusive	\$61.50	\$62.50	\$1.00	1.63%
Consulting Room - hourly	No	Inclusive	\$24.50	\$24.50	\$0.00	0.00%
Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Upwey Community Hall (incl Community Kitchen) - sessional	No	Inclusive	\$215.00	\$218.50	\$3.50	1.63%
Community kitchen only - sessional	No	Inclusive	\$107.50	\$109.00	\$1.50	1.40%
Sun Court - sessional	No	Inclusive	\$171.50	\$174.50	\$3.00	1.75%
Large Multi-purpose Room - sessional	No	Inclusive	\$215.00	\$218.50	\$3.50	1.63%
Consulting Room - sessional	No	Inclusive	\$86.00	\$87.50	\$1.50	1.74%
<b>Weekday (daily)</b>						
Upwey Community Hall (incl community kitchen)	No	Inclusive	\$367.00	\$373.00	\$6.00	1.63%
Community kitchen only	No	Inclusive	\$184.50	\$187.50	\$3.00	1.63%
Sun court	No	Inclusive	\$294.50	\$299.50	\$5.00	1.70%
Large multi-purpose room	No	Inclusive	\$367.00	\$373.00	\$6.00	1.63%
Consulting room	No	Inclusive	\$146.50	\$149.00	\$2.50	1.71%
<b>Saturday or Sunday (daily)</b>						
Upwey Community Hall (incl community kitchen)	No	Inclusive	\$491.00	\$499.50	\$8.50	1.73%
Sun court	No	Inclusive	\$392.00	\$398.50	\$6.50	1.66%
Large multi-purpose room	No	Inclusive	\$491.00	\$499.50	\$8.50	1.73%
Consulting room	No	Inclusive	\$197.00	\$200.00	\$3.00	1.52%
<b>Community, organisation, and licensed/partner hire</b>						
Organisation hire - rate for organisation hire are 50% of the rates specified for commercial and private hire as above						
Community hire - rate for community hire are 15% of the rates specified for commercial and private hire as above						
Licensee or partner hire - rate for licensee or partner hire are 15% of the rates specified for commercial and private hire as above (a discount of 20% on applicable rates is available to licensees / partners making 10 or more weekly bookings)						
<b>Function packages</b>						
Upwey Community Hall and community kitchen-individual hire	No	Inclusive	\$453.50	\$461.00	\$7.50	1.65%
Sun court - individual hire	No	Inclusive	\$362.50	\$368.50	\$6.00	1.66%
Upwey Community Hall, community kitchen and sun court	No	Inclusive	\$567.00	\$576.50	\$9.50	1.68%
Sun court and kitchen hire	No	Inclusive	\$425.00	\$432.00	\$7.00	1.65%
Community group function rate	No	Inclusive	\$311.50	\$317.00	\$5.50	1.77%
<b>Bond</b>						



General hire of Upwey Community Hall, kitchen, and sun court	No	Exclusive	\$332.00	\$338.00	\$6.00	1.81%
Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Function hire of Upwey Community Hall, kitchen, and sun court	No	Exclusive	\$1,106.00	\$1,125.00	\$19.00	1.72%
Large multi-purpose room function hire	No	Exclusive	\$553.00	\$562.50	\$9.50	1.72%
<b>Other charges</b>						
Induction and security fee (one off)	No	Inclusive	\$22.50	\$23.00	\$0.50	2.22%
Lost security card fee	No	Inclusive	\$113.00	\$115.00	\$2.00	1.77%
Out of hours call out fee (minimum)	No	Inclusive	\$113.00	\$115.00	\$2.00	1.77%

<b>Rolling Hills Early Years Centre</b>						
<b>Commercial rate</b>						
<b>Playgroup Room 1</b>						
hourly	No	Inclusive	\$48.50	\$49.50	\$1.00	2.06%
sessional	No	Inclusive	\$168.00	\$171.00	\$3.00	1.79%
full day	No	Inclusive	\$290.50	\$295.50	\$5.00	1.72%
<b>Playgroup Room 2</b>						
hourly	No	Inclusive	\$48.50	\$49.00	\$0.50	1.03%
sessional	No	Inclusive	\$168.00	\$171.00	\$3.00	1.79%
full day	No	Inclusive	\$290.50	\$295.50	\$5.00	1.72%
<b>Organisation rate</b>						
<b>Playgroup Room 1</b>						
hourly	No	Inclusive	\$24.00	\$24.50	\$0.50	2.08%
sessional	No	Inclusive	\$85.00	\$86.00	\$1.00	1.18%
full day	No	Inclusive	\$144.00	\$146.50	\$2.50	1.74%
<b>Playgroup Room 2</b>						
hourly	No	Inclusive	\$24.00	\$24.50	\$0.50	2.08%
sessional	No	Inclusive	\$85.00	\$86.50	\$1.50	1.76%
full day	No	Inclusive	\$144.00	\$146.50	\$2.50	1.74%
<b>Community rate</b>						
<b>Playgroup Room 1</b>						
hourly	No	Inclusive	\$7.00	\$7.00	\$0.00	0.00%
sessional	No	Inclusive	\$25.00	\$25.50	\$0.50	2.00%
full day	No	Inclusive	\$44.50	\$45.00	\$0.50	1.12%
<b>Playgroup Room 2</b>						



hourly	No	Inclusive	\$7.00	\$7.00	\$0.00	0.00%
sessional	No	Inclusive	\$25.00	\$25.50	\$0.50	2.00%
Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
full day	No	Inclusive	\$44.50	\$45.00	\$0.50	1.12%
<b>Immunisation</b>						
Flu immunisation services to private businesses	No	Exclusive	\$25.00	\$26.00	\$1.00	4.00%
Community sale of Boostrix vaccine	No	Exclusive	\$50.50	\$54.00	\$3.50	6.93%
Community sale of flu vaccine	No	Exclusive	\$25.00	\$26.00	\$1.00	4.00%
Community sale of chicken pox vaccine	No	Exclusive	\$67.00	\$74.50	\$7.50	11.19%
Community sale of Meningococcal ACWY	No	Exclusive	\$71.00	\$80.00	\$9.00	12.68%

## Creative communities

<b>Cultural facilities</b>						
<p>Staff costs apply to all cultural facilities venues, where applicable.  Minimum of one staff member costed for each hour of hire. Additional staff costed as required.  Staff costs are based on relevant band 4c pay rate with 25% added to cover on costs.</p> <p>These fees &amp; charges apply by calendar year and will be effective as of 1st January 2023 pending any changes from a review of all cultural facilities fees &amp; charges which is currently underway and expected to be completed by September 2022.</p>						
<b>Staff costs</b>						
Support staff - within operating hours (per hour)	No	Inclusive	\$48.00	\$48.50	\$0.50	1.04%
Support staff - outside operating hours T1/2 (per hour)	No	Inclusive	\$72.00	\$73.00	\$1.00	1.39%
Support staff - outside operating hours DT (per hour)	No	Inclusive	\$96.00	\$97.50	\$1.50	1.56%
<b>Mooroolbark Community Centre</b>						
Auditorium - MCC (per hour)	No	Inclusive	\$61.00	\$62.00	\$1.00	1.64%
Front Auditorium (per hour)	No	Inclusive	\$29.00	\$29.50	\$0.50	1.72%
Back Auditorium (per hour)	No	Inclusive	\$29.00	\$29.50	\$0.50	1.72%
Stage (per hour)	No	Inclusive	\$26.00	\$26.00	\$0.00	0.00%
Dressing Rooms (per hour)	No	Inclusive	\$18.00	\$18.00	\$0.00	0.00%
Red Earth Gallery Floor (per hour)	No	Inclusive	\$26.00	\$26.00	\$0.00	0.00%
Red Earth Room (per hour) - no staff required	No	Inclusive	\$26.50	\$26.50	\$0.00	0.00%
Art Studio (per hour)	No	Inclusive	\$15.00	\$15.00	\$0.00	0.00%
Pottery Studio (programmable only, not for hire)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Red Earth Gallery Walls (4-6	No	Inclusive	\$511.50	\$520.00	\$8.50	1.66%

week exhibition)						
Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Kitchen (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Foyer (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
<b>Montrose Town Centre</b>						
Auditorium - MTC (per hour)	No	Inclusive	\$98.00	\$99.50	\$1.50	1.53%
Meeting Room (per hour)	No	Inclusive	\$31.50	\$32.00	\$0.50	1.59%
Community Room (per hour)	No	Inclusive	\$50.50	\$51.00	\$0.50	0.99%
MCH Room (programmable only, not for hire)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Foyer 1 (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Kitchen (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Foyer 2 (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Forecourt (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Library (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
<b>The Memo, Healesville</b>						
Auditorium - Memo (per hour)	No	Inclusive	\$74.50	\$75.50	\$1.00	1.34%
Nan Francis room (per hour)	No	Inclusive	\$32.50	\$33.00	\$0.50	1.54%
Billiard room (per hour)	No	Inclusive	\$32.50	\$33.00	\$0.50	1.54%
Meeting room (per hour)	No	Inclusive	\$32.50	\$33.00	\$0.50	1.54%
Gallery floor (per hour)	No	Inclusive	\$21.50	\$21.50	\$0.00	0.00%
Foyer (per hour) this space has not previously been listed	No	Inclusive	\$8.00	\$8.00	\$0.00	0.00%
Dressing room (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Kitchen (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Gallery walls (4-6 week exhibition)	No	Inclusive	\$723.00	\$735.50	\$12.50	1.73%
Auditorium - Memo (per hour)	No	Inclusive	\$74.50	\$75.50	\$1.00	1.34%
Nan Francis room (per hour)	No	Inclusive	\$32.50	\$33.00	\$0.50	1.54%
Billiard room (per hour)	No	Inclusive	\$32.50	\$33.00	\$0.50	1.54%
Auditorium - Memo (per hour)	No	Inclusive	\$74.50	\$75.50	\$1.00	1.34%
Nan Francis room (per hour)	No	Inclusive	\$32.50	\$33.00	\$0.50	1.54%
Billiard room (per hour)	No	Inclusive	\$32.50	\$33.00	\$0.50	1.54%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
Meeting room (per hour)	No	Inclusive	\$32.50	\$33.00	\$0.50	1.54%
Gallery floor (per hour)	No	Inclusive	\$21.50	\$21.50	\$0.00	0.00%
Foyer (per hour) this space has not previously been listed	No	Inclusive	\$8.00	\$8.00	\$0.00	0.00%
Dressing room (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Kitchen (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Gallery walls (4-6 week exhibition)	No	Inclusive	\$723.00	\$735.50	\$12.50	1.73%
<b>Art Centre, Warburton</b>						
Mecca Theatre (per hour)	No	Inclusive	\$53.00	\$53.50	\$0.50	0.94%
Library Room (per hour)	No	Inclusive	\$21.50	\$21.50	\$0.00	0.00%
Mechanics Hall (per hour)	No	Inclusive	\$53.00	\$53.50	\$0.50	0.94%
Studio Floor (per hour)	No	Inclusive	\$33.00	\$33.50	\$0.50	1.52%
Supper Room (per hour) this space has not previously been listed	No	Inclusive	\$24.50	\$24.50	\$0.00	0.00%
Foyer (per hour) this space has not previously been listed	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Dressing Rooms (space included in hire at no additional cost)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Studio Walls (4-6 week exhibition)	No	Inclusive	\$368.50	\$374.50	\$6.00	1.63%
<b>Yarra Ranges Regional Museum</b>						
Resource Room (per hour) this space has not previously been listed	No	Inclusive	\$24.50	\$24.50	\$0.00	0.00%
The Chambers Floor (per hour)	No	Inclusive	\$31.50	\$32.00	\$0.50	1.59%
The Chambers Walls (programmable only, not for hire)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Box Gallery Walls (programmable only, not for hire)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Box Gallery Floor (programmable only, not for hire)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Connections Gallery Floor (programmable only, not for hire)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
Foyer (programmable only, not for hire)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
The Bridge (programmable only, not for hire)	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
<b>Technical equipment</b>						
LX house (per hire)	No	Inclusive	\$10.50	\$10.50	\$0.00	0.00%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
LX standard (per hire)	No	Inclusive	\$43.50	\$44.00	\$0.50	1.15%
LX performance (per hire)	No	Inclusive	\$129.00	\$131.00	\$2.00	1.55%
PA house (per hire)	No	Inclusive	\$21.50	\$21.50	\$0.00	0.00%
PA standard (per hire)	No	Inclusive	\$21.50	\$21.50	\$0.00	0.00%
PA performance (per hire)	No	Inclusive	\$43.50	\$44.00	\$0.50	1.15%
Cinema projector (per hire)	No	Inclusive	\$31.50	\$32.00	\$0.50	1.59%
<b>Event set up</b>						
Seating pit - set up (per hire)	No	Inclusive	\$53.50	\$54.00	\$0.50	0.93%
Flat floor - set up (per hire)	No	Inclusive	\$31.50	\$32.00	\$0.50	1.59%
Table hire - banquet tables (per unit)	No	Inclusive	\$6.50	\$6.50	\$0.00	0.00%
Table hire - trestle (per unit)	No	Inclusive	\$2.50	\$2.50	\$0.00	0.00%
Supply tea and coffee (per head)	No	Inclusive	\$1.50	\$1.50	\$0.00	0.00%
Chair hire (per unit)	No	Inclusive	\$1.00	\$1.00	\$0.00	0.00%
Table cloths (per unit)	No	Inclusive	\$9.00	\$9.00	\$0.00	0.00%
Ticketing Fee (per ticket sold)	No	Inclusive	\$2.50	\$2.50	\$0.00	0.00%
Ticketing Fee - Free event (per ticket sold)	No	Inclusive	\$1.00	\$1.00	\$0.00	0.00%
Photocopying B&W (per page)	No	Inclusive	\$0.10	\$0.10	\$0.00	0.00%
Photocopying Colour (per page)	No	Inclusive	\$0.20	\$0.20	\$0.00	0.00%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
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## Information services

Record services						
FOI application fee	Yes	Exclusive	\$29.60	\$30.10	\$0.50	1.69%
FOI search fees						
1 hour	Yes	Exclusive	\$22.20	\$22.20	\$0.00	0.00%
2 hours	Yes	Exclusive	\$44.40	\$44.40	\$0.00	0.00%
3 hours	Yes	Exclusive	\$66.60	\$66.60	\$0.00	0.00%
FOI photocopying fees	Yes	Exclusive	\$0.20	\$0.20	\$0.00	0.00%
FOI supervision						
Up to 15 minutes	Yes	Exclusive	\$5.10	\$5.10	\$0.00	0.00%
15-30 minutes	Yes	Exclusive	\$11.10	\$11.10	\$0.00	0.00%
45 minutes-1 hour	Yes	Exclusive	\$22.20	\$22.20	\$0.00	0.00%
Other FOI costs	Yes	Exclusive	Statutory Fee plus Yarra Ranges' costs	Statutory Fee plus Yarra Ranges' costs	Statutory Fee plus Yarra Ranges' costs	N/A

## Financial services

Rating services						
Land information certificates	Yes	Exclusive	\$27.00	\$27.00	\$0.00	0.00%
Non-magistrates' debt recovery costs	No	Inclusive		Maximum \$200 per action		

## Customer and communication

Community links & customer service						
Healesville Hub						
Community Meeting Room, Multi-Purpose Room 1 & 2						
Commercial						
Hourly rate	No	Inclusive	\$42.00	\$42.00	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$126.00	\$126.00	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$252.00	\$252.00	\$0.00	0.00%
Organisation						
Hourly rate	No	Inclusive	\$21.00	\$21.00	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$63.00	\$63.00	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$126.00	\$126.00	\$0.00	0.00%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Community</b>						
Hourly rate	No	Inclusive	\$10.50	\$10.50	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$31.50	\$31.50	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$63.00	\$63.00	\$0.00	0.00%
<b>Licensee rate</b>						
Hourly rate	No	Inclusive	\$10.50	\$10.50	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$31.50	\$31.50	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$63.00	\$63.00	\$0.00	0.00%
<b>Meeting Room 2</b>						
Hourly rate	No	Inclusive	\$5.00	\$5.00	\$0.00	0.00%

<b>Monbulk living &amp; learning hub</b>						
<b>Multi Purpose Room 1 (seats 50-60)</b>						
<b>Commercial</b>						
Hourly rate	No	Inclusive	\$48.00	\$48.00	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$144.00	\$144.00	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$288.00	\$288.00	\$0.00	0.00%
<b>Organisation</b>						
Hourly rate	No	Inclusive	\$24.00	\$24.00	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$72.00	\$72.00	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$144.00	\$144.00	\$0.00	0.00%
<b>Community</b>						
Hourly rate	No	Inclusive	\$12.00	\$12.00	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$36.00	\$36.00	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$72.00	\$72.00	\$0.00	0.00%
<b>Multi Purpose Rooms 3 &amp; 4 (seats 50)</b>						
<b>Commercial</b>						
Hourly rate	No	Inclusive	\$58.00	\$58.00	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$174.00	\$174.00	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$348.00	\$348.00	\$0.00	0.00%
<b>Organisation</b>						
Hourly rate	No	Inclusive	\$29.00	\$29.00	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$87.00	\$87.00	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$174.00	\$174.00	\$0.00	0.00%

Description of charge	Statutory fee	GST	Current unit fee 2021-22 \$	Proposed unit fee 2022-23 \$	Change 2021-22 to 2022-23 \$	Change 2021-22 to 2022-23 %
<b>Community</b>						
Hourly rate	No	Inclusive	\$14.50	\$14.50	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$43.50	\$43.50	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$87.00	\$87.00	\$0.00	0.00%
<b>Multi Purpose Room 5 (seats 15 to 18)</b>						
<b>Commercial</b>						
Hourly rate	No	Inclusive	\$24.00	\$24.00	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$72.00	\$72.00	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$144.00	\$144.00	\$0.00	0.00%
<b>Organisation</b>						
Hourly rate	No	Inclusive	\$24.00	\$24.00	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$72.00	\$72.00	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$144.00	\$144.00	\$0.00	0.00%
<b>Community</b>						
Hourly rate	No	Inclusive	\$12.00	\$12.00	\$0.00	0.00%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$36.00	\$36.00	\$0.00	0.00%
Full day - 9am-5pm	No	Inclusive	\$72.00	\$72.00	\$0.00	0.00%
<b>Other fees</b>						
After hours & weekends additional hourly rate	No	Inclusive	\$33.00	\$33.50	\$0.50	1.52%
Short term storage area casual users (rate per week)	No	Inclusive	\$33.00	\$33.50	\$0.50	1.52%
Exhibition space-gallery (2 weeks maximum) hourly rate	No	Inclusive	\$33.00	\$33.50	\$0.50	1.52%
Cleaning (if required – minimum 3 hours) hourly rate	No	Inclusive	\$50.00	\$50.00	\$0.00	0.00%
Removal of excess rubbish	No	Inclusive	\$50.00	\$50.00	\$0.00	0.00%
Security after hours callout	No	Inclusive	\$100.00	\$100.00	\$0.00	0.00%
Loss of key/access card	No	Inclusive	\$100.00	\$100.00	\$0.00	0.00%
Improper use of centre (loss of full bond)	No	Inclusive	\$500.00	\$500.00	\$0.00	0.00%
Damage to centre and/or furnishings	No	Inclusive	As per Quotation	As per Quotation		
Bond (parties for 21-30 yo)	No	Exclusive	\$1,000.00	\$1,000.00	\$0.00	0.00%
Bond	No	Exclusive	\$500.00	\$500.00	\$0.00	0.00%
Operations officer hourly fee	No	Inclusive	\$50.00	\$50.00	\$0.00	0.00%



Description of charge	Statutory fee	GST	Current unit fee 2020-21 \$	Proposed unit fee 2021-22 \$	Change 2020-21 to 2021-22 \$	Change 2020-21 to 2021-22 %
<b>Main kitchen</b> (not available after hours or weekends unless booked with another room)						
Hourly rate	No	Inclusive	\$34.00	\$34.50	\$0.50	1.47%
Half day - 9am-1pm or 1-5pm	No	Inclusive	\$102.00	\$103.50	\$1.50	1.47%
Full day - 9am-5pm	No	Inclusive	\$204.00	\$207.00	\$3.00	1.47%
Data projector & screen, electronic white board, microphone, PA system, lectern and CD player - included with booking fee	No	Inclusive	\$15.50	\$15.50	\$0.00	0.00%
Tea & coffee per head	No	Inclusive	\$1.00	\$1.00	\$0.00	0.00%
Tea, coffee & biscuits per head	No	Inclusive	\$2.00	\$2.00	\$0.00	0.00%
<b>Photocopying per sheet (black &amp; white)</b>						
A4 - 1st 5 pages free	No	Inclusive	\$0.00	\$0.00	\$0.00	0.00%
A4 > 5 pages per page	No	Inclusive	\$0.60	\$0.60	\$0.00	0.00%
A3 - per page	No	Inclusive	\$1.10	\$1.10	\$0.00	0.00%

<b>Upper Yarra Family Centre</b>						
<b>Commercial and private hire</b>						
<b>Community Meeting Room</b> (including kitchen)						
hourly	No	Inclusive	\$61.00	\$62.00	\$1.00	1.64%
sessional	No	Inclusive	\$183.00	\$186.00	\$3.00	1.64%
full day	No	Inclusive	\$366.00	\$372.00	\$6.00	1.64%
<b>Meeting Rooms 1-3</b>						
hourly	No	Inclusive	\$31.00	\$31.50	\$0.50	1.61%
sessional	No	Inclusive	\$93.00	\$94.50	\$1.50	1.61%
full day	No	Inclusive	\$186.00	\$189.00	\$3.00	1.61%
<b>Consulting Rooms 1-5</b>						
hourly	No	Inclusive	\$31.00	\$31.00	\$0.00	0.00%
sessional	No	Inclusive	\$93.00	\$93.00	\$0.00	0.00%
full day	No	Inclusive	\$186.00	\$186.00	\$0.00	0.00%



Description of charge	Statutory fee	GST	Current unit fee 2020-21 \$	Proposed unit fee 2021-22 \$	Change 2020-21 to 2021-22 \$	Change 2020-21 to 2021-22 %
<b>Occasional Care Room</b>						
hourly	No	Inclusive	\$61.00	\$62.00	\$1.00	1.64%
sessional	No	Inclusive	\$183.00	\$186.00	\$3.00	1.64%
full day	No	Inclusive	\$366.00	\$372.00	\$6.00	1.64%
<b>Large Early Childhood Room</b>						
hourly	No	Inclusive	\$76.00	\$77.00	\$1.00	1.32%
sessional	No	Inclusive	\$228.00	\$231.00	\$3.00	1.32%
full day	No	Inclusive	\$456.00	\$462.00	\$6.00	1.32%
<b>MCH Office</b>						
hourly	No	Inclusive	\$31.00	\$31.50	\$0.50	1.61%
sessional	No	Inclusive	\$93.00	\$94.50	\$1.50	1.61%
full day	No	Inclusive	\$186.00	\$189.00	\$3.00	1.61%
<b>MCH Group Room</b>						
hourly	No	Inclusive	\$36.50	\$37.00	\$0.50	1.37%
sessional	No	Inclusive	\$109.50	\$111.00	\$1.50	1.37%
full day	No	Inclusive	\$219.00	\$222.00	\$3.00	1.37%
<b>Community Kitchen</b>						
hourly	No	Inclusive	\$16.00	\$16.00	\$0.00	0.00%
sessional	No	Inclusive	\$48.00	\$48.00	\$0.00	0.00%
full day	No	Inclusive	\$96.00	\$96.00	\$0.00	0.00%

## End of Yarra Ranges Council Budget Report

Capital Expenditure Program

Budgets are in 2022-23 dollars, indexed at 1.75% per year, compounded.

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<b>Dev</b>	Developer Contribution
<b>Fed</b>	Federal Government funding
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<b>S. Club</b>	Sports Club Contribution
<b>SCS</b>	Special Charge Scheme (land owner contribution)
<b>State</b>	State Government funding

Asset Category	2022-23			2023-24			2024-25			2025-26			2026-27		
	Total	Council	External	Total	Council	External	Total	Council	External	Total	Council	External	Total	Council	External
	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$

INFRASTRUCTURE															
Bridges New Works & Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bridges Rehabilitation & Renewal	673,000	253,000	420,000	257,000	257,000	-	261,000	261,000	-	255,000	255,000	-	260,000	260,000	-
Drainage New Works & Improvements	1,339,000	1,094,000	245,000	1,490,000	1,490,000	-	766,000	766,000	-	537,000	537,000	-	614,000	614,000	-
Drainage Rehabilitation & Renewal	250,000	250,000	-	255,000	255,000	-	259,000	259,000	-	264,000	264,000	-	268,000	268,000	-
Footpaths New Works & Improvements	749,000	749,000	-	1,159,000	1,159,000	-	1,407,000	1,407,000	-	1,259,000	1,259,000	-	1,281,000	1,281,000	-
Footpaths Rehabilitation & Renewal	1,604,000	1,604,000	-	1,135,000	1,135,000	-	891,000	891,000	-	1,359,000	1,359,000	-	1,412,000	1,412,000	-
Off-street Car Parks New Works & Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Off-street Car Parks Rehabilitation & Renewal	350,000	350,000	-	367,000	367,000	-	373,000	373,000	-	380,000	380,000	-	386,000	386,000	-
Open Space New Works & Improvements	1,525,000	-	1,525,000	-	-	-	-	-	-	-	-	-	-	-	-
Open Space Rehabilitation & Renewal	569,000	569,000	-	551,000	551,000	-	573,000	573,000	-	247,000	247,000	-	250,000	250,000	-
Playspace New / Improvements	1,054,000	804,000	250,000	2,699,000	699,000	2,000,000	2,039,000	2,039,000	-	-	-	-	-	-	-
Playspace Rehabilitation & Renewal	533,000	275,000	258,000	274,000	274,000	-	1,498,000	1,498,000	-	1,568,000	1,568,000	-	1,474,000	1,474,000	-
Public Open Space Funding	149,000	149,000	-	578,000	578,000	-	35,000	35,000	-	36,000	36,000	-	36,000	36,000	-
Roads for the Community Initiative	23,361,000	-	23,361,000	33,698,000	-	33,698,000	33,017,000	-	33,017,000	32,926,000	-	32,926,000	31,163,000	-	31,163,000
Roads New Works & Improvements	1,542,000	380,000	1,162,000	928,000	573,000	355,000	541,000	316,000	225,000	292,000	292,000	-	297,000	297,000	-
Roads Rehabilitation & Renewal	7,767,000	5,394,000	2,373,000	11,954,000	9,808,000	2,146,000	11,278,000	9,578,000	1,700,000	8,991,000	7,291,000	1,700,000	8,605,000	6,905,000	1,700,000
Roads Traffic Management and Other Works	211,000	211,000	-	215,000	215,000	-	219,000	219,000	-	223,000	223,000	-	226,000	226,000	-
Sports Reserves New Works & Improvements	732,000	413,000	319,000	474,000	174,000	300,000	178,000	178,000	-	181,000	181,000	-	183,000	183,000	-
Sports Reserves Rehabilitation & Renewal	821,000	801,000	20,000	1,068,000	1,068,000	-	1,754,000	1,754,000	-	564,000	564,000	-	574,000	574,000	-
Townships New Works & Improvements	1,115,000	1,115,000	-	1,838,000	1,838,000	-	994,000	994,000	-	1,011,000	1,011,000	-	1,029,000	1,029,000	-
Trails New Works & Improvements	6,037,000	810,000	5,227,000	7,485,000	1,018,000	6,467,000	8,049,000	3,399,000	4,650,000	4,384,000	1,654,000	2,730,000	-	-	-
Trails Rehabilitation & Renewal	417,000	417,000	-	516,000	516,000	-	728,000	728,000	-	242,000	242,000	-	246,000	246,000	-
TOTAL INFRASTRUCTURE	50,798,000	15,638,000	35,160,000	66,941,000	21,975,000	44,966,000	64,860,000	25,268,000	39,592,000	54,719,000	17,363,000	37,356,000	48,304,000	15,441,000	32,863,000

Asset Category	2022-23			2023-24			2024-25			2025-26			2026-27		
	Total	Council	External	Total	Council	External	Total	Council	External	Total	Council	External	Total	Council	External
	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$
PLANT & EQUIPMENT															
FFF (Fixtures, Fittings & Furniture) Rehabilitation & Renewal	18,000	18,000	-	18,000	18,000	-	18,000	18,000	-	19,000	19,000	-	19,000	19,000	-
ICT (Information & Communication Technology) New & Improvements	2,596,000	2,596,000	-	1,236,000	1,236,000	-	805,000	805,000	-	390,000	390,000	-	403,000	403,000	-
Plant & Equipment New Works & Improvements	550,000	250,000	300,000	-	-	-	-	-	-	-	-	-	-	-	-
Plant & Equipment Renewal	3,000,000	3,000,000	-	3,448,000	3,448,000	-	2,447,000	2,447,000	-	2,521,000	2,521,000	-	2,636,000	2,636,000	-
TOTAL PLANT & EQUIPMENT	6,164,000	5,864,000	300,000	4,702,000	4,702,000	-	3,270,000	3,270,000	-	2,930,000	2,930,000	-	3,058,000	3,058,000	-
PROPERTY															
Buildings New Works & Improvements	15,083,000	5,828,000	9,255,000	6,774,000	537,000	6,237,000	-	-	-	-	-	-	2,114,000	2,114,000	-
Buildings Rehabilitation & Renewal	2,635,000	2,635,000	-	3,040,000	3,040,000	-	3,063,000	3,063,000	-	3,009,000	3,009,000	-	2,955,000	2,955,000	-
Land New Works & Improvements	5,796,000	5,796,000	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL PROPERTY	23,514,000	14,259,000	9,255,000	9,814,000	3,577,000	6,237,000	3,063,000	3,063,000	-	3,009,000	3,009,000	-	5,069,000	5,069,000	-
ASSET MANAGEMENT															
Asset New & Improvement Reserve	150,000	150,000	-	1,328,000	1,328,000	-	3,672,000	3,672,000	-	5,150,000	5,150,000	-	5,561,000	5,561,000	-
Asset Renewal Reserve	-	-	-	3,042,000	3,042,000	-	7,247,000	7,247,000	-	8,449,000	8,449,000	-	12,946,000	12,946,000	-
Project Management	5,135,000	5,135,000	-	5,042,000	5,042,000	-	4,920,000	4,920,000	-	5,007,000	5,007,000	-	5,094,000	5,094,000	-
TOTAL ASSET MANAGEMENT	5,285,000	5,285,000	-	9,412,000	9,412,000	-	15,839,000	15,839,000	-	18,606,000	18,606,000	-	23,601,000	23,601,000	-
TOTAL CAPITAL EXPENDITURE PROGRAM	85,761,000	41,046,000	44,715,000	90,869,000	39,666,000	51,203,000	87,032,000	47,440,000	39,592,000	79,264,000	41,908,000	37,356,000	80,032,000	47,169,000	32,863,000

Asset Category	2027-28			2028-29			2029-30			2030-31			2031-32		
	Total	Council	External	Total	Council	External	Total	Council	External	Total	Council	External	Total	Council	External
	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$

INFRASTRUCTURE															
Bridges New Works & Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bridges Rehabilitation & Renewal	264,000	264,000	-	269,000	-	269,000	273,000	273,000	-	278,000	278,000	-	283,000	283,000	-
Drainage New Works & Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage Rehabilitation & Renewal	273,000	273,000	-	278,000	-	278,000	283,000	283,000	-	287,000	287,000	-	292,000	292,000	-
Footpaths New Works & Improvements	1,304,000	1,304,000	-	1,326,000	-	1,326,000	1,349,000	1,349,000	-	1,373,000	1,373,000	-	1,397,000	1,397,000	-
Footpaths Rehabilitation & Renewal	1,418,000	1,418,000	-	1,443,000	-	1,443,000	1,468,000	1,468,000	-	1,494,000	1,494,000	-	1,520,000	1,520,000	-
Off-street Car Parks New Works & Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Off-street Car Parks Rehabilitation & Renewal	393,000	393,000	-	400,000	-	400,000	407,000	407,000	-	414,000	414,000	-	421,000	421,000	-
Open Space New Works & Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Open Space Rehabilitation & Renewal	255,000	255,000	-	259,000	-	259,000	265,000	265,000	-	269,000	269,000	-	274,000	274,000	-
Playspace New / Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Playspace Rehabilitation & Renewal	1,500,000	1,500,000	-	1,526,000	-	1,526,000	1,553,000	1,553,000	-	1,580,000	1,580,000	-	1,608,000	1,608,000	-
Public Open Space Funding	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Roads for the Community Initiative	27,820,000	-	27,820,000	-	-	-	-	-	-	-	-	-	-	-	-
Roads New Works & Improvements	302,000	302,000	-	307,000	307,000	-	313,000	313,000	-	318,000	318,000	-	324,000	324,000	-
Roads Rehabilitation & Renewal	8,726,000	7,026,000	1,700,000	8,848,000	7,148,000	1,700,000	8,974,000	7,274,000	1,700,000	9,100,000	7,400,000	1,700,000	9,231,000	7,531,000	1,700,000
Roads Traffic Management and Other Works	230,000	230,000	-	234,000	234,000	-	238,000	238,000	-	243,000	243,000	-	247,000	247,000	-
Sports Reserves New Works & Improvements	186,000	186,000	-	189,000	189,000	-	193,000	193,000	-	196,000	196,000	-	201,000	201,000	-
Sports Reserves Rehabilitation & Renewal	585,000	585,000	-	594,000	594,000	-	605,000	605,000	-	616,000	616,000	-	627,000	627,000	-
Townships New Works & Improvements	1,047,000	1,047,000	-	1,065,000	1,065,000	-	1,084,000	1,084,000	-	1,103,000	1,103,000	-	1,122,000	1,122,000	-
Trails New Works & Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trails Rehabilitation & Renewal	250,000	250,000	-	255,000	255,000	-	259,000	259,000	-	264,000	264,000	-	268,000	268,000	-
TOTAL INFRASTRUCTURE	44,553,000	15,033,000	29,520,000	16,993,000	9,792,000	7,201,000	17,264,000	15,564,000	1,700,000	17,535,000	15,835,000	1,700,000	17,815,000	16,115,000	1,700,000

Asset Category	2027-28			2028-29			2029-30			2030-31			2031-32		
	Total	Council	External	Total	Council	External	Total	Council	External	Total	Council	External	Total	Council	External
	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$	Exp. \$	Funds \$	Funds \$
PLANT & EQUIPMENT															
FFF (Fixtures, Fittings & Furniture) Rehabilitation & Renewal	19,000	19,000	-	20,000	20,000	-	20,000	20,000	-	20,000	20,000	-	21,000	21,000	-
ICT (Information & Communication Technology) New & Improvements	587,000	587,000	-	547,000	547,000	-	797,000	797,000	-	463,000	463,000	-	478,000	478,000	-
Plant & Equipment New Works & Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Plant & Equipment Renewal	2,682,000	2,682,000	-	2,729,000	2,729,000	-	2,777,000	2,777,000	-	2,826,000	2,826,000	-	2,875,000	2,875,000	-
TOTAL PLANT & EQUIPMENT	3,288,000	3,288,000	-	3,296,000	3,296,000	-	3,594,000	3,594,000	-	3,309,000	3,309,000	-	3,374,000	3,374,000	-
PROPERTY															
Buildings New Works & Improvements	282,000	282,000	-	287,000	287,000	-	292,000	292,000	-	298,000	298,000	-	303,000	303,000	-
Buildings Rehabilitation & Renewal	3,055,000	3,055,000	-	2,504,000	2,504,000	-	2,548,000	2,548,000	-	2,593,000	2,593,000	-	2,638,000	2,638,000	-
Land New Works & Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL PROPERTY	3,337,000	3,337,000	-	2,791,000	2,791,000	-	2,840,000	2,840,000	-	2,891,000	2,891,000	-	2,941,000	2,941,000	-
ASSET MANAGEMENT															
Asset New & Improvement Reserve	6,096,000	6,096,000	-	6,153,000	6,153,000	-	9,334,000	9,334,000	-	9,376,000	9,376,000	-	9,540,000	9,540,000	-
Asset Renewal Reserve	12,946,000	12,946,000	-	12,946,000	12,946,000	-	12,946,000	12,946,000	-	12,946,000	12,946,000	-	12,946,000	12,946,000	-
Project Management	5,183,000	5,183,000	-	5,274,000	5,274,000	-	4,953,000	4,953,000	-	5,040,000	5,040,000	-	5,128,000	5,128,000	-
TOTAL ASSET MANAGEMENT	24,225,000	24,225,000	-	24,373,000	24,373,000	-	27,233,000	27,233,000	-	27,362,000	27,362,000	-	27,614,000	27,614,000	-
TOTAL CAPITAL EXPENDITURE PROGRAM	75,403,000	45,883,000	29,520,000	47,453,000	40,252,000	7,201,000	50,931,000	49,231,000	1,700,000	51,097,000	49,397,000	1,700,000	51,744,000	50,044,000	1,700,000

Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
5	.	INFRASTRUCTURE																
10	.	BRIDGES																
30	.	Bridges Rehabilitation & Renewal																
35	Various	Bridge Rehabilitation Works	Projects to be determined from bridge audits	253,000	257,000	261,000	255,000	260,000	264,000	269,000	273,000	278,000	283,000	253,000		2,653,000		
37	O'Shannassy	Cement Creek Road, East Warburton	Bridge rehabilitation and upgrade	420,000											420,000		420,000	State
40	.	Total Bridges Rehabilitation & Renewal		673,000	257,000	261,000	255,000	260,000	264,000	269,000	273,000	278,000	283,000	253,000	420,000	2,653,000	420,000	
45	.	TOTAL BRIDGES		673,000	257,000	261,000	255,000	260,000	264,000	269,000	273,000	278,000	283,000	253,000	420,000	2,653,000	420,000	
50	.	DRAINAGE																
55	.	Drainage New Works & Improvements																
64	Chandler	Britton Road, Seville	Easement creation to improve drainage due to development.		134,000											134,000		
67	Lyster	Cambridge Street, Belgrave South	New drainage pipe to address local flooding and erosion.	167,000										167,000		167,000		
70	Lyster	Camms Road, Monbulk	Kerb and channel works to address local flooding issues.	244,000										244,000		244,000		
71	Chandler	Childs Road, Kalorama	Design new drainage outfall pipe	50,000	15,000	155,000								50,000		220,000		
72	Billanook	Cobden Crescent, Lilydale	Kerb and channel works to address local flooding issues.	40,000	31,000		537,000							40,000		608,000		
73	Billanook	Commercial Road, Mount Evelyn, Stage 1	Design new drainage outfall pipe	442,000										442,000		442,000		
76	Billanook	Commercial Road, Mount Evelyn, Stage 2	Design new drainage outfall pipe; kerb and channel		427,000											427,000		
79	Various	Drainage Improvement Works	Various locations		105,000			614,000								719,000		
82	Billanook	Fernhill Road, Mount Evelyn	Easement creation to improve drainage due to development.	51,000	196,000									51,000		247,000		
83	Ryrie	George Road and Lalor Road, Healesville	Drainage improvements to address flooding and erosion issues	60,000	275,000	300,000								60,000		635,000		
85	Ryrie	Maroondah Parade, Healesville	Drainage improvements to address flooding and erosion issues		287,000											287,000		
86	O'Shannassy	Schoolhouse Road, Yarra Junction	Drainage improvements to address flooding and erosion issues	40,000	20,000	311,000								40,000		371,000		
87	Lyster	Waratah Avenue, Park Drive and Arbor Avenue Belgrave	Drainage improvements to address flooding and erosion issues	245,000											245,000		245,000	Fed.
95	.	Total Drainage New Works & Improvements		1,339,000	1,490,000	766,000	537,000	614,000						1,094,000	245,000	4,501,000	245,000	
100	.	Drainage Rehabilitation & Renewal																
105	Various	Drainage Rehabilitation	Rehabilitation works	250,000	255,000	259,000	264,000	268,000	273,000	278,000	283,000	287,000	292,000	250,000		2,709,000		
110	.	Total Drainage Rehabilitation & Renewal		250,000	255,000	259,000	264,000	268,000	273,000	278,000	283,000	287,000	292,000	250,000		2,709,000		
115	.	TOTAL DRAINAGE		1,589,000	1,745,000	1,025,000	801,000	882,000	273,000	278,000	283,000	287,000	292,000	1,344,000	245,000	7,210,000	245,000	
120	.	FOOTPATHS & CYCLEWAYS																
125	.	Footpaths New Works & Improvements																
128	Walling	Beech Street, Kilsyth	Construct a concrete path between Walnut Dr and Jacaranda Ave	35,000										35,000		35,000		
131	Ryrie	Blannin Street, Healesville	Construct a concrete path between Crowley Rd and Stephens Rd	89,000										89,000		89,000		
134	Melba	Crestway , Lilydale	Construct a concrete path between Winnetka Dr and Cave Hill Rd	68,000										68,000		68,000		
137	Billanook	Fernhill Road, Mount Evelyn	Construct a concrete path from existing path to East end of Fernhill Rd	150,000										150,000		150,000		
140	Various	Footpath Minor Improvements	Under \$10,000 at various locations	18,000	18,000	19,000	19,000	19,000	20,000	20,000	20,000	21,000	21,000	18,000		195,000		
143	Streeton	Glenfern Road, Upwey	Construct a concrete path from Morris Rd to entrance of Glenfern Bushland Reserve		207,000											207,000		
146	Chandler	Hawkins Road, Mount Evelyn	Construct a concrete path between York Rd and Harrison Rd		70,000											70,000		
149	Walling	Jacaranda Avenue, Kilsyth	Construct a concrete path between Alpine Way and Beech St	60,000										60,000		60,000		
152	Chirnside	Maroondah Hwy Service Lane, Chirnside - Brambleberry Lane to Sheppards Lane	Construct a concrete path between Brambleberry Ln and Sheppards Ln		66,000											66,000		
155	Chirnside	Maroondah Hwy Service Lane, Chirnside - Sheppards Lane to Bridle Path	Construct a concrete path between Edward Rd and Brambleberry Ln		67,000											67,000		
158	Chirnside	Maroondah Hwy Service Lane, Chirnside - Edward Road to Brambleberry Lane	Construct a concrete path between Edward Rd and Brambleberry Ln		25,000											25,000		



Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
161	Chirnside	Maroondah Hwy Service Lane, Chirnside - Bridle Path to Grandvalley Drive	Construct a concrete path between Edward Rd and Brambleberry Ln		89,000											89,000		
164	Chandler	Menin Road, Monbulk	Construct a concrete path between Monbulk Rd and Baynes Park Rd	137,000										137,000		137,000		
167	Chandler	Moores Road, Monbulk	Construct a concrete path between Emerald Creek Rd and Monbulk Rd	43,000										43,000		43,000		
170	Various	New Footpath Program	New footpath works			966,000	1,240,000	1,262,000	1,284,000	1,306,000	1,329,000	1,352,000	1,376,000			10,115,000		
173	Streeton	One Tree Hill Road, Ferny Creek	Construct a concrete path to connect existing path with One Tree Hill Car Park		295,000											295,000		
176	Chirnside	Southern Cross, Chirnside Park	Construct a concrete path between The Brentwoods and Rolling Hills Rd			72,000										72,000		
179	Ryrie	Stephens Road New Footpath, Healesville	Construct a concrete path between Newgrove Rd and Blannin St		87,000											87,000		
182	Chirnside	Sugarloaf Drive, Chirnside Park	Construct a concrete path between Edward Rd and Vista Dr	149,000										149,000		149,000		
185	Chirnside	The Brentwoods, Chirnside Park	Construct a concrete path between Switchback Rd and Rolling Hills Rd			101,000										101,000		
188	O'Shannassy	Yarra Street, Yarra Junction Stage 2	Construct a concrete path from the end of Stage 1 to Little Yarra Rd		184,000											184,000		
191	Billanook	York Road, Mount Evelyn	Construct a concrete path between Gear Ave and Tramway Rd		51,000	249,000										300,000		
200	.	Total Footpaths New Works & Improvements		749,000	1,159,000	1,407,000	1,259,000	1,281,000	1,304,000	1,326,000	1,349,000	1,373,000	1,397,000	749,000		12,604,000		
205	.	Footpaths Rehabilitation & Renewal																
207	Ryrie	Badger Creek Road, Healesville	Footpath rehabilitation				88,000									88,000		
210	Chandler	Beenak Road, Wandin North	Footpath rehabilitation															
211	Lyster	Belgrave-Gembrook Road, Belgrave	Footpath rehabilitation				240,000									240,000		
213	Melba	Blue Ridge Drive, Mooroolbark	Footpath rehabilitation															
216	Walling	Bridges Avenue, Mooroolbark	Footpath rehabilitation	134,000										134,000		134,000		
219	Billanook	Buckmaster Drive, Mount Evelyn	Footpath rehabilitation				70,000									70,000		
220	Lyster	Burwood Highway, Belgrave Part 1	Footpath rehabilitation		174,000											174,000		
223	Lyster	Burwood Highway, Belgrave Part 2	Footpath rehabilitation		200,000											200,000		
224	Lyster	Burwood Highway, Tecoma	Footpath rehabilitation		154,000											154,000		
225	Lyster	Burwood Highway, Upwey	Footpath rehabilitation			207,000										207,000		
228	Walling	Cambridge Road, Mooroolbark	Footpath rehabilitation		39,000		237,000									276,000		
231	Walling	Cameron Court, Kilsyth	Footpath rehabilitation			46,000										46,000		
234	Ryrie	Celia Court, Yarra Glen	Footpath rehabilitation	34,000										34,000		34,000		
237	Walling	CherylInne Crescent, Kilsyth	Footpath rehabilitation	282,000										282,000		282,000		
240	Billanook	Clegg Road, Mt Evelyn	Footpath rehabilitation			28,000										28,000		
243	Lyster	Colby Drive, Belgrave Heights	Footpath rehabilitation		145,000											145,000		
247	Streeton	Currawong Road, Montrose	Footpath rehabilitation															
250	Lyster	Currie Avenue, Tecoma	Footpath rehabilitation															
253	Chandler	David Hill Road, Monbulk	Footpath rehabilitation	290,000										290,000		290,000		
256	Lyster	Fairy Dell Road, Tecoma	Footpath rehabilitation	108,000										108,000		108,000		
260	Various	Footpath Rehabilitation	Various locations					1,412,000	1,418,000	1,443,000	1,468,000	1,494,000	1,520,000			8,755,000		
262	Walling	Greeves Drive, Kilsyth	Footpath rehabilitation			276,000										276,000		
263	Lyster	Grey Street, Belgrave	Footpath rehabilitation		80,000											80,000		
264	Ryrie	Harker Street, Healesville	Footpath rehabilitation				111,000									111,000		
269	Walling	Lena Grove, Kilsyth	Footpath rehabilitation			80,000										80,000		
270	Walling	Levendale Avenue, Mooroolbark	Footpath rehabilitation		106,000											106,000		
271	Lyster	Lilydale-Monbulk Road, Kallista	Footpath rehabilitation				115,000									115,000		
272	Billanook	Lilydale-Monbulk Road (Hereford Road), Lilydale	Footpath rehabilitation															
275	Walling	Liverpool Service Rd, Kilsyth	Footpath rehabilitation															
277	Streeton	Main Street, Upwey	Footpath rehabilitation	152,000										152,000		152,000		
278	Melba	Maroondah Highway, Lilydale	Footpath rehabilitation			36,000										36,000		
279	O'Shannassy	McKenzie King Drive, Millgrove	Footpath rehabilitation			198,000										198,000		
280	Melba	Melba Avenue, Lilydale	Footpath rehabilitation															
281	Lyster	Morris Road, Upwey	Footpath rehabilitation		77,000		80,000									157,000		
282	Chandler	Mt Dandenong Tourist Road, Kalorama	Footpath rehabilitation			20,000										20,000		
283	Lyster	Mt Morton Road, Belgrave South	Footpath rehabilitation	117,000										117,000		117,000		
286	Melba	Paris Court, Mooroolbark	Footpath rehabilitation															
287	Lyster	Ross Street, Tecoma	Footpath rehabilitation				50,000									50,000		

Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
288	Chirnside	Tombolo Court, Mooroolbark	Footpath rehabilitation				55,000									55,000		
289	Melba	Turella Court, Mooroolbark	Footpath rehabilitation	64,000										64,000		64,000		
290	O'Shannassy	Upper Blackwood Avenue, Warburton	Footpath rehabilitation				30,000									30,000		
291	Melba	Walhalla Court, Mooroolbark	Footpath rehabilitation				30,000									30,000		
292	Chandler	Warburton Highway, Wandin North	Footpath rehabilitation	387,000										387,000		387,000		
296	Walling	Walmsley Estate Courts	Footpath rehabilitation		160,000											160,000		
298	O'Shannassy	Yarra Junction Noogee Road, Yarra Junction	Footpath rehabilitation				253,000									253,000		
300	Walling	Yates Court, Mooroolbark	Footpath rehabilitation	36,000										36,000		36,000		
305	.	Total Footpaths Rehabilitation & Renewal		1,604,000	1,135,000	891,000	1,359,000	1,412,000	1,418,000	1,443,000	1,468,000	1,494,000	1,520,000	1,604,000		13,744,000		
310	.	TOTAL FOOTPATHS & CYCLEWAYS		2,353,000	2,294,000	2,298,000	2,618,000	2,693,000	2,722,000	2,769,000	2,817,000	2,867,000	2,917,000	2,353,000		26,348,000		
315	.	OFF-STREET CAR PARKS																
335	.	Off-street Car Parks Rehabilitation & Renewal																
340	Various	Car Park Rehabilitation	Renewal works to Car Parks	350,000	367,000	373,000	380,000	386,000	393,000	400,000	407,000	414,000	421,000	350,000		3,891,000		
345	.	Total Off-street Car Parks Rehabilitation & Renewal		350,000	367,000	373,000	380,000	386,000	393,000	400,000	407,000	414,000	421,000	350,000		3,891,000		
350	.	TOTAL OFF-STREET CAR PARKS		350,000	367,000	373,000	380,000	386,000	393,000	400,000	407,000	414,000	421,000	350,000		3,891,000		
355	.	PARKS, OPEN SPACE AND STREET SCAPES																
360	.	Open Space New Works & Improvements																
362	Various	Indigenous Heritage Visibility	Infrastructure to create visibility for Indigenous cultural heritage in culturally significant council reserves	49,000	50,000	35,000	36,000	36,000						49,000		206,000		
368	Ryrie	Yering and Coldstream Station Activation	Design and activation of Yering and Coldstream Stations for the community	540,000											540,000		540,000	State \$270k Fed. \$270k
373	O'Shannassy	Warburton Community Recreation Precinct	Delivery of the Warburton Recreation Precinct Master Plan Stage One	45,000											45,000		45,000	Other
374	O'Shannassy	Wesburn Pump Track	Delivery of the Warburton Recreation Precinct Master Plan Stage One	940,000											940,000		940,000	State \$470K Fed. \$470K
375	.	Total Open Space New Works & Improvements		1,574,000	50,000	35,000	36,000	36,000						49,000	1,525,000	206,000	1,525,000	
377	.	Open Space Rehabilitation & Renewal																
380	Various	Barriers/Fencing/Gate Renewal	As per asset condition survey	184,000	187,000	191,000								184,000		562,000		
385	Various	Council Properties Fencing	Council contribution to common boundary fencing	128,000	130,000	133,000	135,000	137,000	140,000	142,000	145,000	147,000	150,000	128,000		1,387,000		
390	Various	Culvert Renewal	As per asset condition survey	22,000	23,000	23,000								22,000		68,000		
393	Various	Park Corporate Signage Renewal	Various locations	51,000	41,000	53,000								51,000		145,000		
396	Various	Park Furniture Renewal	Various locations	114,000	116,000	118,000	112,000	113,000	115,000	117,000	120,000	122,000	124,000	114,000		1,171,000		
403	Various	Retaining Walls and Steps Renewal	As per asset condition survey	70,000	54,000	55,000								70,000		179,000		
405	.	Total Open Space Rehabilitation & Renewal		569,000	551,000	573,000	247,000	250,000	255,000	259,000	265,000	269,000	274,000	569,000		3,512,000		
430	.	Townships New Works & Improvements																
435	Lyster	Belgrave Township Improvements	Township improvements, including principle pedestrian networks		39,000											39,000		
438	Lyster	Blacksmiths Way, Belgrave	Streetscape improvements	200,000	204,000									200,000		404,000		
441	O'Shannassy	Bike Storage, Yarra Junction	Additional bike storage near the Yarra Centre		15,000											15,000		
444	Various	Community Request Design Projects	Community request design projects at various locations	12,000										12,000		12,000		
451	Melba	Lilydale Heritage Station Building Works	Upgrades to station building amenities.	149,000										149,000		149,000		
457	Billanook	Lilydale Revitalisation: Beresford Road Park	Improve access and amenity to Beresford Rd Park	50,000										50,000		50,000		
460	Billanook	Lilydale Revitalisation: Castella Streetscape Plan	Neighbourhood Activity Centre Renewal	35,000										35,000		35,000		
463	Billanook & Melba	Lilydale Revitalisation: Cycle Nodes	Neighbourhood Activity Centre Renewal	60,000										60,000		60,000		
467	Melba	Lilydale Revitalisation: Heritage Rail Station Precinct	Feasibility and visualisation of future use of retired Lilydale Station heritage building	30,000										30,000		30,000		
470	Billanook & Melba	Lilydale Revitalisation: Integrated Community Facility Options Study	Neighbourhood Activity Centre Renewal	20,000										20,000		20,000		
476	Billanook & Melba	Lilydale Revitalisation: Lions Park	Neighbourhood Activity Centre Renewal	235,000										235,000		235,000		
480	Ryrie	Township Improvements, Healesville and Yarra Glen	Construct pavement, crossings, Disability Discrimination Act compliant parking, garden beds and associated drainage	50,000	347,000									50,000		397,000		
483	Streeton	Township Improvements, Sassafras	Township improvements, including principle pedestrian networks	172,000										172,000		172,000		

Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
490	Various	Townships Renewal & Improvements	A combination of renewal and improvement projects		1,228,000	994,000	1,011,000	1,029,000	1,047,000	1,065,000	1,084,000	1,103,000	1,122,000			9,683,000		
493	O'Shannassy	Warburton Urban Design Framework	Develop and action Warburton Urban Design framework in conjunction with Place Plan	102,000	5,000									102,000		107,000		
495	.	Total Townships New Works & Improvements		1,115,000	1,838,000	994,000	1,011,000	1,029,000	1,047,000	1,065,000	1,084,000	1,103,000	1,122,000	1,115,000		11,408,000		
500	.	Trails New Works & Improvements																
505	Melba & Walling	Brushy Creek Trail, Mooroolbark	Connect Brushy Creek Trail from Mooroolbark township to Hyde Park Walk	200,000										200,000		200,000		
506	Billanook & Chandler	Extension to the Olinda Creek Trail	Swansea Rd, Montrose to York Rd, Mt Evelyn	100,000	528,000									100,000		628,000		
508	Ryrie	Northern Loop, Yarra Valley Trail	Development of a 10.7km trail circuit north of Yarra Glen, connecting the Yarra Valley Trail to the Yarra Glen Station Trail Node.	800,000	1,800,000	450,000									800,000		3,050,000	State
511	Various	Park Trails Improvements/Connectivity	Paths & Trails Strategy Belgrave Lake, Chirnside Park, Warburton Rail Trail access trails	80,000	72,000	63,000	74,000							80,000		289,000		
514	Streeton	RidgeWalk	26km trail through the Dandenong Ranges that will establish new spaces for education, cultural expression and social gathering	1,978,000	2,067,000	2,797,000	1,500,000								1,978,000	2,197,000	6,145,000	Fed. \$5.3m State \$845k
520	O'Shannassy	Warburton Mountain Bike Destination	Development of over 100km of mountain bike trails in the hills surrounding Warburton	1,500,000	1,500,000	2,500,000	2,810,000							530,000	970,000	2,110,000	6,200,000	Fed. \$5.2m State \$700k Other \$300k
526	Ryrie	Yarra Valley Trail	Stage 1 of over 40km of trail to link Lilydale, Yarra Glen, Healesville and join into the Lilydale to Warburton Rail Trail	1,479,000	2,046,000	2,239,000									1,479,000	2,085,000	3,679,000	Fed. \$2.2m State \$1.5m
530	.	Total Trails New Works & Improvements		6,137,000	8,013,000	8,049,000	4,384,000							910,000	5,227,000	7,509,000	19,074,000	
535	.	Trails Rehabilitation & Renewal																
540	Various	Lilydale - Warburton Trail Rehabilitation Projects	Rail trail renewal and minor works	34,000	45,000	168,000	153,000	155,000	158,000	161,000	164,000	167,000	169,000	34,000		1,374,000		
543	Various	Trail Rehabilitation Projects	Minor works and renewal, various locations	383,000	471,000	560,000	89,000	91,000	92,000	94,000	95,000	97,000	99,000	383,000		2,071,000		
550	.	Total Trails Rehabilitation & Renewal		417,000	516,000	728,000	242,000	246,000	250,000	255,000	259,000	264,000	268,000	417,000		3,445,000		
555	.	TOTAL PARKS, OPEN SPACE AND STREET SCAPES		9,812,000	10,968,000	10,379,000	5,920,000	1,561,000	1,552,000	1,579,000	1,608,000	1,636,000	1,664,000	3,060,000	6,752,000	26,080,000	20,599,000	
560	.	RECREATIONAL, LEISURE AND COMMUNITY FACILITIES																
565	.	Playspace New Works & Improvements																
570	Lyster	Belgrave Lake Park	Upgrade to District level playspace and implementation of Masterplan	26,000										26,000		26,000		
573	Chirnside	Chirnside Urban Park	Design and construct the Chirnside Urban Park regional playspace at Belsay Reserve	1,000,000	2,000,000	1,451,000								750,000	250,000	2,201,000	2,250,000	State
576	Chandler	Monbulk District Playspace	Upgrade to District level playspace	28,000	129,000									28,000		157,000		
578	Billanook	Morrison Recreation Reserve	Upgrade to District level playspace		570,000											570,000		
580	O'Shannassy	Yarra Junction Recreation Reserve Playspace	Upgrade to District level playspace			588,000										588,000		
585	.	Total Playspace New Works & Improvements		1,054,000	2,699,000	2,039,000								804,000	250,000	3,542,000	2,250,000	
590	.	Playspace Rehabilitation & Renewal																
601	Chirnside	Bimbadeen Reserve	Local Playspace renewal			271,000										271,000		
604	Ryrie	Bluegum Playground Reserve	Local Playspace renewal			207,000										207,000		
612	Billanook	Carmen Reserve, Lilydale	Local Playspace renewal	233,000										104,000	129,000	104,000	129,000	
624	Chandler	Glenvalley Reserve, Seville East	Local Playspace renewal	233,000										104,000	129,000	104,000	129,000	
627	Billanook	Kemp Reserve, Mount Evelyn	Local Playspace renewal			271,000										271,000		
638	O'Shannassy	McKenzie King Adventure Playground				207,000										207,000		
645	Billanook	Mount Evelyn Recreation Reserve	Local Playspace renewal			271,000										271,000		
652	Various	Playspace Renewal	Various locations	67,000			1,357,000	1,474,000	1,500,000	1,526,000	1,553,000	1,580,000	1,608,000	67,000		10,665,000		
655	Billanook	Queen Road, Lilydale	Local Playspace renewal			271,000										271,000		
660	Melba	Williams Reserve	Local Playspace renewal				211,000									211,000		
661	Streeton	Wright Avenue, Upwey	Local Playspace renewal		274,000											274,000		
670	.	Total Playspace Rehabilitation & Renewal		533,000	274,000	1,498,000	1,568,000	1,474,000	1,500,000	1,526,000	1,553,000	1,580,000	1,608,000	275,000	258,000	12,856,000	258,000	
675	.	Sports Reserves New Works & Improvements																
680	Various	Capital Development Grants Program	Financial assistance for the development of sporting, recreation and cultural facilities	171,000	174,000	178,000	181,000	183,000	186,000	189,000	193,000	196,000	201,000	171,000		1,852,000		
689	Walling	Pinks Reserve Park Improvements	Paths, lighting, signage, drainage and landscaping		300,000												300,000	State
692	Chandler	Stormwater Harvesting System Monbulk Reserve	Stormwater harvesting system	561,000										242,000	319,000	242,000	319,000	Melb. Water
700	.	Total Sports Reserves New Works & Improvements		732,000	474,000	178,000	181,000	183,000	186,000	189,000	193,000	196,000	201,000	413,000	319,000	2,094,000	619,000	

Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources	
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$		
705	.	Sports Reserves Rehabilitation & Renewal																	
710	Lyster	Belgrave Tennis Court Renewal	Install new court surface, lighting, fencing drainage and associated infrastructure			378,000										378,000			
713	Billanook	Lilydale Tennis Facility	Renewal of surrounding fencing, court surfaces and lighting			378,000										378,000			
716	Billanook	Mount Evelyn Netball Facility	Renewal of surrounding fencing, court surfaces and lighting			158,000										158,000			
719	Lyster	Narre Warren East Community Cricket Nets	Demolition of existing cricket nets and construction of a new enclosed four-lane cricket net facility.	30,000										30,000		30,000			
722	Chandler	Seville Recreation Reserve Oval One Ground Reconstruction	Reconstruct and returf Oval One to provide a suitable and safe surface for active sport	20,000											20,000		20,000	Fed.	
724	Various	Sports Field Irrigation Controller Upgrade	Replace 3G system with 4G controllers	104,000										104,000		104,000			
725	Various	Sports Reserves Fence Replacement	Replacement of fences around sports fields, playspaces and pavilions		46,000	70,000	71,000	72,000	74,000	75,000	76,000	78,000	79,000			641,000			
728	Various	Sports Courts Rehabilitation Program	Renewal of sports courts including netball, tennis and other recreational surfaces	112,000	116,000	121,000	116,000	118,000	120,000	122,000	125,000	127,000	129,000	112,000		1,206,000			
731	Various	Sportsfield Rehabilitation Program	To refurbish sports fields: resurfacing (soil, grass), drainage, irrigation and design	449,000	364,000	371,000	377,000	384,000	391,000	397,000	404,000	411,000	419,000	449,000		3,967,000			
734	Various	Sportsfield Synthetic surface renewal	To refurbish synthetic sportsfield surfaces	76,000	77,000	278,000								76,000		431,000			
740	Streeton	Upwey Tennis Court Renewal	Install new court surface, lighting, fencing, drainage and associated infrastructure on five courts		465,000											465,000			
746	O'Shannassy	Wickhams Rd Reserve Cricket Net Redevelopment	Demolition of existing cricket nets and construction of a new four bay cricket net facility enclosure.	30,000										30,000		30,000			
750	.	Total Sports Reserves Rehabilitation & Renewal		821,000	1,068,000	1,754,000	564,000	574,000	585,000	594,000	605,000	616,000	627,000	801,000	20,000	7,788,000	20,000		
755	.	TOTAL RECREATIONAL, LEISURE AND COMMUNITY FACILITIES		3,140,000	4,515,000	5,469,000	2,313,000	2,231,000	2,271,000	2,309,000	2,351,000	2,392,000	2,436,000	2,293,000	847,000	26,280,000	3,147,000		
760	.	ROADS																	
762	.	Roads New Works & Improvements																	
764	Ryne	Arthurs Road, Chum Creek	Rural Standard Spray Seal Bitumen	37,000	332,000									37,000		111,000	258,000	SCS	
767	O'Shannassy	Harberts Road, Don Valley	Urban Standard Asphalt	200,000	45,000									5,000	195,000	50,000	195,000	SCS	
768	Lyster	Kirkham Road, Belgrave South	Urban Standard Asphalt	167,000	31,000									20,000	147,000	51,000	147,000	SCS	
780	Ryne	Lilydale Road, Healesville	Road improvements including pedestrian facilities, drainage, amenity and parking facilities	596,000											596,000		596,000	R2R	
783	Various	Local Roads Design Costs	Design costs for future works	70,000	71,000	72,000	74,000	75,000	76,000	77,000	79,000	80,000	82,000	70,000		756,000			
786	Various	Local Roads Upgrades	Various locations	200,000	211,000	215,000	218,000	222,000	226,000	230,000	234,000	238,000	242,000	200,000		2,236,000			
787	O'Shannassy	McNamaras Road, Millgrove	Rural Standard Spray Seal Bitumen		29,000	254,000										58,000	225,000	SCS	
788	Chandler	Old Coach Road, Montrose	Rural Standard Asphalt Road with table drain	20,000	181,000									20,000		104,000	97,000	SCS	
795	O'Shannassy	Sylvia Road, Hoddles Creek	Rural Standard Spray Seal Bitumen	252,000	28,000									28,000	224,000	56,000	224,000	SCS	
800	.	Total Roads New Works & Improvements		1,542,000	928,000	541,000	292,000	297,000	302,000	307,000	313,000	318,000	324,000	380,000	1,162,000	3,422,000	1,742,000		
805	.	Roads for the Community Initiative																	
820	Lyster	Adelaide Avenue Road Group, Kallista	Roads for the Community Initiative Design and Construction. Includes St James Ave and Sunnyslopes Rd		67,000	67,000	1,205,000										1,339,000	Fed. \$1.1m SCS \$259k	
825	O'Shannassy	Adrienne Court and Maxwell Court, Millgrove	Roads for the Community Initiative Design and Construction.	200,000											200,000		200,000	Fed.	
830	O'Shannassy	Albert Road Group, East Warburton	Roads for the Community Initiative Design and Construction. Includes Blackwood Rd, Hilda St, Surman Ave, East Warburton		42,000	42,000	749,000										833,000	Fed. \$658k SCS \$175k	
835	Chandler	Alfred Street and John Street, Wandin North	Roads for the Community Initiative Design and Construction	78,000	1,068,000										78,000		1,146,000	Fed. \$691k SCS \$455k	
840	Streeton	Alice Street Road Group, Sassafras	Roads for the Community Initiative Design and Construction. Includes Grandview Gr, Robert St, Wannawong Rd, Yarilla Rd, Sassafras			97,000	97,000	1,739,000									1,933,000	Fed. \$1.6m SCS \$378k	
845	Chandler	Allandale Road Group, Monbulk	Roads for the Community Initiative Design and Construction. Includes Rankins Rd (David Hill Rd to Rankins Rd), Spring Rd, Vika Ave, Monbulk				149,000	149,000	2,674,000								2,972,000	Fed. \$2.5m SCS \$508k	
850	O'Shannassy	Alpine Street Group, Warburton	Roads for the Community Initiative Design and Construction. Includes Cecil St and Glenbrook Rd, Warburton	892,000											892,000		892,000	Fed. \$591k SCS 301k	

Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
855	Chandler	Anderson Road Group, Monbulk	Roads for the Community Initiative Design and Construction. Includes Moores Road, Moores Service Road, Monbulk	59,000	59,000	1,067,000									59,000		1,185,000	Fed. \$793k SCS \$392k
860	Lyster	Anderson Street Road Group, Kallista	Roads for the Community Initiative Design and Construction. Includes Baringa Ave, Clarkson Rd, Emberson St, Helena Ave, Ivy Ave, Royle Ave, Kallista		108,000	108,000	1,940,000										2,156,000	Fed. \$1.6m SCS \$560k
870	O'Shannassy	Anglers Drive Road Group, East Warburton	Roads for the Community Initiative Design and Construction. Includes Callop St, Carp St, Golden Perch Ave, Rainbow Trout Ave, Valentine Dr, East Warburton			117,000	117,000	2,106,000									2,340,000	Fed. \$1.9m SCS \$469k
875	Streeton	Ann Court Road Group, Mount Dandenong	Roads for the Community Initiative Design and Construction. Includes Fern Glen Ave, Hume Ln, The Grove, Mt Dandenong	44,000	44,000	796,000									44,000		884,000	Fed. \$614k SCS \$270k
885	Lyster	Apsley Road Group, Belgrave	Roads for the Community Initiative Design and Construction. Includes Bellbird St, Sunnyhill Rd, Belgrave	34,000	34,000	621,000									34,000		689,000	Fed. \$496k SCS \$193k
890	Billanook	Aqueduct Avenue Road Group, Mount Evelyn	Roads for the Community Initiative Design and Construction. Includes Banool Ave, Borang Ave, Reserves Rd, Mt Evelyn		107,000	107,000	1,922,000										2,136,000	Fed. \$1.6m SCS \$539k
895	Lyster	Arbor Avenue Road Group, Belgrave and Selby	Roads for the Community Initiative Design and Construction. Includes Laurel Gr, Maple Ave, Park Dr, Waratah Ave, Belgrave and Selby			182,000	182,000	3,281,000									3,645,000	Fed. \$2.8m SCS \$872k
900	Lyster	Argonne Parade Road Group, Selby	Roads for the Community Initiative Design and Construction. Includes Charles St, James St, Leige St, Selby				83,000	83,000	1,504,000								1,670,000	Fed. \$1.3m SCS \$357k
905	Lyster	Ash Grove Road Group, Menzies Creek	Roads for the Community Initiative Design and Construction. Includes Black Hill Rd, Church Rd, Selby-Aura Rd, Menzies Creek		74,000	74,000	1,332,000										1,480,000	Fed. \$1.1m SCS \$357k
910	Streeton	Austral Avenue Road Group, Upwey	Roads for the Community Initiative Design and Construction. Includes unsealed section of Hakea Dr and Alpine Ave, Nevada Ave, Kaye Rd, Upwey	27,000	494,000										27,000		521,000	Fed. \$356k SCS \$165k
915	Lyster	Avonside Road Group, Belgrave Heights	Roads for the Community Initiative Design and Construction. Includes Glen Rd, Keswick Ave, Belgrave Heights			47,000	47,000	843,000									937,000	Fed. \$734k SCS \$203k
920	Ryrie	Baden Powell Drive Road Group, Healesville	Roads for the Community Initiative Design and Construction. Includes Casey St, Monda Ave, Healesville			83,000	83,000	1,496,000									1,662,000	Fed. \$1.3m SCS \$329k
925	Chandler	Bailey Grove Road Group, Wandin North	Roads for the Community Initiative Design and Construction. Includes Warburton Hwy to Bailey Gr, Darinda Ave, Stewart Ave, Wanda Ave, Wellington Rd, Wandin North	67,000	67,000	1,204,000									67,000		1,338,000	Fed. \$876k SCS \$462k
930	O'Shannassy	Balmoral Avenue and Woodvale Road, Wesburn	Roads for the Community Initiative Design and Construction				19,000	19,000	335,000								373,000	Fed. \$310k SCS \$63k
935	Ryrie	Bangambalanga Avenue Road Group, Chum Creek	Roads for the Community Initiative Design and Construction. Includes Karamooka Ave, Tarranna Gr, Wareena Gr, Chum Creek	74,000	74,000	1,341,000									74,000		1,489,000	Fed. \$1.1m SCS \$378k
940	O'Shannassy	Banksia Circuit Road Group, Wesburn	Roads for the Community Initiative Design and Construction. Includes Edward St, Wares Rd (Warburton Hwy to Government Rd), Wesburn	63,000	958,000										63,000		1,021,000	Fed. \$678k SCS \$343k
945	O'Shannassy	Bannerman Street Road Group, Yarra Junction	Roads for the Community Initiative Design and Construction. Includes Douglas Pde, Duke St, Queen St, Hillview St, Junction St, Henry St	149,000	1,774,000										149,000		1,923,000	Fed. \$1.1m SCS \$819k
950	Lyster	Banool Road Group, Selby	Roads for the Community Initiative Design and Construction. Includes Hardy St, Mimosa Rd, Wombalana Rd, Selby				50,000	50,000	891,000								991,000	Fed. \$777k SCS \$214k
955	Chandler	Barbers Road Group, Kalorama	Roads for the Community Initiative Design and Construction. Includes Ernest Road, Myra Court, Outlook Drive, Kalorama				69,000	69,000	1,243,000								1,381,000	Fed. \$1.1m SCS \$308k
960	Ryrie	Barkers Road Group, Chum Creek	Roads for the Community Initiative Design and Construction. Includes Malbar St, Merlin St, Nicholls Rd, Chum Creek	56,000	56,000	1,012,000									56,000		1,124,000	Fed. \$830k SCS \$294k



Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
965	O'Shannassy	Barrowby Avenue Road Group, Woori Yallock	Roads for the Community Initiative Design and Construction. Includes Nester Rd, Selby Rd, Woori Yallock	53,000	948,000										53,000		1,001,000	Fed. \$620k \$434k
970	Lyster	Bay Street Road Group, Tecoma	Roads for the Community Initiative Design and Construction. Includes Carrington Ct, Kinross Rd, Kookaburra Ave, Tecoma		33,000	33,000	585,000										651,000	Fed. \$469k SCS \$182k
975	Chandler	Bayview Terrace Road Group, Kalorama	Roads for the Community Initiative Design and Construction. Includes Erith Ln, Kalorama Tce, Kalorama		34,000	34,000	609,000										677,000	Fed. \$481k \$196k
980	Lyster	Beagley Street Road Group, Kallista	Roads for the Community Initiative Design and Construction. Includes Hill Rd, Owen St, Rivington Ave, Wembley Rd, Kallista		80,000	80,000	1,439,000										1,599,000	Fed. \$1.2m SCS \$420k
985	Streeton	Belbrook Road Group, Upwey	Roads for the Community Initiative Design and Construction. Includes Carween Ave, The Highway, Weldon Gr, Upwey	27,000	480,000										27,000		507,000	Fed. \$339k SCS \$168k
990	Chandler	Bell Street Group, Seville	Roads for the Community Initiative Design and Construction. Includes Winifred St and Read Rd, Seville	1,139,000											1,139,000		1,139,000	Fed. \$750k SCS \$389k
995	Ryrie	Bell Service Road and Melba Service Road, Yarra Glen	Roads for the Community Initiative Design and Construction		37,000	37,000	667,000										741,000	Fed. \$517k SCS \$224k
1000	Streeton	Bella Vista Crescent Road Group, Olinda	Roads for the Community Initiative Design and Construction. Including, Vista St, Bella Vista ROW, Olinda				58,000	58,000	1,046,000								1,162,000	Fed. \$903k SCS \$259k
1005	Streeton	Belmont Avenue Road Group, Upwey	Roads for the Community Initiative Design and Construction. Includes Guy St, Highcliff Rd, Mary St, Upwey	61,000	61,000	1,106,000									61,000		1,228,000	Fed. \$864k SCS \$364k
1010	Lyster	Belgrave Avenue Road Group, Belgrave	Roads for the Community Initiative Design and Construction. Includes Clematis St, Colin Ave, Dalkeith Cres, Belgrave			40,000	40,000	713,000									793,000	Fed. \$562k \$231k
1015	Ryrie	Benton Road Group, Healesville	Roads for the Community Initiative Design and Construction. Includes Elamo Rd and Nagoondie Ln, Healesville	873,000											873,000		873,000	Fed. \$509k \$364k
1020	Ryrie	Beverley Drive Road Group, Healesville	Roads for the Community Initiative Design and Construction. Includes Dorothy St, Robin Pde, Clive Ave, Merton Grv, Healesville	95,000	1,355,000										95,000		1,450,000	Fed. \$949k \$501k
1025	Streeton	Birds Road Group, Ferny Creek	Roads for the Community Initiative Design and Construction. Includes Bonview Rd, Old Main Rd, Old Main Link Rd, Ferny Creek			87,000	87,000	1,564,000									1,738,000	Fed. \$1.4m \$357k
1030	Billanook	Birmingham Service Road and Wedderburn Crescent, Mount Evelyn	Roads for the Community Initiative Design and Construction	41,000	730,000										41,000		771,000	Fed. \$498k SCS \$273k
1035	Melba	Black Street and Robert Street, Lilydale	Roads for the Community Initiative Design and Construction.	200,000											200,000		200,000	Fed. \$46k SCS \$154k
1040	O'Shannassy	Blake Street Road Group, Powelltown	Roads for the Community Initiative Design and Construction. Includes Government No 119 Rd, Lloyds Rd, Messmate CIs, Recreation Rd, Yarra St, Powelltown		53,000	53,000	952,000										1,058,000	Fed. \$799k SCS \$259k
1045	O'Shannassy	Bleaches Lane Road Group, Yarra Junction	Roads for the Community Initiative Design and Construction. Includes Coleman St, Keith St, Yarra Junction				67,000	67,000	1,210,000								1,344,000	Fed. \$1.1m \$245k
1050	Streeton	Blythes Road Group, Mount Dandenong	Roads for the Community Initiative Design and Construction. Includes Craig Ave, Farndons Rd, Helen Rd, Wombat Rd, Mt Dandenong			77,000	77,000	1,385,000									1,539,000	Fed. \$1.2m SCS \$336k
1055	Ryrie	Bona Avenue, Healesville	Roads for the Community Initiative Design and Construction	200,000											200,000		200,000	Fed. \$46k SCS \$154k
1060	Streeton	Bonza View, Kalorama	Roads for the Community Initiative Design and Construction	258,000											258,000		258,000	Fed. \$139k SCS \$119k
1062	O'Shannassy	Boronia Road Group, Warburton	Roads for the Community Initiative Design and Construction. Includes Clarke Ave, Sylvan Ave and Unity Ct, Warburton	350,000											350,000		350,000	Fed. \$210k SCS \$140k
1065	Chandler	Bourbon Street Road Group, Silvan	Roads for the Community Initiative Design and Construction. Includes Wylie Rd, Sunset Strip, Silvan	39,000	39,000	695,000									39,000		773,000	Fed. \$598k SCS \$175k

Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
1070	Streeton	Breen Terrace Road Group, Ferry Creek	Roads for the Community Initiative Design and Construction. Includes Clarke Rd, Hilton Rd, Myrtle Rd, Woods Ln, Ferry Creek			136,000	136,000	2,455,000									2,727,000	Fed. \$2.2m SCS \$574k
1075	Walling	Bretby Way, Montrose	Roads for the Community Initiative Design and Construction			350,000											350,000	Fed. \$252k SCS \$98k
1080	Chandler	Bridgewater Road Group, Seville East	Roads for the Community Initiative Design and Construction. Includes Wombat Way, Joyce St, Peters Rd, Stuart Rd, Warburton Service Road, Seville East	97,000	97,000	1,755,000									97,000		1,949,000	Fed. \$1.4m SCS \$567k
1085	Streeton	Bright Road and Ruby Road, Montrose	Roads for the Community Initiative Design and Construction				29,000	29,000	513,000								571,000	Fed. \$473k SCS \$98k
1090	Chandler	Browns Road Group, Montrose	Roads for the Community Initiative Design and Construction. North of Mount Dandenong Tourist Rd to Dead End. Includes Gibbs Rd, Moore Ave, Mountain Cres (Hawkins Rd to Moore Ave), Montrose			83,000	83,000	1,486,000									1,652,000	Fed. \$1.3m SCS \$350k
1095	Streeton	Browns Road, Montrose	Roads for the Community Initiative Design and Construction. South of Mt Dandenong Tourist Rd to Old Coach Rd, Montrose				42,000	42,000	759,000								843,000	Fed. \$682k SCS \$161k
1100	Chandler	Burchett Street Road Group, Monbulk	Roads for the Community Initiative Design and Construction. Includes Centre Rd, Stanley Rd, Robina Rd, Fernshaw Rd, Forest St, Monbulk	58,000	1,043,000										58,000		1,101,000	Fed. \$772k SCS \$329k
1105	Lyster	Burnham Road Group, Tecoma and Belgrave	Roads for the Community Initiative Design and Construction. Includes Catherine Way, Laurie Ave, Minter St, Oakwood Lane, Swansea Ct, Talbot Ave, Tecoma and Belgrave	70,000	70,000	1,266,000									70,000		1,406,000	Fed. \$1.0m SCS \$396k
1110	Chandler	Butterfield Road Group, Emerald	Roads for the Community Initiative Design and Construction. Includes Holman Road, Thomas Road, Emerald				70,000	70,000	1,265,000								1,405,000	Fed. \$1.1m SCS \$259k
1115	Lyster	Byrne Street and Colombo Street, Belgrave	Roads for the Community Initiative Design and Construction			66,000	66,000	1,181,000									1,313,000	Fed. \$1.1m SCS \$231k
1120	O'Shannassy	Cairncroft Avenue Road Group, Launching Place	Roads for the Community Initiative Design and Construction. Includes Tahrilla Dr, Merrigum Ln, Launching Place	58,000	1,037,000										58,000		1,095,000	Fed. \$673k SCS \$480k
1125	Streeton	Campbell Avenue Road Group, Mount Dandenong	Roads for the Community Initiative Design and Construction. Includes Claverton Ave, Fenton St, Summerlea Rd, Yvonne Rd, Mt Dandenong	81,000	81,000	1,461,000									81,000		1,623,000	Fed. \$1.2m SCS \$441k
1130	Ryrie	Campbell Road Group, Healesville	Roads for the Community Initiative Design and Construction. Includes Crosley St and Pilmer Rd, Healesville	434,000											434,000		434,000	Fed. \$224k SCS \$210k
1135	Streeton	Cambridge Road Group, Mount Dandenong	Roads for the Community Initiative Design and Construction. Includes Selwyn Ln, Toorak Rd, Mt Dandenong				90,000	90,000	1,627,000								1,807,000	Fed. \$1.6m SCS \$161k
1140	Lyster	Cambridge Street Road Group, Belgrave South	Roads for the Community Initiative Design and Construction. Includes Clements Ave, Verona St, Belgrave South	63,000	63,000	1,136,000									63,000		1,262,000	Fed. \$849k SCS \$413k
1145	Lyster	Caporn Avenue Road Group, Belgrave	Roads for the Community Initiative Design and Construction. Includes Ferguson St, Glen Harrow Heights Rd, Old Monbulk Rd, Stanley St, Stoney Rd, Belgrave				61,000	61,000	1,107,000								1,229,000	Fed. \$1.0m SCS \$207k
1150	Chandler	Carcoola Road Group, Monbulk	Roads for the Community Initiative Design and Construction. Includes Hunter St, Travistock Rd, Monbulk	51,000	51,000	920,000									51,000		1,022,000	Fed. \$742k SCS \$280k
1155	Streeton	Cards Lane and School Road, Olinda	Roads for the Community Initiative Design and Construction.				24,000	24,000	435,000								483,000	Fed. \$357k SCS \$126k
1160	Chandler	Caroline Crescent Road Group, Kalorama	Roads for the Community Initiative Design and Construction. Includes Eileen Ave, Mount Rd, Panorama Rd, Silvan View St, Kalorama				56,000	56,000	1,006,000								1,118,000	Fed. \$943k SCS \$175k
1165	O'Shannassy	Carroll Street Road Group, Launching Place	Roads for the Community Initiative Design and Construction. Includes Grieve St, Jacka St, Ruthven St, Wellman St, Launching Place	142,000	2,018,000										142,000		2,160,000	Fed. \$1.6m SCS \$539k

Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
1170	O'Shannassy	Cavanagh Road and Moore Crescent, Millgrove	Roads for the Community Initiative Design and Construction	765,000											765,000		765,000	Fed. \$450k SCS \$315k
1175	Streeton	Cecil Court Road Group, Tecoma and Upwey	Roads for the Community Initiative Design and Construction. Includes Day St, Gerrats Ave, Simmons St, Tecoma and Upwey		42,000	42,000	762,000										846,000	Fed. \$657k SCS \$189k
1180	Chandler	Cedar Court, Burns Way (includes Harvest Close), Loch Avenue, Mayview Drive, Monbulk	Roads for the Community Initiative Design and Construction. Includes Burns Way, Harvest Cl, Loch Ave, Mayview Dr, Monbulk	51,000	919,000										51,000		970,000	Fed. \$585k SCS \$385k
1185	Billanook	Centre Avenue Road Group, Mount Evelyn	Roads for the Community Initiative Design and Construction. Includes Glegholme Ave, Joy Ave, North Ave, South Ave, Mt Evelyn		112,000	112,000	2,020,000										2,244,000	Fed. \$1.8m SCS \$434k
1190	Ryrie	Centre Grove Road Group, Healesville	Roads for the Community Initiative Design and Construction. Includes Hazford St, Hillcrest Gr, Links Gr, Healesville	97,000	97,000	1,755,000									97,000		1,949,000	Fed. \$1.4m SCS \$567k
1195	Chandler	Childs Road and Mountain View Road, Kalorama	Roads for the Community Initiative Design and Construction		65,000	65,000	1,163,000										1,293,000	Fed. \$1.1m SCS \$210k
1200	Lyster	Christian Grove Road Group, Kallista	Roads for the Community Initiative Design and Construction. Includes Dalmonte Gr, Halls Track, Norton Rd, Kallista				59,000	59,000	1,070,000								1,188,000	Fed. \$950k SCS \$238k
1210	Streeton	Corner Avenue Road Group, Ferny Creek	Roads for the Community Initiative Design and Construction. Includes Dunn Ave, Johnston Pde, Merimbula Rd, Seabreeze Ave, Ferny Creek			82,000	82,000	1,470,000									1,634,000	Fed. \$1.3m SCS \$329k
1215	Lyster	Currajong Avenue, Selby	Roads for the Community Initiative Design and Construction			42,000	42,000	752,000									836,000	Fed. \$731k SCS \$105k
1220	Streeton	Darley Street Road Group, Upper Ferntree Gully	Roads for the Community Initiative Design and Construction. Includes Olivette Service Road, Vernon Street, Upper Ferntree Gully	25,000	25,000	454,000									25,000		504,000	Fed. \$357k SCS \$147k
1225	Streeton	Dealbata Road and Sayers Road, Upwey	Roads for the Community Initiative Design and Construction			31,000	31,000	551,000									613,000	Fed. \$480k SCS \$133k
1230	Streeton	Deans Road Group, Upwey	Roads for the Community Initiative Design and Construction. Includes Henderson St, Levers St, Thompson Rd, Torry Hill Rd, Upwey	132,000	1,902,000										132,000		2,034,000	Fed. \$1.4m SCS \$707k
1240	Streeton	Dodds Road Group, Olinda	Roads for the Community Initiative Design and Construction. Includes Harold St, Nicholson St, Olinda Ave, Olinda				47,000	47,000	855,000								949,000	Fed. \$697k SCS \$252
1245	Chandler	Dorothy Road Group, Mount Evelyn	Roads for the Community Initiative Design and Construction. Includes Margaret Rd, Nekla St, Priestly Cres, Selet St, Mount Evelyn	122,000	1,467,000										122,000		1,589,000	Fed. \$1.2m SCS \$462k
1250	Chandler	Doughtys Road, Kalorama	Roads for the Community Initiative Design and Construction				53,000	53,000	951,000								1,057,000	Fed. \$980k SCS \$77k
1255	Chandler	Dunbar Avenue Road Group, Kalorama	Roads for the Community Initiative Design and Construction. Includes Price Rd, Rosemont Cres, Kalorama				72,000	72,000	1,286,000								1,430,000	Fed. \$1.2m SCS \$266k
1260	Chandler	Eastview Avenue Road Group, Seville East	Roads for the Community Initiative Design and Construction. Includes Glenvalley Cres, Kardella Ln, Murray Ln, Wilma Ave, Seville East	78,000	78,000	1,410,000									78,000		1,566,000	Fed. \$1.1m SCS \$441k
1265	Streeton	Edith Court Road Group, Mount Dandenong and Olinda	Roads for the Community Initiative Design and Construction. Includes Oakley St, Sunset Ave, Viola Ave, Mt Dandenong and Olinda	56,000	56,000	1,008,000									56,000		1,120,000	Fed. \$693k SCS \$427k
1275	O'Shannassy	Elderberry Avenue Road Group, East Warburton	Roads for the Community Initiative Design and Construction. Includes Grandeur Dr, Outlook Ave, Summit Cl, The Rise, Yarra Valley Cres, East Warburton		91,000	91,000	1,632,000										1,814,000	Fed. \$1.4m SCS \$455k
1280	Lyster	Eleanor Grove and Oceanview Crescent, Kallista	Roads for the Community Initiative Design and Construction	58,000	58,000	1,037,000									58,000		1,153,000	Fed. \$859k SCS \$294k
1285	Streeton	Ellis Avenue Road Group, Sassafras	Roads for the Community Initiative Design and Construction. Includes Hilton Rd, Panteg Rd, Sassafras			38,000	38,000	685,000									761,000	Fed. \$621k SCS \$140k
1290	Walling	Emery Lane, Montrose	Roads for the Community Initiative Design and Construction			171,000											171,000	Fed. \$150k SCS \$21k



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				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
1295	Streeton	Fairhaven Road Group, Mount Dandenong and Olinda	Roads for the Community Initiative Design and Construction. Includes Illoura Rd, Stanley St, Mt Dandenong and Olinda	43,000	43,000	765,000									43,000		851,000	Fed. \$669k SCS \$182k
1300	Lyster	Fairmont Avenue Road Group, Belgrave Heights	Roads for the Community Initiative Design and Construction. Includes Gumtree Ave, Osbourne Ave, Tor Rd, Vista Rd, Belgrave Heights			94,000	94,000	1,682,000									1,870,000	Fed. \$1.5m SCS \$399k
1305	Billanook	Falls Road Group, Mount Evelyn	Roads for the Community Initiative Design and Construction. Includes Mimosa Ave, Wattle Ave, Railway Rd, Mount Evelyn	76,000	1,361,000										76,000		1,437,000	Fed. \$1.1m SCS \$406k
1310	Streeton	Fern Grove Road Group, Ferny Creek	Roads for the Community Initiative Design and Construction. Includes Greville Rd, Jacka St, Macnamara Rd, Seaview Ave, Ferny Creek			60,000	60,000	1,086,000									1,206,000	Fed. \$905k SCS \$301k
1315	O'Shannassy	Ferndale Road Group, Warburton	Roads for the Community Initiative Design and Construction. Includes Sherwood Ave, Wattletree Rd, Yuonga Rd, Warburton				75,000	75,000	1,349,000								1,499,000	Fed. \$1.2m SCS \$284k
1320	Streeton	Field Court Road Group, Montrose	Roads for the Community Initiative Design and Construction. Includes Heathfield Gr, Kerr Cres, Townsend Gr, View Cres, Montrose		110,000	110,000	1,982,000										2,202,000	Fed. \$1.7m SCS \$511k
1325	Ryrie	Fleay Road Group, Badger Creek	Roads for the Community Initiative Design and Construction. Includes Nigel Ct, Swiss Chalet Rd, Toora Cres, Badger Creek			89,000	89,000	1,594,000									1,772,000	Fed. \$1.4m SCS \$399k
1330	Lyster	Galagher Street Road Group, Belgrave	Roads for the Community Initiative Design and Construction. Includes Gully Cres, Hilton Gr, Peters Rd, Wedgewood Ave, Belgrave		72,000	72,000	1,289,000										1,433,000	Fed. \$1.1m SCS \$343k
1335	O'Shannassy	George Road Group, East Warburton	Roads for the Community Initiative Design and Construction. Includes Graham Rd, Hilditch Ave, Ian Rd, Rupert Rd, East Warburton		118,000	118,000	2,129,000										2,365,000	Fed. \$1.8m SCS \$595k
1340	Lyster	Georges Road Group, The Patch	Roads for the Community Initiative Design and Construction. Includes Greenslopes Rd, Peel St, Ramsay Ct, The Patch	53,000	949,000										53,000		1,002,000	Fed. \$750k SCS \$305k
1345	Lyster	Gleghorn Road, Kallista	Roads for the Community Initiative Design and Construction	1,477,000											1,477,000		1,477,000	Fed. \$1.3m SCS \$217k
1350	Lyster	Glenfern Close Road Group, Upwey	Roads for the Community Initiative Design and Construction. Includes Hubert Street, Vernon Street, Upwey	26,000	26,000	473,000									26,000		525,000	Fed. \$371k SCS \$154k
1355	Ryrie	Graceburn Avenue Road Group, Healesville	Roads for the Community Initiative Design and Construction. Includes Graceburn Link Rd, Grant Cres, Juliet Cres, Monda Pde, Healesville				129,000	129,000	2,315,000								2,573,000	Fed. \$2.2m SCS \$406k
1360	Ryrie	Grandview Crescent Group, Healesville	Roads for the Community Initiative Design and Construction. Includes Lawrence Ct and Joffe Rd, Healesville	268,000											268,000		268,000	Fed. \$119k SCS \$149k
1365	Chandler	Haag Road Group, Seville	Roads for the Community Initiative Design and Construction. Includes Russel Rd, Howard St and Norman Berry Dr, Seville	1,406,000											1,406,000		1,406,000	Fed. \$1.0m SCS \$392k
1370	Lyster	Halcyon Avenue Road Group, The Patch	Roads for the Community Initiative Design and Construction. Includes Lamont Ave, O'connors Rd, Lawrence Rd, Murray Rd, The Patch	91,000	1,485,000										91,000		1,576,000	Fed. \$1.2m SCS \$483k
1375	Chandler	Hands Road Group, Kalorama	Roads for the Community Initiative Design and Construction. Includes Grange Rd to Inverness Rd, Inverness Rd, Scenic Cres, William St, Kalorama		111,000	111,000	1,995,000										2,217,000	Fed. \$1.7m SCS \$525k
1380	Lyster	Hardham Street Road Group, Belgrave	Roads for the Community Initiative Design and Construction. Includes Judkins Ave, Manuka Ave, Old Reservoir Rd, Belgrave	72,000	72,000	1,286,000									72,000		1,430,000	Fed. \$1.1m SCS \$378k
1385	Chandler	Haynes Street Road Group, Silvan	Roads for the Community Initiative Design and Construction. Includes Loris Street, May Street, Silvan	26,000	26,000	464,000									26,000		516,000	Fed. \$306k SCS \$210k
1390	O'Shannassy	Hearse Road, Millgrove	Roads for the Community Initiative Design and Construction	406,000											406,000		406,000	Fed. \$319k SCS \$87k
1391	Lyster	Heath Road Group, Belgrave Heights	Roads for the Community Initiative Design and Construction. Includes Grandview Rd and Huon Rd, Belgrave Heights	501,000											501,000		501,000	Fed. \$214k SCS \$287k

Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
1395	Lyster	Heather Grove Road Group, Belgrave South	Roads for the Community Initiative Design and Construction. Includes Nathalia Rd, Neils Rd, St Austell Rd, Belgrave South	76,000	76,000	1,374,000									76,000		1,526,000	Fed. \$1.1m SCS \$413k
1400	O'Shannassy	Henry Street and Lester Street, Woori Yallock	Roads for the Community Initiative Design and Construction	51,000	927,000										51,000		978,000	Fed. \$698k SCS \$280k
1405	Chandler	High Street Road Group, Seville East	Roads for the Community Initiative Design and Construction. Includes Warburton Hwy to High St, Ray St, Stringybark Ln, Seville East	69,000	69,000	1,248,000									69,000		1,386,000	Fed. \$1.2m SCS \$231k
1407	Billanook	Hyne Street, Lilydale	Roads for the Community Initiative Design and Construction															Fed.
1410	Chandler	Jeeves Avenue Road Group, Kalorama	Roads for the Community Initiative Design and Construction. Includes Olinda Creek Rd, Woodhurst Gr, Kalorama		127,000	127,000	2,292,000										2,546,000	Fed. \$2.0m SCS \$553k
1415	Lyster	Johns Road and Lacy Street, Selby	Roads for the Community Initiative Design and Construction				57,000	57,000	1,022,000								1,136,000	Fed. \$982k SCS \$154
1420	Billanook	Junction Road Group, Mount Evelyn	Roads for the Community Initiative Design and Construction. Includes Marshall St, The Crescent, Longview Rd, Roland Ave Mount Evelyn	140,000	1,719,000										140,000		1,859,000	Fed. \$1.2m SCS \$679k
1425	Billanook	Kookaburra Lane Road Group, Mount Evelyn	Roads for the Community Initiative Design and Construction. Includes Mikado Rd, Stubbs Ave, Mt Evelyn			53,000	53,000	950,000									1,056,000	Fed. \$832k SCS \$224k
1430	Chandler	Lanning Crescent Road Group, Seville	Roads for the Community Initiative Design and Construction. Includes Paynes Rd, Walker Rd, Seville		793,000	714,000											1,507,000	Fed. \$1.2m SCS \$357k
1435	Billanook	Leggett Drive and Littlejohn Avenue, Mount Evelyn	Roads for the Community Initiative Design and Construction		74,000	74,000	1,325,000										1,473,000	Fed. \$1.1m SCS \$368k
1440	Chandler	Lily Avenue, Mount Evelyn	Roads for the Community Initiative Design and Construction				20,000	20,000	362,000								402,000	Fed. \$332k SCS \$70k
1445	O'Shannassy	Lyrebird Avenue, East Warburton	Roads for the Community Initiative Design and Construction		44,000	44,000	790,000										878,000	Fed. \$682k SCS \$196k
1450	Billanook	Mace Court Road Group, Mount Evelyn	Roads for the Community Initiative Design and Construction. Includes Marcus St, Quinn Cres, Quinn Service Rd, Sharland Close, Johns Cres to Quinn Cres, Mount Evelyn	246,000	2,658,000										246,000		2,904,000	Fed. \$1.9m SCS \$973k
1455	Ryrie	McGregor Avenue (East) and Merrans Road, Healesville	Roads for the Community Initiative Design and Construction				30,000	30,000	537,000								597,000	Fed. \$415k SCS \$182k
1460	O'Shannassy	McOwan Crescent Road Group, Yarra Junction	Roads for the Community Initiative Design and Construction. Includes Outlook Ave, Railway St	56,000	1,016,000										56,000		1,072,000	Fed. \$785k SCS \$287k
1465	Lyster	Menzies Road, Menzies Creek	Roads for the Community Initiative Design and Construction	1,150,000											1,150,000		1,150,000	Fed. \$719k SCS \$431k
1470	Billanook	Hyne Street, Lilydale	Roads for the Community Initiative Design and Construction	58,000	28,000	502,000									58,000		588,000	Fed.
1472	Ryrie	Miller Street and Montpellier Street, Healesville	Roads for the Community Initiative Design and Construction.	330,000											330,000		330,000	Fed. \$211k SCS \$119k
1475	Billanook	Mont Vue, Lilydale	Roads for the Community Initiative Design and Construction	180,000											180,000		180,000	Fed. \$26k SCS \$154k
1480	Billanook	Morna Street and Oak Street, Lilydale	Roads for the Community Initiative Design and Construction	200,000											200,000		200,000	Fed. \$9k SCS \$191k
1485	Lyster	Mt Morton Road, Hood Street, Belgrave Heights	Roads for the Community Initiative Design and Construction	2,095,000											2,095,000		2,095,000	Fed. \$1.6m SCS \$539k
1490	Lyster	Nation Road, Selby	Roads for the Community Initiative Design and Construction	1,028,000											1,028,000		1,028,000	Fed. \$853k SCS \$175k
1495	Chandler	Oak Grove and Wilkilla Road, Mount Evelyn	Roads for the Community Initiative Design and Construction	48,000	865,000										48,000		913,000	Fed. \$657k SCS \$256k
1500	Billanook	Ormeau Road and Renouf Court, Mt Evelyn	Roads for the Community Initiative Design and Construction		24,000	24,000	425,000										473,000	Fed. \$354k SCS \$119k
1505	Chandler	Park Street Road Group, Wandin North	Roads for the Community Initiative Design and Construction. Includes Nicholas St, Mary Rd, Elise St, Royal Ave, Imperial Ave, Wandin North	75,000	1,344,000										75,000		1,419,000	Fed. \$908k SCS \$511k
1510	Streeton	Prince Street and Wallaby Avenue, Sassafra	Roads for the Community Initiative Design and Construction	17,000	17,000	298,000									17,000		332,000	Fed. \$248k SCS \$84k

Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
1515	Streeton	Prion Road Group, Mount Dandenong	Roads for the Community Initiative Design and Construction	54,000	54,000	974,000									54,000		1,082,000	Fed. \$844k SCS \$238k
1520	Ryrie	Roma Avenue Group, Badger Creek	Roads for the Community Initiative Design and Construction. Includes Garibaldi St, Omonia Dr, Don Road Service Rd and Old Don Rd, Badger Creek	1,662,000											1,662,000		1,662,000	Fed. \$899k SCS \$763k
1525	Chandler	School Road and Valley Road, Seville	Roads for the Community Initiative Design and Construction	740,000											740,000		740,000	Fed. \$425k SCS \$315k
1530	Chandler	Station Road Group, Seville	Roads for the Community Initiative Design and Construction. Includes Seymour St and Britton Rd, Seville	1,247,000											1,247,000		1,247,000	Fed. \$911k SCS \$336k
1535	Chandler	Tainton Street and Railway Parade, Wandin North	Roads for the Community Initiative Design and Construction	65,000	1,161,000										65,000		1,226,000	Fed. \$890k SCS \$336k
1540	Lyster	Temple Road, Selby	Roads for the Community Initiative Design and Construction	52,000	52,000	928,000									52,000		1,032,000	Fed. \$724k SCS \$308k
1545	O'Shannassy	Upper Crescent Road Group, Yarra Junction	Roads for the Community Initiative Design and Construction. Includes School Ln, Victoria St (Crescent Rd to dead end), Warren Ln, Yarra Junction			39,000	39,000	703,000									781,000	Fed. \$641k SCS \$140k
1550	Chandler	Victoria Road Group, Seville	Roads for the Community Initiative Design and Construction. Includes Railway Rd and English St, Seville	1,730,000											1,730,000		1,730,000	Fed. \$1.0m SCS \$728k
1555	O'Shannassy	Victoria Street and Witnish Street, Yarra Junction	Roads for the Community Initiative Design and Construction	30,000											30,000		30,000	Fed.
1560	Billanook	View Street and section of York Road Service Road, Mt Evelyn	Roads for the Community Initiative Design and Construction		29,000	29,000	528,000										586,000	Fed. \$418k SCS \$168k
1565	Walling	Welham Road, Mooroolbark	Roads for the Community Initiative Design and Construction			124,000											124,000	Fed. \$68k SCS \$56k
1570	O'Shannassy	Whitegum Drive and Wombat Crescent East Warburton	Roads for the Community Initiative Design and Construction			105,000	105,000	1,895,000									2,105,000	Fed. \$1.6m SCS \$476k
1575	Lyster	William Road, The Patch	Roads for the Community Initiative Design and Construction				117,000	117,000	2,106,000								2,340,000	Fed. \$2.0m SCS \$301k
1580	Chandler	Woolrich Road, Olinda	Roads for the Community Initiative Design and Construction				20,000	20,000	352,000								392,000	Fed. \$357k SCS \$35k
1585	.	Total Roads for the Community Initiative		23,361,000	33,698,000	33,017,000	32,926,000	31,163,000	27,820,000						23,361,000		181,985,000	

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				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$		
1590	.	Roads Rehabilitation & Renewal																	
1595	Ryrie	Ainsworth Avenue, Chum Creek	Drainage improvement works and road reconstruction to address pavement deficiency			618,000										618,000			
1598	Melba	Beresford Road, Lilydale (Cave Hill Road to Creek Road)	Drainage improvement works and road reconstruction to address pavement deficiency	1,300,000											1,300,000		1,300,000	R2R	
1601	Walling	Cambridge Road, Mooroolbark	Pavement rehabilitation work to address pavement deficiency			618,000										618,000			
1604	Chirnside & Ryrie	Edward Road, Chirnside Park (Switchback Road to Coldstream West)	Pavement rehabilitation work to address pavement deficiency		1,928,000											958,000	970,000	R2R	
1607	Ryrie	Gruyere Road, Gruyere (Harvey Close to Darling Road)	Pavement rehabilitation work to address pavement deficiency		1,146,000											350,000	796,000	R2R	
1613	Various	Kerb and Channel Rehabilitation	Kerb & Channel rehabilitation to address deficiencies	161,000	132,000	135,000	137,000	139,000	142,000	144,000	147,000	149,000	152,000	161,000		1,438,000			
1616	Chirnside	Lower Homestead Road, Wonga Park	Pavement rehabilitation to address pavement strength deficiency		698,000											318,000	380,000	R2R	
1619	Ryrie	Maddens Lane, Gruyere (Maroondah Highway to Medhurst Road)	Pavement rehabilitation to address pavement strength deficiency		972,000	1,060,000										2,032,000			
1622	Melba	Melba Avenue, Lilydale	Pavement rehabilitation to address pavement strength deficiency			358,000											358,000	R2R	
1625	Various	Reseal & Resurfacing Local Roads	Various locations	4,892,000	5,014,000	5,693,000	5,682,000	5,782,000	5,883,000	5,986,000	6,091,000	6,197,000	6,306,000	4,892,000		57,526,000			
1628	Various	Road Pavement Rehabilitation	Local road condition survey priorities, various locations	100,000	102,000	104,000	1,472,000	984,000	1,001,000	1,018,000	1,036,000	1,054,000	1,073,000	100,000		7,944,000			
1629	Various	Roads To Recovery Projects	Various locations			1,342,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000				13,242,000	R2R	
1631	Chandler	Swales Road, Macclesfield	Pavement rehabilitation work to address pavement deficiency			1,350,000										1,350,000			
1633	Chirnside	Switchback Road, Chirnside Park (Edward Road to Meadow Fair Way)	Pavement rehabilitation work to address pavement deficiency	431,000										181,000	250,000	181,000	250,000	R2R	
1636	Billanook & Ryrie	Victoria Road (The Gateway to MacIntyre Lane)	Drainage improvement works and road rehabilitation is to address pavement deficiency	883,000	1,962,000									60,000	823,000	2,022,000	823,000	Fed.	
1640	.	Total Roads Rehabilitation & Renewal		7,767,000	11,954,000	11,278,000	8,991,000	8,605,000	8,726,000	8,848,000	8,974,000	9,100,000	9,231,000	5,394,000	2,373,000	75,355,000	18,119,000		
1645	.	Roads Traffic Management and Other Works																	
1650	Various	Traffic Works & Improvements	Traffic investigations and resident request projects, various locations	211,000	215,000	219,000	223,000	226,000	230,000	234,000	238,000	243,000	247,000	211,000		2,286,000			
1655	.	Total Roads Traffic Management and Other Works		211,000	215,000	219,000	223,000	226,000	230,000	234,000	238,000	243,000	247,000	211,000		2,286,000			
1660	.	TOTAL ROADS		32,881,000	46,795,000	45,055,000	42,432,000	40,291,000	37,078,000	9,389,000	9,525,000	9,661,000	9,802,000	5,985,000	26,896,000	81,063,000	201,846,000		
1665	.	TOTAL INFRASTRUCTURE		50,798,000	66,941,000	64,860,000	54,719,000	48,304,000	44,553,000	16,993,000	17,264,000	17,535,000	17,815,000	15,638,000	35,160,000	173,525,000	226,257,000		

Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
1670	.	PROPERTY																
1671	.	LAND																
1672	.	Land New / Improvements																
1673	Walling	150 Cambridge Road, Kilsyth	Recreational Land Acquisition	5,796,000										5,796,000		5,796,000		
1674	.	Total Land New / Improvements		5,796,000										5,796,000		5,796,000		
1677	.	TOTAL LAND		5,796,000										5,796,000		5,796,000		
1679	.	BUILDINGS																
1680	.	Buildings New Works & Improvements																
1691	Various	Carbon Management Improvements	Carbon management program improvements upgrades	63,000					282,000	287,000	292,000	298,000	303,000	63,000		1,525,000		
1694	Walling	Centenary Pool, Kilsyth	Removal of dome and upgrade of facilities, subject to aquatic strategy review					2,114,000								2,114,000		
1696	Various	Climate Resilient Buildings for our Community	Climate resilience upgrades to various community buildings.	3,000,000											3,000,000		3,000,000	State \$1.5m & Fed. \$1.5m
1697	Ryrie	Community Renewable Energy, Yarra Glen	Renewable energy infrastructure to benefit the Yarra Glen community.	23,000										23,000		23,000		
1706	Chirnside	Community Sports Pavilion, Kimberley Reserve	Construction of a new community sports pavilion	1,842,000										1,119,000	723,000	1,119,000	723,000	State
1709	O'Shannassy	Community Sports Pavilion, Millgrove	Construction of a new community sports pavilion	19,000										19,000		19,000		
1712	Billanook	Community Sports Pavilion, Mount Evelyn	Construction of a new community sports pavilion	2,431,000										1,446,000	985,000	1,446,000	985,000	Fed. \$250k State \$535k Other \$200k
1715	Walling	Community Sports Pavilion, Pinks Reserve, Kilsyth	Construction of a new community sports pavilion	2,643,000	2,009,000									2,350,000	293,000	2,887,000	1,765,000	State
1718	O'Shannassy	Community Sports Pavilion, Powelltown	Construction of a new community sports pavilion	1,850,000	2,000,000										1,850,000		3,850,000	State \$2.4m Fed \$1.5m
1721	Various	Cooler, Safer Buildings Program	Generator plug-in point upgrades to council buildings	220,000										110,000	110,000	110,000	110,000	State
1724	Chandler	Monbulk Living and Learning Centre	Update to internal facilities	203,000										203,000		203,000		
1727	Ryrie	Oonah Belonging Place, Healesville	Feasibility and design for an Integrated Service Delivery Hub for the Aboriginal Community of the Yarra Ranges	178,000										178,000		178,000		
1730	Walling	Pinks Reserve Netball Court Covers	Additional four court covers and extension to sound wall	564,000											564,000		564,000	State \$400k S. Cub \$510k
1733	Walling	Pinks Reserve Stadium Improvements	Additional basketball court, improved amenities and wall insulation	2,047,000	2,765,000									317,000	1,730,000	317,000	4,495,000	State
1740	.	Total Buildings New Works & Improvements		15,083,000	6,774,000			2,114,000	282,000	287,000	292,000	298,000	303,000	5,828,000	9,255,000	9,941,000	15,492,000	
1745	.	Buildings Rehabilitation & Renewal																
1750	Various	Aquatic Facilities Minor Works	Aquatic facilities buildings minor works	157,000	160,000	163,000	165,000	168,000	171,000	174,000	177,000	180,000	184,000	157,000		1,699,000		
1753	Various	Aquatic Facilities Renewal	Aquatic facilities buildings renewal works	500,000	509,000	518,000	527,000	536,000	594,000					500,000		3,184,000		
1756	Various	Council Building Minor Works	Building renewal and minor works to Council facilities	1,690,000	2,147,000	2,184,000	2,222,000	2,154,000	2,192,000	2,230,000	2,269,000	2,309,000	2,349,000	1,690,000		21,746,000		
1759	Various	Council Buildings Statutory Compliance	Essential safety measures, safe working on roofs as per compliance assessments and access	90,000	92,000	93,000	95,000	97,000	98,000	100,000	102,000	104,000	105,000	90,000		976,000		
1762	Governance	Lilydale Operations Centre Amenities Renewal	Upgrade of existing facilities	51,000										51,000		51,000		
1765	Various	Public Toilet Renewals	Various Locations	147,000	132,000	105,000								147,000		384,000		
1770	.	Total Buildings Rehabilitation & Renewal		2635000	3040000	3063000	3009000	2955000	3055000	2504000	2548000	2593000	2638000	2635000		28040000		
1775	.	TOTAL BUILDINGS		17,718,000	9,814,000	3,063,000	3,009,000	5,069,000	3,337,000	2,791,000	2,840,000	2,891,000	2,941,000	8,463,000	9,255,000	37,981,000	15,492,000	
1780	.	TOTAL PROPERTY		23,514,000	9,814,000	3,063,000	3,009,000	5,069,000	3,337,000	2,791,000	2,840,000	2,891,000	2,941,000	14,259,000	9,255,000	43,777,000	15,492,000	

Row	Ward	Project name	Project Description	Capital Expenditure Program										2022-23 Council Funding	2022-23 External Funding	2021-22 to 2030-31		External funding sources
				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32			Total Council Funds \$	Total External Funds \$	
1785	.	PLANT & EQUIPMENT																
1790	.	COMPUTERS & TELECOMMUNICATION																
1795	.	ICT (Information & Communication Technology) New & Improvements																
1800	Governance	Information technology upgrade -	Systems development and upgrade	311,000	322,000	441,000	346,000	359,000	372,000	501,000	400,000	415,000	430,000	311,000		3,897,000		
1803	Governance	Information technology upgrade - software	Systems development and upgrade	2,285,000	914,000	364,000	44,000	44,000	215,000	46,000	397,000	48,000	48,000	2,285,000		4,405,000		
1805	.	Total ICT New & Improvements		2,596,000	1,236,000	805,000	390,000	403,000	587,000	547,000	797,000	463,000	478,000	2,596,000		8,302,000		
1810	.	TOTAL COMPUTERS & TELECOMMUNICATION		2,596,000	1,236,000	805,000	390,000	403,000	587,000	547,000	797,000	463,000	478,000	2,596,000		8,302,000		
1815	.	FFF (FIXTURES, FITTINGS & FURNITURE)																
1820	.	FFF (Fixtures, Fittings & Furniture) Rehabilitation & Renewal																
1825	Various	Hall Furniture and Equipment	Replacement of furniture and equipment in halls	18,000	18,000	18,000	19,000	19,000	19,000	20,000	20,000	20,000	21,000	18,000		192,000		
1830	.	Total FFF Rehabilitation & Renewal		18,000	18,000	18,000	19,000	19,000	19,000	20,000	20,000	20,000	21,000	18,000		192,000		
1835	.	TOTAL FFF (FIXTURES, FITTINGS & FURNITURE)		18,000	18,000	18,000	19,000	19,000	19,000	20,000	20,000	20,000	21,000	18,000		192,000		
1840	.	PLANT, MACHINERY & EQUIPMENT																
1845	.	Plant & Equipment New & Improvements																
1850	Various	Biochar Facility	Design and construct biomass facility to produce bio char and renewable energy	550,000										250,000	300,000	250,000	300,000	State
1855	.	Total Plant & Equipment New / Improvements		550,000										250,000	300,000	250,000	300,000	
1860	.	Plant & Equipment Renewal																
1865	Governance	Plant Replacement	Plant replacement	3,000,000	3,448,000	2,447,000	2,521,000	2,636,000	2,682,000	2,729,000	2,777,000	2,826,000	2,875,000	3,000,000		27,941,000		
1870	.	Total Plant & Equipment Renewal		3000000	3448000	2447000	2521000	2636000	2682000	2729000	2777000	2826000	2875000	3000000		27941000		
1875	.	TOTAL PLANT, MACHINERY & EQUIPMENT		3,550,000	3,448,000	2,447,000	2,521,000	2,636,000	2,682,000	2,729,000	2,777,000	2,826,000	2,875,000	3,250,000	300,000	28,191,000	300,000	
1880	.	TOTAL PLANT & EQUIPMENT		6,164,000	4,702,000	3,270,000	2,930,000	3,058,000	3,288,000	3,296,000	3,594,000	3,309,000	3,374,000	5,864,000	300,000	36,685,000	300,000	
1885	.	ASSET MANAGEMENT																
1890	.	ASSET RENEWAL RESERVE																
1895	.	Asset Renewal Reserve																
1900	Various	Asset Renewal Reserve	To support the renewal of aged infrastructure assets		3,042,000	7,247,000	8,449,000	12,946,000	12,946,000	12,946,000	12,946,000	12,946,000	12,946,000			96,414,000		
1905	.	Total Asset Renewal Reserve			3,042,000	7,247,000	8,449,000	12,946,000	12,946,000	12,946,000	12,946,000	12,946,000	12,946,000			96,414,000		
1910	.	TOTAL ASSET RENEWAL RESERVE			3,042,000	7,247,000	8,449,000	12,946,000	12,946,000	12,946,000	12,946,000	12,946,000	12,946,000			96,414,000		
1915	.	ASSET NEW AND IMPROVEMENT RESERVE																
1920	.	Asset New and Improvement Reserve																
1922	Various	Advanced Design Program	To be distributed to design of building, infrastructure	150,000	153,000	402,000	409,000	416,000	424,000	431,000	439,000	446,000	454,000	150,000		3,724,000		
1925	Various	Asset Investment Reserve	To support the delivery of new and improvement works		1,175,000	3,270,000	4,741,000	5,145,000	5,672,000	5,722,000	8,895,000	8,930,000	9,086,000			52,636,000		
1930	.	Total Asset New and Improvement Reserve		150,000	1,328,000	3,672,000	5,150,000	5,561,000	6,096,000	6,153,000	9,334,000	9,376,000	9,540,000	150,000		56,360,000		
1935	.	TOTAL ASSET NEW AND IMPROVEMENT RESERVE		150,000	1,328,000	3,672,000	5,150,000	5,561,000	6,096,000	6,153,000	9,334,000	9,376,000	9,540,000	150,000		56,360,000		
1940	.	PROJECT MANAGEMENT																
1945	.	Project Management																
1950	Governance	Project Management	Recognition of salary component of asset delivery	5,135,000	5,042,000	4,920,000	5,007,000	5,094,000	5,183,000	5,274,000	4,953,000	5,040,000	5,128,000	5,135,000		50,776,000		
1955	.	Total Project Management		5,135,000	5,042,000	4,920,000	5,007,000	5,094,000	5,183,000	5,274,000	4,953,000	5,040,000	5,128,000	5,135,000		50,776,000		
1960	.	TOTAL PROJECT MANAGEMENT		5,135,000	5,042,000	4,920,000	5,007,000	5,094,000	5,183,000	5,274,000	4,953,000	5,040,000	5,128,000	5,135,000		50,776,000		
1965	.	TOTAL ASSET MANAGEMENT		5,285,000	9,412,000	15,839,000	18,606,000	23,601,000	24,225,000	24,373,000	27,233,000	27,362,000	27,614,000	5,285,000		203,550,000		
1970	.	TOTAL CAPITAL EXPENDITURE PROGRAM		85,761,000	90,869,000	87,032,000	79,264,000	80,032,000	75,403,000	47,453,000	50,931,000	51,097,000	51,744,000	41,046,000	44,715,000	457,537,000	242,049,000	

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
1	Can you please help me to understand why you have set aside \$2M for maintaining aquatic facilities and \$2.3M for animal management (I understand these are important) but only \$497K for supporting people with disabilities?	Requesting an explanation of the funding allocation of services compared to supporting people with a disability.	<p>Thank you for your submission requesting an explanation of the funding allocation of services compared to supporting people with a disability.</p> <p>Council doesn't provide case management or direct client support to people with a disability as this is provided through the NDIS. The budget allocated for next year is part of Council's commitment to support our over 55 population and people with a disability to live Healthy Active lives. Activities include – addressing ageism, supporting volunteerism, hosting healthy lifestyle forums and education sessions, and raising awareness of mental health and support activities that assist older residents and or people with a disability.</p>	No
2	I would like to propose that the Scout Hall in Olinda along The Georgian Road be painted, and a decent path built leading to its door. At the moment it is a 'Spooky' looking building as described by three visitors to the area. It is covered in tree bark and generally looks very uninviting. A coat of paint other than the army green colour it is now, would bring it up to look more inviting. I have no idea what the inside is like. Visitors pass it on their way to the Botanical Gardens and it is certainly looks very neglected and forgotten.	Upgrading of Olinda Scout Hall and improving access to building.	<p>Thank you for your submission regarding painting the Olinda Scout Hall and improving access to building.</p> <p>The Scout Hall is a direct lease arrangement between the Scouts and the Department of Environment, Land, Water and Planning. As Council is not the landlord, we would be pleased to forward your submission to the Department in order for them to address the issues raised in your submission directly with them.</p>	No
3	While the rest of Pinks Reserve is slowly improving, bike/pram/e-mobile direct access from Buttler Street to the sealed access road has gone from poor to almost non-existent - ruts, then scoria (dangerous for bikes), and, for	Safe access around Pinks Reserve from Buttler Street	Thank you for your submission regarding safe access around Pinks Reserve from Buttler Street during construction.	No



## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
	months now, a temporary track around the fences placed for construction worker safety - at the expense of citizen safety. Construction, at the current rate, will take a long time. Surely the fences can be located to deliver a safe work site, while still allowing Council to construct a sealed multi-use track. (Canterbury Road hill is not safe for bikes, Mt.Dandenong/Gladesville/Cherylynne/Buttler/Pinks/Liver pool is - except for 100m or so)	during construction.	<p>The construction works for the netball court area is scheduled to be completed in July / August 2022, and temporary fencing removed.</p> <p>In the interim, Officers will review condition of the temporary access to ensure it is safe and functional.</p> <p>The Master Planning for Pinks Reserve considers connectivity throughout the recreational area and surrounds. At this stage upgrading the existing gravelled paths are not a priority of the overall plan.</p>	
4	<p>Thank you for the opportunity to make a submission on the Yarra Ranges Council Draft Budget. You will see from my comments that my interests focus on social and environmental issues.</p> <p>I believe you have made the right decision to support a healthy and sustainable future for the Yarra Ranges Community, to commit to ongoing delivery of the Liveable Climate Action Plan and to implement a “build back better” approach to economic recovery.</p> <p>Council’s commitment to Community Engagement reflected in many line items in the Draft Budget should be commended.</p> <p>One thing that has confused me is whether the items included in the Major/other initiatives sections of the Draft Budget are in fact included in the Draft Budget; as far as I can see they do not appear in the Draft Budget. Other than a comment that the “build back better” initiative is a “New Major Initiative to be approved” I can see no commitment to funding the initiatives proposed in the Major/other</p>	Feedback and improvements to the draft Budget.	<p>Thank you for your submission and valuable feedback on Council’s draft Budget document.</p> <p>The Budget outlines how Council allocates its resources so that it can achieve its strategic objectives. The major and other initiatives are specific to each of these strategies, with specific services then costed under each strategy. While the initiatives are not specifically referenced in each service, they are the operational focus towards achieving our initiatives and strategic objectives. Our success on how we achieve these is outlined in our annual report each year.</p> <p>Your comment regarding the absence of an acknowledgement of Country is noted, and we have</p>	No



## Council Action Plan 2022-25 and Budget 2022-23 submissions received

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	<p>initiatives headings and cannot find many of these proposals as line items in the Draft Budget. This is a pity as many of these initiatives are innovative, exciting and necessary for a vibrant and creative Council.</p> <p>I would especially like to see the “build back better” initiative and Environmental Stewardship incorporated into the Strategic Pillars for Economic Development so that these issues are recognised equally with purely commercial, investment and business goals.</p> <p>Similarly Protecting our biodiversity assets has a theme of Landscapes and Ecosystems, yet there is no reference to funding for Landscapes, only a brief reference under the Major/other initiatives heading, and no other reference at all to Ecosystems. The theme Land use and Climate Change is recognised in the Draft Budget in Business Area 9: Land use policy development. However, it seems the implementation of the Liveable Climate Plan has been relegated to the Major/other initiatives section of Strategic objective 3.</p> <p>The Draft Budget rightly includes Tourism as a key issue in Yarra Ranges, however it is important that the Draft Budget also considers the impacts of tourism on the amenity of residents. The Draft Budget should provide for consultation and the development of strategies to manage the tourist impacts on local residents.</p> <p>There is scant attention to Indigenous (Aboriginal, First Nations) people. I could find no acknowledgement of Country in the document other than the words in “Our Vision”: “you will see how much we care for Country”. The</p>		<p>updated the document that will be presented for adoption to include an appropriate recognition.</p> <p>Council is developing a new 10-year Economic Development Strategy which has a strong focus on responding to climate change. It is anticipated that the draft Strategy will be placed on public exhibition in the coming months and outlines a set of values to drive and support the transition into a regenerative Yarra Ranges economy including embracing systematic change aligned with principles of a circular economy and looking beyond net-zero emission to a net-positive impact on the planet and on our community.</p> <p>In partnership with Yarra Ranges Tourism (Lead) and the Victorian Government Council a Destination Management Plan for the Yarra Valley and Dandenong Ranges region will be developed by bringing together key regional stakeholders including community, to discuss and develop a shared vision for growing the visitor economy (over a 3-5 year period). It will set out what success looks like for the region by fostering congruent relationships between visitors, residents, and tourism businesses.</p> <p>Tourism has seen a significant increase as our community have emerged from COVID however it has created some amenity concerns for local residents. As part of our place planning, we have incorporated strategies that seek to manage these impacts and aim to protect the character of these unique areas. This includes parking and traffic solutions, better support for active transport modes and</p>	

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
	<p>intention to “Improve Aboriginal health and wellbeing by providing a range of supports to Oonah Health and Community Services Aboriginal Corporation to establish the Healesville Belonging Place, an integrated Aboriginal health facility” falls under the heading of Major/other initiatives, so it seems it may not be funded in this Draft Budget. The only other reference I could find was participation of Aboriginal children in Maternal and Child Health. The sections on the Arts and Creative Activities could specifically include funding for Indigenous projects. See items 14 and 15 in section 2.1 Strategic objective 1: connected and healthy communities.</p> <p>Council is complying with the Gender Equality Act and is engaged in the Free from Violence Local Government Program, I would also like to see some reference to women’s issues in the general business of council, for example consideration of innovative housing options for women, and involvement (which may already be happening) in the Women Leading Locally Victorian Government initiative to encourage women to become councillors.</p> <p>Two Resources relevant to the Draft Budget: Wellbeing Economy Policy Design Guide: How to design economic policies that put the wellbeing of people and the planet first. This Guide includes those countries which we all know as</p>		<p>improved planning of our open spaces and public areas. Warburton in particular has become a focus and a draft Urban Design Framework will be publicly exhibited in the coming financial year to seek community feedback on design responses to some of these issues that can then be developed into deliverable projects.</p> <p>Council have been developing our Reconciliation Action Plan that includes numerous exciting initiatives:</p> <ul style="list-style-type: none"> <li>- Significant investment in the establishment of the Healesville Belonging Place which is currently undergoing the schematic design phase. This is funded through Council’s Major Projects budget</li> <li>- Council’s Creative and Connected Communities department regularly schedule a range of Indigenous performances and performers across Council’s arts venues.</li> <li>- Reconciliation and cultural activities such as the annual Reconciliation Week event that is funded by internal department budgets.</li> <li>- the Firestick Project with funding from the partnership with the Firesticks Alliance Aboriginal Corporation</li> </ul> <p>Council has recently finished exhibition of a Discussion Paper that explores issues around housing in Yarra Ranges. One of the strong themes that arose from community was concern about the lack of social and affordable housing, which has a clear relevance to women and children needing crisis and longer-term housing. This is being</p>	






## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
	<p>innovators in introducing Wellbeing Economies, including New Zealand, Scotland and Iceland  <a href="https://weall.org/wp-content/uploads/Wellbeing-Economy-Policy-Design-Guide_Mar12_FINAL.pdf">https://weall.org/wp-content/uploads/Wellbeing-Economy-Policy-Design-Guide_Mar12_FINAL.pdf</a></p> <p>And:</p> <p>Ten Principles to Build Back Better Wellbeing Economy Alliance  <a href="https://weall.org/wp-content/uploads/2020/05/Wellbeing_Economics_for_the_COVID-19_recovery_10Principles.pdf">https://weall.org/wp-content/uploads/2020/05/Wellbeing_Economics_for_the_COVID-19_recovery_10Principles.pdf</a></p>		further explored through a Community Reference Group as we start to draft our new Housing Strategy and will put this out for public exhibition and comment in the coming financial year.	
5	<p>FINISHING THE JOB. Ref new Lilydale Ambulance Station. Many people and their dogs walk along Charles Rd to walk around the Wetlands. Concreting has finished there - leaving two small bits of the plantation beside the road not concreted. It would be a very small job, but for safety reasons it is important to extend the concrete walkway beside Hull Road across the two ambulance entrances and onto the area beside Charles Road. Please inspect and consider.</p>	<p>Improving connectivity as part of the finalisation of the new Lilydale Ambulance Station.</p>	<p>Thank you for your submission regarding improving connectivity as part of the construction of the new Lilydale Ambulance Station.</p> <p>The nature strips at the new Lilydale Ambulance Station have been top soiled and grassed in accordance with the development's Landscaping plan. Following a recent inspection, it is acknowledged that extending the footpath past the recently constructed vehicle crossing/path entrance to the new ambulance facility will improve connectivity within the area.</p> <p>These works will be forwarded to the Infrastructure Services team for consideration within the 2022/23 minor capital works budget.</p>	No

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
6	<p>Application for \$125,000 Feasibility Funding for Olinda Creek Bicycle Nature Trail as outlined to council in May via Zoom meeting by Ron Thomas Chairman Olinda Creek Bicycle Nature Trail Committee</p> <p>Details in file attached.</p> <p><a href="#">Submission No 6 - attachment - FeasibilityFinalOlindaCkTr.docx</a></p>	<p>Application for Feasibility Funding for Olinda Creek Bicycle Nature Trail.</p>	<p>Thank you for the detailed budget submission and recent presentation to Councillors for a proposed Olinda Creek Trail, from Lilydale to Olinda.</p> <p>Council has \$628,000 committed to the extension of the Olinda Creek Trail, between Swansea Road, Montrose to York Road, Mt Evelyn, over the next two financial years. Most of the other trail alignments highlighted in the submission are in areas managed by Parks Victoria. Council will continue to work closely and advocate for missing links in the trail network to be completed and/or upgrades to be completed where possible. Many of the paths and trail links on Council managed land highlighted in the submission are known to Council officers and are being considered for future feasibility studies, capital works and grant funding bids, amongst other recreation and trail projects.</p>	Yes
7	<p>Emphasis on Council Infrastructure, Liveable places, economy, and tourism across the whole of Yarra Ranges Shire.</p> <p>Submission No 7 – attachment below:</p>		<p>Please note: no email provided.</p> <p>Thank you for your supportive submission regarding prioritising the identified points under each of our Major Initiatives. Council is dedicated to positively planning for future generations' liveability for years to come.</p>	No

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

	<p>Council submission:</p> <p>I whole heartedly belive the Yarra Ranges Council shold be prioritising the below point</p> <div data-bbox="322 347 891 472">  <p><b>Connected and Healthy Communities</b> Communities are safe, resilient, healthy, inclusive and socially well connected. Quality services are accessible to everyone.</p> </div> <p>Point 5 &amp; Point 4</p> <div data-bbox="322 533 891 657">  <p><b>Quality Infrastructure and Liveable Places</b> Quality facilities and infrastructure meets current and future needs. Places are well planned and are hubs of activity that foster wellbeing, creativity and innovation.</p> </div> <p>Point 3 &amp; Point 4</p> <div data-bbox="322 724 891 849">  <p><b>Protected &amp; Enhanced Natural Environment</b> A healthier environment for future generations.</p> </div> <p>Point 2</p> <div data-bbox="322 916 891 1040">  <p><b>Vibrant Economy, Agriculture and Tourism</b> Our tourism, agriculture, health, manufacturing and other industries are leading and dynamic. Strong investment and attraction underpins sustainable economic growth and job creation.</p> </div> <p>Point 2, Point 3, Point 4, Point 5, Point 6</p> <div data-bbox="322 1107 891 1232">  <p><b>High Performing Organisation</b> An innovative, responsive organisation that listens and delivers quality, value for money services to our community.</p> </div> <p>Point 8</p> <p>Expenditure in these areas will set up our community for years to come.</p>			
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## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
8	<p>Submission from Rethink Warburton Mountain Bike Destination</p> <p>Extract below from the submission attached:</p> <p>Rethink Warburton Mountain Bike Destination wishes to place a complaint about the Warburton Mountain Bike Destination Project and the problem of Over tourism in Warburton and in the surrounding towns.</p> <p><b>Become a world class trails and eco-tourism destination through project development, delivery, advocacy, and partnerships, including the delivery of the Rivers and Ridges projects.</b></p> <p>As Warburton is suffering from over tourism already, we object to any of the money allocated in the budget for promoting tourism in the area or building new tourism projects that will attract greater numbers of tourists here but believe money would be better spent dealing with the crowds of tourists we have already.</p> <p><a href="#">Submission No 10 - Rethink WMBD Council Budget 2022-23 Rethink.docx</a></p>	<p>Redirecting funding from the Warburton Mountain Bike Destination toward current tourism.</p>	<p>Thank you for your submission regarding the Warburton Mountain Bike Destination project.</p> <p>The project is currently progressing through an Environment Effects Statement (EES) process to ensure detrimental effects to ecology, heritage and social values can be avoided or minimised to an acceptable level. The Victorian Minister for Planning will provide an assessment of the project which will determine how it will proceed. Yarra Ranges Council (YRC) will implement the project in accordance with the Minister's assessment. While the current surge of tourism brings great support for local businesses and celebrates the wonderful aspects of Warburton it can come with some amenity impacts. As part of our place planning, we have incorporated strategies that seek to manage the impacts of tourism and aim to protect the character of Warburton. The Warburton Place Plan has been adopted and now a draft Urban Design Framework (UDF) is being prepared for community exhibition and feedback. This proposes a design response to some of these issues that can then be developed into deliverable projects, and includes parking and traffic solutions, better support for active transport modes and improved planning of our open spaces and public areas. In partnership with Yarra Ranges Tourism (Lead) and the Victorian Government Council a Destination Management Plan for the Yarra Valley and Dandenong Ranges region will be developed by bringing together key regional</p>	Yes

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
			stakeholders including community to discuss and develop a shared vision for growing the visitor economy (over a 3-5 year period). It will set out what success looks like for the region by fostering congruent relationships between visitors, residents, and tourism businesses.	
9	<p>Budget discussion and contradictions.  <u>Council Budget Conversation 2022</u>                      In the foreground and right throughout the budget, the WMBD pops up as a Goal. This huge document speaks of ecotourism. It is disheartening because I know that the project must carve trails throughout native wilderness. Whether it be private property, council parks, state, and federal forest, it cannot happen without wanton destruction of natural endangered environments.                      Next the next breath council claims the following:                      “Ensure the plants, animals and ecologies of Yarra Ranges that our community value so much are supported and retained alongside us in healthy landscapes, by preparing and implementing a Biodiversity Plan that provides renewed focus for Council, the community, and partners.”                      Followed by:                      “Protected and Enhanced Natural Environment. Deliver actions of the Urban Tree Canopy Strategy and deliver the parks and reserves improvement program to enhance amenity, access and participation in public spaces and places.”</p>	Council Budget discussion and contradictions.	<p>Thank you for your submission. You have highlighted a number of strategy references and their respective goals and objectives. Council has many goals and objectives which on the face of it appear to be competing with each other, and in some ways that is the nature of the dynamic business of local government. What is most important is that these goals and objectives are clear statements of consideration for any project or service conducted by Council. The role of Council is to navigate solutions taking into account the competing pressures and working to establish comprehensively considered projects.</p> <p>The Warburton Mountain Bike Destination (WMBD) is a major project being delivered by Council and is a case in point for managing the diverse outcomes of Council goals and objectives. Because of the identified interests, an Environmental Effects Statement was commissioned as the most comprehensive mechanism of assessment to develop a project that could be delivered, whilst still honouring the objectives of a protected environment.</p> <p>With regards to funding, the majority of stated funding amounts have been supplied from other tiers of</p>	No

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

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	<p>And:</p> <p>“Continue to develop and support the capability of Environmental Volunteer Groups including seeking funding support to invest in our shared environment. Local biodiversity is secured, and communities are supported to be more sustainable”</p> <p>Then back to the WMBD:</p> <p>“Develop and deliver improvements to Council’s network of recreational trails across the municipality to support improved recreational, health, social, and economic needs of the community and become a world class trails, agritourism and eco-tourism destination. Yarra Ranges recognised as a world class trails and ecotourism destination”</p> <p>A total contradiction in terms. The spending on the WMBD is going to blow out over years and the costs far outweigh Physical or Financial support listed for the environmental focus Council claims to have.</p> <p>Council has stated there is a Climate Crisis and yet pushes forward with forest ruin. Therefore, I have no trust or faith in council’s statements as they completely contradict each other. The following statement from council:</p> <p>“High Performing Organisation</p> <p>Improve the community’s trust and connection with Council through more meaningful and inclusive community engagement and innovative approaches to communication. Innovative Council approach to</p>		<p>government to support Council in the delivery of the project. This means that Council’s rate contribution has leveraged significant external dollars to deliver a high quality project to the community, to visitors to the municipality, and to support business enhancement and employment within the local area, whilst delivering an asset our community can be truly proud of.</p> <p>While the current surge of tourism brings great support for local businesses and celebrates the wonderful aspects of Warburton it can come with some amenity impacts. As part of our place planning, we have incorporated strategies that seek to manage the impacts of tourism and aim to protect the character of Warburton. The Warburton Place Plan has been adopted and now a draft Urban Design Framework (UDF) is being prepared for community exhibition and feedback. This proposes a design response to some of these issues that can then be developed into deliverable projects, and includes parking and traffic solutions, better support for active transport modes and improved planning of our open spaces and public areas.</p> <p>In partnership with Yarra Ranges Tourism (Lead) and the Victorian Government Council a Destination Management Plan for the Yarra Valley and Dandenong Ranges region will be developed by bringing together key regional stakeholders including community to discuss and develop a shared vision for growing the visitor economy (over a 3-5 year period). It will set out what success looks like for the region by fostering congruent relationships between visitors, residents, and tourism businesses.</p>	



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	<p>communication and engagement improves community trust and, therefore, connection.”</p> <p>Is all smoke and mirrors when you look at:</p> <p>\$2.2 million for biodiversity conservation</p> <ul style="list-style-type: none"> <li>• \$2.3 million for animal management and improving community safety</li> </ul> <p>And:</p> <p>“Parks, open space, and streetscapes (\$11.3 million) – major trail projects including Ridgewalk; Yarra Valley Trail; Warburton Mountain Bike Destination (pending the outcome of the Environmental Effects Statement) and various township improvements; Indigenous Heritage Visibility; Yering and Coldstream Station Activations; Wesburn Pump Track; park furniture renewal and improvements; Brushy Creek Trail, Mooroolbark, and trail rehabilitation projects.”</p> <p>Knowing that:</p> <p>2.2 million won’t go far to do this:</p> <p>Nature Plan – Protecting our biodiversity assets Council’s Nature Plan will define the activities, programs, and projects of the highest priority for the next 10 years. It will set targets for Council and allow for prioritisation of conservation action on Council managed land. In addition, it will improve our support to private landowners and increase environmental stewardship, identify areas to seek external funding, highlight key advocacy priorities for our municipality and ensure rigorous monitoring and adaptive</p>			

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
	<p>management are embedded into our programs effectively. In developing objectives for the plan, consideration was given to the four themes and the key actions identified where council can have the greatest impact on biodiversity conservation. Linked to Council's Environment Strategy, these themes are:</p> <ul style="list-style-type: none"> <li>• Landscapes and Ecosystems • Land use and Climate Change • People and Nature</li> <li>• Pest Plants and Animals Actions identified will take us towards a future vision of a more connected landscape, with higher quality and more resilient habitat for native plants and animals, including the rare and threatened species we're fortunate to have. Together with Council's Liveable Climate Plan, we will continue to deliver on climate action by investing in renewable energy, sustainable design, resilient buildings and moving towards a zero emission fleet while considering climate in all our strategies and every aspect of our business.</li> </ul> <p>We will support our community to care for nature in their own backyard and beyond, providing opportunities for all to engage with the natural environment and learn more about it. The draft Nature Plan will be presented mid-2022 for final consultation.</p> <p>And the real cost alone (in the budget) of No 520 Warburton Mountain Bike Destination:</p> <p>Development of over 100km of mountain bike trails in the hills surrounding Warburton</p>			

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
	<p>2022-23 \$1,500,000, 2023-24 \$1,500,000, 2024-25 \$2,500,000, 2025-26 \$2,810,000,</p> <p>2022-23 Council funding \$530,000 20022-23 external funding \$970,000</p> <p>2021-22 to 2030-31, council funds \$2,110,000, external funds \$6,200,000, Fed \$5.2m, State \$700k, Other \$300k</p> <p>I have no further trust or faith in Council, my representative in O'Shannassy Ward (who does not represent me or my views) or council itself for making the decisions they have in the report. A big fail, electing the O'Shannassy Ward rep as Mayor. I do not want my hard-earned money spent by a council with this much contradiction and lack of comprehension of the damage it is doing to the area.</p> <p>Sincerely</p> <p>Council has my address and contact details, as I am a rate payer.</p> <p>07/06/2022</p>			
10	<p>Council Plan/Budget response 2022 Council's Budget and Plan do not give enough weight to our Climate Emergency response. More urgent than before, the IPCC report in February points to a "brief and rapidly closing window of opportunity", advising rapid and radical transition in housing and industries, especially agriculture, to give us healthier and stronger food systems, more moderate, liveable micro-climates, and sequester maximum carbon, to give us most chance to survive an accelerating climate</p>	<p>Request for Council's response to Climate Change be increased.</p>	<p>Council is developing a new 10-year Economic Development Strategy which has a strong focus on responding to climate change. It is anticipated that the draft Strategy will be placed on public exhibition in the coming months and outlines a set of values to drive and support the transition into a regenerative Yarra Ranges economy including embracing systematic change aligned with principles of a circular economy and looking beyond</p>	Yes

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
	<p>change and turn this momentum around. The called for transitions can be attractive with stronger communities working together and all the health benefits of better diet and connections to nature, but the magnitude and momentum of the threats forecast must be brought into perspective and given priority. Tipping points for runaway, irredeemable warming could be crossed any time. Great chunks of Antarctica and the Arctic ice are melting, vast stores of methane thawing and forest fires increasing, all reinforcing each other, so it is a great challenge to reverse this momentum. In the short term all cities can be quickly vulnerable to food shortages as climate change events cause crop failures; increased and more intense droughts, floods, fires, storms, and conflicts over diminishing resources causing broken supply lines and price spikes. This IPCC report recommends low-income households be assisted to adapt their housing to survive increasingly deadly and frequent heat-waves. It urges more space between houses so there can be more trees planted which can reduce temperatures by 15 degrees. The lower demand for cooling reduces the risk of power-outages. State and Council strategy is antagonistic to this by encouraging infill buildings and less garden space. This policy needs changing. The Urban Tree Canopy Strategy and the Bio-diversity Plan are flagged again but the investment in them does not reflect their importance. \$Millions are given to sports facilities, but only \$105,000 to Urban Design Landscapes. 2 budgets ago, an increase of 55 extra urban trees were budgeted for, not saying from how</p>		<p>net-zero emission to a net-positive impact on the planet and on our community.</p> <p>Council is now embedding strong sustainability principles into the planning of our centres, including transitioning from large carbon footprint housing towards high efficiency housing concentrated around transport, shops, and services. This protects our important green wedge from inappropriate development and maximises proximity to regions of food production. This is being delivered through the Housing Strategy project as well as individual place-based planning projects. Council has also applied for State Government funding to investigate a deeper application of the '20 Minute Neighbourhood' principles in Plan Melbourne, which would recommend strong sustainability responses in our planning for place. This will be coupled with streetscape projects that promote street tree planting to reduce Urban Heat Island effects and Water Sensitive Urban Design solutions that improve water quality in our waterways.</p> <p>The Lilydale Structure Plan has completed its public exhibition and will be progressing towards final adoption. This vision for Lilydale offers numerous opportunities to increase tree planting and create effective responses to open space, making a meaningful improvement to the environmental performance of the centre. It will increase access to public transport as well as promote local employment and investment, thereby reducing reliance on carbon emitting transport modes.</p>	

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
	<p>many. Last year, no figure was given, no % of increased urban tree canopy and yet Looking around there is so much space and opportunity to increase tree canopy and give us a cooler habitat. As drought could strike in any year, and it will be harder to get trees going, the investment in maximum tree canopy is best made as soon as possible, to give the kids a real sporting chance. Biodiversity in Lilydale is dropping as it is over many metropolitan areas as infill building occurs and gardens are reduced and simplified, and as industrial agriculture continues to spray weedicides and pesticide; yet it can strengthen urban ecosystems and mental well-being. The new planting around Lilydale though is mostly gum trees and we do not see an emphasis on diversity. The most important transition for human survival can be made in agriculture, from industrial agriculture, which is a major contributor to global warming, to Regenerative Agriculture which maximizes carbon sequestration into soils and gives stronger, healthier, more local, and urban food systems. People are generally not informed about the vulnerability of our food systems, nor can they picture how much food can be grown around homes and communities if all water and nutrients are used and recycled efficiently. So demonstrations educating around this are very important. So we need Council to step up planting more shade canopy, more diverse canopy, and more food-tree canopy. To grow the maximum amount, to sequester carbon, and most secure food systems, earthworks which infiltrate the most rain into soils through swales and soak pits are</p>			

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
	<p>mainframe investment, to invigorate broadscale agriculture and urban streetscapes alike, yet there is no mention of it in Drainage or Roadworks. This needs examples and attention this year. Cited again as a Major Initiative is: - “Activate, develop, and construct significant community facility projects across the municipality to respond to current and future community needs.” Global climate catastrophes are coming, so to strengthen local communities we need more community orchards and food gardens and more community kitchens at the centre to help us through times of emergency response. Near the Civic Centre along the By-Pass Reserve is the most strategic site to demonstrate and practice these co-operative ventures, to speed education of important village-scale skills and techniques. On this site we need to demonstrate Permaculture building skills to be most efficient and use minimum resources. Cob and pole-frame building, the rocket-stove mass-heater and cooling tunnels can be life-savers, make housing really affordable and enhance creativity. Composting and composting toilets need to be demonstrated and refined here as cities everywhere must learn. So we cannot afford delay about deciding the best purpose for this land. Net-zero emissions targets are not ambitious given the risks. “Sleep-walking into catastrophe” describes the general world response. Transport must be electrified and minimized as soon as possible; industry and lifestyles localized for greatest resilience. The emissions from building a bypass will cause more deaths through fire and storm. The resources wasted could be deployed to</p>			

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Submission	Summary	Officer Recommendation	Speak to Submission
	help several villages survive. This land is urgently needed to inspire.			

The following feedback was received from community members on the 'Shaping Yarra Ranges' website. These comments are not formal submissions and will be sent to the various departments to be addressed.

No	Website feedback
1	Sassafras, a destination for a huge number of tourists, desperately needs improved amenities/streetscaping. The toilets are an embarrassment.
2	Newgrove Road and Lalors Rd in Healesville need footpaths. Newgrove Road is a busy road connecting many to the local primary school.
3	I would love to have the lane I live (Swansea Rd rowdy) on surfaced and drainage fixed to compensate for the work on commercial Rd.
4	Please Main unsealed road Farndons Rd, mount Dandenong to be fixed. (road travels through the national park)
5	If young people are the ones who've been most impacted by the pandemic, lockdowns and school shutting, I wanted to see more support for us.
6	\$2m for youth - for all things mental health, participation, and engagement. That is INCREDIBLY low! Not enough support! Invest more here!

## Council Action Plan 2022-25 and Budget 2022-23 submissions received

No	Website feedback
7	The walking track goes for such a long way. I'd like to see a water tap along the way
8	Shame on Council for letting big corporations move into Healesville and ruin our precious historic township and heritage streetscapes.
9	The most amazing thing about living in the Shire of Yarra Ranges is the access to open space and countryside. It is really important to me.
10	walking helps me manage anxiety. Learning about my environment promotes connection. I enjoy plant / habitat signage. Add MH affirmations to
11	Several years ago, Montrose Community centre hosted some world class musical performances which were extremely popular. Can these return?
12	My preference would be to halve the road renewals and upgrades budget and spent the money saved on early childhood development & education.
13	What happened to the footpath to be built .from Mt Dandenong peak, down Ridge Rd to Mt D village. Promised years ago!!? Peter Gilbert
14	1. Footpath on left side of York Rd. Going uphill 2. Bus shelters, both sides of York rd. Near mimosa Ave. why were they forgotten?
15	1. Footpath on left side of York Rd. Going uphill 2. Bus shelters, both sides of York rd. Near mimosa Ave. why were they forgotten?
16	What more can be done to save our planet? 1. Education 2. Supporting infrastructure 3.....



## Council Action Plan 2022-25 and Budget 2022-23 submissions received

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No	Website feedback
17	Please restrict parking to one side of Winyard Drive Mooroolbark to assist traffic flow and safety. Ample parking is now available elsewhere

## **EASTERN REGIONAL LIBRARIES – TRANSITION TO A BENEFICIAL ENTERPRISE**

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Report Author: Manager Creative & Connected Communities

Responsible Officer: Jane Price, Director Communities

Ward(s) affected: All Wards

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### **CONFIDENTIALITY**

This item is to be considered at a Council meeting that is open to the public.

### **SUMMARY**

Following the introduction of the *Local Government Act 2020* and requirement for Regional Library Corporations (RLCs) to be wound up in accordance with section 330(4) and a beneficial enterprise established in accordance with section 110, at Council Forum in August 2021 Councillors requested officers:

- Write to the CEO of Eastern Regional Library Corporation (ERLC) to provide in principle support to progress to the establishment of a New Library Corporation (NLC) under section 110 of the 2020 Act;
- Engage appropriate legal services to undertake a review of the NLC and prepare a risk assessment in accordance with section 111 of the 2020 Act; and
- Subject to the legal review, and officer's consideration of proposed future arrangements, prepare a report for consideration of Council to endorse participation in the NLC in accordance with section 110 of the 2020 Act.

Legal services were engaged and provided with the draft constitution, risk assessment and draft transfer of business agreement for review. Legal services advised that the draft constitution, risk assessment and draft transfer of business agreement accord with section 110 of the Local Government Act 2020 and they are satisfied that what is proposed will meet the requirements of section 111.

Based on external legal advice and officer review of documentation Council has met, and will continue to meet, the requirements pursuant to section 110(1) and section 111 of the Local Government Act 2020.

Council has:

- 1) Assessed the total investment involved and the total risk exposure and ensured that its total risk exposure does not exceed its total investment;
- 2) Ensured that the corporation is a limited corporation;

- 3) Ensured through the company's Constitution and the Your Library Agreement:
- a) risk management arrangements have been established;
  - b) regular performance monitoring and reporting arrangements in relation to the beneficial enterprise are implemented;
  - c) any changes to the operation or purpose of the beneficial enterprise are reported to Council;
  - d) risks associated with any changes to the operation or purpose of the beneficial enterprise are identified and managed; and
  - e) a report on the operations and performance of the beneficial enterprise will be included in its annual report.

In line with the draft constitution section 18.1, each member Council is required to appoint two Board members (Directors) to the NLC.

## **RECOMMENDATION**

### ***That Council***

1. **Note the proposal that the Eastern Regional Library Corporation be wound up in accordance with section 330(4) of the Local Government Act 2020 and a Beneficial Enterprise be established in accordance with Section 110 of the Local Government Act 2020 to deliver library services on behalf of the Yarra Ranges, Knox and Maroondah City Councils.**
2. **Note that officers have assessed the proposal to participate in a beneficial enterprise and are satisfied that Council has met, and can continue to meet, the requirements of sections 110(1) and 111 of the Local Government Act 2020.**
3. **Note the risk assessment, management and mitigation strategies to address these risks set out in attachment two.**
4. **Pursuant to section 110(1) of the Local Government Act 2020, resolve to participate in the formation of, and become a founding member of, Your Library Ltd (a public company limited by guarantee) on the terms of the Your Library Ltd Constitution as set out in Attachment one and:**
  - (a) **Appoints the following two natural persons as the inaugural Directors of Your Library Ltd.**
    - i. **Name 1: Councillor Jim Child**
    - ii. **Name 2: Councillor Andrew Fullagar**
  - (b) **Appoints the following natural person as its Corporate Representative.**
    - i. **Position: Manager Creative & Connected Communities**
5. **Note that the Eastern Regional Library Corporation will continue to provide library services under the current model, while officers from the member Councils and Eastern Regional Library Corporation negotiate**

**and finalise the terms of the Your Library Agreement which will govern the relationship between the Member Councils and Your Library Limited.**

## **RELATED COUNCIL DECISIONS**

There are no related Council decisions relevant to this item.

## **DISCUSSION**

### ***Purpose and Background***

Council's original participation started in 1996 with the establishment of ERL by the Member Councils in accordance with section 196 of the Local Government Act 1989. The Board of ERL governs the Corporation in accordance with the relevant provisions of the Local Government Act 1989, the Regional Library Agreement and other adopted policies and procedures. The agreement was reviewed and renewed in 1999 and 2009.

The Board is made up of two nominated Councillors from each of the Member Councils. The day-to-day management of the Corporation is the responsibility of the ERLC CEO, supported by their Corporate Management Team.

ERL member councils comprise Yarra Ranges Council, Knox City Council and Maroondah City Council. Equity holdings were set in line with the services provided, number of facilities and associated activities for each council. Yarra Ranges Council has the largest share in equity of 38.72%. This has been maintained since inception.

Under the Local Government Act 2020, two or more councils may form an RLC, which is a separate legal entity to its Member Councils and must meet some of the provisions under the 2020 Act that apply to councils. RLCs publish their own annual report and develop a four-year Library Plan, which outlines strategic objectives.

The introduction of the 2020 Act requires RLCs to transition to a Beneficial Enterprise structure within ten (10) years from 1 July 2020.

At its Board meeting on 6 June 2021, the ERL Board discussed the proposal to transition to a beneficial enterprise under the 2020 Act. The Board resolved as follows:

*“That the Eastern Regional Libraries (ERL) Board, having considered this report:*

*1. Authorises the Chief Executive to write to our Member Councils:*

*(a) Recommending:*

*(i) Eastern Regional Libraries Corporation be wound up in accordance with section 330(4) of the Local Government Act 2020,*

*(ii) A beneficial enterprise is established in accordance with section 110, Local Government Act 2020.*

*(iii) The Member's current equity based on their initial contributions be transferred to the new entity:*

- Knox 36.39%
- Maroondah 24.89%
- Yarra Ranges 38.72%

*(b) Requesting that each of our Member Councils write to the CEO Eastern Regional Libraries by 30th July 2021 confirming that it is prepared to proceed on the basis of the recommendations at 1. a), subject to each of the Member Councils signing off on the constitution of the new entity in due course.”*

At Council Forum 17 August 2021, the following recommendation was presented:

*“Yarra Ranges Council Chief Executive Officer will exercise delegation to write to the Chief Executive Officer Eastern Regional Libraries agreeing to the proposal to wind up Eastern Regional Library Corporation and provide in principle support to progress to the establishment of a New Library Co (NLC) under section 110 of the 2020 Act.*

*Further, that:*

- 1. Council engage appropriate legal services to undertake a review of the NLC and prepare a risk assessment in accordance with section 111 of the 2020 Act.*
- 2. Subject to the legal review, and officer’s consideration of proposed future arrangements, prepare a report for consideration of Council to endorse participation in the NLC in accordance with section 110 of the 2020 Act.”*

At its Board meeting on 9 March 2022, ERL presented the draft constitution and transition plan and proposed the following recommendation:

*That the Board:*

- a) Approves the Constitution for consideration by our Member Councils.*
- b) Requests our Member Councils to:*
  - i. consent to be Members of Your library; and*
  - ii. appoint their Board Members as the initial directors.*

Legal services were engaged by officers to undertake a review of the NLC, and officers have undertaken an assessment of the future arrangement, in particular Council’s financial contribution and the role of Directors under a beneficial enterprise arrangement.

At Council Forum 17 May 2022, the following recommendation was made:

1. Call for nominations for Council representatives on the Board of a new enterprise and to provide offline briefings on request; and
2. Prepare a report to a future Council meeting seeking endorsement to progress with the establishment of a Beneficial Enterprise Agreement

## **Key issues**

### **1. LGA 2020 - beneficial enterprises**

Following the introduction of the Local Government Act 2020 there is, a requirement for Regional Library Corporations (RLCs) to be wound up in accordance with section 330(4) and a beneficial enterprise established in accordance with section 110. Current service levels and organisational structure will be maintained in the new entity.

Council engaged legal services to undertake a review of the proposed NLC in accordance with section 111 of the 2020 Act.

Legal services reviewed the draft constitution (attachment one), ERLC risk assessment (attachment two) and draft transfer of business agreement (attachment three) for the new entity provided by ERLC.

Following in italics is an excerpt from the legal services response:

*We have reviewed the documentation and are satisfied that the arrangement will accord with section 110 of the Local Government Act 2020. Council will of course need to comply with section 111 which we have considered by reference to the documentation. We are satisfied that what is proposed, will meet the requirements of section 111.*

#### **Additional advice**

*We also provide the following advice:*

- *The role and structure of Your Library Ltd will be very similar to the current structure under the Local Government Act 1989;*
- *The timeframe for implementing the transition has been set out in the consultants' documentation in a user friendly manner.*

Further advice was sought on the following items with regards a company limited by guarantee.

A transfer of assets should Council exit the arrangement or should the NLC wind up is allowed under the following conditions. The transfer of assets back to Council is for the purpose of:

- *another library corporation or beneficial enterprise established for the purposes of providing library services;*
- *its own beneficial enterprise (either on its own or with another partner) established for the purposes of providing library services.*

Other payments, directly or indirectly, made by the NLC to Council in good faith is permissible in line with the constitution if the funds are:

- *a contribution towards a grant or project in furtherance of the Objects and Purposes of the Company;*

- *in furtherance of the Objects and Purposes of the Company.*

## **2. Directors of a beneficial enterprise:**

In line with the draft constitution section 18.1, each member council is required to appoint two Board members (Directors) to the Your Library Ltd Board. In keeping with Council's past practice, appointed Board representatives will be Councillors. Two councillor representatives have subsequently been appointed.

Legal Services have provided the following advice and recommendation regarding the role and obligations of Directors within a beneficial enterprise model:

*“The most significant difference between ERLC and Your Library Ltd is the obligations that the Councillors will have as directors under the Commonwealth Corporations Act 2001. A director and any Council officer of the corporation will commit an offence if they are reckless or dishonest and fail to exercise their powers and discharge their duties in good faith in the best interests of the corporation, or for a proper purpose.*

*A director also commits an offence if they use their position dishonestly with the intention of directly or indirectly gaining an advantage for themselves, or someone else or causing detriment to the corporation, or recklessly as to whether the use may result in themselves or someone else directly or indirectly gaining an advantage or in causing detriment to the corporation.*

*Unlike the Local Government Act 2020 which provides a maximum jail penalty of 5 years for misuse of position, the Commonwealth Corporations Act 2001 provides a maximum jail level offence of 15 years.*

*A director must disclose a material personal interest to the other directors and not participate in any discussion or voting about the subject matter of the personal interest. Councillors and officers must therefore understand the difference between the conflict-of-interest provisions under the Local Government Act 2020 and the Commonwealth Corporations Act 2001. Unfortunately, the Commonwealth Corporations Act 2001 does not define a material conflict-of-interest or a personal interest.*

*It is recommended that subsequently appointed Councillors and Council staff receive a one hour training session on their obligations immediately prior to commencement.”*

## **3. Review of financial contribution**

ERLC provided budget reports for 2021-22 and 2022-23, details of Council's annual contributions since 2016-17 following introduction of annual increases in line with rate capping, the list of services, locations and operational items that the funds contribute to and financial implications and risks.

Council's officers conducted a high-level review of this information and found that projections and assumptions appear financially sound.

Reporting requirements will be strengthened in a beneficial enterprise arrangement with a requirement, as set out in the Constitution and Transfer of Business Agreement, to ensure the member councils can achieve their reporting requirements and timelines in accordance with the LGA 2020.

### ***Options considered***

Additional options that were considered and rejected included:

- Ceasing library services at Council. Library services are a critical service for community and have clear outcomes which contribute to the strategic objectives of the Council Plan; and
- Operating library services directly through Council. A 2019 Victorian Auditor General (VAGO) Council Libraries report found sharing services makes libraries more efficient, enabling them to deliver more services to the community with fewer resources. VAGO data analysis shows that, overall, regional library corporations and co-operative models deliver core library services more efficiently than most standalone libraries. Taking responsibility for operating libraries directly would likely result in additional costs to Council.

### ***Recommended option and justification***

- Participate in a co-operative model by transitioning to a new arrangement with Your Library Ltd as a company limited by guarantee. This results in cost and service efficiencies with the likelihood of growing and continually improving library services for the local community.

## **FINANCIAL ANALYSIS**

Council contributes funds to ERLC to deliver its library service. Since 2016-17, member councils agreed to an annual increase in line with the rate cap. In 2021-2022 Council's contribution is \$3,842,305 increasing to \$3,909,546 in 2022-23 in line with the 1.75% rate cap. Rate cap increases have been provided for in the Long-Term Financial Plan.

The transition to a beneficial enterprise under the 2020 Act will be funded by ERLC and does not carry additional financial implications for Council.

ERLC accumulated a surplus over 26 years of operation and a distribution of funds was made to each member council in 2021. This is evidence of the healthy financial position of the corporation. Whilst the matter of the distribution of surplus funds is independent of any winding up of ERLC and transition to the new entity, it is noted that following the distribution, Council's equity percentage increases under the new arrangement from 38.72% to 42.79%. Whilst Council's equity share increases, annual contributions will remain in line with rate cap increases.

Council received a further distribution of \$100,000 in respect of the upgrade of the Belgrave Library.



See table below:

				\$,000	%
Member Councils' initial	contributions to ERLC				
Knox				\$1,342	36.39%
Maroondah				\$918	24.89%
Yarra Ranges				\$1,429	38.72%
Total Member Councils' initial	contributions to ERL			\$3,689	100.00%

Accumulated surpluses to 30 June 2021 \$10,257

**Total Equity as at 30 June 2021 \$13,946**

Member Councils' share of Total Equity @ 30 June 2021		Less Distribution	Adj Total Equity	Revised % Equity*
Knox	\$5,075	\$2,000	\$3,075	38.70%
Maroondah	\$3,471	\$2,000	\$1,471	18.51%
Yarra Ranges	\$5,400	\$2,000	\$3,400	42.79%
<b>Revised Equity as at 30 June 2021</b>	<b>\$13,946</b>	<b>\$6,000</b>	<b>\$7,946</b>	<b>100.00%</b>

\*The revised percentage equity will be the % distribution of assets available to the Member Councils on withdrawal or dissolution.

## APPLICABLE PLANS AND POLICIES

This report contributes to the following strategic objective(s) in the Council Plan:

Library services support Council's strategic objectives:

- Connected and Healthy Communities;
- Quality Infrastructure and Liveable Places;
- Protected and Enhanced Natural Environment; and
- Vibrant Economy, Agriculture and Tourism.

## RELEVANT LAW

The *Local Government Act 2020* requires Regional Library Corporations to be wound up in accordance with section 330(4) and a beneficial enterprise established in accordance with section 110 and Council to comply with section 111.

## SUSTAINABILITY IMPLICATIONS

1. Economic - There are no known economic impacts arising from the recommendation in this report.
2. Social - There are no known social impacts arising from the recommendation in this report.
3. Environmental - There are no known environmental impacts arising from the recommendation in this report

## COMMUNITY ENGAGEMENT

Not applicable

## COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

The information within this report is based on discussions with:

- ERLC management;
- Other areas across Council including Financial Services, Risk and Governance;
- Other proposed member councils Knox City Council and Maroondah City Council; and
- External legal consultants.

## RISK ASSESSMENT

A risk assessment (attachment two) has been completed which identifies strategic risks associated with the change in company structure to comply with the Act.

Legal Services reviewed the risk assessment and provided the following advice:

*The risk assessment was conducted both from the perspective of Eastern Regional Libraries Corporation, and Council's obligations under the Act.*

Risk	Likelihood	Mitigation
Risk to financial viability of new NLC	Very low	<ul style="list-style-type: none"> <li>• Risk assessment completed by ERLC</li> <li>• External legal services review of new entity documentation and associated risks</li> </ul>

		<ul style="list-style-type: none"> <li>• Strong history of ERLC financial performance and healthy financial position</li> <li>• Councillor representation on new NLC Board</li> </ul>
Underperforming operation	Very low	<ul style="list-style-type: none"> <li>• Risk assessment completed by ERLC</li> <li>• External legal services review of new entity documentation and associated risks</li> <li>• History of ERLC operating success</li> <li>• Councillor representation on new NLC Board</li> </ul>
Reputational damage to Council	Very low	<ul style="list-style-type: none"> <li>• Risk assessment completed ERLC</li> <li>• External legal services review of new entity documentation and associated risks</li> <li>• Strong historical performance of ERLC</li> <li>• Councillor representation on new NLC Board</li> </ul>

Further, a 2019 Victorian Auditor General (VAGO) Council Libraries report found sharing services makes libraries more efficient, enabling them to deliver more services to the community with fewer resources. VAGO data analysis shows that, overall, regional library corporations and co-operative models deliver core library services more efficiently than most standalone libraries.

## CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

## ATTACHMENTS TO THE REPORT

1. Your Library Ltd – DRAFT Constitution – 17 March 2022
2. Risk Assessment – Transitioning to a Beneficial Enterprises
3. Your Library Agreement – Your Library Ltd

## Your Library Ltd

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**A Public Company Limited by Guarantee**

**Draft Constitution for circulation to Member Councils**

**17 March 2022**

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## 1 Preamble

- (a) The Founding Member Councils first established the Eastern Regional Libraries Corporation (ABN 67 990 548 408) on or about 14 June 1996 by an agreement made under section 196 of the Local Government Act 1989 (Vic).
- (b) In accordance with section 330(4) of the Local Government Act 2020 (Vic), as an existing regional library, the Eastern Regional Libraries Corporation must be wound up by 1 July 2031.
- (c) Section 110(1) of the Local Government Act 2020 (Vic) allows the Founding Member Councils to become members of and participate in the formation of a corporation and appoint directors.
- (d) Therefore, on **XX /XX / 2022**, the Founding Member Councils resolved to apply section 110 of the Local Government Act 2020 (Vic) to establish the Company as a new not-for-profit, public library, registered as a company limited by guarantee under the Corporations Act.
- (e) The Founding Member Councils will record their initial contribution and transfer of assets, licences, operations and activities from the Eastern Regional Libraries Corporation to the Company under a separate agreement.

## 2 Name of Corporation

The name of the company is **Your Library Ltd.**

## 3 Status of the Constitution and replaceable rules

This is the Constitution of the Company. The provisions of the Corporations Act that apply as replaceable rules are displaced by this Constitution and accordingly do not apply to the Company.

## 4 Interpretation

### 4.1 Definitions

In this Constitution unless the contrary intention appears:

**Auditor** means the person appointed for the time being as the auditor of the Company.

**ABN** means Australian Business Number.

**ACNC** means the Australian Charities and Not-for-profits Commission.

**ACNC Act** means the *Australian Charities and Not-for-profits Commission Act 2012* (Cth) and includes any regulations made under the ACNC Act and any rulings or requirements of the Commissioner made under the ACNC Act having application to the Company.



**ASIC** means the Australian Securities and Investments Commission.

**Appointed Board Member** means a Director appointed pursuant to clause 18.1(b) from time to time.

**Board** means the Directors present at a meeting, duly convened as a Board meeting, at which a quorum is present.

**Business Day** means a day which is not a Saturday, Sunday or bank or public holiday in Melbourne, Victoria, Australia.

**Company** means **Your Library Ltd (ACN )**.

**Constitution** means this constitution as amended from time to time.

**Corporations Act** means the *Corporations Act 2001* (Cth).

**Deductible Contributions** mean a contribution of money or property as described in item 7 or item 8 of the table in section 30-15 of the Tax Act in relation to a fundraising event held for that purpose.

**Director** means a person who is a director for the time being of the Company and **Directors** means more than one Director.

**Founding Member Councils** means the Knox City Council, Maroondah City Council and Yarra Ranges Council.

**Gifts** mean gifts of money or property for the Objects of the Company.

**ITAA97** means the *Income Tax Assessment Act 1997* (Cth).

**Member** means the Member Councils and any other body corporate who is, or who is registered as, a member of the Company.

**Members** mean more than one Member.

**Membership** means being a Member of the Company.

**Member Councils** means the Knox City Council, Maroondah City Council and Yarra Ranges Council, and where a subsequent Council is admitted as a Member, includes that Council.

**Objects** mean the objects of the Company set out in clause 5.1.

**Property** means any real, personal, tangible, intangible, moveable or immoveable property of any kind where ever situated including money and choses in action.

**Register of Members** means the register of Members maintained pursuant to the Corporations Act.

**Replaceable Rules** means the replaceable rules applicable to a public company limited by guarantee set out in the Corporations Act.

**Representative** means a body corporate or the Member Councils' representative as appointed under clause 15.

**Rule** means a rule, by-law or policy made by the Directors in accordance with Clause 19(e) and includes all rules, by-laws or policies previously adopted by the Eastern Regional Libraries Corporation and which become the rules, by-laws or policies of the Company at the date of incorporation of the Company.

**Secretary** means any person appointed for the time being as, or to perform the functions of, secretary of the Company.

**Tax Act** means the *Income Tax Assessment Act 1997* (Cth) and the *Income Tax Assessment Act 1936* (Cth) as appropriate.

## **4.2 Interpretation**

In this Constitution:

- (a) the words “including”, “include” and “includes” are to be construed without limitation;
- (b) a reference to legislation is to be construed as a reference to that legislation, any subordinate legislation, regulations and instruments made under it, and that legislation and subordinate legislation, regulations and instruments, as amended, re-enacted or replaced from time to time;
- (c) a reference to a “person” includes a corporate representative appointed pursuant to section 250D of the Corporations Act;
- (d) headings are used for convenience only and are not intended to affect the interpretation of this Constitution;
- (e) a reference to a meeting includes a meeting by digital or other technology where all attendees have reasonable opportunity to participate;
- (f) a reference to a person being present in person includes an individual participating in a meeting as described in clause 4.2(e);
- (g) a reference to a person being present includes an individual participating in a meeting in person or through a Representative; and
- (h) a word or expression defined in the Corporations Act and used, but not defined, in this Constitution has the same meaning given to it in the Corporations Act when used in this Constitution.

## **4.3 Operation of Corporations Act**

While the Company is a registered charity under the ACNC Act the provisions of the Corporations Act in Part 2G.2 and Part 2G.3<sup>1</sup> apply as if section 111L(1) of the Corporations Act was not enacted and if one of those provisions includes a reference to lodging documents with or notifying ASIC that requirement does not apply to the Company.

## **4.4 Signing**

Where, by a provision of this Constitution, a document including a notice is required to be signed, that requirement may be satisfied in relation to an electronic communication of the document in any manner permitted by law or by any State or Commonwealth law relating to electronic transmissions, or in any other manner approved by the Directors.

# **5 Objects and purpose**

## **5.1 Objects and purpose**

The Object and principal purpose of the Company is to be a charity (with charitable sub-type advancing culture) and a public library (endorsed as a deductible gift recipient under item 12.1.2 of the table of cultural organisations set out in section 30-100 of the ITAA97) pursuing the following charitable objects:

- (a) to operate a digital library, library branches and provide library services to and within the Member Councils, and to provide similar services to other Councils, Beneficial Enterprises or library corporations through a service level agreement;
- (b) provide services, resources and programs aimed at meeting the information, recreation, educational, placemaking, business, economic and cultural needs of the diverse communities of the Member Councils in an equitable, effective, efficient, responsive and forward looking manner in accordance with the values and objectives as determined by the Board;
- (c) to act as trustee and to perform and discharge the duties and functions

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<sup>1</sup> Part 2G.2 and 2G.3 are provisions in relation to meetings of members and keeping minutes

incidental to acting as a trustee where this is incidental or conducive to the attainment of these Objects; and

- (d) to do such things as are incidental or ancillary to the attainment of these Objects.

## **5.2 Limitation of Powers**

The Company is prohibited from making distributions to Members and paying fees (or other remuneration) to the Directors. The Secretary must approve all other payments the Company makes to Directors and provide a report on any such payments at the first available general meeting.

## **5.3 Non profit**

The assets and income of the Company must be applied solely in furtherance of the Objects, and no portion shall be distributed, paid or transferred directly or indirectly by way of dividend, bonus or by way of profit to members, directors or any trustees of the Company.

## **5.4 Payment in good faith**

Clause 5.3 does not prevent payment, directly or indirectly, in good faith to a Member:

- (a) of reasonable remuneration for services to the Company;
- (b) for goods supplied in the ordinary course of business;
- (c) of fair and reasonable interest on money borrowed from a Member at a rate not exceeding that fixed for the purposes of this clause 5.4(c) by the Company in a General Meeting;
- (d) of reasonable rent for premises let by a Member;
- (e) a contribution towards a grant or project in furtherance of the Objects and Purposes of the Company; or
- (f) in furtherance of the Objects and Purposes of the Company poses of the Company.

## **5.5 Conduit Policy**

Any allocation of funds or property to other persons or organisations must be made in accordance with the Objects of the Company and must not be influenced by the preference of the donor.

# **6 Amendment of this Constitution**

## **6.1 Amendment by Special Resolution**

This Constitution may be modified or repealed only by a special resolution of the Company in a general meeting.

## **6.2 Date of effect of the amendment**

Any modification or repeal of this Constitution takes effect on the date the special resolution is passed or any later date specified, or provided for, in the resolution.

## **6.3 Notification to the ACNC**

The Company will notify ASIC or, if a registered charity, the ACNC (as applicable) of any modification or repeal of this Constitution within the time specified in the ACNC Act or the Corporations Act.

# **7 Member's Liability**

## **7.1 Liability to contribute**

Each Member during the year ending on the day of the commencement of the

winding up of the Company, undertakes to contribute to the property of the Company for:

- (a) payment of debts and liabilities of the Company;
- (b) payment of the costs, charges and expenses of winding up; and
- (c) any adjustment of the rights of the contributories among Members.

## **7.2 Limited liability**

The amount that each Member or past Member is liable to contribute under clause 7.1 is not to exceed \$1.00.

# **8 Membership**

## **8.1 Founding Members**

The Founding Member Councils are the founding Members of the Company.

## **8.2 Categories of membership**

Additional categories and classes of members, if required, may be created by a special resolution of the Members of the Company in a general meeting.

## **8.3 Admission as a Member**

The Company may admit a body corporate as a Member where:

- (a) The applicant is eligible under clause 8.5 and makes an application to the Directors in accordance with clause 8.6;
- (b) The Board recommends that the applicant be admitted as a member to its Member Councils; and
- (c) The existing Member Councils agree in writing to admit a new Member, which such written consent to be provided once that Council has approved the admission of a new Member at a Council meeting.

## **8.4 Becoming a Member**

Subject to the Corporations Act, a body corporate becomes a Member on the registration of that body corporate's name in the Register of Members.

## **8.5 Eligibility for Membership**

To be eligible to be a Member, a body corporate must:

- (a) be nominated by 1 existing Member;
- (b) consent in writing to become a Member; and
- (c) agree to be bound by this Constitution.

## **8.6 Application for Membership**

- (a) Only a body corporate satisfying the eligibility requirements for Membership may apply for Membership.
- (b) The Board may prescribe the process, information and supporting documents required for an applicant to apply for Membership and the form in which the application for Membership is to be made.
- (c) An application for Membership must:
  - (i) be in writing signed by the applicant;
  - (ii) if the Board has prescribed the form of the application for Membership, be in that prescribed form;
  - (iii) if the Board has prescribed information and supporting documents to be included as part of an application, include

- the information and supporting documents, and
- (iv) be accompanied by the membership fee, if any, determined by the Directors.

#### **8.7 Consideration for application for Membership**

- (a) At the first meeting of the Board after an application for Membership has been received by the Board, the Board must consider the application and in their discretion either accept, accept subject to conditions, defer the decision to a subsequent meeting of the Board or reject the application.
- (b) If the Board accepts the application for Membership, or accepts subject to conditions, the application must be submitted to the Member Councils for consideration;
- (c) The Member Councils may only accept an application in accordance with clause 8.3(c).
- (d) The Board and the Member Councils are not required to give reasons for refusing an application for membership.

#### **8.8 Membership fees**

The Members must pay such membership fees as prescribed from time to time by the Directors.

#### **8.9 Registration as a Member**

If the Company accepts an application for Membership, as soon as practicable, the Secretary must notify the applicant of the decision and must register the name of the body corporate in the Register of Members and record any conditions imposed on that Member's Membership.

### **9 Rights of Members are non-transferable**

The rights and obligations of a Member are specific to that body corporate and are not transferable.

### **10 Cessation of Membership**

#### **10.1 Cessation of Membership**

A Member ceases to be a Member:

- (a) if the Member resigns as a Member in accordance with this Constitution;
- (b) if the Member is expelled as a Member in accordance with this Constitution;
- (c) if the Member is being wound up or ceasing to exist;
- (d) if the Member is placed under external administration or becomes insolvent unless the Member Councils (but not including a Member Council whose membership is the subject of this clause) unanimously resolve for that Member to remain a Member of the Company.

#### **10.2 Resignation of Member**

A Member may resign from the Company by giving the Board at least 12 months' notice.

#### **10.3 Termination of membership**

- (a) A Member Council may recommend to the Board that the Company terminate the membership of a Member if the Member Council is of the view that the Member is not complying with its obligations as a Member of the Company.
- (b) At the first meeting of the Board after a recommendation is received to terminate a Membership, the Board must consider termination and in their discretion and subject to clause 10.3(c) either accept, accept subject to

conditions, defer until further information is provided or reject the recommendation. Any such decision must be based on one of the following substantive grounds:

- (i) the Member has failed to pay any fee that may be prescribed by the Directors from time to time within 12 months after the fee was due and payable;
  - (ii) where the Member is a Member Council, both Appointed Board Member positions for that Council have been vacant for 12 months, or no Appointed Board Members appointed by that Member Council have attended Board meetings for 12 months;
  - (iii) where the Member is a Member Council, that Member Council has failed to attend 3 consecutive general meetings of the Company;
  - (iv) the Member refuses or neglects to comply with this Constitution; or
  - (v) the Member engages in conduct which is prejudicial to the interests of the Company.
- (c) Before deciding to accept or accept subject to conditions the recommendation the Board must provide the Member whose Membership is under consideration notice of the proposed action and provide the Member with an opportunity to respond. The Board must allow the Member at least 14 days from when the Board provides the notice to respond to the notice;
- (d) If the Board decides to accept or accept subject to conditions the recommendation must be submitted to the Member Councils for consideration;
- (e) The Board's final resolution on the termination is subject to each Member Council (but not including a Member Council whose membership is the subject of this clause) agreeing in writing to terminate the Member; and
- (f) If the Member Councils (but not including a Member Council whose membership is the subject of this clause) agree in writing to terminate the Member, the Board must terminate the Membership of that Member by giving 14 days' notice of the termination to that Member.
- (g) If a dispute arises regarding the termination of a Member's membership under this clause 10.3, the dispute resolution procedure contained in clause 34 must be followed and, for the purposes of clause 34.1, written notification under clause 10.3(a) will be the notice of the dispute (as defined in clause 34.1).

## **11 Maintenance of Register**

### **11.1 Register of Members**

The Secretary must maintain a Register of Members setting out:

- (a) the name and address of each Member;
- (b) the date on which each person became a Member;
- (c) any conditions imposed on a Member's Membership; and
- (d) in respect of each body corporate who has ceased to be a Member, the date on which that body corporate ceased to be a Member.

### **11.2 Inspection of Register of Members**

The Company must provide access to the Register of Members in accordance with the Corporations Act.

## **12 General Meetings**

### **12.1 Annual general meetings**

The Company must hold an annual general meeting:

- (a) within 6 months of incorporation; and

- (b) after the first annual general meeting, before 30 August in each calendar year.

The Board or Secretary shall convene the annual general meeting.

#### **12.2 Business at an annual general meeting**

The business of an annual general meeting may include any of the following, even if not referred to in the notice of meeting:

- (a) the consideration of the annual financial report, directors' report and auditor's report;
- (b) the appointment of the auditor; and
- (c) determination of auditor's remuneration.

#### **12.3 Director and Chief Executive Officer convening a general meeting**

Any Director or the Directors may convene a general meeting.

The Chief Executive Officer under delegation by the Board may convene a general meeting.

#### **12.4 Meetings requested by Members**

- (a) If the Board receives a request from a Member or Members with a right to vote at any general meeting the Board must convene a general meeting within 21 days after the date of receipt of that request.
- (b) The request must detail any proposed resolution, the names of the Members requesting the meeting and be signed by all of the Members making the request. For this purpose, the signatures of the Members may be contained in more than one document.
- (c) A general meeting requested by the Members must be held no later than two calendar months after the request is received.

#### **12.5 Notice of general meeting**

At least 21 days' notice of a general meeting must be given to the Members, Directors and Auditor. The notice must:

- (a) state the date, time and place (or places) of the meeting;
- (b) state the general nature of the business to be conducted at the meeting; and
- (c) state any proposed resolutions.

#### **12.6 Shorter notice of general meeting**

Subject to the Corporations Act, a shorter notice of a general meeting may be given if the calling of the notice of the general meeting on shorter notice is agreed to by all Members entitled to attend and vote at the meeting and any such general meeting will be treated as having been duly convened.

#### **12.7 Notice of resumption of an adjourned meeting**

If a general meeting is adjourned for 30 days or more, at least 30 days' notice must be given to the Members, Directors and Auditor of the day, time and place (or places) for the resumption of the adjourned general meeting.

#### **12.8 Use of technology**

A general meeting may be held in one place or two or more places. If a general meeting is held in two or more places, the Company must use technology that gives Members a reasonable opportunity to participate at that general meeting.

#### **12.9 Postponement or cancellation of a general meeting**

- (a) Subject to this Constitution and the Corporations Act, the Board may change the place (or places) of a general meeting, or postpone or cancel a general

meeting.

- (b) If a general meeting is convened pursuant to a request by Members, the Board may not postpone or cancel the general meeting without the consent of the requesting Members.

#### **12.10 Notice of change, postponement or cancellation of a meeting**

- (a) If the Directors have convened a general meeting, the Board may change the place (or places) of the general meeting, postpone or cancel the general meeting. If a Director has convened a general meeting, only the Director who convened the general meeting may change the place (or places) of the general meeting, or postpone or cancel the general meeting.
- (b) If the Board changes the place (or places) of a general meeting, notice must be given to each Member and each person entitled to receive notice of the meeting of the new place (or places) of the meeting.
- (c) If the Board postpones a general meeting, notice must be given to each Member and each other person entitled to receive notice of the new date, time and place (or places) of the meeting.
- (d) If the Board cancels a general meeting, notice must be given to each Member and each other person entitled to receive notice of general meetings.

#### **12.11 Omission to give notice relating to a general meeting**

No resolution passed at or proceedings at any general meeting will be invalid because of any unintentional omission or error in giving or not giving notice of:

- (a) that general meeting;
- (b) any change of place (or places) of that general meeting;
- (c) postponement of that general meeting, including the date, time and place (or places) for the resumption of the adjourned meeting; or
- (d) resumption of that adjourned general meeting.

### **13 Proceedings at general meetings**

#### **13.1 Quorum**

- (a) A quorum at a general meeting is where a simple majority of Representatives of the Member Councils is present in person, but must include a Representative of each of the Member Councils. The quorum must be present at all times during the general meeting.

Lack of Quorum

- (b) If a quorum is not present within 30 minutes after the time appointed for a general meeting (or any longer period of time as the chair may allow) or ceases to be present at any time during the general meeting, the general meeting:
  - (i) if convened by a Director or on the request of Members, is dissolved; or
  - (ii) in any other case:
    - (A) is adjourned to be resumed on a day, time and place (or places) as the chair determines or if the chair is not present as the Directors or Director at the meeting may determine; or
    - (B) if the Directors do not so determine, no Director is present or no Director present so determines:

- (1) the date for the resumption of the adjourned general



- meeting will be on the same day in the next week;
  - (2) the time for the resumption of the adjourned general meeting will be at the same time as the adjourned meeting; and
  - (3) the place (or places) for the resumption of the adjourned general meeting will be at the same place (or places) as the adjourned meeting.
- (c) If a quorum is not present within 30 minutes after the time appointed for the resumption of the adjourned general meeting or ceases to be present during the meeting, the general meeting is dissolved.

### **13.2 Chairing general meetings**

- (a) The chair of the general meeting will be the Director elected for the time being as chair of the Board meetings.
- (b) If the chair is not present within 15 minutes after the time appointed for any general meeting or if the chair is unwilling or unable to act as chair for the whole or any part of that general meeting, the Directors present may elect a Director present to chair that general meeting.
- (c) If no Director is elected or if all the Directors present decline to take the chair for the whole or any part of that general meeting, or the Members present otherwise determine that they wish to appoint a different person as chair, the Members present may elect a Member present (in person) to chair for the whole or any part of that general meeting. If the Members do not so elect a chair, the meeting will be adjourned to be resumed on the same day, at the same time and the same place (or places) in the following week.

### **13.3 Conduct of general meetings**

The chair of each general meeting has charge of the conduct of that meeting, including the procedures to be adopted and the application of those procedures at that meeting.

### **13.4 Adjournment**

- (a) The chair of a general meeting may adjourn the meeting to another date, time and place (or places) if it appears to the chair that it is likely to be impracticable to hold or to continue to hold the meeting because of the number of Members who wish to attend but who are not present.
- (b) If a majority of Members present at a general meeting in person or by proxy determine that the meeting should be adjourned, the chair must adjourn the meeting to another date, time and place (or places) determined by the chair.
- (c) No business may be transacted on the resumption of an adjourned or postponed general meeting other than the business referred to in the notice convening the adjourned or postponed general meeting.

## **14 Proxy**

A Member must not appoint a proxy to attend a general meeting or vote on their behalf.

## **15 Body Corporate Representative**

### **15.1 Appointment of a Corporate Representative**

- (a) Each Member must appoint at least one (1), and up to two (2), natural persons as its Representative(s) to exercise on its behalf any or all of the powers it may exercise:
  - (i) at meetings of the Members;
  - (ii) at meetings of creditors or debenture holders; or

- (iii) relating to resolutions to be passed without meetings.
- (b) In the event that a Member does not appoint any Representative, the Director(s) appointed by that Member shall be deemed to be the Member's Representative(s).
- (c) Where a Member appoints two (2) Representatives, the Representatives will have one collective vote and must vote as a block. In the event of a division between the Representatives of a Member with respect to any resolution, the vote of that Member will be in the negative.
- (d) The appointment of a Representative may be a standing one.

## **15.2 Authority to act as a Representative**

- (a) An appointment of a Representative must be in writing and be signed by the body corporate or the Member Council appointing the Representative and state:
  - (i) the Member's or Member Council's name and address, or
  - (ii) the Company's name;
  - (iii) the Representative's name or the name of the office held by the Representative; and
  - (iv) the general meeting at which the Representative may act, or if the appointment is a standing one, a clear statement to that effect.
- (b) The instrument appointing the Representative may specify the manner in which the Representative(s) must vote on any particular resolution and may restrict the exercise of any power.
- (c) The Company may rely on an instrument appointing a Representative as definitive evidence that the Representative has been validly appointed in accordance with the rules and procedures of that Member for the making of such an appointment.

## **15.3 Instrument to be received by the Company**

- (a) An instrument purporting to appoint the Representative is not valid unless it is received by the Company at least 48 hours before the general meeting or, in the case of an adjourned meeting, at least 48 hours before the resumption of an adjourned general meeting.
- (b) An instrument appointing a Representative must be received by the Company at any of the following:
  - (i) the registered office; or
  - (ii) a place or electronic address specified for that purpose in the notice of the general meeting.

## **15.4 Revocation of appointment of Representative**

The appointment of a Representative may be revoked by the Member who appointed the Representative by notice to the Company from the Member stating that the appointment of the Representative is revoked or by appointing a new Representative.

## **16 Voting**

### **16.1 Entitlement to vote**

Each Member entitled to vote at a general meeting may vote in person through their Representative(s). Each Member has one vote, whether on a show of hands, or a poll.

### **16.2 No Casting vote**

If there is an equality of votes, either on a show of hands or on a poll, then the chairperson of the meeting is not entitled to a casting vote in addition to any votes

to which the chairperson is entitled as a Member or Representative, and consequently, the resolution fails.

### **16.3 Voting on resolution**

At any general meeting, a resolution put to a vote must be determined by a show of hands unless a poll is demanded in accordance with this Constitution. A resolution is taken to be carried if a simple majority of the votes cast on the resolution are in favour of it.

### **16.4 Objection to right to vote**

- (a) A challenge to a right to vote at a general meeting:
  - (i) may only be made at that general meeting; and
  - (ii) must be determined by the chair.
- (b) A determination made by the chair in relation to a challenge to a right to vote is binding on all Members and is final.

### **16.5 Written resolutions**

Members may pass a resolution without a general meeting being held if all the Members entitled to vote on the resolution sign a document containing a statement that they are in favour of the resolution set out in the document. For this purpose, signatures of the Members may be contained in more than one document and a signature includes an electronic signature.

### **16.6 Minutes**

- (a) Unless a poll is demanded in accordance with this Constitution, a declaration by the chair that a resolution has, on a show of hands, been:
  - (i) carried;
  - (ii) carried unanimously;
  - (iii) carried by a particular majority; or
  - (iv) lost or not carried by a particular majority,is conclusive evidence of the fact declared. An entry to that effect made in the minutes book of the Company and the minutes are adopted at the next general meeting is evidence of that fact unless the contrary is proved.
- (b) After each general meeting, the Directors must record or cause to be recorded in the minutes book:
  - (v) the proceedings and resolutions of each general meeting;
  - (vi) any declarations at each general meeting; and
  - (vii) all resolutions passed by Members without a general meeting.
- (c) The chair, or the chair of the next meeting, must sign the minutes within one month after the general meeting.
- (d) The minute books must be kept electronically at the registered office and distributed to the Directors electronically within three months after each general meeting.
- (e) Members may inspect the minute books electronically at any time on the Company's Intranet. No amount may be charged for inspection.

### **16.7 Disputes to be resolved by the chair**

The chair will determine any dispute in relation to any vote, and the determination of the chair is binding on all Members and is final.

## **17 Poll**

### **17.1 Chair may determine to take a poll**

The chair of a general meeting may determine that a poll be taken on any resolution.

### **17.2 Right to demand a poll**

A poll may be demanded on any resolution at a general meeting other than the election of a chair or the question of an adjournment by any Member present at the meeting.

### **17.3 Procedure for demanding a poll**

- (a) A poll may be demanded:
  - (i) before a vote on a show of hands is taken;
  - (ii) before the result of a vote on a show of hands is declared; or
  - (iii) immediately after the result of a vote on a show of hands is declared.
- (b) If a poll is demanded on the election of a chair or the question of an adjournment, it must be taken immediately. If a poll is demanded on any other matter, it may be taken in the manner and at the time and place (or places) as the chair directs.
- (c) Other than where a poll is demanded on the election of a chair or the question of an adjournment, a demand for a poll may be withdrawn at any time by the person or persons who demanded it. A demand for a poll which is withdrawn does not invalidate the result of a show of hands declared before the demand for the poll was made.
- (d) Other than where a poll is demanded on the election of a chair or the question of an adjournment, a demand for a poll does not prevent the general meeting from continuing for the transaction of any business.

## **18 Appointment and removal of Directors**

### **18.1 Number and Composition of Directors**

- (a) The Company must have six (6) Directors upon its incorporation.
- (b) The Directors shall consist of two (2) Board Members appointed by each of the Member Councils (Appointed Board Member).
- (c) Once appointed, the Appointed Board Member holds office in accordance with clause 18.4.
- (d) The Member Councils who have nominated an Appointed Board Member may withdraw their nomination at any time if the person so nominated no longer holds office with that Member Council or is no longer suitable to be nominated as the Appointed Board Member.
- (e) If an Appointed Board Member is unable to be present at a Board meeting, the Board shall allow a Senior Executive Officer of the Member Council that appointed Board Member to attend the Board meeting in the place of the absent Appointed Board Member. The Senior Executive Officer shall not have a vote and does not have the powers of a director.

### **18.2 Retirement or Vacancy**

The Company may, at a General Meeting at which:

- (a) a Director retires or otherwise vacates office; or
- (b) a Director vacancy exists by operation of clause 18.7 or otherwise,

- (c) request that the Board seeks a new nomination from the Member Council for an Appointed Board Member in accordance with clause 18.1.

#### **18.3 Qualifications of Directors**

- (a) To be eligible for the office of Director a person must consent in writing to act as a Director.
- (b) In the event that it is required under a law, regulation or guideline applicable to the Company, the Company must ensure that a majority of the Directors are persons who have the requisite level or degree of responsibility to the general public.

#### **18.4 Terms and retirement of Directors**

- (a) Subject to clause 18.5, Directors are elected for terms of two (2) years.
- (b) At each Annual General Meeting, any Director who has held office for two (2) years or more since last being elected, must retire from office but subject to clauses 18.2 and 18.5 is eligible for reappointment. A retiring Director holds office until the conclusion of the meeting at which that Director retires.
- (c) The Members may by ordinary resolution increase or decrease the period of time for which a Director holds office under clause 18.4(a).
- (d) The Members may by ordinary resolution remove any Director before the expiration of that Director's period of office, and may then request that the Board seek a new nomination from the Member Council for an Appointed Board Member in accordance with clause 18.1.

#### **18.5 Reappointment of Directors**

Directors are entitled to seek reappointment as Directors provided that they are still nominated by the Member Councils as their Appointed Board Member and the Director's period of continuous service to the Company does not exceed a period of eight (8) years unless the Members, by ordinary resolution in General Meeting or unanimous written resolution, elect to waive this requirement for a particular Director.

#### **18.6 Casual vacancy or additional Director**

- (a) The Directors may at any time request a new nomination from the Member Council for an Appointed Board Member in accordance with clause 18.1 either to fill a casual vacancy or as an addition to the existing Directors, provided the total number of Directors does not exceed the maximum number of Directors appointed by that Member Council set out in clause 18.1(b).
- (b) A Director appointed under clause 18.6(a) holds office until the conclusion of the next Annual General Meeting of the Company but is eligible for appointment at that meeting.

#### **18.7 Vacation of office of Director**

In addition to the circumstances in which the office of a Director becomes vacant under the Corporations Act, a person ceases to be a Director and the office of Director is vacated if the person:

- (a) is removed from office as a Director by a resolution of the Company at a general meeting;
- (b) ceases to be eligible under clause 18.3;
- (c) resigns as a Director by notice in writing to the Company;
- (d) is no longer nominated by the Member Council as its Appointed Board Member under clause 18.1(d).
- (e) if the person is subject to assessment or treatment under any mental health law and the Board resolves that the person should cease to be a Director;
- (f) dies;

- (g) is disqualified from acting as a Director under the Corporations Act;
- (h) is absent from Board meetings for a continuous period of six months without leave of absence from the Board.

## **19 Powers and duties of Board**

- (a) The primary objective of the Board is to achieve the best library service outcomes for the communities of the Member Councils within the context of each of the Member Councils' available resources and competing demands. These outcomes include the provision of resources and programs aimed at meeting the information, recreation, educational, placemaking, business, economic and cultural needs of the diverse communities of the Members in an equitable, effective, efficient, responsive and forward looking manner in accordance with the values and objectives as determined by the Board
- (b) Subject to this Constitution and the Corporations Act, the activities of the Company are to be managed by, or under the direction of, the Board.
- (c) Subject to this Constitution and the Corporations Act, the Board may exercise all powers of the Company that are not required to be exercised by the Company in a general meeting.
- (d) The powers of the Board include the power to:
  - (i) borrow or otherwise raise money;
  - (ii) mortgage, charge (including in the form of a floating charge) any of the Company's assets (both present and future); and
  - (iii) issue debentures and other securities, and any instrument (including any bond).
- (e) Subject to this Constitution, the Directors may from time to time by resolution make and rescind or alter Rules which are binding on the Members for the management and conduct of the business of the Company.
- (f) The rules, by-laws or policies previously adopted by the Eastern Regional Libraries Corporation become the rules, by-laws or policies of the Company at the date of incorporation of the Company.

## **20 ACNC governance standards**

The Company and each Director must comply with the duties described in governance standard 5 as set out in the regulations made under the ACNC Act and such other obligations as apply under the ACNC Act and the Corporations Act from time to time.

## **21 Delegation**

- (a) The Board may delegate any of its powers to:
  - (i) a Director;
  - (ii) a committee in accordance with clause 22;
  - (iii) an employee of the Company; or
  - (iv) any other person.
- (b) The power may be delegated for such time as determined by the Directors and the Directors may at any time revoke or vary the delegation.
- (c) The delegate must exercise the powers delegated in accordance with any directions of the Directors, and the exercise of the power by the delegate is as effective as if the Directors had exercised it.
- (d) The Directors may continue to exercise any power they have delegated.

## **22 Committees**

### **22.1 Delegation to committees**

- (a) The Directors may delegate any of their powers, to a committee which may consist of one or more Directors and such other persons as they think fit.
- (b) A committee to which any powers have been delegated under clause 22.1(a) must exercise those powers in accordance with any directions of the Directors. A power so exercised is taken to have been exercised by the Directors.
- (c) Notwithstanding any delegation of authority under this clause 22.1, the Directors remain responsible for any decisions of a committee appointed by them and must ensure that the committee exercises its powers appropriately.

### **22.2 Meetings of committees**

A committee may meet and adjourn as it thinks proper.

### **22.3 Chairperson of a committee**

The members of a committee may elect one of their number as chairperson of their meetings. If a meeting of a committee is held and:

- (a) a chairperson has not been elected; or
- (b) the chairperson is not present within 10 minutes after the time appointed for the holding of the meeting or is unable or unwilling to act;

then the committee members involved may elect one of their number to be chairperson of the meeting.

### **22.4 Determination of questions**

- (a) Questions arising at a meeting of a committee are to be determined by a majority of votes of the members present and voting.
- (b) In the event of an equality of votes, the chairperson of the meeting does not have a casting vote.

## **23 Negotiable instruments**

All negotiable instruments and all receipts for money paid to the Company must be signed, drawn, accepted, endorsed or otherwise executed in such manner as the Board may determine.

## **24 Remuneration and reimbursement for expenses**

### **24.1 Remuneration of Director**

The Company must not pay and a Director is not entitled to receive any fee (or other remuneration) from the Company for services performed as a Director.

### **24.2 Reimbursement of expenses**

Directors are entitled to be reimbursed by the Company for reasonable costs and expenses incurred or to be incurred in connection with attendance at meetings of the Board and committees of the Board, if approved by the Board.

## **25 Board meetings**

### **25.1 Convening meetings**

- (a) In the ordinary course, the Chief Executive Officer will convene Board meetings in accordance with the determinations of the Board.
- (b) A Director may at any time convene a Board meeting by notice to the other Directors.

## **25.2 Notice of meetings**

- (a) Reasonable notice of each Board meeting must be given to the Directors entitled to receive a notice (if any).
- (b) Each notice must state:
  - (i) the date, time and place (or places) of the Board meeting;
  - (ii) the general nature of the business to be conducted at the Board meeting; and
  - (iii) any proposed resolutions.

## **25.3 Omission to give notice**

No resolution passed at or proceedings at any Board meeting will be invalid because of any unintentional omission or error in giving or not giving notice of:

- (a) that Board meeting;
- (b) any change of place (or places) of that Board meeting;
- (c) postponement of that Board meeting; or
- (d) resumption of that adjourned Board meeting.

## **25.4 Use of technology**

A Board meeting may be held in one, two or more places using such technology as determined by the Board and set out in the notice. The Board must use technology that gives Directors a reasonable opportunity to participate at that Board meeting. The clauses relating to meetings of Directors apply to each such meeting in the usual manner.

## **25.5 Quorum at meetings**

- (a) A quorum at a Board meeting is where each Member Council has at least one Appointed Board Member present in person. The quorum must be present at all times during the Board meeting.
- (b) However, the quorum requirement shall not apply with respect to the Appointed Board Member(s) of a particular Member Council where that Appointed Board Member(s) have failed to attend the prior two Board meetings, provided that after each Board meeting the Company advised the Member in writing that its Appointed Board Member(s) failed to attend the Board meeting.

## **25.6 Chair of meetings**

- (a) At the first Board meeting a chair and deputy chair will be elected from the Directors present in person.
- (b) Subject to a vote of the Board to the contrary:
  - (i) The chair and deputy chair of the Board shall be held on an annual rotational basis;
  - (ii) A chair and deputy chair shall serve for the duration of a calendar year; and
  - (iii) At the first Board meeting of a new calendar year, a new chair and deputy chair shall be elected from the Directors appointed by the Member whose turn it is to hold the chair and deputy chair.
- (c) The Directors may elect a Director to chair a Board meeting by a majority vote.
- (d) If the chair is not present within 15 minutes after the time appointed for a Board meeting or if the chair is unwilling or unable to act as chair for the whole



or any part of that Board meeting, the Directors present may elect a Director present to chair that Board meeting.

#### **25.7 Passing resolutions at meetings**

- (a) A resolution of the Board must be passed by a majority of the votes cast by the Directors entitled to vote on the resolution.
- (b) Each Director present in person is entitled to vote and has one vote.

#### **25.8 No Casting vote**

If on any resolution an equal number of votes is cast for and against a resolution, the chair does not have a casting vote in addition to any vote cast by the chair as a Director and subsequently, the resolution is lost.

#### **25.9 Conduct of meetings**

The chair of each Board meeting has charge of the conduct of that meeting, of the procedures to be adopted and the application of those procedures at that meeting.

#### **25.10 Written resolutions**

The Board may pass a resolution without a Board meeting being held if all the Directors entitled to vote on the resolution sign a document containing a statement that they are in favour of the resolution set out in the document. For this purpose, signatures can be contained in more than one document, with each document to be identical to each other document and a signature can be an electronic signature.

#### **25.11 Minutes of meetings**

- (a) Within three months after each Board meeting, the Directors must record or cause to be recorded in the minute books:
  - (i) the proceedings and resolutions of each Board meeting; and
  - (ii) all resolutions passed without a Board meeting.
- (b) The chair, or the chair of the next Board meeting, must sign the minutes within three months after the meeting.
- (c) The minute books must be kept at the registered office.
- (d) The Directors may inspect the minute books between the hours of
- (e) 9.00 am and 5.00 pm on any Business Day. No amount may be charged for inspection.

### **26 Director's conflict of interests**

#### **26.1 Declaration of interest**

- (a) Any Director who has a material personal interest in a contract or proposed contract of the Company, holds any office or owns any property such that the Director might have duties or interests which conflict or may conflict either directly or indirectly with the Director's duties or interests as a Director, must give the Board notice of the interest at a Board meeting.
- (b) A notice of a material personal interest must set out:
  - (i) the nature and extent of the interest; and
  - (ii) the relation of the interest to the affairs of the Company.
- (c) The notice must be provided to the Board at a Board meeting as soon as practicable.

#### **26.2 Voting by interested Directors**

A Director who has a material personal interest in a matter that is being considered at a Board meeting must not:

- (a) vote on the matter at a meeting; or
- (b) be present while the matter is being considered at the meeting, and accordingly will not count for the purposes of determining whether there is a quorum.

## **27 Appointment of Secretary and Chief Executive Officer**

### **27.1 Secretary**

- (a) The Company must have at least one Secretary. The Board has the power to appoint a natural person to act as secretary on the terms and for such period as the Board may determine.
- (b) Any Secretary appointed may be removed at any time by the Board.

### **27.2 Chief Executive Officer**

- (a) The Directors may appoint a Chief Executive Officer on such terms and conditions (including as to remuneration) as they consider appropriate.
- (b) The Directors may delegate any of their powers to the Chief Executive Officer:
  - (i) on the terms and subject to any restrictions they decide; and
  - (ii) so as to be concurrent with, or to the exclusion of, the powers of the Board,and may revoke the delegation at any time.
- (c) The Chief Executive Officer may be invited to attend all meetings of the Directors, but may not hold the office of a Director and is not entitled to vote.

## **28 Removal and remuneration of Auditor**

### **28.1 Appointment of Auditor**

An Auditor will be appointed by the Company at a general meeting for a period not exceeding four years from the date that the Auditor provided a request for quote.

### **28.2 Remuneration of Auditor**

The remuneration of the Auditor may be determined by the Company at a general meeting. If the remuneration is not determined at a general meeting, it may be determined by the Directors at a Board meeting.

### **28.3 Removal of Auditor**

- (a) Subject to the Corporations Act, the Company may remove an Auditor by resolution at a general meeting.

Note: the Corporations Act requires 2 months' notice to be provided to remove an Auditor.

### **28.4 Auditor's attendance at general meetings**

The Auditor must be notified of, and may attend, any general meeting and any Audit or Risk Advisory Committee meeting. The Auditor is entitled to be heard at any general meeting or Audit and Risk Advisory Committee it attends on any part of the business of the general meeting which concerns the Auditor.

## **29 Execution of documents**

Documents executed for and on behalf of the Company must be executed by:

- (a) Directors;

- (b) a Director and the Secretary; or
- (c) the Chief Executive Officer under delegation.

## **30 Financial records**

### **30.1 Member's access to financial records**

A Member or any other person may inspect financial or any other records of the Company where such inspection is authorised by the Board or its delegate, or required by law or by order of a court with jurisdiction.

### **30.2 Directors' access to financial records**

Any Director may at any time access and inspect any financial and any other record of the Company, other than those protected by privacy principles, freedom of information or other legislation.

### **30.3 Access to financial records after ceasing to be a Director**

The Board may determine that any person who is to cease or has ceased to be a Director may continue to have access to and inspect any financial record and any other record of the Company relating to the time during which the person was a Director, if required by law or by order of a court.

## **31 Notices**

### **31.1 General**

Any notice, statement or other communication under this Constitution must be in writing, except that any notice convening a Board meeting does not need to be in writing.

### **31.2 How to give a communication**

In addition to any other way allowed by the Corporations Act, a notice or other communication may be given by being:

- (a) personally delivered;
- (b) left at the person's current address as recorded in the Register of Members;
- (c) sent to the person's address as recorded in the Register of Members by pre-paid ordinary mail or, if the address is outside Australia, by pre-paid airmail;
- (d) sent by email to the person's current email address for notices; or
- (e) by other electronic means.

### **31.3 Communications by post**

A communication is given if posted:

- (a) within Australia to an Australian address, three Business Days after posting;
- (b) outside Australia or to an address outside Australia, ten Business Days after posting.

### **31.4 Communications by email**

A communication is taken to be given if sent by email immediately on sending the email unless the sender receives a delivery failure notification indicating that the email has not been delivered to the information system of the recipient.

### **31.5 After hours communication**

If a communication is given:

- (a) after 5.00 pm in the place of receipt; or
- (b) on a day which is a Saturday, Sunday or bank or public holiday in the place of receipt,

it is taken as having been given at 9.00 am on the next day which is not a Saturday, Sunday or bank or public holiday in that place.

## **32 Indemnity and insurance**

### **32.1 Indemnity**

- (a) To the extent permitted by the Corporations Act and subject to the Corporations Act, the Company may procure directors and officeholders insurance or pay any premium in respect of a contract of insurance between an insurer and a director or other officer or any person who has been a director or other officer of the Company in respect of the liability suffered or incurred in or arising out of the conduct of any activity of the Company and the proper performance by the director or other officer of any duty.
- (b) The indemnity in clause 32.1(a):
  - (i) is enforceable without the officer first having to make a payment or incur an expense;
  - (ii) is enforceable by the officer notwithstanding that the officer has ceased to be an officer of the Company; and
  - (iii) applies to any liability, loss, damage, cost or expense incurred or suffered or to be incurred or suffered by the officer, whether incurred before or after the date of this Constitution.

### **32.2 Documenting indemnity**

The Company may enter into an agreement containing an indemnity in favour of any officer. The Board will determine the terms of the indemnity contained in the agreement.

### **32.3 Insurance**

- (a) To the extent permitted by the Corporations Act and subject to the Corporations Act, the Company may pay any premium in respect of a contract of insurance between an insurer and an officer or any person who has been an officer of the Company in respect of the liability suffered or incurred in or arising out of the conduct of any activity of the Company and the proper performance by the officer of any duty.
- (b) If the Board determines, the Company may execute a document containing rules under which the Company agrees to pay any premium in relation to such a contract of insurance.

## **33 Winding up and revocation**

### **33.1 Winding up of the Company**

- (a) In the case of the winding-up of the Company, any surplus assets that remain after the satisfaction of all debts and liabilities, then, subject always to clause 33.2, those surplus assets must be transferred to another organisation with charitable purposes which is not carried on for the profit or gain of its individual members.
- (b) The organisation will be determined by a special resolution of the Members at or before the time of dissolution.

### **33.2 Transfer of surplus assets – deductible gift recipients**

- (a) Where the Company has been endorsed as a deductible gift recipient under Subdivision 30 BA of the Tax Act, either as an entity or in relation to a fund or an institution it operates, then where:
  - (i) the Company is wound up;
  - (ii) the fund or institution is wound up; or

- (iii) the endorsement under Subdivision 30 BA of the Tax Act is revoked;
- (b) any surplus:
  - (i) Gifts;
  - (ii) Deductible Contributions; and
  - (iii) money received by the Company because of such Gifts or Deductible Contributions,

remaining after payment of all liabilities must be transferred to one or more organisations, funds or institutions that comply with clause 33.1 and are deductible gift recipients.

## **34 Dispute resolution**

### **34.1 Handling a dispute**

Where there is a dispute, grievance or another disagreement between a Member and the Company, or between a Member and a Member, whether arising out of the application of this Constitution or otherwise (**Dispute**), then the party raising the Dispute must, prior to the commencement of any proceedings in a Court or Tribunal or before any authority or board, notify the other party in writing of the nature of the Dispute, and the following must occur:

- (a) the parties must in the period of 14 days from the service of the notice of the Dispute (Initial Period) use their best endeavours to resolve the Dispute;
- (b) if the parties are unable to resolve the Dispute within the Initial Period, then the Dispute must be referred for mediation to a mediator agreed by the parties;
- (c) if the disputants are unable to agree on a mediator within 7 days of the expiration of the Initial Period, the parties may request the chairperson of the Resolution Institute to nominate a mediator to whom the Dispute will be referred;
- (d) the costs of the mediation must be shared equally between the parties; and
- (e) where:
  - (i) the party receiving the notice of the Dispute fails to attend the mediation required by clause 34.1(b);
  - (ii) the mediation has not occurred within 6 weeks of the date of the notice of the Dispute; or
  - (iii) the mediation fails to resolve the Dispute;

then the party serving the notice of Dispute will be entitled to commence any proceedings in a Court or Tribunal or before any authority or board in respect of the Dispute.

### **34.2 Urgent interlocutory relief**

The procedure in clause 34.1 will not apply in respect of proceedings for urgent or interlocutory relief.

# Schedule 1

## Appointment of Representative at a General Meeting

### Your Library Ltd

#### ACN

The Member Council: ..... (name)  
of ..... (address)  
being a member of the above named Company hereby appoint  
..... (name)  
of ..... (address)  
and ..... (name)  
of ..... (address)  
as our Representation to attend and vote for us on our behalf at the meeting of the members of the  
Company to be held on the ..... day of ..... 20 ..... and at any  
adjournment of that meeting.

[TO BE INSERTED IF DESIRED] This form is to be used in favour of/against the resolution (Strike  
out whichever is not desired)

[INSERT DETAILS OF SPECIFIC RESOLUTIONS IF DESIRED]

Signed: .....  
Name: .....  
Position: .....  
Dated: .....

This notice must be returned to Your Library Ltd ACN at:  
[ADDRESS/EMAIL ADDRESS/FAX No]  
by [TIME] on [DATE]  
[INSERT SPECIFIC DETAILS ENSURING THAT THE TIME IS 48 HOURS BEFORE THE TIME  
FOR THE MEETING]



**Risk Assessment  
Transitioning to a Beneficial Enterprise**

## Risk likelihood

The Corporate Management Team has identified risks associated with the proposed change from a corporation under the LGA 1989 to a corporation limited by guarantee (viz a beneficial enterprise). CMT has assessed the likelihood that a risk may occur for each one. Risk likelihood can be divided into three categories:

- **Improbable** - Small chance of happening
- **Possible** - Some chance of happening
- **Probable** - Very likely to happen

## Impact on our business

CMT has determined the impact of the risk to the business if it were to happen. Risk impact can be divided into four categories:

0 - Acceptable - little to no effect on the business

1 - Tolerable - effects are felt but do not seriously affect the business

2 - Unacceptable - causes major disruption to the business

3 - Intolerable - business may not recover

## Risk matrix

With these parameters, CMT used the matrix below to determine the likelihood of the risk, the impact of the risk, and to devise measures to mitigate any risks.

			Impact			
			Acceptable	Tolerable	Unacceptable	Intolerable
			Little or no effect	Effects are felt but not critical	Serious impact to course of action and outcome	Could result in disaster
			RATING	RATING	RATING	RATING
Likelihood	Improbable	Risk unlikely to occur	0	1	1	2
	Possible	Risk will likely occur	0	1	2	3
	Probable	Risk will occur	1	2	2	3



Managing the risk

CMT has detailed for each risk one of four (4) ways to deal with the risk based on the matrix values above:

- Rating 0: Accept and proceed
- Rating 1: Reduce with advice and/or strategies
- Rating 2: Avoid through strategies
- Rating 3: Do not proceed

Risk categories

CMT has assessed the proposal against the following business risk categories:

- Strategic - decisions concerning our business’ structure and objectives
- Compliance - the need to comply with laws, regulations, standards and codes of practice
- Financial - our financial transactions and systems
- Operational - our operational and administrative procedures
- Environmental - internal and external operations that our business has some control over
- Reputational - the character or goodwill of our business

## Strategic Risks

Key Risk	Risk Rating	Measures/Assurances
Remain a corporation under the LGA 1989 until 2030 <ul style="list-style-type: none"> <li>Serious impact if inaction for up to 9.5 years</li> <li>Interim risks in dealing with Member Councils if the RLC falls further behind legislatively with further changes to the LGA 2020</li> </ul>	<b>2 - Unacceptable</b> <ul style="list-style-type: none"> <li>Risk will occur</li> <li>Could result in major business &amp; statutory complications</li> </ul>	<b>Mitigation</b> <p>Winding up the Corporation in accordance with LGA 2020</p> <p>Set up a beneficial enterprise in accordance with LGA 2020</p> <p>Using HLB Mann Judd and Sharrock Pitman Legal to step us through the process</p>
Our Member Councils agree to wind up ERL, but one or more Councils decide not to participate in the new entity <ul style="list-style-type: none"> <li>Additional costs (contracts, overheads, etc.)</li> <li>Redundancies/Transfer of staff</li> </ul>	<b>1 - Tolerable</b> <ul style="list-style-type: none"> <li>Risk unlikely to occur</li> <li>Some disruptions and costs</li> </ul>	<b>Mitigation</b> <p>Assessed as very unlikely for the following reasons</p> <ul style="list-style-type: none"> <li>ERL provides excellent services to our Member Councils' communities, as witnessed by average satisfaction ratings of 8.5+ in annual surveys</li> <li>An independent report by SGS Economics &amp; Planning shows that ERL returns \$4.52 for every \$1 invested in the Corporation</li> <li>The Victorian Auditor General's report: Council Libraries indicated that ERL achieved the highest Data Envelopment Analysis (DEA) business efficiency rating of 1- one of only five (5) in the State.</li> </ul>
Decision to transition or the implementation takes a prolonged period. <ul style="list-style-type: none"> <li>Member Councils may take longer to make decisions</li> <li>Registrations and application processes may take longer (ASIC, ACNC, ATO, etc.)</li> </ul>	<b>1 - Tolerable</b> <ul style="list-style-type: none"> <li>Risk likely to occur</li> <li>Little or no effect</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>Clear timelines for decision making and implementation communicated to all stakeholders through a Staged Transition Plan</li> <li>HLB Mann Judd and Sharrock Pitman Legal expertise and guidance throughout the process</li> <li>Ability to operate as the current entity until the transition is complete</li> </ul>

<p>Member Council specific obligations are not considered</p> <ul style="list-style-type: none"> <li>• Occupancy of building assets</li> <li>• Policies and procedures (procurement, competitive neutrality, etc. )</li> </ul>	<p><b>1 - Tolerable</b></p> <ul style="list-style-type: none"> <li>• Risk unlikely to occur</li> <li>• little or no lasting effect</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• Maintain policy and procedures in line with Member Council expectations</li> <li>• Audit and Risk Advisory Committee and the Board oversight</li> </ul>
<p>Strategies, service plans and goals not aligned with Member Councils</p> <ul style="list-style-type: none"> <li>• Library Strategies</li> <li>• Action/Service Plans</li> <li>• Ineffective planning and delivery</li> </ul>	<p><b>0 - Acceptable</b></p> <ul style="list-style-type: none"> <li>• Risk very unlikely to occur</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• Community and stakeholder engagement and consultation</li> <li>• Corporates Plans and annual reports reviewed and approved by the Board</li> <li>• Quarterly reporting to Board on achievements and service delivery</li> <li>• Proven long-term track record of delivering excellent library services</li> </ul>

## Compliance Risks

Key Risk	Risk Rating	Measures/Assurances
Setting up the Beneficial Enterprise and transfer of business is not conducted according to the Local Government Act 2020	<b>2 - Unacceptable</b> <ul style="list-style-type: none"> <li>Risk unlikely to occur</li> <li>Could result in complications</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>Legal advice and implementation by well-established legal firm, Sharrock Pitman Legal</li> <li>Tier 2 accounting firm HLB Mann Judd step us through the process of business transfer and setting up finance</li> <li>Member Council due diligence in accordance with the Local Government Act, section 111</li> </ul>
Corporations Act regulatory obligations and Australian Securities and Investments Commission (ASIC) requirements not identified	<b>0 - Acceptable</b> <ul style="list-style-type: none"> <li>Risk very unlikely to occur</li> </ul> Could result in complications	<b>Mitigation</b> <ul style="list-style-type: none"> <li>Legal advice and implementation by well-established lawyers, Sharrock Pitman Legal</li> <li>Tier 2 accounting firm HLB Mann Judd step us through the process of business transfer and setting up finance</li> <li>Training for Directors and Senior Officers on Corporations and Charities</li> </ul>
Reporting and other requirements of Australian Charities and Not-for-Profits Commission not identified	<b>0 - Acceptable</b> <ul style="list-style-type: none"> <li>Risk very unlikely to occur</li> <li>Could result in complications</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>Legal advice and implementation by well-established Sharrock Pitman Legal</li> <li>Tier 2 accounting firm HLB Mann Judd step us through the process of business transfer and setting up finance</li> <li>Training for Directors and Senior Officers on Corporations and Charities</li> </ul>

<p>Local Law NO. 1 of 2013: Meetings Procedure &amp; Use Of Common Seal</p> <p>ERL policies affecting our Members, Users, etc.</p>	<p><b>0 - Acceptable</b></p> <ul style="list-style-type: none"> <li>• Risk unlikely to occur</li> </ul> <p>Little or no effect</p>	<p><b>Mitigation</b></p> <p>Three-step approach</p> <ul style="list-style-type: none"> <li>• Local Law No 1 will be effectively incorporated in the new entity's constitution</li> <li>• An initial Omnibus By-Law that indicates that all the existing policies and regulations of the previous corporation in relation to library members and users will apply to the new entity</li> </ul> <p>A review of all existing memberships and user policies over time to reflect the new entity</p>
<p>Implications around Competitive Neutrality Policy - Victoria</p>	<p><b>0 - Acceptable</b></p> <ul style="list-style-type: none"> <li>• Risk unlikely to occur</li> <li>• Little or no effect</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• Transfer of Business agreement clearly outlines the use of council buildings or lease arrangements</li> <li>• Member Council Procurement Policies could include a clause specific to Beneficial Enterprises</li> </ul>
<p>Unidentified Member Council policies impacting or conflicting with operations</p>	<p><b>1 - Tolerable</b></p> <ul style="list-style-type: none"> <li>• Risk unlikely to occur</li> <li>• little or no lasting effect</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• Review and update operational practices</li> <li>• Recommend amendments to Member Council policies</li> </ul>

## Financial Risks

(see also the report on the financial implications and risks associated with the proposed restructure of ERL)

Key Risk	Risk Rating	Measures/Assurances
Member Councils' liability in the event of a winding-up	<b>0 - Acceptable</b> <ul style="list-style-type: none"> <li>Risk unlikely to occur</li> <li>Little or no effect</li> </ul>	<ul style="list-style-type: none"> <li>Your Library Ltd will be a company limited by guarantee</li> <li>Each Member's guarantee is \$1</li> </ul>
Member Council contributions/funding cuts	<b>2 - Unacceptable</b> <ul style="list-style-type: none"> <li>Risk unlikely to occur</li> <li>Could result in major impacts on service delivery</li> </ul>	<ul style="list-style-type: none"> <li>Funding arrangements clearly prescribed in the transfer of business agreement</li> <li>Annual budget adopted accordingly by the Board</li> <li>Members agree to an annual increase at least equal to the rate cap percentage</li> </ul>
Loss of alternative revenue streams <ul style="list-style-type: none"> <li>Grants</li> <li>Sponsorships</li> <li>Fee for Service</li> </ul>	<b>0 - Acceptable</b> <ul style="list-style-type: none"> <li>Risk unlikely to occur</li> <li>Little or no effect</li> </ul>	<b>Mitigation</b> Maintain and expand opportunities through <ul style="list-style-type: none"> <li>Not-for-Profit status by registering as a charity (ACNC)</li> <li>Deductible Gift Recipient (DGR) status as a Public Library Service</li> </ul>
Maintaining Member Councils <ul style="list-style-type: none"> <li>Equity</li> <li>Percentage Ownership</li> </ul>	<b>0 - Acceptable</b> <ul style="list-style-type: none"> <li>Risk unlikely to occur</li> <li>Little or no effect</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>Using HLB Mann Judd and Sharrock Pitman Legal to step us through the process will ensure that the Member Councils' equity and percentage ownership is maintained in the new entity Not-for-Profit status by registering as a charity (ACNC)</li> </ul>

<p>Inability to get New Members or provide fee for service</p> <ul style="list-style-type: none"> <li>• Constitution restricts new Members</li> <li>• Not an attractive proposition</li> </ul>	<p><b>0 - Acceptable</b></p> <ul style="list-style-type: none"> <li>• Risk unlikely to occur</li> <li>• Little or no effect</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• Clauses in the constitution accommodate New Members and fees for services</li> <li>• Options to provide Membership types or Fee for Service options</li> <li>• Proven excellence in delivering library services to diverse communities</li> <li>• Promotion through networks and online</li> </ul>
<p>Ineffective financial control</p> <ul style="list-style-type: none"> <li>• Ineffective budget management</li> <li>• Insufficient oversight of finances</li> </ul>	<p><b>0 - Acceptable</b></p> <ul style="list-style-type: none"> <li>• Risk unlikely to occur</li> <li>• Little or no effect</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• Budget reviewed and approved by the Board annually</li> <li>• Oversight of budget and finances through the Audit and Risk Advisory Committee (ARAC)</li> <li>• Quarterly Budget reports to Board</li> <li>• Annual Audits (VAGO)</li> </ul>
<p>Implications of distribution of equity (\$2m) to each Member Council for library projects</p>	<p><b>0 - Acceptable</b></p> <ul style="list-style-type: none"> <li>• Risk unlikely to occur</li> <li>• Little or no effect</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• ERL has received advice on this matter from Maddocks Lawyers and the distribution should occur before ERL is wound up</li> <li>• Any equity changes or adjustments can be made in the Transfer of Business agreement</li> </ul>
<p>Insufficient funds for winding up ERLC</p>	<p><b>0 - Acceptable</b></p> <ul style="list-style-type: none"> <li>• Risk unlikely to occur</li> <li>• Little or no effect</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• The Corporation's assets and liabilities as of 28 February 2022 are in a healthy position with Current Assets (\$7.3 m) greater than Current Liabilities (\$2.4 m)</li> <li>• The Corporation is in a position to meet all its liabilities, statutory or otherwise, including all short and long-term employee benefits</li> </ul>

## Operational Risks

Key Risk	Risk Rating	Measures/Assurances
Dilution of services to our communities	<b>0 - Acceptable</b> <ul style="list-style-type: none"> <li>Risk very unlikely to occur</li> <li>Could have service implications</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>Community and stakeholder engagement and consultation</li> <li>Library plans and annual reports reviewed and approved by the Board</li> <li>Quarterly reporting to Board on achievements and service delivery</li> <li>Proven long-term track record of delivering excellent library services</li> </ul>
Conflict between Members, Member Representatives, Directors of the Company	<b>2 - Unacceptable</b> <ul style="list-style-type: none"> <li>Risk unlikely to occur</li> <li>Could result in major impacts on service delivery</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>Clearly specified governance and decision making structure</li> <li>Dispute resolution processes and escalation points in the Constitution</li> </ul>
Board of Directors lack the diversity and specific skills required for the company	<b>2 - Unacceptable</b> <ul style="list-style-type: none"> <li>Risk unlikely to occur</li> <li>Could result in major impacts on governance</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>Specific training for appointed directors to cover key requirements and obligations</li> <li>The constitution allows for additional external directors</li> <li>Clear terms of appointments, eligibility for reappointments in the Constitution</li> <li>Ability for Members to appoint and terminate Directors as required</li> </ul>



<p>Industrial relations</p> <ul style="list-style-type: none"> <li>• Transfer of staff to the new entity</li> <li>• Enterprise agreement</li> </ul>	<p><b>2 - Unacceptable</b></p> <ul style="list-style-type: none"> <li>• Risk unlikely to occur</li> <li>• Could result in major impacts to service delivery and costs</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• Received legal advice that the change does not trigger eligibility for redundancies if employment conditions are maintained</li> <li>• Clause added to the new EA negotiation to make it explicitly clear for staff</li> <li>• Clear communication to staff and ASU</li> </ul>
<p>Voiding current contracts and other agreements (e.g. IT service provider etc.)</p>	<p><b>0 - Acceptable</b></p> <ul style="list-style-type: none"> <li>• Risk very unlikely to occur</li> <li>• Could have service implications</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• All our agreements and contracts have a clause that covers our successor entities or transfers</li> </ul>
<p>Continuity of ICT systems</p> <ul style="list-style-type: none"> <li>• Library Management System</li> <li>• Internet Service Providers</li> <li>• Etc.</li> </ul>	<p><b>0 - Acceptable</b></p> <ul style="list-style-type: none"> <li>• Risk very unlikely to occur</li> <li>• Could have service implications</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• All our agreements and contracts with SaaS providers have a clause that covers our successor entities or transfers</li> <li>• Internal infrastructure will have no impact</li> </ul>
<p>General Business Operational Risks</p> <ul style="list-style-type: none"> <li>• Occupational Health &amp; Safety</li> <li>• Child Safety</li> <li>• Privacy and Copyrights</li> <li>• Fraud</li> <li>• Cyber security risks</li> <li>• Etc.</li> </ul>	<p><b>1 - Tolerable</b></p> <ul style="list-style-type: none"> <li>• Risk likely to occur</li> <li>• Little or no lasting effect</li> </ul>	<p><b>Mitigation</b></p> <ul style="list-style-type: none"> <li>• Maintaining current business continuity plans</li> <li>• Maintaining cyber security strategy</li> <li>• Internal Policy and procedures reflecting best practice</li> <li>• Periodical and systematic review of controls (policies, systems, etc.)</li> </ul>

## Environmental Risks

Key Risk	Risk Rating	Measures/Assurances
Amendments/changes to the Local Government Act 2022	<b>1 - Tolerable</b> <ul style="list-style-type: none"> <li>• Risk likely to occur</li> <li>• Little or no lasting effect</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>• Contribute and participate in law reform consultations through Members</li> <li>• Identify and plan for changes proactively</li> </ul> <b>Respond</b> <ul style="list-style-type: none"> <li>• Implement changes under the direction of the Board and Members</li> </ul>
Rate Capping and other financial constraints outside of our control	<b>1 - Tolerable</b> <ul style="list-style-type: none"> <li>• Risk likely to occur</li> <li>• Little or no lasting effect</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>• Identify constraints and budget/forecast accordingly</li> </ul> <b>Respond</b> <ul style="list-style-type: none"> <li>• Work in partnership with Member Councils to respond appropriately</li> </ul>

## Reputational Risks

Key Risk	Risk Rating	Measures/Assurances
Not completing the transition to the new entity	<b>2 - Intolerable</b> <ul style="list-style-type: none"> <li>Risk unlikely to occur</li> <li>Could result in a negative reputation</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>Legal advice and implementation by well-established Sharrock Pitman Legal</li> <li>Tier 2 accounting firm HLB Mann Judd step us through the process of business transfer and setting up finance</li> <li>Member Council due diligence in accordance with the Local Government Act, section 111</li> <li>Guidance and direction from the Board and ARAC</li> </ul>
Unsatisfactory service delivery and negative backlash from the community	<b>0 - Acceptable</b> <ul style="list-style-type: none"> <li>Risk very unlikely to occur</li> <li>Could have service implications</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>Community and stakeholder engagement and consultation</li> <li>Corporate plans and annual reports reviewed and approved by the Board</li> <li>Quarterly reporting to Board on achievements and service delivery</li> <li>Proven long-term track record of delivering excellent library services</li> </ul>
Community objection to transition due to fear of change	<b>1 - Tolerable</b> <ul style="list-style-type: none"> <li>Risk likely to occur</li> <li>Little or no lasting effect</li> </ul>	<b>Mitigation</b> <ul style="list-style-type: none"> <li>Clear and simple communication to the community</li> <li>Continuing with the same trusted name/brand of Your Library</li> <li>No operational or material differences to services and resources</li> </ul>

## Your Library Agreement

### Your Library Ltd

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**YOUR LIBRARY AGREEMENT** made the                      day of                      2022.

**BETWEEN:**

**KNOX CITY COUNCIL**

- and -

**MAROONDAH CITY COUNCIL**

- and -

**YARRA RANGES COUNCIL**

- and -

**YOUR LIBRARY LTD ACN**

## **1 Background**

- 1.1 The Founding Member Councils first established the Eastern Regional Libraries Corporation (ABN 67 990 548 408) on or about 14 June 1996 by agreement made under section 196 of the Local Government Act 1989 (Vic).
- 1.2 In accordance with section 330(4) of the Local Government Act 2020 (Vic), as an existing regional library, the Eastern Regional Libraries Corporation must be wound up by 1 July 2031.
- 1.3 Section 110(1) of the Local Government Act 2020 (Vic) allows the Founding Member Councils to become members of and participate in the formation of a corporation and appoint directors.
- 1.4 Therefore, on [insert date], the Founding Member Councils resolved to apply section 110 of the Local Government Act 2020 (Vic) to establish the Company as a new not-for-profit, public library, registered as a company limited by guarantee under the Corporations Act.
- 1.5 The Company is established as a beneficial enterprise under the Local Government Act 2020, section 110, to
  - (a) provide resources and programs aimed at meeting the information, recreation, educational and cultural needs of the diverse communities of Knox, Maroondah and Yarra Ranges in an equitable, effective, efficient, responsive and forward-looking manner in accordance with the values and objectives of the Corporate Plan;
  - (b) provide or ensure the provision of, subject to any conditions attached to any State government library subsidies and grants to the Company or the Member Councils, a regional library service for the Member Councils;
  - (c) make By-Laws relating to the Company and perform any other functions which are conferred on Company under this Agreement or its Constitution, including defining overall policy objectives, developing strategic policy, letting tenders for the provision of services, monitoring contracts under which services are provided, and approving a corporate plan and a strategic resources plan; and
  - (d) to do all things necessary or expedient in accordance with this Agreement and the Constitution for the carrying out of its functions.

- 1.6 The Founding Member Councils have agreed to record their initial contribution and transfer of assets, licences, operations and activities from the Eastern Regional Libraries Corporation to the Company pursuant to this Agreement, which shall operate in addition to the Constitution of the Company.
- 1.7 The Company will continue to service the area comprising the Member Councils' municipal districts.
- 1.8 The Founding Member Councils have agreed to contribute certain sums of money annually for the purposes of the Company pursuant to the terms of this Agreement.

## 2 Purpose of this Agreement

- 2.1 The purpose of this Agreement is to govern the relationship between the Member Councils as members of the Company, including with respect to the contribution of assets to the Company and ongoing support and contributions to be provided by the Member Councils to the Company.
- 2.2 The Member Councils and the Company have entered into their respective undertakings and agreements contained in this Agreement in consideration of the efficient and orderly conduct and management of the Company, in the interests of the Company and the Member Councils.
- 2.3 The Member Councils jointly and severally covenant that during the continuance of this Agreement, each of them will abide by the provisions of this Agreement and will exercise their rights and powers as Members of the Company, in accordance with the provisions contained in this Agreement.
- 2.4 Each of the Member Councils covenant that the provisions of this Agreement will be enforceable by or against each of them and by or against any of the other Member Councils, and in the event of an inconsistency between this Agreement and the Constitution, this Agreement shall take precedence.
- 2.5 Each of the Member Councils will act, and execute such further instruments, consents and make such decisions and vote on resolutions of meetings of the Company and exercise their powers of appointment to the Board, so as to give full effect to the provisions of this Agreement.
- 2.6 The Company acknowledges that the Member Councils have agreed to regulate their conduct in accordance with this Agreement. The Company will conduct its business and affairs by ensuring that it will act on lawful resolutions and directions given by the Member Councils in accordance with this Agreement in respect of any matter which is governed or regulated by this Agreement.

## 3 Duration

- 3.1 This Agreement commences on the date of this Agreement and will continue to be binding on each of the Member Councils while that Member Council remains a member of the Company and, insofar as is relevant and appropriate in respect to continuing obligations, after that Member Council has ceased to be a member of the Company.

## 4 Interpretation

### 4.1 Definitions

In this Constitution unless the contrary intention appears:

**Agreement** means this agreement, to be known as the "Your Library Agreement".

**Board** means the directors of the Company present at a meeting, duly convened as a Board meeting, at which a quorum is present.

**CEO** means the Chief Executive Officer of the Company.

**Company** means Your Library Ltd (ACN ).

**Constitution** means the constitution of the Company as amended from time to time.

**Eastern Regional Libraries Corporation** means Eastern Regional Libraries Corporation (ABN 67

990 548 408) incorporated under section 196 of the Local Government Act 1989 (Vic).

**Financial Contribution** means the annual financial contribution of the Member Councils to the Company.

**Founding Member Councils** means the Knox City Council, Maroondah City Council and Yarra Ranges Council.

**Initial Contributions** means the equity transferred to the Company from the Eastern Regional Libraries Corporation for the benefit of library services within the LGAs the Founding Member Councils

**LGA** means Local Government Area.

**Member Councils** means the Knox City Council, Maroondah City Council and Yarra Ranges Shire Council and, where a subsequent Council is admitted as a Member, includes that Council.

**Premises** means the premises of the library branches occupied by the Eastern Regional Libraries Corporation at the date of this Agreement listed in the Schedule.

**Schedule** means the schedule to this Agreement.

**Specific Contribution** means specific contributions made to the Company by a Member Council for the benefit of libraries and library branches within the LGA of that Member Council.

## 5 Contribution of Initial Contribution and Assets

- 5.1 The Founding Member Councils record that the Eastern Regional Libraries Corporation holds or has the use of the Initial Contributions and assets provided by or obtained for the benefit of libraries operated by the Eastern Regional Libraries Corporation within the LGAs of the respective Founding Member Councils.
- 5.2 The parties record that:
  - (a) the Founding Member Councils have made available to the Eastern Regional Libraries Corporation the Premises set out in the Schedule for the purpose of the Company operating library branches; and
  - (b) the Eastern Regional Libraries Corporation holds the Initial Contributions set out in the Schedule for the use of library services within the LGAs of the Founding Member Councils.
- 5.3 Legal title and ownership of assets held by the Eastern Regional Libraries Corporation as at the date of this Agreement shall be deemed to be transferred to the Company upon the execution of this Agreement, and the parties shall do all things reasonably necessary to effect the transfer of such assets.
- 5.4 The Company shall assume the rights and responsibilities of the Eastern Regional Library Corporation with respect to the Premises on the date of this Agreement.
- 5.5 The parties agree that the Company shall utilise the Initial Contributions set out in the Schedule for the benefit of library services within the LGA of the relevant Founding Member Council. In complying with this clause, the Company shall have consideration of the overall value of the Initial Contribution, including any depreciation of the value of the assets comprising the Initial Contribution, rather than any specific asset comprising a part of the Initial Contribution.

## 6 Specific Contribution of Assets

- 6.1 A Member Council may make a Specific Contribution of assets to the Company. Subject to any specific agreement at the time of the Member Council making the Specific Contribution, the Company shall utilise the Specific Contribution for the benefit of libraries within the LGA of the relevant Member Council that contributed the Specific Contribution. In complying with this clause, the Company shall have consideration of the overall value of the Specific Contribution, including any depreciation of the value of the assets comprising the Specific Contribution, rather than any specific asset comprising a part of the Specific Contribution.

## **7 Corporate Plan**

- 7.1 The Company and the Board shall be responsible for the development of a corporate plan. The corporate plan may operate for one or more years, but shall not operate for more than five years.
- 7.2 The Company and the Board shall formulate the corporate plan in consultation with the Member Councils.
- 7.3 The Board shall present the corporate plan to a general meeting of the Company for approval by the Member Councils.
- 7.4 The Company must not substantially deviate from an adopted corporate plan without first obtaining the Member Councils' written approval.

## **8 Budget and Strategic Resource Plan**

- 8.1 The CEO, in collaboration with the Board, shall be responsible for developing a proposed budget and strategic resource plan by 1 July of each year.
- 8.2 The budget and strategic resource plan shall identify the financial and other resource requirements of the Corporation.
- 8.3 The proposed budget shall be developed in accordance with general accounting principles and shall include:
  - (a) Current financial reports showing the assets, liabilities and equity of the Company;
  - (b) The amount of each Member Council's proposed Financial Contribution to the Company for the financial year commencing on 1 July, calculated in accordance with clause 9;
  - (c) The amount of funds expected to be received from other sources for the financial year commencing on 1 July; and
  - (d) The expected expenses of the Company for the financial year commencing on 1 July.
- 8.4 The Board must not adopt a proposed annual budget or a revised annual budget that has not been approved, in writing, by the Member Councils.
- 8.5 Upon the Board approving the budget in a general meeting of the Company, the Member Councils must pay the Financial Contributions in accordance with clause 9 or as otherwise specified in the budget.
- 8.6 The Company is not responsible for specific maintenance, repair, replacement and operating costs of assets owned by any one or more of the Councils, including furniture.
- 8.7 Each Member Council will cover the maintenance, repair, replacement and operating costs of its assets, including furniture.
- 8.8 The Company must not call tenders for the whole of a service or major service delivery component contract without the prior written consent of all the Member Councils.

## **9 Member Council Financial Contributions**

- 9.1 In developing the proposed Financial Contributions of each Member Council, the Company shall have regard to:
  - (a) The number of libraries, library services and other services provided or expected to be provided by the Company in the Member Council's LGA;
  - (b) The proportion of the Company's administrative staffing and resources that will be utilised in the Member Council's LGA; and
  - (c) The State Governments' Public Library Grant made available by the Member Council to the Company.



- 9.2 The Financial Contributions shall be calculated with the purpose of covering the ongoing operational costs of the Company, other than operational costs that can be funded by revenue generated by the Company or obtained by other external funding.
- 9.3 The amount to be contributed to the Company by each Member Council during each financial year shall be the sum of:
- (a) the amount specified in the Company's adopted annual budget in accordance with the formula determined by the Board and formally endorsed by each Member Council from time to time;
  - (b) all State Government library grants and subsidies received by the Council for library services, unless otherwise agreed by the Board;
  - (c) funds received by the Member Council from any other sources for library services to be provided by the Company; and
  - (d) funds received by the Member Council from any other sources for library services to be provided by the Company, in respect of which no provision has been made in the Company's budget.
- 9.4 Each Member Council's financial contribution to the Company under clause 9 shall be paid in quarterly instalments on the first day of July, October, January and April of each year, or, if pursuant to a contract with an external service provider, the Company is required to make payments more frequently than quarterly, with sufficient frequency to ensure that the Company is capable of observing its contractual obligations with the external service provider.
- 9.5 If the proposed annual budget has not been approved by each Member Council by 1 July, the first instalment for that year shall be the same amount paid by the Member Council in the previous quarter and the second instalment shall include any adjustment to ensure that the two instalments together equal half of the amount to be paid by that Member Council for that financial year or as soon as reasonably practicable.
- 9.6 All other Council contributions under clause 9 shall be paid within one month of receipt of the monies by the Member Council.

## **10 Reporting & Accounts**

- 10.1 The Chief Executive Officer shall provide each Member Council with a copy of the Company's annual report, including audited financial accounts, to ensure that they meet their reporting timelines in accordance with the Local Government Act 2020:
- (a) within three months of the end of each financial year,
  - (b) or at another date (or dates) to be agreed with the Member Councils.
- 10.2 The Company through its Directors and Member Council officers responsible for library services must provide each Member Council with quarterly financial reports which include an operating statement reporting the Company's performance to budget and other performance indicators as detailed in the corporate plan and annual budget.
- 10.3 The books of accounts and all other financial records of the Company shall be available for inspection at all reasonable times by any Director, a person authorised by a Member Council or any person authorised by the Secretary of the Department responsible for administering State Government library subsidies and grants from which the Company or Member Councils receive funds.

## **11 Library Services and Branch Libraries**

- 11.1 The Company and a Member Council may enter into an agreement for the Member Council to provide the Company with services, including the lease or licence of a premises;

- 11.2 The Company and a Member Council may open new library branches.
- 11.3 The Company and a Member Council may expand, renovate or develop existing library branches.
- 11.4 The Company and a Member Council may enter into a funding arrangement whereby the Member Council provides the Company with Specific Contributions towards establishing a new library branch or undertaking a significant expansion, renovation or development of a library branch.
- 11.5 The occupancy of branch (including mobile) libraries may be subject to a separate agreement between the respective Member Council and the Company that sets out the obligations and the responsibilities of the parties.
- 11.6 If, in respect of any of the branch (including mobile) libraries described in the Schedule, no agreement of the type described in clause 11.5 exists as of the date of this Agreement, the Member Council that requires that there be an agreement to which clause 11.5 applies must negotiate in good faith with the Company to procure the execution of an agreement.
- 11.7 Nothing in this clause 11 of this Agreement generally requires a Member Council to continue to provide the facilities or services provided to the Company at the commencement of this Agreement or subsequently, nor restricts a Member Council from adding to, changing or withdrawing any of the facilities provided to the Company.
- 11.8 Where a Member Council adds to, changes or withdraws any of the services provided by, or facilities provided to, the Company that leads to excess employees, then that Member Council will be liable for the redundancy costs for excess employees, whether deployed in branch libraries, the administration of the Company or otherwise. This clause is subject to every attempt first being made by the Company to redeploy the affected employees within its operations.

## **12 Premises provided by a Member Council**

- 12.1 For the avoidance of doubt, the Company and a Member Council may renegotiate any agreement or enter into a new agreement with respect to any Premises listed in the Schedule.

## **13 Admission of New Member Councils**

- 13.1 The parties agree that a new Member Council shall only be admitted to membership of the Company pursuant to clause 8.3(c) of the Constitution in circumstances where the new Member Council enters into this Agreement with the Company and each existing Member Council.

## **14 Distribution of Assets upon a Member Council ceasing to be a Member**

- 14.1 In the event that a Member Council ceases to be a member of the Company, the Member Council may require the Company to transfer assets held by the Company for the benefit of library branches within the LGA of that Member Council to another library corporation or other body corporate, provided that the library corporation or body corporate is a charity of the type which the Company could make a distribution of surplus assets to under clause 33 of the Constitution were the Company being wound up.
- 14.2 The Company may charge the Member Council its reasonable costs associated with complying with a direction under clause 14.1.
- 14.3 For the purposes of clause 14.2, the cost to the Company of a Council's withdrawal from this Agreement, shall include (but not be limited to):
  - (a) redundancy costs for excess employees (whether deployed in branch libraries, the administration of the Company or otherwise);
  - (b) the cost of extracting bibliographic records for that Council's books and materials; and
  - (c) the cost of amending bibliographic records to account only for those books and materials which remain.
- 14.4 The portion of assets to which a Member Council is entitled to have directly transferred to another library corporation or body corporate under clause 14.1:
  - (a) is those books and like materials housed within a branch (including mobile) library located in

- its municipal district; and
  - (b) may not be taken in the form of other property or cash unless the Board agrees; and
  - (c) the cost of removing the books and like materials shall be paid for by the Member Council.
- 14.5 The portion of assets (other than books and like materials) to which a Member Council is entitled to have transferred to another library corporation or body corporate under clause 14.1:
- (a) shall be calculated according to the value of the assets as disclosed by the relevant audited financial statements;
  - (b) shall be the value of the Member Council's proportionate share of the Initial Contributions and Specific Contributions, as adjusted by any increase or decrease in that value from the date of the Initial Contribution or Specific Contribution(s) and the date of the Member Council's withdrawal; and
  - (c) may be taken in such combination of property and cash as agreed between that Member Council, the other Member Councils and the Company.
- 14.6 For the purposes of clause 14.5, the increase or decrease in the value of a Member Council's Initial Contribution and Specific Contributions will be calculated in the same proportion as the Member Council's financial contribution to the Company relative to all other Member Councils' contributions to the Company between the date of the Initial Contribution or Specific Contribution(s) and the date of that Member Council's withdrawal.
- 14.7 A Member Council that withdraws from this Agreement shall be liable for a portion of the liabilities, including contingent liabilities, of the Company as at the date of its withdrawal from the Agreement.
- 14.8 The portion of the liabilities and contingent liabilities to which a Member Council is liable under clause 14.7:
- (a) shall be calculated according to the liabilities and contingent liabilities as disclosed by the relevant audited financial statements and reports, and any notes attached to them; and
  - (b) shall be the value of the Member's Council's proportionate share in the Initial Contributions and Specific Contributions, as adjusted by any increase or decrease in those values between the date of the Initial Contribution or Specific Contribution(s) and the date of that Member Council's withdrawal.
- 14.9 For the purposes of clause 14.8(b), the increase or decrease in the value of a Member Council's Initial Contribution and Specific Contributions will be calculated in the same proportion as the Member Council's financial contribution to the Company relative to all other Member Councils' contributions to the Company between the date of the Initial Contribution or Specific Contribution(s) and the date of that Member Council's withdrawal.

## 15 Distribution of Assets upon winding up of Company

- 15.1 In the event that the Company is wound up, each Member Council may nominate a library corporation or other body corporate to receive surplus assets of the Company.
- 15.2 The Member Councils, in exercising their power under clause 33 of the Constitution to distribute surplus assets of the Company, shall act in a manner that is fair and reasonable to each Member Council, and in particular:
- (a) The parties shall, as far as is reasonably practicable, transfer assets held by the Company for the benefit of library branches within the LGA of a particular Member Council to the library corporation or other body corporate nominated by that Member Council; and
  - (b) The calculation of the distribution of assets and liabilities will be in accordance with the provisions of clause 14 ***Distribution of Assets upon a Member Council ceasing to be a Member.***

## **16 Amendment of this Agreement**

- 16.1 An amendment to this Agreement has no effect unless it is:
- (a) in writing and signed by all parties to the Agreement; and
  - (b) the parties agree that if a Council transfers assets to the Company or makes available additional assets for the use of the Company in accordance with the clauses 6 and 11, this does not constitute an amendment to this Agreement.

## **17 Agreement Review**

- 17.1 The Member Councils shall, together with the Board, review the operation of this Agreement at least once in every four years.

## **18 Cessation of the original agreement**

- 18.1 Subject to clause 18.2, the Original Regional Library Agreement ceases on the day on which this Agreement takes effect.

- 18.2 Any:

- (a) right accrued; or
- (b) obligation incurred

by reason of the Original Agreement will continue to exist notwithstanding the cessation of the Original Agreement.

## **19 Dispute Resolution**

- 19.1 Any dispute, grievance or other disagreement between Member Councils concerning the interpretation or application of this Agreement shall be dealt with in the same manner as a dispute would be dealt with under the Constitution of the Company.

The parties execute this Agreement to evidence being bound by it:

**EXECUTED BY KNOX CITY COUNCIL** by  
being signed by the persons authorised to sign  
on behalf of the Council

.....  
(signature)

Name of authorised officer:

.....  
(signature)

Name of authorised officer:

.....  
Position:

.....  
Position:

.....  
Date: ...../...../2022

**EXECUTED BY MAROONDAH CITY  
COUNCIL** by being signed by the persons  
authorised to sign on behalf of the Council

.....  
(signature)

Name of authorised officer:

.....  
(signature)

Name of authorised officer:

.....  
Position:

.....  
Position:

.....  
Date: ...../...../2022

**EXECUTED BY YARRA RANGES COUNCIL**

by being signed by the persons authorised to  
sign on behalf of the Council

.....

*(signature)*

Name of authorised officer:

.....

*(signature)*

Name of authorised officer:

.....

Position:

.....

Position:

.....

.....

Date: ...../...../2022

**EXECUTED BY YOUR LIBRARY LTD** by

being signed by the persons authorised to sign  
on behalf of the Company

.....

*(signature)*

Name of authorised officer:

.....

*(signature)*

Name of authorised officer:

.....

Position: Director

.....

Position: Director

Date: ...../...../2022

## SCHEDULE PREMISES & INITIAL CONTRIBUTIONS



### Premises:

- Bayswater Library
- Boronia Library
- Ferntree Gully Library
- Knox Library
- Rowville Library

### Calculation of contribution to *Your Library Ltd*

#### Initial contribution to ERL 1996:

	\$,000	%
Member Councils' initial contributions to ERL		
Knox	\$1,342	36.39%
Maroondah	\$918	24.89%
Yarra Ranges	\$1,429	38.72%
<b>Total Member Councils' initial contributions to ERL</b>	<b>\$3,689</b>	<b>100.00%</b>

Accumulated surpluses to 30 June 2021	\$10,257
---------------------------------------	----------

<b>Total Equity @ 30 June 2021</b>	<b>\$13,946</b>	<b>100.00%</b>
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#### Member Councils' share of Total Equity @ 30 June 2021

		Less Distribution	Adjusted Total Equity	Revised % Equity*
<b>Revised Contribution to ERL after distribution</b>				
<b>Knox</b>	<b>\$5,075</b>	<b>\$2,000</b>	<b>\$3,075</b>	<b>38.70%</b>
Maroondah	\$3,471	\$2,000	\$1,471	18.51%
Yarra Ranges	\$5,400	\$2,000	\$3,400	42.79%
<b>Revised Equity at 30 June 2021</b>	<b>\$13,946</b>	<b>\$6,000</b>	<b>\$7,946</b>	<b>100.00%</b>

\*The revised percentage equity will be the percentage distribution available to the Member Councils on withdrawal or dissolution.

## SCHEDULE PREMISES & INITIAL CONTRIBUTIONS



### Premises:

- Croydon Library
- Realm Library

### Calculation of contribution to Your Library Ltd

#### Initial contribution to ERL 1996:

	\$,000	%
Member Councils' initial contributions to ERL		
Knox	\$1,342	36.39%
Maroondah	\$918	24.89%
Yarra Ranges	\$1,429	38.72%
<b>Total Member Councils' initial contributions to ERL</b>	<b>\$3,689</b>	<b>100.00%</b>

Accumulated surpluses to 30 June 2021	\$10,257
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<b>Total Equity @ 30 June 2021</b>	<b>\$13,946</b>	<b>100.00%</b>
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Member Councils' share of Total Equity @ 30 June 2021		Less Distribution	Adjusted Total Equity	Revised % Equity*
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Yarra Ranges	\$5,400	\$2,000	\$3,400	42.79%
<b>Revised Equity at 30 June 2021</b>	<b>\$13,946</b>	<b>\$6,000</b>	<b>\$7,946</b>	<b>100.00%</b>

\*The revised percentage equity will be the percentage distribution available to the Member Councils on withdrawal or dissolution.



## SCHEDULE PREMISES & INITIAL CONTRIBUTIONS



### Premises:

- Belgrave Library
- Healesville Library
- Lilydale Library
- Montrose Library
- Mooroolbark Library
- Yarra Junction
- Flexi Vehicle

### Calculation of contribution to Your Library Ltd

#### Initial contribution to ERL 1996:

	\$,000	%
Member Councils' initial contributions to ERL		
Knox	\$1,342	36.39%
Maroondah	\$918	24.89%
Yarra Ranges	\$1,429	38.72%
<b>Total Member Councils' initial contributions to ERL</b>	<b>\$3,689</b>	<b>100.00%</b>

Accumulated surpluses to 30 June 2021 \$10,257

<b>Total Equity @ 30 June 2021</b>	<b>\$13,946</b>	<b>100.00%</b>
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\*The revised percentage equity will be the percentage distribution available to the Member Councils on withdrawal or dissolution.

## ASSET PLAN 2022-2032 AND ASSET MANAGEMENT POLICY 2022

Report Author: Asset Planning Coordinator, Executive Officer Strategic Asset Management

Responsible Officer: Mark Varmalis

Ward(s) affected: All Wards

*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

### SUMMARY

The Asset Plan 2022-2032 and Asset Management Policy 2022 have been revised following a four-week period of community engagement, Councillor comment and internal staff feedback. Council asked the community what is missing and what they would like to see more of in the documents. Key feedback included adding more about the role of community groups in asset management and the importance of climate change and natural assets.

Adoption of an Asset Plan is required by 30 June 2022 under the *Local Government Act 2022*.

### RECOMMENDATION

***That Council adopt the Asset Plan 2022-2032 and the Asset Management Policy 2022.***

### RELATED COUNCIL DECISIONS

At the Council meeting on 26 April, Council endorsed public exhibition of the Draft Asset Management Policy 2022 and the Draft Asset Plan 2022-2032 for a period of 28 days, which ended on 25 May 2022.

General updates have been provided at Council Forum on the implementation of the Local Government Act 2020 and the range of policies and plans that are required to be developed post the election of each Council, of which the Asset Plan is included.

The Community Engagement Policy was adopted by Council at the 27 April 2021 meeting.

The Strategic Asset Management Plan was adopted by Council at the 22 October 2019 meeting.

## **DISCUSSION**

### ***Purpose and Background***

This report presents Council's response to submissions and feedback received from Councillors, the community, the Asset Plan Community Panel and Council staff on the draft Asset Plan and Policy. The revised documents are attached for consideration by Council for adoption.

Feedback has been sought from the community on the Draft Asset Plan 2022-2032 and Draft Asset Management Policy 2022, following Council endorsement, for a four-week exhibition period on 26 April 2022. The feedback period closed Wednesday 25 May 2022. Feedback from Councillors, the community, the community asset panel, and from internal staff is outlined below along with proposed revisions to the drafts. Feedback received is documented in the Asset Plan Response to Submission Report 2022.

### ***Community Panel***

A two-hour feedback session with participants from the Asset Plan panel was facilitated by Max Hardy Consultants on Thursday 12 May 2022 at 6:30 pm to gain feedback on the draft documents and on the engagement process itself. Feedback presented relates only to the plan and policy. Feedback on the process was generally positive and will be addressed in detail in an engagement evaluation report as part of a review of the asset plan project.

Six panellists had accepted an invitation to attend, however only four attended on the night. The panellists had been provided copies of the draft documents prior to the feedback session and feedback relevant to the draft plan and policy is noted as follows:

- Panellists were keen to see the direct impact of the new policy and asset plan in the short term. The long-term nature and high level of the plan and policy was not clearly understood by attendees present;
- A panellist requested that timeframes and details be provided for the actions proposed in the Draft Asset Panel Summary Report, and that updates be provided to the panel on these actions over time. They felt this would provide evidence that Council listened to the feedback received and demonstrate that the feedback had led to improvements in asset management. This was also considered important in demonstrating Council is engaging in line with the Community Engagement Policy, which requires transparency in how involvement from the community has influenced outcomes. These actions will be further developed and implemented with oversight by Council's internal Asset Management Steering Committee in accordance with the Asset Management Policy. It was also discussed with panel members that the Asset Plan and Asset Management Policy were guiding documents, and that individual asset plans for

each of the asset categories would contain more detail and be part of further community engagement activities; and

- An email was received from a panellist with feedback relevant to the draft policy and asset plan. It highlighted the lack of discussion around the value of the natural environment as an asset within the panel sessions. This feedback is consistent with comments received from the broader community that the value of natural assets was missing from the documents. To address this feedback, discussion of the natural environment as an asset has been added to in the policy and plan, along with how it is managed by Council (not directly within Council's Asset Management System, clarifying the position on trees and wildlife, as noted also in Community Feedback below).

### ***Community***

Council asked the community to let us know if anything was missing from the draft policy or plan. Up until 5pm on 25 May 2022, a total of 60 posts had been made from 36 contributors on the Shaping Yarra Ranges Asset Plan page, with a total of 147 'likes' on these posts. Of the comments received to the page, only five comments were directly relevant to the asset plan or policy. The remaining comments were mainly footpath requests, parking requests, and comments on traffic or road issues (including on Department of Transport Roads), road sealing requests, and comments about playspaces and toilets. Two compliments were also submitted, one for Council's libraries, and one for tree planting.

Three emails were received from the public. Of those, only one related to the plan or policy, while the others were related to bushfire plans and storm response.

The feedback on what was missing included:

- The need to acknowledge natural assets including trees and biodiversity (this was consistent with the feedback received from the panel as noted above);
- Climate change needs more discussion considering Council's declaration of a Climate Emergency; and
- How Council will manage environmental sustainability into the future (note: the asset team consider this is out of scope for the Asset Plan and Policy but can strengthen the discussion of climate change impacts).

### ***Internal Staff***

Asset managers in the organisation were also asked to provide feedback on the draft documents, and specifically on the policy roles and responsibilities and the principles for decision making. They were also asked to consider how they would support the delivery of best value outcomes for the community. In response to feedback received on the policy, additional details have been added on the role of financial officers, and the section regarding the principles of sustainability has been separated into financial, environmental, social and cultural aspects.

### ***Strategic Asset Management Plan***

Feedback received during the panel engagement sessions that was beyond the direct scope of the asset plan or policy has been captured in the draft Asset Panel Summary Report as proposed actions. These actions will be used to help shape the update of the Strategic Asset Management Plan, to be undertaken later in 2022. An update on this work will be provided at a future Council Forum.

### ***Revisions to Drafts***

Revisions made to the draft documents include:

- Adding community groups and their roles to the policy and the plan (completed prior to issue of draft to the community);
- A discussion on natural environment as an asset, and how its management is addressed through relevant Council strategies, policies and plans;
- Additional discussion on how climate change impacts are to be considered in asset management;
- Separation of the principles of sustainability into separate items for environment, social, cultural and financial to further highlight the significance of each of these principles; and
- Noting which principles are a direct requirement by law (such as evidence-based decision making, consideration of climate change impacts).

### ***Options considered***

An Asset Plan is required to be adopted by Council by 30 June 2022 to meet the requirements of the *Local Government Act 2020*.

### ***Recommended option and justification***

Council to consider adopting the Asset Plan and Asset Management Policy to meet the requirements of the *Local Government Act 2020*.

## **FINANCIAL ANALYSIS**

Funding for the Asset Plan deliberative community engagement process was covered by existing operational budgets.

Council continues to operate in a challenging fiscal environment. While community expectations and demand for services continue to increase, revenue does not.

Community input into the development of the Asset Plan has assisted in determining community priorities and guiding Council decisions around asset maintenance, renewal, upgrading and decommissioning, and the development of new assets, while enabling Council to respond to current, emerging and future community needs. This

is essential to ensure funding is allocated accordingly as part of Council's annual review of its ten-year Capital Expenditure Program.

### **APPLICABLE PLANS AND POLICIES**

This report contributes to the following strategic objective(s) in the Council Plan to the extent that quality assets support our services to the community:

- Quality infrastructure and liveable places;
- High performing organisation;
- Connected healthy communities;
- Protected and enhanced natural environment; and
- Vibrant economy, agriculture and tourism.

Relevant plans and policies:

- Council Plan 2021-25;
- Community Vision 2036;
- Financial Plan 2021-22 to 2030-31;
- Strategic Asset Management Plan 2019/20 – 2023/24;
- Asset Management Policy 2017; and
- Community Engagement Policy 2021.

### **RELEVANT LAW**

An Asset Plan is required to be adopted by Council by 30 June 2022 to meet the requirements of the *Local Government Act 2020*.

### **SUSTAINABILITY IMPLICATIONS**

The Asset Management Policy notes environmental, social, cultural and financial sustainability as key principles in asset management decision making. The Asset Plan addresses sustainability considerations required in asset management and planning into the future.

### **COMMUNITY ENGAGEMENT**

Community engagement during the development of these documents has been undertaken in line with Council's Engagement Policy, and included the following activities:

- Deliberative engagement through the Asset Plan Panel, with six sessions held in February and March 2022. Further details of the panel recruitment and deliberative process were presented to Forum on 19 April 2022;
- An additional panel feedback session was held on 12 May 2022; and
- The draft Asset Plan and Asset Management Policy were made available to the community for feedback for a period of four weeks in April and May 2022 with promotion of the draft documents and panel experience video on social media, through Council's Community Update newsletter and via Community Development Officers to community groups.

The engagement process for the final drafts was communicated through a number of channels including:

- A media release and news story on Council's website, linking people to the Shaping Yarra Ranges page. There was a total of 858 visits to this page;
- A social media post that included a link back to the Shaping Yarra Ranges page; this post reached 5,120 people;
- A video published on Facebook that featured participants from the asset panel sharing their experience in the process. This video attracted 1,100 views;
- A story in the Disability Inclusion Newsletter and Yarra Ranges Business e-newsletter;
- A story in the April YR Local e-newsletter; and
- Emails from Community Development Officers to their township networks.

## **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

The Asset Planning team worked with asset managers across the organisation to identify key challenges facing the management of assets over the next 10 to 15 years for input from the community panel. The outcomes of the panel sessions have been captured as actions in the Panel Engagement Summary Report. These actions will be addressed in the revision of the Strategic Asset Management Plan in 2022 and will be monitored by Council's internal Asset Management Steering Committee.

The community panel has requested ongoing updates on these actions. A communications plan will be developed and implemented with oversight by the Asset Management Steering Committee to assist with this, and to continue the conversation with the broader community regarding asset management.

## **RISK ASSESSMENT**

There is an opportunity for Asset Management to play a stronger role in the Council Budget process to support evidence-based decision making, incorporate data around community priorities, and strengthen community outcomes. It is proposed to

develop an evaluation plan for the policy and asset plan, along with a communications plan, to be overseen by Council's internal Asset Management Steering Committee.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

## **ATTACHMENTS TO THE REPORT**

1. Asset Plan 2022-2032
2. Asset Management Policy 2022
3. Asset Panel Summary Report
4. Asset Plan Response to Submissions Report 2022



# Yarra Ranges Council Asset Plan 2022–2032





## Asset Plan 2022–2032

### ***Final Report***

Submitted to:

**Council**

Submitted by: K Dohle

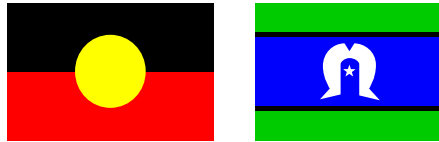
102000-005-Rev0 Final

27 May 2022

## Distribution List

### **Asset Management Steering Committee**

ELT, Council Forum, Council



### **Acknowledgement of Traditional Owners**

Yarra Ranges Council acknowledges the traditional owners the Wurundjeri People as the Custodians of the land and waters across the Yarra Ranges. We pay respect to Elders past and present who, through their unique wisdom and ancient systems of understanding cared for this Country for generations beyond count and who continue to share this way of Knowing, Being and Doing with our communities and care for the environment that sustains all of us. Our asset management team seeks to draw on this ancient wisdom with its respect for all things as we undertake our responsibility for the key community assets within our care.

# Mayor's foreword

The Yarra Ranges is a beautiful place to live, work and visit. As the largest metropolitan council in Victoria, it is home to many diverse communities, stretching east from Chirnside Park all the way out past East Warburton, as far north as Dixons Creek, and south, past Belgrave, all the way out to Narre Warren East.

Managing all the different assets, both natural and built, within a municipality of this size is a significant challenge, and an important one at that. Our assets provide the foundation through which we deliver more than 120 services to the community.

With a limited budget, making decisions around replacing assets that have reached the end of their life, upgrading assets to extend their life or bring them up to current-day standards, or decommissioning assets that, while once loved by the community, are no longer fit for purpose, takes vision, strategy and planning.

Understanding community priorities is critical to ensure our assets meet the community's needs and continue to provide good value for money.

To help us better understand the community's thoughts about the way Council manages assets, we established an Asset Panel, comprising community members of various ages, from different areas of the shire.

Panel members came together to deliberate on a variety of asset-related topics, and to help tackle some of the challenges Council faces when making decisions around asset management. They represented their community well, thinking not just about assets in their local area, but more broadly across the municipality.

I would like to take this opportunity to thank the panel for giving up their valuable time and contributing to this process. Their feedback, combined with feedback gained through

broader community engagement, has helped us better understand how the community views the way Council currently manages its assets.

Their work has been integral in shaping the development of this Asset Plan and our Asset Management Policy, including the principles we will use to make decisions on asset management in the future.

This is just the start of our conversation with the community around asset management. Council will continue to welcome community input into asset management decisions for our \$1.5 billion asset portfolio, as guided by this important document.



**Cr Jim Child**  
**Mayor**  
**Yarra Ranges Council**

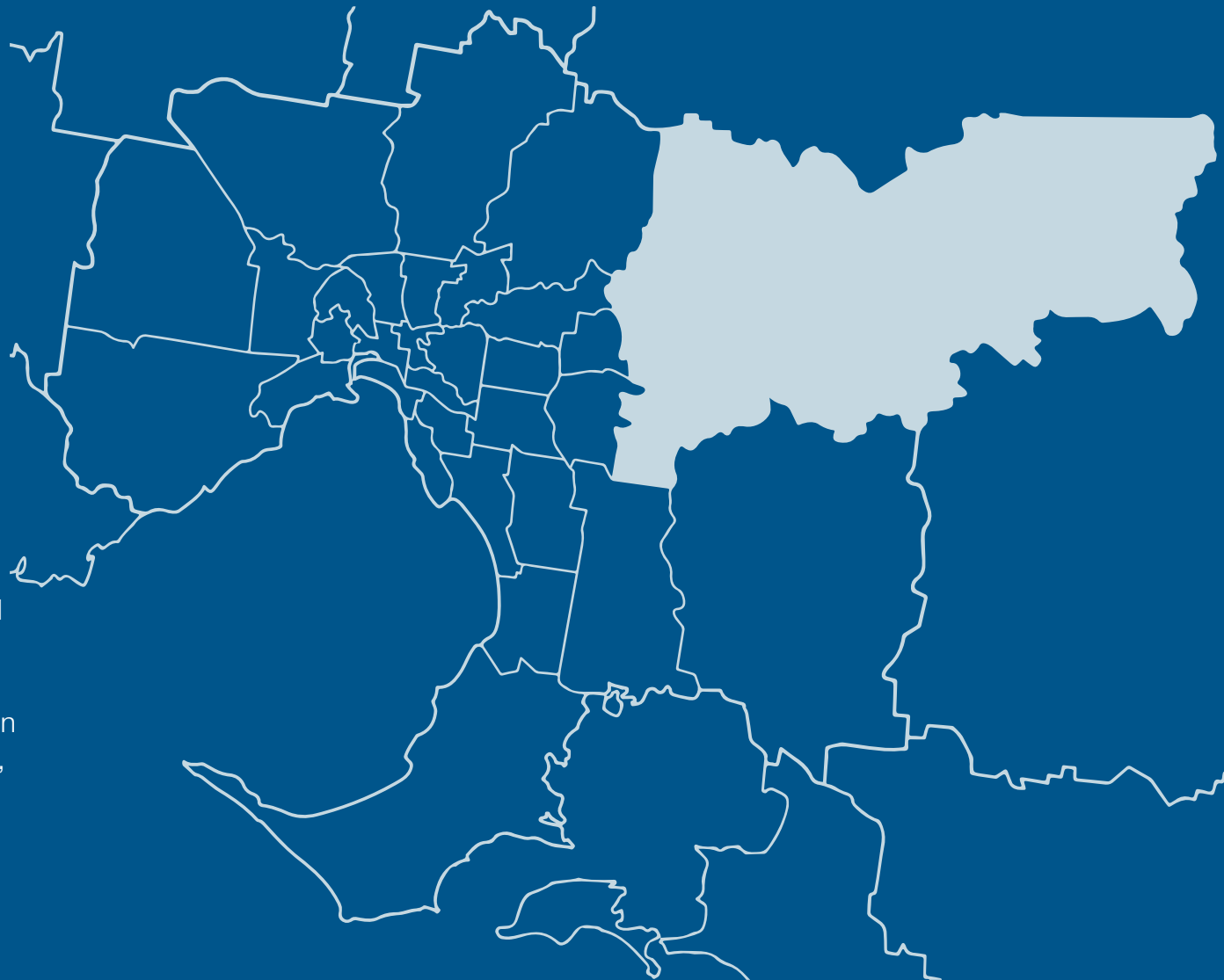
# Executive Summary

The Yarra Ranges is located in Melbourne's outer east. It covers an area of 2,500 square kilometres which includes 52 townships, making it the largest metropolitan council area in Victoria.

Unlike many neighbouring metropolitan councils, the Yarra Ranges comprises a mix of rural and urban areas. In fact, the urban areas of Yarra Ranges make up just three per cent of the municipality's total size.

Around 160,000 people call Yarra Ranges home, and more than 14,000 small businesses have established themselves in our region. As a major tourist destination, around 7 million visitors flock to our region each year to enjoy our beautiful parks, wineries, trails, playgrounds and open spaces.

It costs around \$196 million each year for Council to run its services and provide for the many needs of our community. Much of that cost involves the management of our assets.





## ***So what are assets?***

Assets are all of the things that enable council to deliver services to the community, and help residents to stay connected, healthy and active.

In fact, many of the things you see as you step outside your home are assets that Council manages: the footpath you walk along to exercise; the majority (75%) of roads you drive on; the lights that keep you safe and help you see when the sun goes down; the buildings where you participate in community group activities; the parks and open spaces that keep you healthy and active, and the playgrounds that provide children with endless fun





**The list of assets  
Yarra Ranges Council  
manages is significant.  
This includes...**

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201 reserves and parks

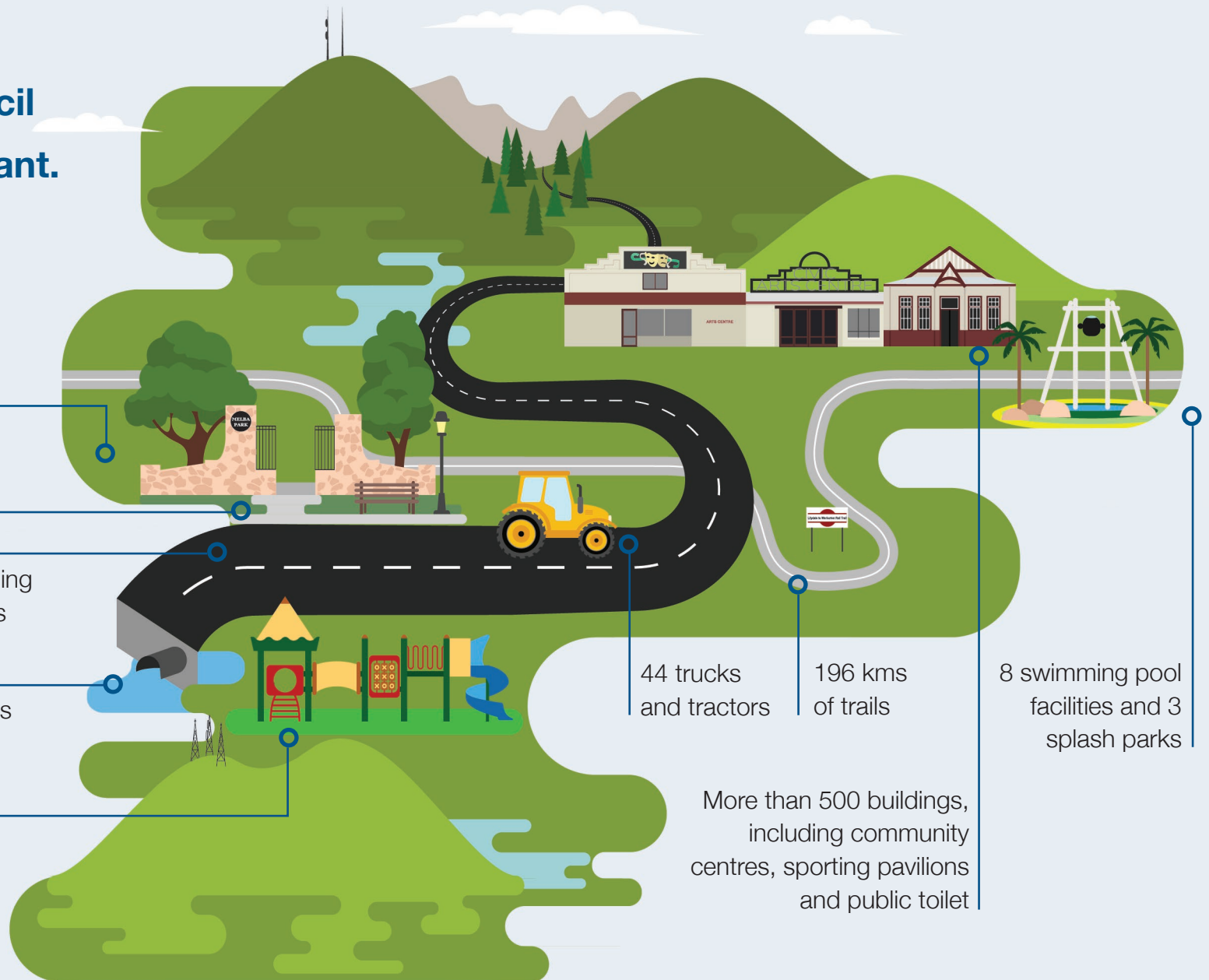
654 km of footpaths

1,764 km of roads, including  
728 km of unsealed roads

826 kms of drainage pipes

177 play spaces

305 bridges



44 trucks  
and tractors

196 kms  
of trails

8 swimming pool  
facilities and 3  
splash parks

More than 500 buildings,  
including community  
centres, sporting pavilions  
and public toilet

To list them all could have you reading for days! But in a nutshell, management of these assets requires lots of money and planning ahead.

While most assets are managed by Council, there are significant networks managed by State Government agencies including more than 530 km of Department of Transport roads and 45 km of drains that are owned and managed by Melbourne Water.

Our assets help Council achieve its objectives as outlined in the four-year Council Plan:



### **Connected and healthy communities**

Communities are safe, resilient, healthy, inclusive and socially well connected. Quality services are accessible to everyone.



### **Quality infrastructure and liveable places**

Quality facilities and infrastructure meets current and future needs. Places are well planned and are hubs of activity that foster wellbeing, creativity and innovation.



### **Protected and enhanced natural environment**

A healthier environment for future generations.



### **Vibrant economy, agriculture and tourism**

Our tourism, agriculture, health, manufacturing and other industries are leading and dynamic. Strong investment and attraction underpins sustainable economic growth and job creation.



### **High performing organisation**

An innovative, responsive organisation that listens and delivers quality, value for money services to our community.



## ***How does Council manage its assets to provide best value?***

Yarra Ranges Council manages around \$1.5 billion worth of assets to support the delivery of services to our community. It needs to look after those assets, while also planning for the assets the community will need in the future and ensuring this can be achieved within a set budget.

Rates are paid by all property owners to help cover the costs of managing those assets. To help ensure the community get the most out of those assets and that they are kept in good condition for a long period of time, it's important that Council manages them accordingly.

This means Council needs to set aside funds each year for asset maintenance and upgrades, as well as funds to enable us to create new assets.

Managing a large area like the Yarra Ranges is challenging. To help us do this effectively, Council takes an approach that's known as 'Lifecycle Asset Management'.

Lifecycle Asset Management involves maintaining assets to keep them in good shape for years to come, replacing assets that are no longer useful to the community or have reached the end of their life, and upgrading or providing new assets that are different or bigger to meet changing community needs.

Many of our assets today reflect what was needed up to 50 years ago or more. But community needs have changed. Priorities now include improved safety and environmental protection, accessible public facilities, climate change action, and consideration of gender equity.



There's been a significant increase in women and girls playing football in recent years, which has influenced extra investment in pavilion upgrades. The Covid-19 pandemic has changed the way people spend their recreation and leisure time, as well as where they work, and more people are moving from the city to the Yarra Ranges for a tree change. More tourists are visiting our region, placing extra stress on the roads our agribusinesses rely on to transport their quality produce.

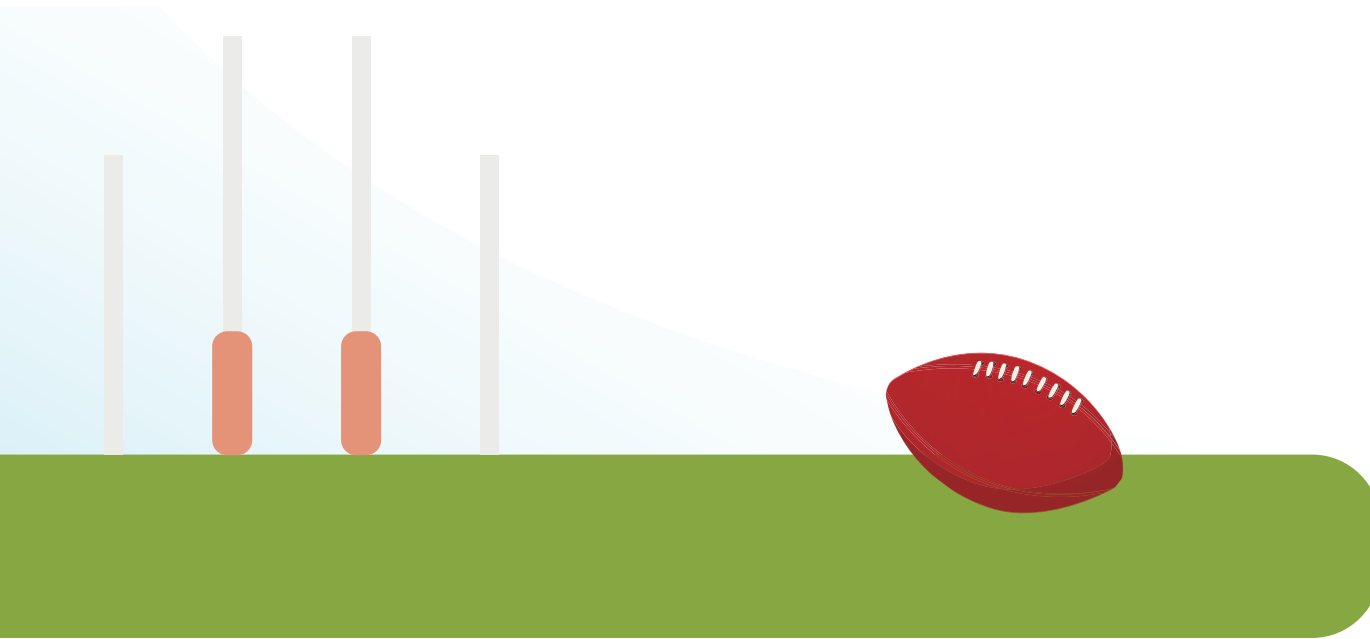
There has been an even stronger awareness of the value of the natural environment and biodiversity in recent decades. The value of the natural environment in the Yarra Ranges

has shifted over the past century from clear-fell logging and mining towards environmental rehabilitation and biodiversity protection. As these values continue to change, asset management practices need to adapt to reflect those values. The importance of natural assets is captured in the Council Plan strategic objective of a Protected and Enhanced Natural Environment, to help foster a healthier environment for future generations.

For Council, this provides a challenge in terms of providing assets that meet the changing needs of our community, while also protecting what our community values in a way that is financially sustainable.

Consultation with the community through community engagement activities assists Council in better understanding community needs and priorities, helping inform Council decisions around assets.

This Asset Plan outlines the way Council will manage its assets now and into the future by setting out the long-term funding required for all of Council's assets which is in line with the funding set out in Council's Financial Plan. It complements Council's Asset Management Policy and Strategic Asset Management Plan.



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# 1. Introduction

## 1.1 Council Assets

By providing physical assets, Council supports healthy, connected communities. Assets support Council services by providing transport links, protecting biodiversity and natural environments, and providing spaces for community health, connection and sport and recreation.





## 1.2 Purpose of the Asset Plan

This plan sets out how Council proposes to fund the acquisition/creation, maintenance, operation, upgrade/expansion and renewal of the assets it owns, to help achieve the objectives defined in the Community Vision and Council Plan. Council's Financial Plan shows the funding available to Council over ten years for asset lifecycle management activities. The Asset Plan sets out the funding requirements to address future demand for assets and the maintenance and operation of our existing assets to continue to support the services to the community in the long-term.

The Asset Plan states:

- **which assets Council has.** It describes the main asset portfolios (eg. Roads, footpaths, etc) and the total value (ie. current replacement cost) of assets in those categories.
- **the condition of our assets.** Regular monitoring of our asset condition helps us to budget for maintenance, repair and renewal expenses required to keep them at an acceptable standard.
- **the funding available in the long term to provide and look after our assets.** The long-term cost of the assets provided must be within the limited funding available as stated in Council's Financial Plan.
- **how much Council will spend on different asset management activities.** Over a ten-year period, the Asset Plan provides a break-down of planned expenditure on asset management activities including operation & maintenance, renewal, upgrades, creation of new or expanded assets, and disposal of assets.
- **the difficult decisions Council is facing in the next ten years for some assets.** Some assets are no longer supporting services to a reasonable standard or offer poor value for money. Council, in consultation with the community, needs to set a new direction on how to support our services with new assets, in a way that is affordable and represents value for money for ratepayers.
- **the approach Council will take when deciding how to change asset spending to meet future needs within the available funding.** Deciding what to keep, what to add, and what to take away are important decisions that need to be made so that Council can meet the future needs of the community. The Asset Management Policy and community feedback are used to help guide those decisions.
- **improvement plans.** Council is continually reviewing and planning for improvements in the way assets are managed.

## 1.3 Asset Management Policy

The Asset Management Policy outlines Council's vision, guiding principles and responsibilities for asset management in line with the Council Plan, relevant legislation and guidelines. Making decisions guided by the Asset Management Policy will ensure that Council weighs up what is important to the community. This includes fairness and equity, environmental and financial sustainability, cultural and social values, and making decisions based on the best available evidence.

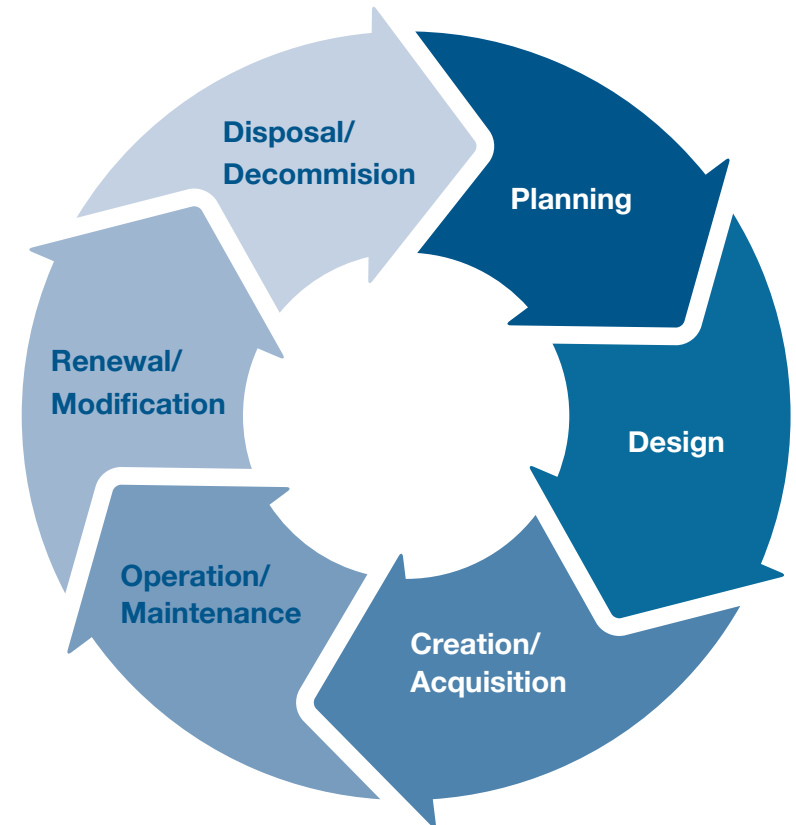
## 1.4 Lifecycle Asset Management

To ensure Council can continue providing and looking after assets to a standard that is acceptable to the community, it takes a 'lifecycle asset management' approach. This means that Council considers the cost of an asset not just when it's constructed, but also through the ongoing use of that asset until it is no longer required.

The ongoing costs for operating and maintaining an asset can be much higher than the initial cost of building that asset when considered over the many years that the asset is used. For example, a barbeque might only cost around \$10,000 to supply and install, but the ongoing costs of cleaning and servicing the barbeque exceed \$100,000 over the life of the asset.

Council must take a lifecycle cost view to ensure asset management is affordable and sustainable. The phases of an asset's life are shown in Figure 1.

Figure 1: Asset Management Lifecycle



Planning for spending across the lifecycle of an asset is essential for providing assets in the most cost-efficient way. Timely maintenance or renewal spending saves us money in the long term, and manages risk of service failure, making sure the asset's condition doesn't decline to a point that is unacceptable to the community.

The asset management lifecycle phases comprise the following activities:

### Planning

Identify the need for an asset to support delivery of a service to the community

### Design

ensure the asset will meet the requirements of the service and ongoing sustainability

### Creation/Acquisition

construction or acquisition of asset, including asset expansion

### Maintenance and Operation

day-to-day running and maintenance of assets

### Renewal/Modification

where an asset is no longer able to provide the required level of service and needs to be:

- replaced with a modern equivalent, or
- upgraded to a higher level of service, or
- extended to provide the existing service to a larger group of people.

### Disposal/Decommissioning

if the asset is no longer suitable or required to support the sustainable delivery of Council services then it is considered for disposal or sale if applicable.

## *Why is council fixing my road when it looks good?*

Council collects road condition data and models the best time to replace the road seal to ensure the road base doesn't wear out too soon. It's much cheaper to replace the seal on the road than to pay to rebuild the whole road structure. So to look after our assets in the most cost effective way, you may see us fixing up roads that don't look to be the worst!



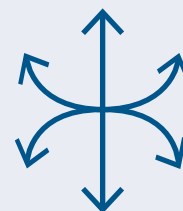


Council prepares asset management plans for each of the major asset portfolios and reviews them on a routine basis. These asset management plans consider each aspect of lifecycle asset management for an asset type over a ten to fifteen year period, to help assess changes in demand, asset performance, the remaining useful life of the asset, and plan for and prioritise the funding required over that time period.

Where funding requirements are above the available budget set in the Council Financial Plan, adjustments or trade-offs need to be made to spending plans by:



Changing the level of service provided. Level of service refers to the standard that the community experience when using that asset. It includes physical assets like the number of BBQs, seats and toilets in a park, or service features such as mowing or cleaning frequency and opening hours.



Finding new, more efficient ways of providing a service. For example, providing multi-purpose buildings that can be accessed by a range of community groups for a variety of purposes.



Providing a different amount or mix of assets. To allow for increases in one type of asset to meet a change in demand, assets could be reduced elsewhere to keep the ongoing costs within the available budget.

## 2. About our Assets



## 2.1 What does Council manage?

Council manages a vast network of assets worth approximately \$1.5 billion to support the delivery of services to the community. The range and number of infrastructure assets and the services offered by these assets are summarised in Table 1 along with the approximate values (represented by the current replacement cost).

The management of Council's Assets is strongly supported by the community in many ways. The need for improvement and maintenance of assets is often raised through engagement with the community and receiving of customer requests.

The community is often active in shaping the future of asset needs through groups including Township Groups, Environmental Volunteers, Committees of Management, Sporting Clubs, users of facilities who have lease, licence, tenancy or hire agreements and committees such as Preschool Committees who have responsibility for facilities they are associated with. Council would not be able to look after the vast array of assets without the strong support of community groups across the municipality.



Table 1: Council Asset Inventory and Estimated Replacement Cost at 30 June 2021

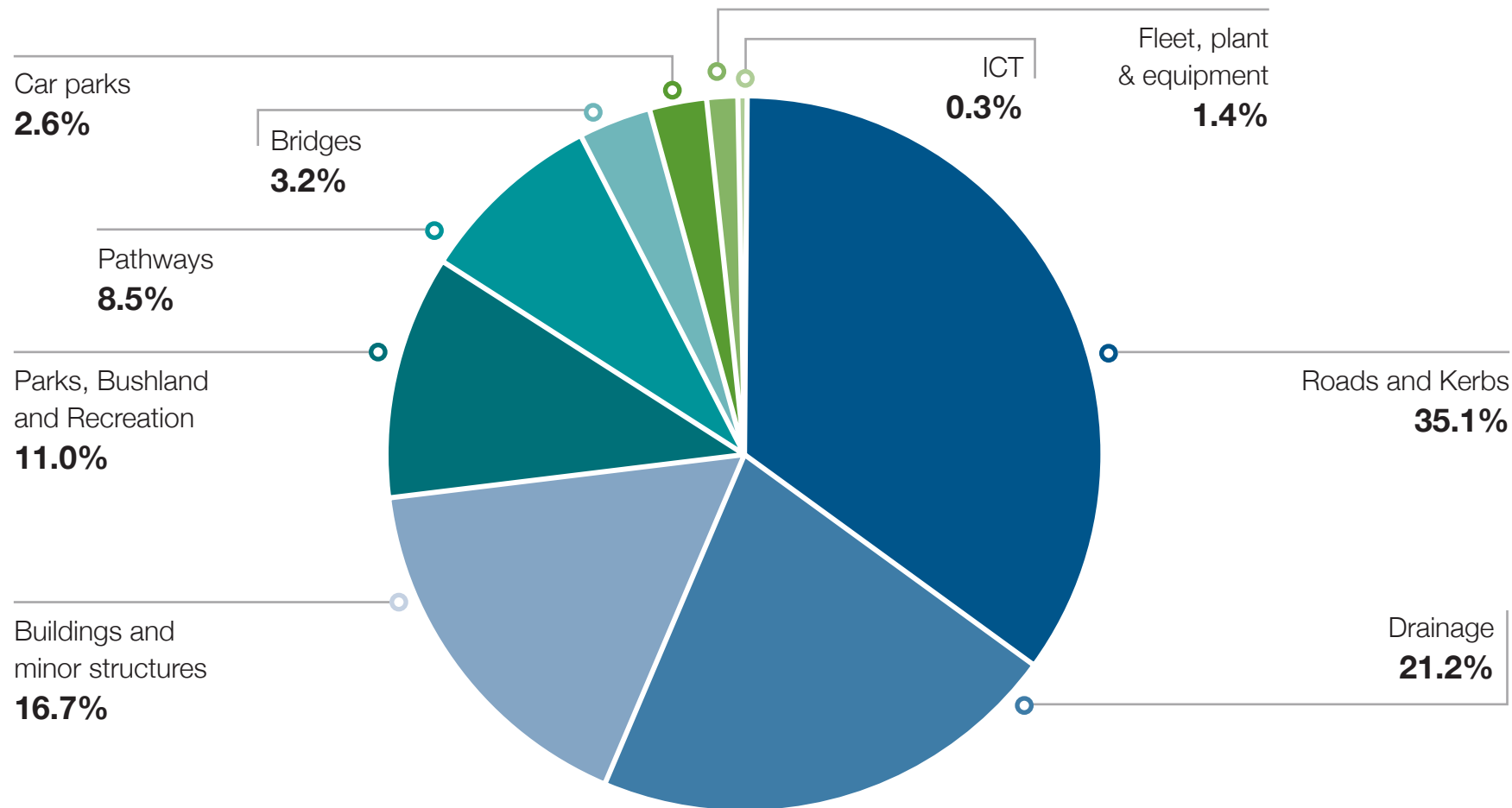
Asset Class	Asset Descriptions and Quantities	Services Provided	Current Replacement Cost (\$ million)
<b>Bridges</b>	<ul style="list-style-type: none"> <li>305 Bridges, major culverts and associated structures (including boardwalks)</li> </ul>	Vital components of road and pathway transport networks	\$35.1
<b>Buildings and minor structures</b>	<ul style="list-style-type: none"> <li>119 Halls, Community Centres, Senior citizens and Scout Halls</li> <li>43 Community Houses</li> <li>32 Community Sports Pavilions</li> <li>63 public toilets</li> <li>7 aquatic facilities</li> <li>236 recreational and utility shelter structures larger than 10 m2</li> </ul>	Facilities and accommodation for community services and community activities	\$185.4
<b>Off-street Car parks</b>	<ul style="list-style-type: none"> <li>243 off-street car parks</li> </ul>	Vehicle parking facilities	\$28.5
<b>Drainage</b>	<ul style="list-style-type: none"> <li>826 km of pipes</li> <li>32,250 pits</li> <li>flood mitigation assets</li> </ul>	Stormwater drainage, water quality and flood mitigation	\$235.7
<b>Fleet, plant &amp; equipment</b>	<ul style="list-style-type: none"> <li>156 Passenger Vehicles,</li> <li>122 Heavy plant / vehicles</li> <li>288 Field Equipment /Small plant</li> </ul>	Support delivery of Council services	\$15.8



Asset Class	Asset Descriptions and Quantities	Services Provided	Current Replacement Cost (\$ million)
<b>Parks, Bushland and Recreation</b>	<ul style="list-style-type: none"> <li>• 141 Sports Courts,</li> <li>• 13 BMX/ Skate Parks</li> <li>• 12 Bowling Greens</li> <li>• 177 Play spaces</li> <li>• 201 Reserves and Parks</li> <li>• field-based sporting and lighting, fences, walls, park furniture, street furniture, hard surfaces, irrigation and living assets.</li> </ul>	Social and club-based recreational activities, open space, tree management and recreation support.	\$121.9
<b>Pathways</b>	<ul style="list-style-type: none"> <li>• 654 km footpaths</li> <li>• 196 km trails</li> </ul>	Access and transport of pedestrians and cyclists	\$94.4
<b>Roads and Kerbs</b>	<ul style="list-style-type: none"> <li>• 1,036 km sealed roads</li> <li>• 728 km unsealed roads</li> <li>• Road shoulders, kerb and channel, and other road related assets</li> </ul>	Community transportation	\$389.3
<b>Information and Communication Technology</b>	<ul style="list-style-type: none"> <li>• Computers, IT and telecommunications</li> </ul>	Support delivery of Council services and activities	\$3.3
<b>Land</b>	<ul style="list-style-type: none"> <li>• Council owned land</li> </ul>	Land for asset provision	\$394
<b>TOTAL</b>			<b>\$1,503.4</b>

Roads represent the largest group of assets that Council manages in terms of total value, as shown in Figure2, followed by drainage.

Figure 2: Asset Replacement Cost by Asset Type, excluding Land

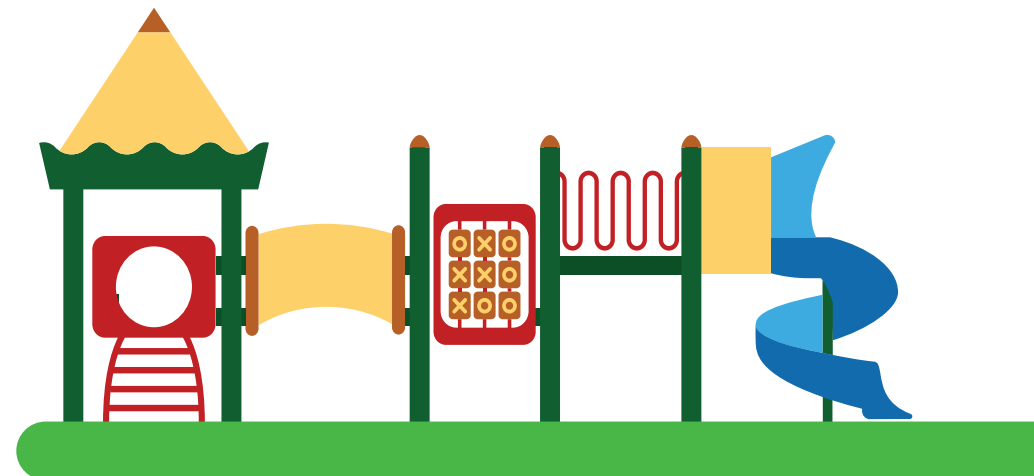


## 2.2 Condition of the Assets

Assets cost more to look after as they age. As assets age, deteriorate and otherwise fail to meet service requirements, additional investment in maintenance and renewal is required. Condition inspections and user feedback are good indications of physical performance and help identify if an asset requires renewal. Council inspects, measures and models asset condition to assist with forecasting future funding requirements.

The inspected condition of Council's infrastructure assets is shown in Figure3. Ideally, the majority of assets need to be kept in good to fair condition to ensure they're working well in supporting services. Asset management plans for each asset type consider the risks presented by poor condition, and plan to either repair or replace the asset at the right time to ensure the service remains safe and functional to an acceptable level. The extent to which service is impacted by the asset condition varies between asset types.

It is noted that the condition of an asset isn't the same as whether the asset is still suitable or functional for the current community needs. For example, the condition of much of our play space equipment is good, but the type and range of equipment on offer may not be meeting current expectations for a good play experience, such as providing loose materials and natural planting for nature play, and a range of movement opportunities for different ages and abilities. The use and functionality of assets are criteria that are also assessed in asset management plans to help guide future investment in service improvements.



## Key

- Not Assessed
- Very Good
- Good
- Fair
- Poor
- Very Poor

Buildings are assessed by the condition of their components, which is shown below in Figure 4. Current condition inspections are primarily structural condition and safety. Council asset inspections indicate that the majority of council assets are maintained in a safe condition.

Figure 3: Asset Condition Ratings (% of asset group in each category)

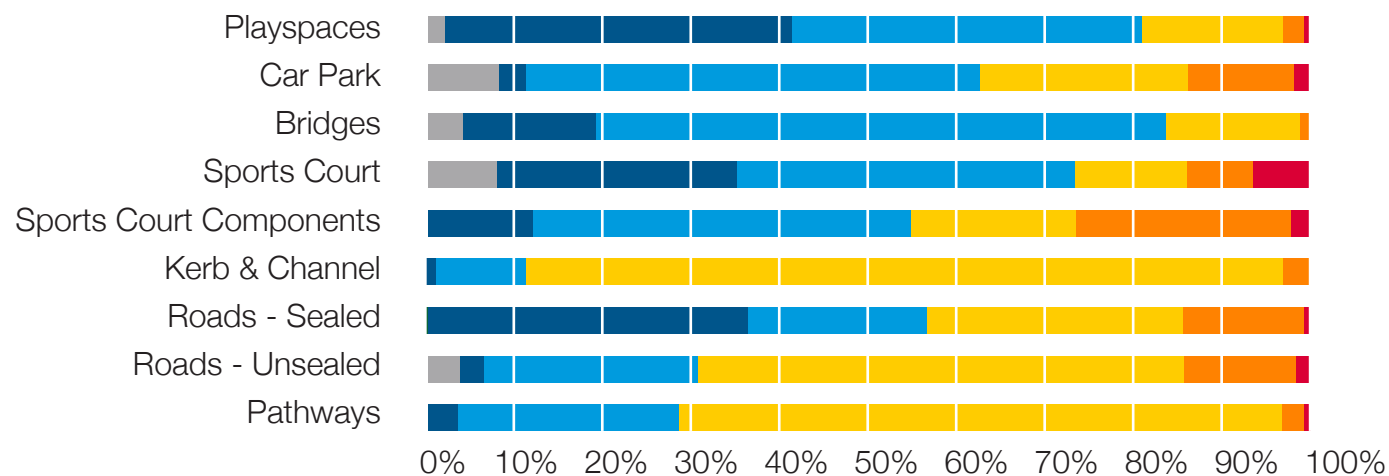
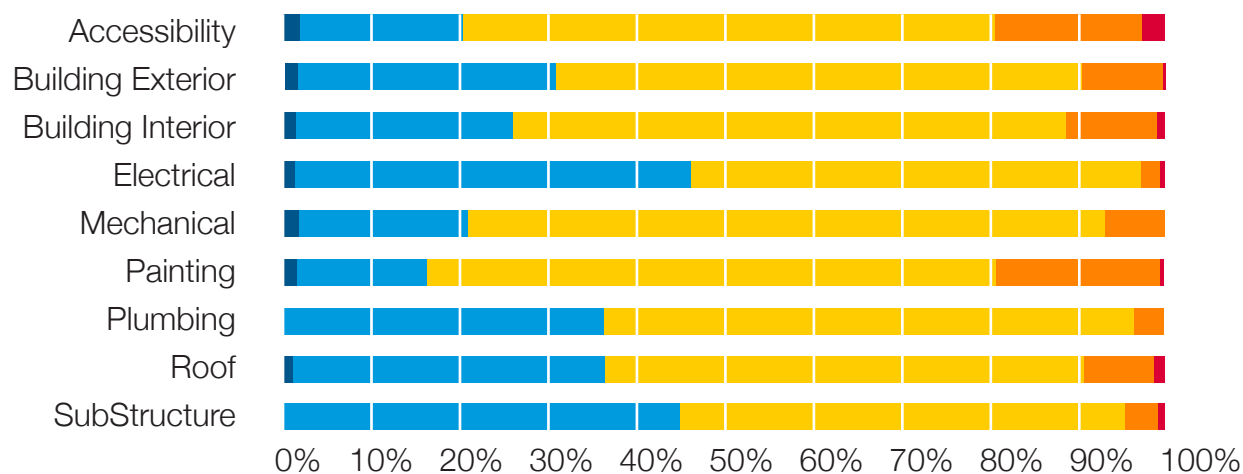


Figure 4: Building Component Condition





### 3. Future demand for assets: Challenges and Opportunities

Council needs to plan for the replacement of assets that are no longer useful or offer poor value for money in supporting services to the community. Council also needs to provide new, different or bigger assets to meet changing needs for the future. An overview of the challenges facing asset provision and management at Yarra Ranges Council is presented in Table2.



Table 2: Asset Management Challenges

Challenge	Impact
<b>Ageing Infrastructure</b>	Asset groups such as Aquatic facilities and Public Halls have a significant number of assets approaching the end of their life.
<b>Population Growth</b>	The Council population is expected to grow by 13,000 over the next 10 years. This will carry with it an associated growth in demand for Council services.
<b>Demographic changes</b>	Over the next 10-20 years the Council is forecast to experience a significant growth in the number of residents that are of retirement age or older.
<b>Climate change impacts</b>	The increased frequency and severity of extreme weather events such as storms, floods, drought and fire and the need for additional emergency management prevention and preparedness.
<b>Growing Costs</b>	Price increases due to market impacts of materials and services, including supply impacts as a result of the pandemic and overseas events.
<b>Restricted revenue</b>	<p>Very constrained options to raise revenue due the introduction of rate capping by the State Government.</p> <p>Council reliance on external grants for operating and capital expenditure, which currently makes up 27% of total annual income. A reduction in this funding would directly affect the level of service that Council can provide.</p>
<b>Changing community service requirements</b>	<p>Growing need for services catering to older adults.</p> <p>Introduction of funded 3 year-old pre-school increases demand for services/facilities supported by Council</p>
<b>Changes in legislation</b>	Increasing needs relating to legislative compliance and reporting. For example the recent Gender Equality Act 2020.

### 3.1 Community Panel – How should Council meet the challenges?

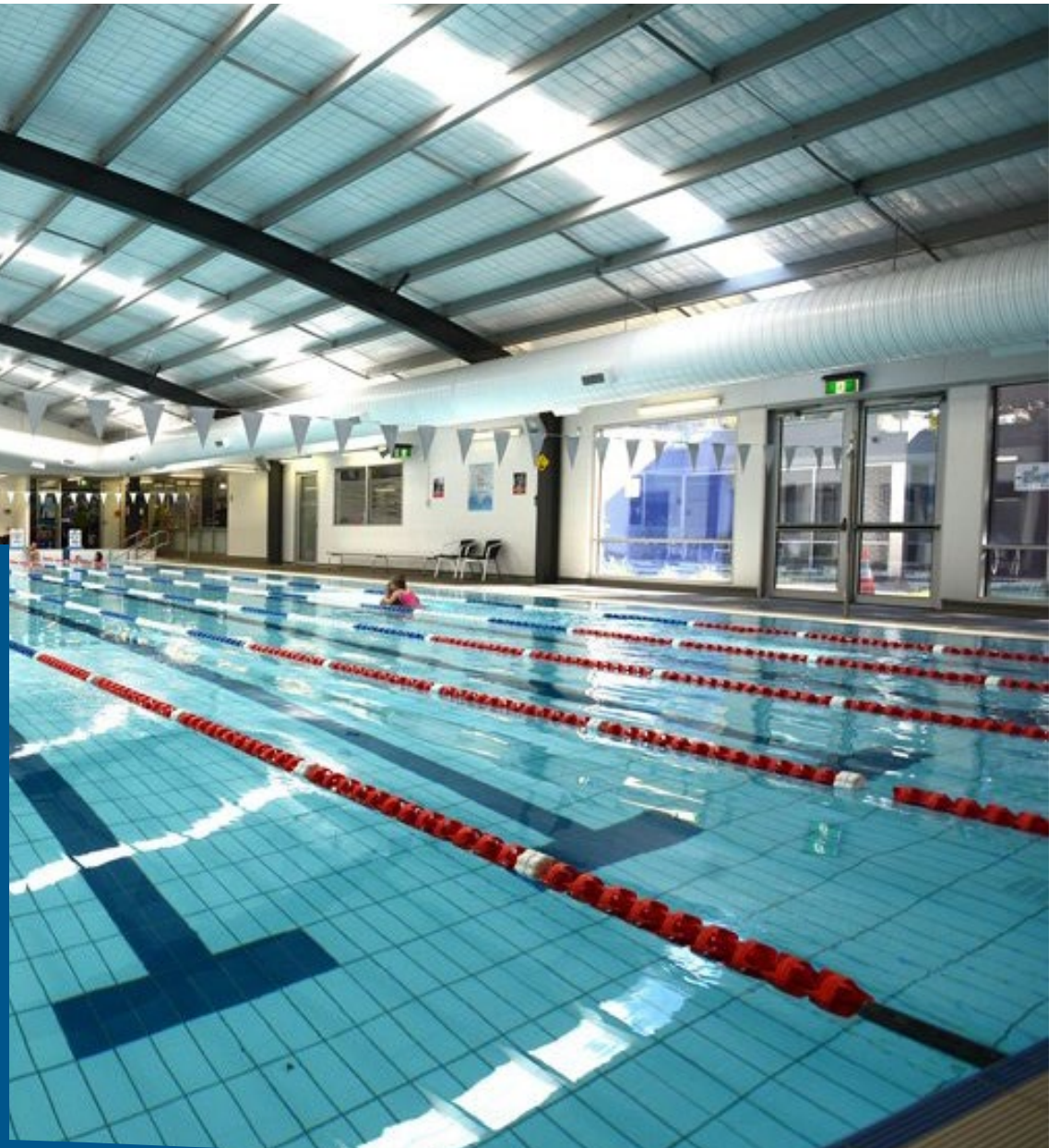
A representative panel of 40 community members met with Council asset experts over five sessions in early 2022 and were given time and information to consider how Council should spend its limited budget on meeting the changing needs of the community. The panel considered which principles were important when making decisions on asset management and these have been incorporated into the Asset Management Policy. The panel were also given examples of asset types that have low utilisation and may no longer be providing an appropriate level of service for the community. The panel were asked would it be acceptable to dispose of some smaller or poorly utilised assets to provide funding for larger, multi-use, modern assets. There was general support for this approach to re-allocating Council's limited resources to meet the changing needs of the community, so long as it is undertaken in line with the principles in the Asset Management Policy and with community involvement.



More parkland space is needed for our growing population in the urban areas. With strong support from the local community, Council is acting on an opportunity to purchase a large area of open space and funding this purchase by the proposed sale of some smaller parks in the area. This is an example of a trade-off within an asset group which helps keep the cost of the purchase within the limited budget while meeting the changing needs of the community. Small parks have their value too, and any trade-offs like this need careful assessment against the principles given in the Asset Management Policy as well as community involvement.



## 4. Making sure our asset spending is sustainable



## 4.1 Renewal Strategy

When an asset reaches the end of its useful life, investment is required to renew that asset. By forecasting these investment requirements, Council can then plan the renewal of our assets in a way that spreads the cost out over a number of years, in line with Council's Financial Plan.

Council has analysed and modelled the current and future performance of its asset portfolio to identify and quantify future asset capital investment requirements over a 15 year period, as shown in Figure 5 and Table 3. The forecast shows that the desired asset renewal peaks in 2022/23. This is the level of investment needed to ensure our assets provide the level of service our community desires. This peak is largely due to a number of pools reaching the end of their life, needing a significant amount of funding to

renew or replace these assets if the service is to continue. To stay within the available budget, this renewal investment has been pushed out over time to flatten the investment curve. The delay in renewal of these assets results in lower levels of service and a higher risk of failure over the short to medium term due to the age and condition of the pools, as well as higher operation and maintenance costs. Council manages this risk through regular monitoring and remedial works.

Under this renewal strategy, the cumulative renewal demand is anticipated to reach approximately \$471 million over the next 15 years (in current dollars). Over the 10-year period of the Financial Plan (2021/22 – 2030/31) the residual renewal will be reduced by 66%, from \$61 million to \$21 million.

Many of our pools are at the end of their life. They are due to be replaced. But expectations have changed – the community enjoys an outdoor pool to gather at on a hot day, but people also want a warm water indoor pool to swim at. Council needs to look at what the right mix of pools will be for the future of Yarra Ranges, and what we can afford to build, and we need to do it soon.

Figure 5: 15-year renewal strategy to reduce residual demand

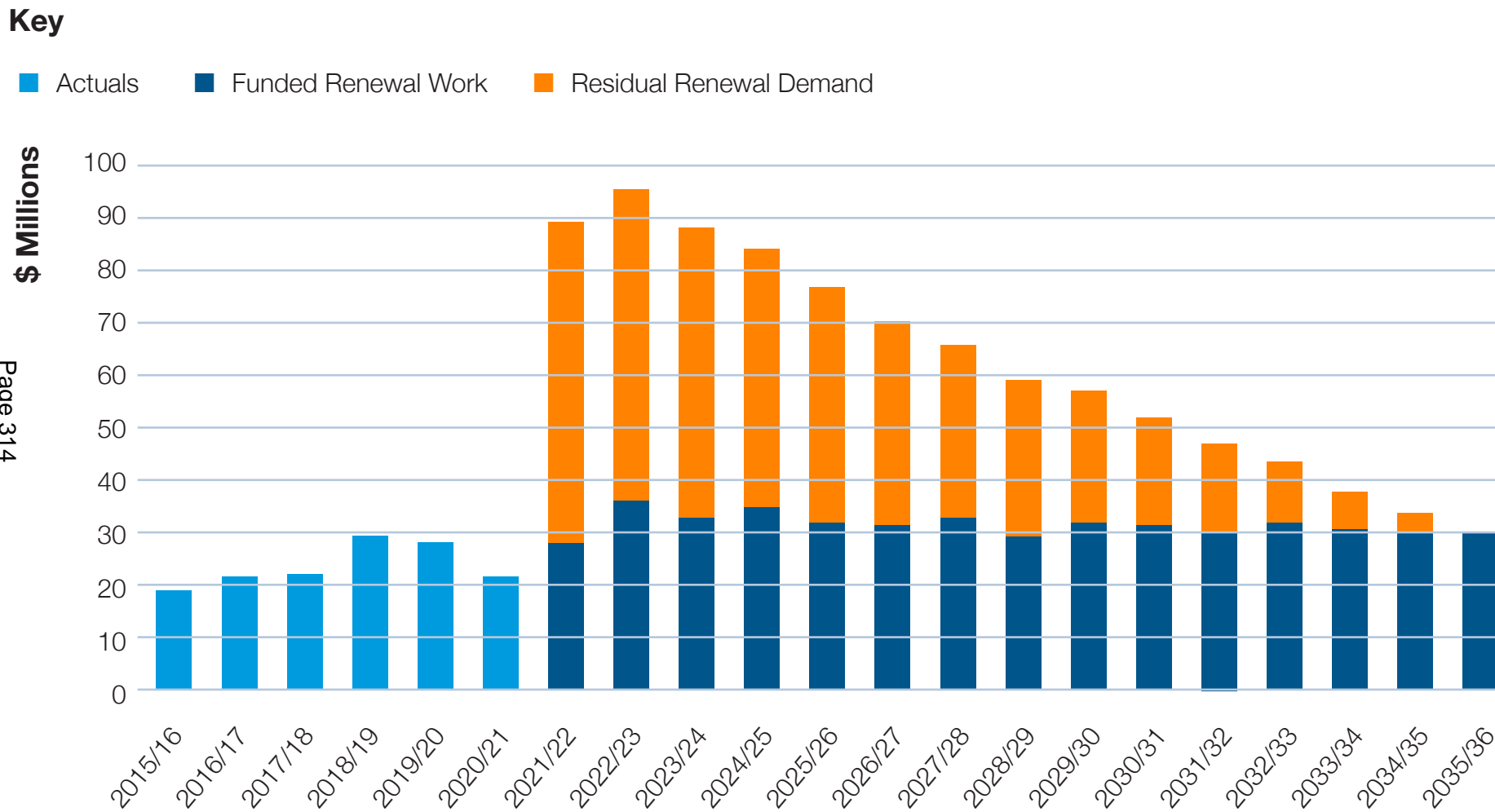


Table 3: Asset Renewal Demand (based on 2021 \$ values)

Financial Year	Annual Renewal Demand (\$'000)	Annual Renewal Funding (\$'000)	Residual Renewal Demand (\$'000)
2021/22	41,370	27,752	61,361
2022/23	33,665	35,555	59,472
2023/24	28,390	32,565	55,298
2024/25	28,558	34,906	48,950
2025/26	27,416	31,901	44,465
2026/27	25,605	31,175	38,895
2027/28	26,309	33,100	32,103
2028/29	26,698	29,507	29,294
2029/30	27,693	31,950	25,038
2030/31	26,652	30,976	20,714
2031/32	26,433	29,307	17,840



## 4.2 Asset Funding Categories

Funding for planned capital works on an asset may fit across a number of funding categories as described in Table 4. For example, a sporting reserve may have an existing pavilion that no longer meets the needs of the community. The most efficient way to meet the modern standard required is to demolish the existing building and replace it with a new one. Council sets aside a renewal budget for the old building, but the new building may also include new spaces, such as community meeting rooms, or be larger to cater for an increased number of participants such as female football teams. The project will therefore need funding from several categories: renewal, expansion and new. Council monitors and plans for spending across these categories to ensure it can afford to continue to look after its assets to the right standard. Each asset requires ongoing operating and maintenance expenditure. Funding of new assets needs to consider the long-term costs, and whether Council can afford them in the long term even if the initial construction costs are partly or fully funded externally through an external grant.





Multi-purpose community buildings are replacing our sporting pavilions. Pavilions are being upgraded to suit a wider range of purposes to get a higher benefit for more of the community from the funding invested.



Table 4: Asset Lifecycle Funding Categories

Maintenance and Operations	Capital Expenditure	
	Refurbishment and Renewal	Upgrade, Expansion and New
Ongoing work to ensure an asset is meeting its desired level of service.	Extending the life of an existing asset.	<p>Delivery of new services or increasing existing service levels.</p> <p>Increases total ongoing Maintenance and Operation expenditure required.</p>
<div>Page 318</div> <ul style="list-style-type: none"> <li>• Pothole repair, grading of roads</li> <li>• Footpath repairs</li> <li>• Parks maintenance</li> <li>• Building maintenance, servicing and utility costs</li> </ul>	<ul style="list-style-type: none"> <li>• Road reconstruction</li> <li>• Kerb and channel/footpath replacement</li> <li>• Sports field resurfacing</li> <li>• Building renovation (not upgrade)</li> </ul>	<p><b>Upgrades</b></p> <ul style="list-style-type: none"> <li>• New asphalt surface on a gravel road</li> <li>• Expansion</li> <li>• Widening of footpath</li> <li>• Building extension</li> </ul> <p><b>New Assets</b></p> <ul style="list-style-type: none"> <li>• Additional assets not previously provided</li> <li>• New trail</li> </ul>

## 4.3 Asset Funding Requirements

The asset funding requirements shown for the ten year period in Table 3 highlight the breakdown of the lifecycle funding categories annually. Almost half of the annual funding is required for operation & maintenance. This is important to note when considering the question of how Council can continue to look after assets, as well as create new assets to meet changing demand, within a constrained budget. Where significant investment in new assets is required to meet changes in community needs, the ongoing costs of managing these may need to be balanced by reducing the assets or levels of service provided elsewhere.

Figure 6: Forecast Asset Funding Requirements

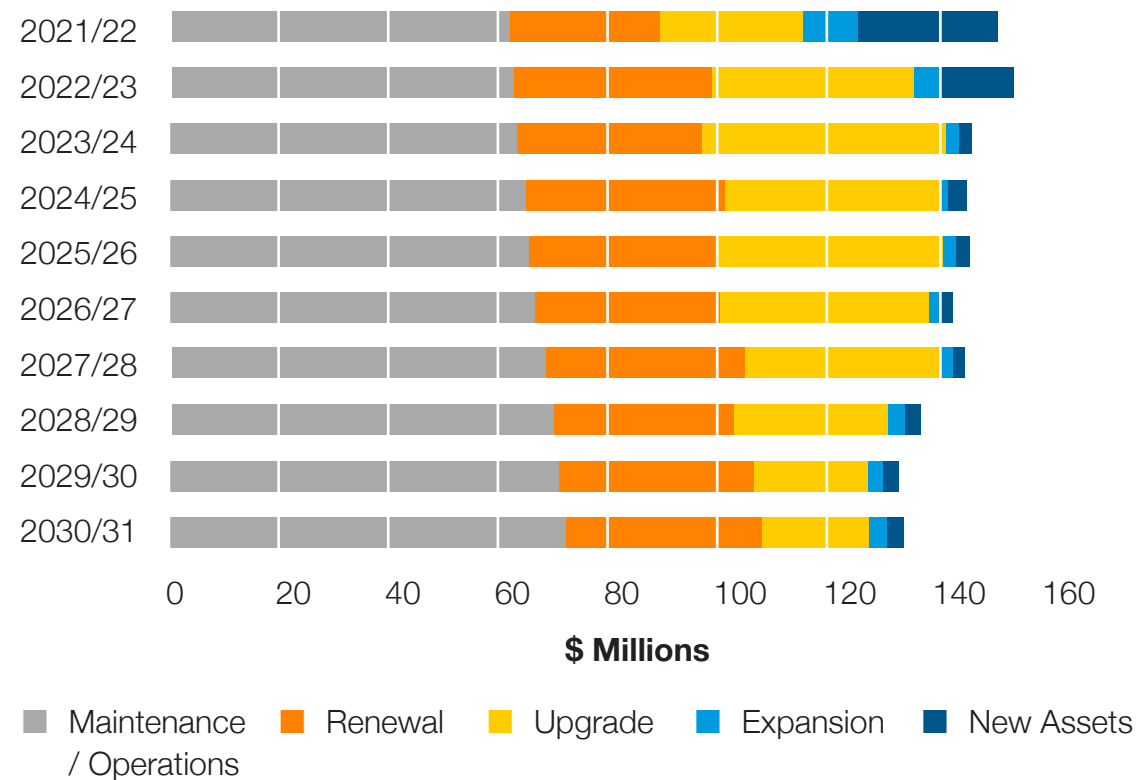


Table 5: Forecast Asset Funding Requirements (sourced from 2021/22 to 2030/31 Financial Plan)

Financial Year	Maintenance / Operations Funding (\$'000)	Renewal Funding (\$'000)	Upgrade Funding (\$'000)	Expansion Funding (\$'000)	New Funding (\$'000)
2021/22	61,795	27,752	26,032	10,127	25,728
2022/23	62,876	36,088	36,964	4,514	13,861
2023/24	63,976	33,549	45,296	1,789	2,387
2024/25	65,096	36,500	39,409	1,838	2,957
2025/26	66,235	33,859	41,463	2,093	2,648
2026/27	67,394	33,584	38,262	2,093	2,723
2027/28	68,742	36,193	35,676	2,202	2,225
2028/29	70,117	32,748	28,480	2,973	2,997
2029/30	71,519	35,991	20,549	3,053	3,077
2030/31	72,950	35,418	19,953	3,074	3,100

## 4.4 Continuous Improvement

To ensure Council's asset management approach is effective, improvement plans are prepared during asset management planning. Council is also currently implementing a new asset information management system to improve the way asset data is managed.

Continuous improvement in asset management processes and systems will also improve Council's ability to plan for future funding accurately. For example, Council's estimates of renewal demand may change

over time as asset data and modelling improve, meaning Council is better positioned to plan and address renewal with more confidence through an increased understanding of asset value and performance. This will be achieved through a combination of activities, including asset data capture, inspections, validation, condition surveys, and consolidation of assets into a single asset register. Project and renewal planning will also be improved using detailed Asset Management Plans with defined service levels.

This Asset Plan will be reviewed every four years by 31 October in the year following a Council election.







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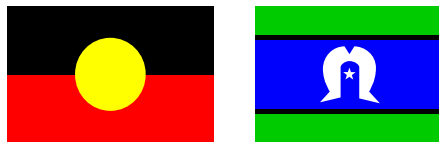




A photograph of a children's playground with wooden structures, red slides, and a red climbing wall with circular cutouts. The ground is covered in wood chips, and there are trees in the background.

# Yarra Ranges Council Asset Management Policy 2022–2032





## **Acknowledgement of Traditional Owners**

Yarra Ranges Council acknowledges the traditional owners the Wurundjeri People as the Custodians of the land and waters across the Yarra Ranges. We pay respect to Elders past and present who, through their unique wisdom and ancient systems of understanding cared for this Country for generations beyond count and who continue to share this way of Knowing, Being and Doing with our communities and care for the environment that sustains all of us. Our asset management team seeks to draw on this ancient wisdom with its respect for all things as we undertake our responsibility for the key community assets within our care.



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## Revision history

Version	Date	Summary of revisions
2009 - 1.0	2009	Asset Management Policy (Original)
2012 - 1.0	August 2012	Last policy update endorsed by Council. The policy was updated to include key roles, and stronger links to corporate priorities, coordination and continual improvement strategies of the organisation
2017 -1.0	November 2017	Minor amendments and edits to reflect current corporate structures and add clarity. Adapted to current Council policy format.  Policy tabled and adopted at Council.  Approval, effective and review dates updated to reflect adoption.
2022 – 1.0	28 June 2022	Revision and updates based on audits and community engagement

# 1. What is the purpose of this policy?

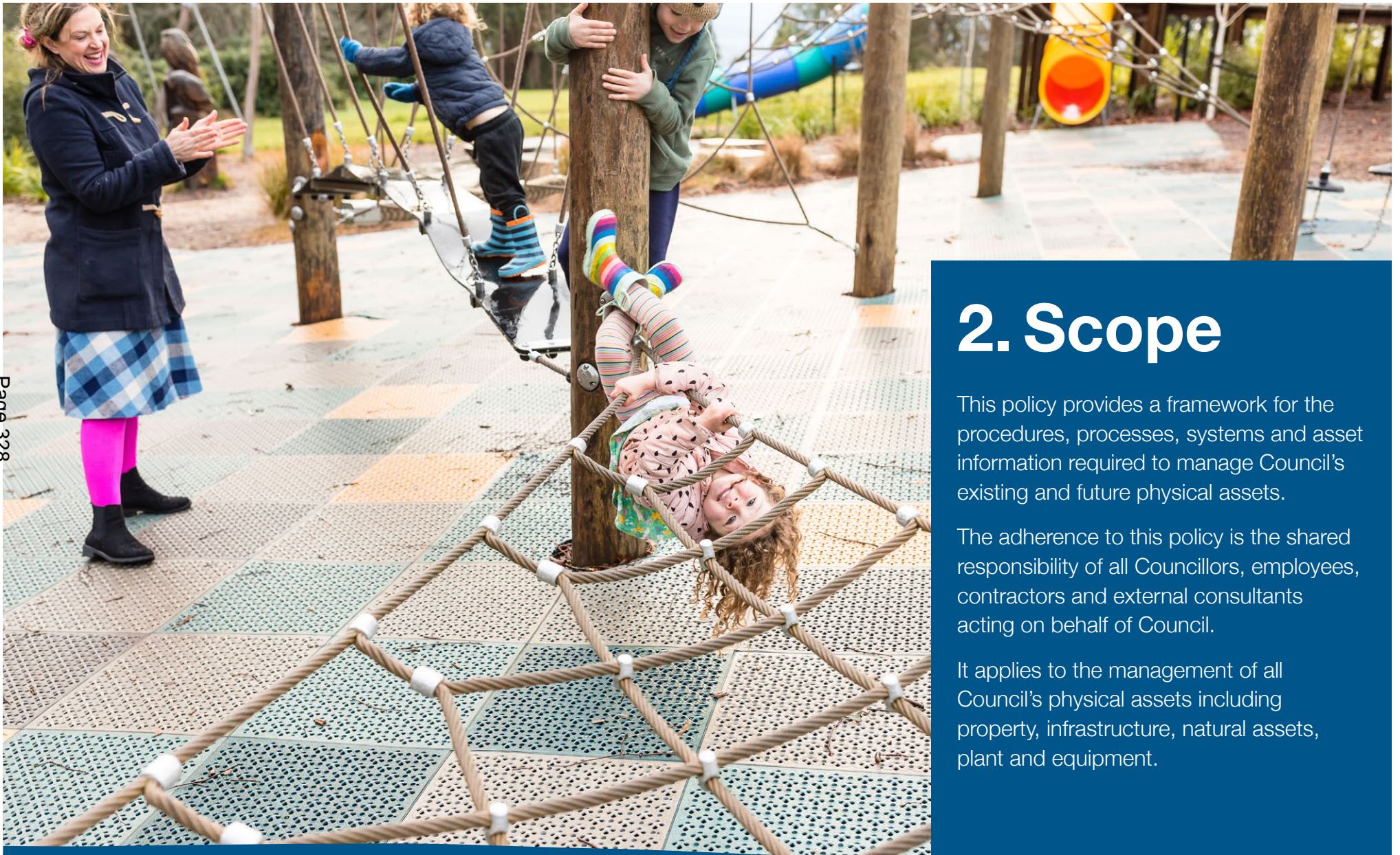
Council has a stewardship role for approximately \$1.5 billion of infrastructure and property assets.

This policy defines the guiding principles, practices and responsibilities which Council consistently applies in managing these assets.

It ensures that asset related decisions align with community expectations and service needs in a sustainable manner and acts to moderate the risk of poorly managed assets.







## 2. Scope

This policy provides a framework for the procedures, processes, systems and asset information required to manage Council's existing and future physical assets.

The adherence to this policy is the shared responsibility of all Councillors, employees, contractors and external consultants acting on behalf of Council.

It applies to the management of all Council's physical assets including property, infrastructure, natural assets, plant and equipment.

## 2.1 Supporting materials

There is a range of supporting materials which are referred to within this policy for use when interpreting and applying this policy.

These include:

### **Council Plan, 2021-2025**

Council's key planning document for the four-year Council term,

<https://www.yarraranges.vic.gov.au/Council/Corporate-documents/Policies-strategies/Council-Plan-and-Budget>

### **Financial Plan, 2021/22-2030/31**

Council's key financial planning document,

<https://www.yarraranges.vic.gov.au/Council/Corporate-documents/Policies-strategies/Council-Plan-and-Budget>

### **Strategic Asset Management Plan, 2019/20-2023/24**

Key strategic plan to ensure continuous improvement in asset management,

<https://www.yarraranges.vic.gov.au/Council/Corporate-documents/Policies-strategies/Strategic-Asset-Management-Plan>

### **Community Engagement Policy, 2021**

Sets the direction and requirements for meaningful, authentic and responsive engagement across the organisation,

<https://www.yarraranges.vic.gov.au/Council/Corporate-documents/Policies-strategies/Community-Engagement-Policy-2021>

### **Environment Strategy, 2015 – 2025**

provides a framework for Council's environmental program planning and decision making,

<https://www.yarraranges.vic.gov.au/Council/Policies-strategies/Environment-Strategy-2015-2025>

### **Yarra Ranges Liveable Climate Plan, 2020 - 2030**

Plans to ensure the organisation is able to provide high quality services while reducing the emissions to net zero by 2040 - and assisting the community to reduce emissions in their own spaces,

<https://www.yarraranges.vic.gov.au/Council/Corporate-documents/Policies-strategies/Yarra-Ranges-Liveable-Climate-Plan>



# 3. What is asset management?

Council manages a large network of assets including buildings, roads, bridges, footpaths, stormwater drainage, swimming pools, recreation facilities, parks and other natural assets such as bushland, trees, and streetscaping.

These assets play an important role in supporting the delivery of Council services which are essential to a thriving community's quality of life. Some of these services are also shared with State Government departments, for example nearly a quarter of the length of all roads in the Yarra Ranges are the responsibility of the Department of Transport to manage and maintain.

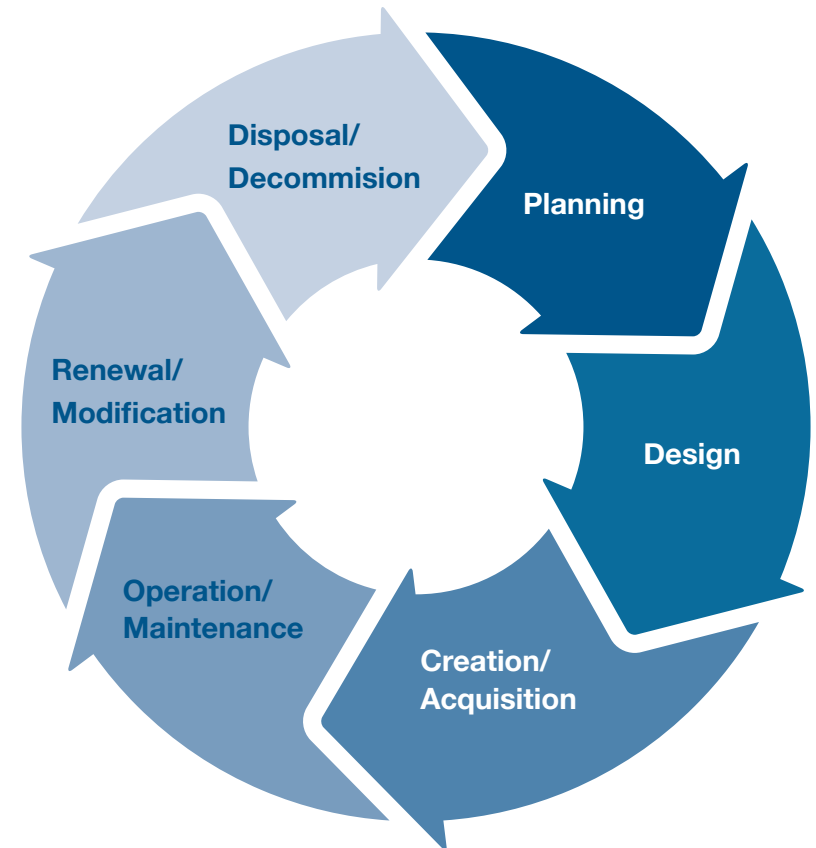
There is a need to build more infrastructure to support the ongoing population and economic growth of the Yarra Ranges. At the same time the existing assets are continuing to age and require adequate levels of maintenance and replacement to ensure that services are available into the future.

It's important to balance the costs of these activities with the ability for our community to pay, while also recognising the risks that will result from any under-funding.

Council is now presented with significant challenges including the impact of climate change, rising construction prices, increases in community expectations and ageing infrastructure that may not meet future service needs.

Sound asset management practices ensure that these assets continue to support the delivery of services in a sustainable, effective and cost-efficient manner, for current and future generations. Thereby optimising the value assets provide to the community and minimising costs across the entire lifecycle of assets shown in Figure 1.

Figure 1 - Asset lifecycle phases





# 4. Legislative and strategic context

## 4.1 Legislative context

### Local Government Act

The Local Government Act 2020 (the Act) sets out the overarching governance principles, role, purpose, responsibilities and powers of local governments, including the provision of significant long life infrastructure.

The Act requires an integrated strategic reporting framework that includes:

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**Community Vision:** describes Council’s aspirations for the future of the municipality.

**Council Plan** as Council’s principle strategic document, which includes Council’s long term strategic objectives. The Council Plan is further supported by a long-term Financial Plan and asset management plans to help ensure sustainable service delivery.

**Financial Plan:** the key financial planning document that is governed by a series of financial strategies and accompanying performance indicators that Council considers and adopts.

**Asset Plan:** sets out how Council proposes to manage the assets it owns, to help achieve the objectives defined in the Community Vision and Council Plan

## ***Road Management Act***

The Road Management Act 2004 sets out the legal framework for managing road networks in Victoria. In accordance with this act Council maintains a Road Management Plan which specifies the standards for inspection and maintenance of Council roads at an affordable level of service. Strategic asset management helps determine the affordability of various service levels and the successful implementation of the Road Management Plan is supported by sound tactical asset management planning and operations.



## 4.2 Relationship with the Community Vision and Council Plan.

Stewardship of its assets is a core function of Council. The crucial requirements for a sustainable organisation includes long term asset and financial management.

Sound strategic asset management is fundamental to ensuring assets support Council's services in a sustainable manner over the long term. As such, it is vital that asset management decisions align with the following Key Strategic Objectives as detailed in the Council Plan.

Figure 2 - Council's key strategic objectives



### **Connected and healthy communities**

Communities are safe, resilient, healthy, inclusive and socially well connected. Quality services are accessible to everyone.



### **Quality infrastructure and liveable places**

Quality facilities and infrastructure meets current and future needs. Places are well planned and are hubs of activity that foster wellbeing, creativity and innovation.



### **Protected and enhanced natural environment**

A healthier environment for future generations.



### **Vibrant economy, agriculture and tourism**

Our tourism, agriculture, health, manufacturing and other industries are leading and dynamic. Strong investment and attraction underpins sustainable economic growth and job creation.



### **High performing organisation**

An innovative, responsive organisation that listens and delivers quality, value for money services to our community.



## 4.3 Asset Management System

In 2014 a family of global standards for asset management was published under ISO 55000. These standards guide Council in developing an overall management system for the effective management of its assets.

The asset management system is a set of tools, including policies, plans, business processes and information systems, which integrate to ensure that the asset management activities will be delivered in alignment with Council's objectives.

This policy is the overarching document in Council's Asset Management System, as shown in Figure 3.



Figure 3 - Asset Management System





## Strategic Asset Management Plan

The Strategic Asset Management Plan (SAMP) underpins and supports the Asset Management policy by detailing the current state of Council assets and the ongoing resources required to manage those assets for a period of at least ten years. It outlines the actions required to improve asset management capability and performance in accordance with the principles detailed in this Policy.

## Asset Management Plans

The Asset Management Plans (AMP) are based on an assessment of each major asset portfolio and detail the activities, forecasted expenditure and risks associated with providing the assets to a defined level of service. This information is summarised in the SAMP and Council's Financial Plan.

## Asset Management Improvement Plans

Council's SAMP and AMPs include improvement plans with actions to ensure the continuous improvement of how assets are managed.

## Asset Plan

An element of Council's Integrated Strategic Planning and Reporting Framework as required by the Local Government Act 2020. It summarises Council's asset inventory, value, performance and future funding requirements.

# 5. Guiding principles

Sound asset management is necessary to enable the Council to meet its responsibilities by:

**Planning to  
provide services to  
current and future  
generations within the  
community**

**Encouraging  
and supporting  
the economic,  
environmental,  
social and cultural  
development of the  
municipality**

**Providing quality  
community  
infrastructure  
as an integral  
factor in providing  
liveable places that  
support community  
connection**

**Developing assets  
that are responsive  
to the changing  
environment in which  
we live.**



Decisions on how we invest resources in the assets that support our services are guided by the following principles:

<b>Evidence-based</b>	asset management planning and decisions are based upon the best available information, research, knowledge and experience.	<b>Appropriate Quality</b>	assets are fit for purpose and support the present and future service needs of the community in an efficient and effective manner.
<b>Sustainability</b>	assets are managed in a way that supports the following categories of sustainability for the council, assets and the services provided to the community.	<b>Community Vision</b>	investment in assets aligns with the community vision and strategic objectives as defined in the Council Plan
<b>Financial</b>	the ability for Council to meet its ongoing operational and capital expenditure requirements within the available levels of revenue from rates and available grants, on a long-term basis.	<b>Fairness</b>	assets are managed in a way that supports equity and inclusiveness of assets across the municipality by considering impacts on people equally and impartially, without favouritism or discrimination.
<b>Environmental</b>	maintaining the quality and biodiversity of the natural ecosystems	<b>Health and Wellbeing</b>	impacts on health and wellbeing are considered, and where appropriate, assets support or improve people's health and wellbeing
<b>Social</b>	maintaining a good quality of life for healthy and liveable communities that are fair, diverse, connected and democratic	<b>Safety and resilience</b>	risks associated with providing services from assets are identified and managed, including the capacity to cope with emergency events such as wildfire, wind storm, flooding and extreme temperature events, which are predicted to increase in intensity and frequency as a result of climate change.
<b>Cultural</b>	preserving the values, attitudes, practices and heritage of the many diverse groups that form a part the Yarra Ranges community	<b>Continuous Improvement</b>	Council continues to look for opportunities to improve the way it manages its assets

# 6. How the principles are applied

Council will apply the guiding principles to asset management and asset related decisions in the following ways.

## Evidence based

- Informed decision making will be based on best available evidence
- Asset planning will incorporate population projections and demand forecasts for Council services
- Asset data is recorded in a central Asset Information Management System (AIMS)
- Rigorous rules and processes are implemented to ensure sound data governance and data quality management
- The reliability of asset data will be regularly reviewed, and any necessary improvements identified and documented
- Council will maintain a regular schedule of performance assessments relating to asset condition, functionality and utilisation for all major asset portfolios

## Sustainability

- The impact on environmental, financial, social and cultural sustainability will be considered when evaluating asset projects and processes
- Asset planning and service levels are developed in consideration of available resources identified in Council’s 10-year Financial Plan
- Funding of lifecycle costs for any additional or upgraded assets will be incorporated into budgets
- Investigating and adopting a suitable method for recognising the economic costs and benefits associated with natural assets, that enables them to be included in a consistent decision making framework for all of Council’s assets.

## Appropriate Quality

- Assets are planned and managed in a structured and co-ordinated way to be functional, efficient and sustainable for current and future generations.
- A consistent framework for determining and documenting service levels is implemented across all asset portfolios
- Asset management decisions are based on evaluating costs, risk and performance throughout all phases of their lifecycle - planning, design, creation/acquisition, operation/maintenance, renewal and disposal.

## ***Community vision***

- Asset management objectives align and are consistent with the community vision and key strategic objectives noted in the Council Plan
- The views of the community are valued and play an important role in determining appropriate levels of services for assets through engagement activities that are consistent with Council's Engagement Policy

## ***Fairness***

- Asset provision will consider fairness in population distribution and geographic location
- Assets will be managed in consideration of intergenerational equity - Asset investment will consider the levels of service and provision for future generations compared to current generations
- Asset provision supports assets and services that are accessible, gender equitable and inclusive, catering for all ages, genders and abilities.

## ***Health and Wellbeing***

- Council plans for, and manages, infrastructure that supports active living, mental wellbeing and social connection
- Council optimises the utilisation of public spaces and facilities to meet service demands and support community connections.

## ***Safety and resilience***

- Critical assets are identified and managed to maximise their availability, including times of emergency response and recovery
- Asset related risks are identified and managed
- Asset planning and design takes into account the predicted impacts of climate change and aligns with the principles adopted in Council's Liveable Climate Plan 2020 - 2030
- Assets are managed in accordance with all relevant legislative, regulatory and legal requirements

## ***Continuous improvement***

- Development and continuous improvement of the Asset Management System consisting of policies, plans, practices, processes, and information systems that guide and support asset management activities and objectives.
- The implementation and performance of the Asset Management System will be overseen by an internal steering committee that has cross organisational representation
- Adequate resources are provided to ensure Council realises its asset management objectives
- Asset Management Plans for each major asset portfolio are documented in a consistent format, integrate with Council's Strategic Asset Management Plan and are reviewed on a regular basis



## 7. Engagement

Community engagement enables Council to understand the needs, aspirations, concerns and ideas of the community while providing the opportunity to be involved in planning and decision-making.

Council will demonstrate transparent decision making by way of clear, honest communication and engaging the community in accordance with the Council's Community Engagement Policy.

Reporting of asset performance against adopted levels of service will be developed, monitored, evaluated and communicated throughout the organisation and to the community.

# 8. Roles and responsibilities

The key to successful and sustainable asset management in Local Government is the strength and clarity of core roles within the organisation.

## Councillors

In its role of asset stewardship the Council embraces asset management by:

- Adopting suitable principles that guide asset management at Council (This document)
- Approving a long-term Financial Plan that provides appropriate resources for asset management activities.
- Endorsing levels of service for all business areas that will best balance community aspirations and financial sustainability.

## Chief Executive Officer (CEO)

The CEO acts as principal advocate for asset management in the Council by ensuring:

- a long-term strategic asset management focus within Council is developed
- community involvement in asset development and management is promoted
- Council’s performance in managing its assets and promotion of continual improvement in place across the organisation is monitored and reviewed
- cross organisational awareness and responsibilities for asset management are developed
- asset management, service planning and financial planning within Council is integrated
- accurate and reliable asset information is utilised for decision making.
- legislative obligations and regulations are met.

## Director Environment & Infrastructure

As Council's sponsor for asset management, the Director Environment and Infrastructure:

- takes primary responsibility to monitor, promote and align resources to strategic asset management improvements
- allocates resources to manage functions associated with strategic asset management for the organisation
- implements strategic improvement processes and the development of cross organisational responsibilities
- builds commitment to best appropriate practice in asset management
- ensures that the appropriate training programs and supporting tools are made available to both Council and Council officers.



## Asset Management Steering Committee (AMSC)

The AMSC is a cross-functional group of Council officers responsible for the oversight of major decisions and direction of Strategic Asset Management practice within Council. Their role is to:

- Monitor and review the implementation of Council's Asset Management System
- Monitor and evaluate the progress of improvement actions set out in Council's SAMP and AMPs

## Managers and Executive Officers (Asset Managers)

The role of senior staff and asset managers in relation to assets is to:

- Acknowledge and take responsibility for their role in asset management
- Maintain skilled and experienced staff and provide training when needed
- Develop strategies and plans for all asset categories
- Implement asset management improvement plans
- Ensure timely and accurate management and reporting of asset inventory
- Monitor and report on asset management performance
- Ensure that all assets have an appropriate asset owner
- Create, renew, upgrade and dispose of assets to serve both current and future community needs.

## Strategic Asset Management Unit

This business unit plays a lead role in supporting and facilitating the discharge of these roles and responsibilities

## Community Asset Committees

The community may have a shared role in management of a range of assets through delegated responsibilities to Community Asset Committees under Section 65 of the Local Government Act. Council does not currently have in place any Community Asset Committees.

## 9. Monitoring and review

### 9.1 Monitoring and evaluation process

The Asset Management Steering Committee is responsible for overseeing the continued implementation, monitoring and review of this policy.

Accountability and transparency of the ongoing work of this steering committee will occur through periodic reports to Council's Executive Leadership Team.

### 9.2 Review cycle

This policy is reviewed every 4 years by 31 October in the year following a Council election.





# 10. Definitions

<b>Asset Management</b>	The systematic and coordinated activities and practices through which Council optimally manages its physical assets and their associated performance, risks and expenditure over their lifecycle for the purpose of achieving its Council Plan.
<b>Asset Management Plan (AMP)</b>	A tactical plan developed for the management of a class of assets that combines multi-disciplinary management techniques (including technical and financial) over the lifecycle of an asset in the most cost-effective manner, to provide a specific level of service. A significant output of the plan is the long-term financial strategy required to manage the assets.
<b>Community Vision</b>	describes Council's aspirations for the future of the municipality - how we would like Council to be in 15 years.
<b>Council</b>	Yarra Ranges Council organisation
<b>Council Plan</b>	Council's key planning document for the four-year electoral term. It describes the Council's vision, organisational objectives, the main activities to be completed and how these activities are going to be resourced. Importantly, it also explains how performance will be measured and reported through the Annual Report and other performance reports.
<b>Financial Plan</b>	The Financial Plan is the key financial planning document of Council which is governed by a series of financial strategies and accompanying performance indicators that Council considers and adopts. It establishes the financial framework upon which sound financial decisions are made.
<b>Level of Service</b>	An attribute of service (e.g. quantity, quality, availability, frequency or accessibility) against which service performance can be targeted and measured.
<b>Lifecycle</b>	The cycle of activities that an asset goes through during its life, including planning, design, construction/acquisition, operation, maintenance, renewal, upgrades and/or disposal.
<b>Strategic Asset Management Plan (SAMP)</b>	A high level strategic plan that documents the relationship between the organisational objectives and the asset management objectives, defines the framework required to achieve the asset management objectives and details the long-term resource requirements for managing Council assets



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# Asset Plan Deliberative Engagement Panel

## *Asset Panel Outcomes Summary Report*

Submitted to:

**Council**

Submitted by: K Dohle

2102000-006-Rev0

15 June 2022

## Distribution List

Council

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## 1.0 INTRODUCTION

In support of the services provided to the community, Yarra Ranges Council (Council) manages a portfolio of assets with a total value in excess of \$1.5 billion. The *Local Government Act 2020* (the Act) requires Council to develop an Asset Plan as part of the integrated strategic planning and reporting framework which includes documents such as the Council Vision, Council Plan and Financial Plan. Council's Community Engagement Policy requires a deliberative community engagement process for the plan. The Asset Panel was established in February 2022 to:

- 1) Provide input into how decisions about asset lifecycle funding are made, by reviewing principles in the **Asset Management Policy**
- 2) To understand the panel's views around **difficult asset management decisions** or trade-offs facing Council over the next ten years, and establishing the conditions under which these trade-offs may be acceptable, if at all.
- 3) To understand **asset management related issues** that the panel consider are important to address over the next ten years and the reasons why they think they are important.

The panel was provided the following question:

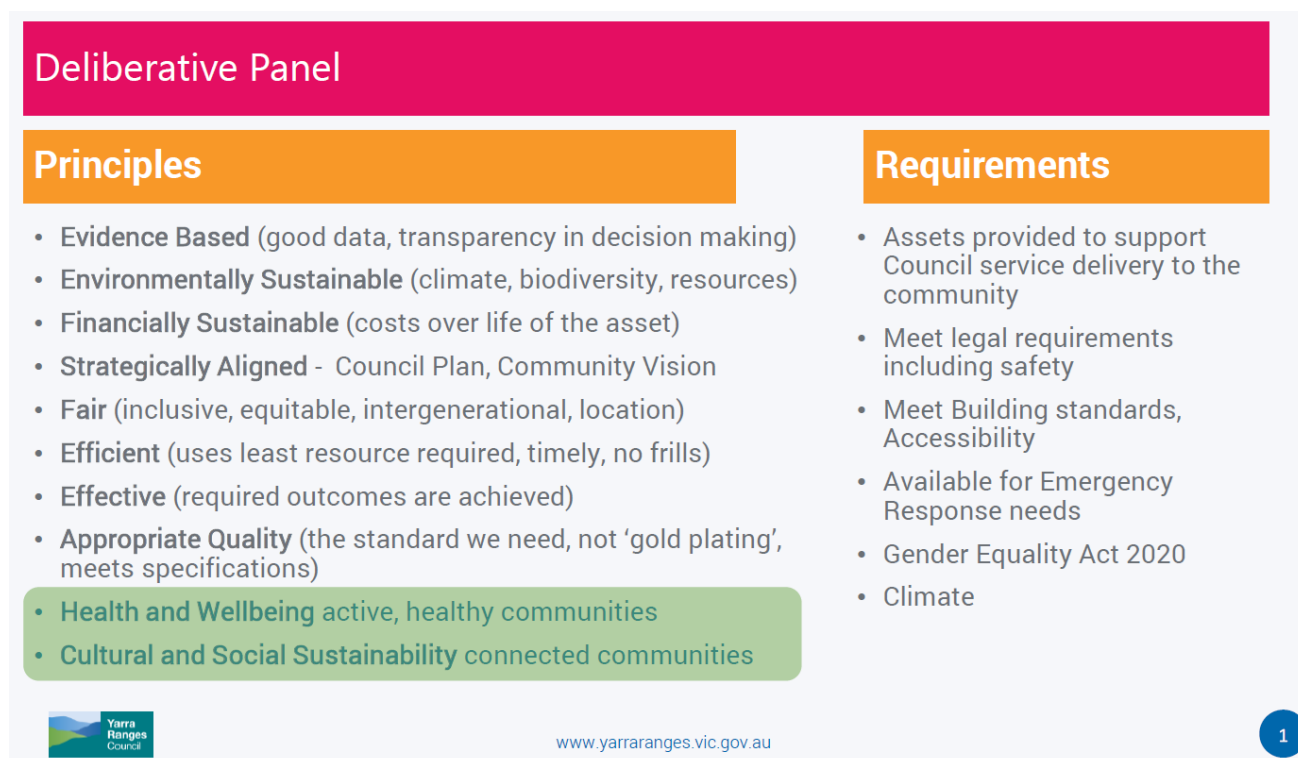
*"How should Council balance the cost and quality of its assets with the diverse needs of the community?"*

This report presents a summary of the deliberative engagement process and outcomes.

## 2.0 ASSET MANAGEMENT PRINCIPLES

Council's Asset Plan has been prepared and the Asset Management Policy has been revised to meet Local Government Act requirements, and to ensure Council continues to manage its assets in a way that meets current and future community needs.

A focus of the panel engagement was to consider various general principles to guide asset management decision making, with respect to each asset group considered throughout the sessions. We asked the panel to capture what was important and why, and to add principles that they thought were missing. The principles highlighted in green in Figure 1 are those added by the panel.



**Figure 1: Summary of principles developed with the panel and presented to the panel in the final engagement session**

In presenting a summary of principles by theme, it is possible that some themes were less easily worked with by the panel; namely the “effective” and “efficient” themes. More clear and specific language around these themes was required in the policy to provide more clarity to decision makers and the community around these two items. To address this, the Draft Asset Management Policy has combined these under the theme of Appropriate Quality.

**Table 1: Asset Management Principles - Outcomes**

Panel Findings	Proposed Council Actions	Outcomes
Draft asset management principles were rated by level of importance by the panel and were added to by the panel.	Asset Management Policy to include principles supported by the panel and include the two principles added by the panel.	Council makes asset management decisions which are consistent with and guided by the community's values on what matters most when prioritising limited budgets.
Safety noted as a key priority for roads and footpaths.	To be addressed as a statutory requirement in the Asset Management Policy and discussed from an asset user experience perspective (level of service).	Safety of asset users is considered throughout the asset lifecycle including asset design, maintenance and operation leading to user safety at an acceptable standard to the community.
The importance of each principle for asset management decision making varied with each	include guidance that reflects the panel's input on the relative importance of principles across different asset types.	Evidence based, transparent processes for asset management decision making.



Panel Findings	Proposed Council Actions	Outcomes
asset type being considered by the panel.	This may be a guiding statement as a minimum but may also include the specific requirement to develop weightings/importance for different principles when applying them to asset strategies and projects, with a requirement to publish the process applied publicly (addressing transparency in decision making).	
Evidence based decision making, including transparency of decision making, was consistently rated highly by the panel.	Evidence based decision making is a requirement to be directly noted in the Asset Management Policy.	Council makes decisions on the best available evidence and is able to demonstrate this.

### 3.0 ASSET GROUP OUTCOMES

A selection of asset categories were presented to the panel in detail for consideration of asset management challenges facing those assets over the next 10 to 15 years, and as an exercise in how to apply the principles of asset management to those challenges.

The topics were selected after consultation with asset managers and operators across the organisation and range from asset challenges where the asset management system maturity is relatively high, to assets where asset management system maturity is still developing.

A key challenge facing Council is the increasing cost of operating and maintaining assets that are at the end of their life. Some of these assets were designed and built many decades ago to meet needs that are no longer the same or that have a different priority in the future. To be financially sustainable, Council needs to consider which assets can be disposed of as part of the discussion about providing new and improved assets for the future. To assist Council with this challenge, the panel was presented with the question:

*“Under what circumstances, if at all, would it be acceptable to reduce the number of assets provided in order to provide fewer but larger, modern, multi-purpose assets?”*

Feedback from the panel showed that there was support for this concept across almost all panel members as a solution to address poorly used assets that no longer suit modern community needs, and a way to free up funding to invest in modern assets that better suit a range of users. The provisos included a high importance on evidence based, transparent decision making that involved the community and considered the asset management principles in the draft Asset Management Policy. The panel also highlighted the need to consider improving activation and communication to support the use of the assets rather than assuming low usage is a result of unsuitable asset features. This would be addressed as part of an evidence based decision making process.



### 3.1 Session 1 - Footpaths

**Table 2: Footpaths Outcomes**

Panel Findings	Proposed Council Actions
Evidence based decision making was the top-rated principle by the panel for decisions about footpaths.	The next review of Council's Pathways asset management plan to capture these principles and utilise them for prioritisation of future improvement actions.
Health and Wellbeing was suggested by the panel as an additional principle.	Health and Wellbeing was added to the draft principles for inclusion in the Asset Management policy.

How would you allocate 100 points (in chunks of ten) to principles in terms of how important they are for managing footpaths?



**Figure 2: Important Principles for Footpaths**

### 3.2 Session 2 - Aquatics

**Table 3: Aquatics Outcomes**

Panel Findings	Proposed Council Actions
Initial thoughts from the panel were captured on challenges Council faces regarding aquatic assets, and ideas on how Council might ensure they are both financially sustainable and enjoyed by more residents.	Feedback from the panel to be considered during the development of the Aquatics Strategy and Open Space Asset Management Plan update.  Based on the value gained from this session, Council is considering a deliberative engagement process for the Aquatics Strategy.
Evidence for the usage rates of the splash parks was raised as an important piece of evidence to better consider the usage across all the aquatics assets.	Investigate methods for usage counts at splash parks to better provide evidence for usage rates.

Panel Findings	Proposed Council Actions
Further engagement.	Further deliberative engagement on aquatics has been proposed by asset manager.

How would you allocate 100 points (in chunks of ten) to principles in terms of how important they are for managing aquatic assets?



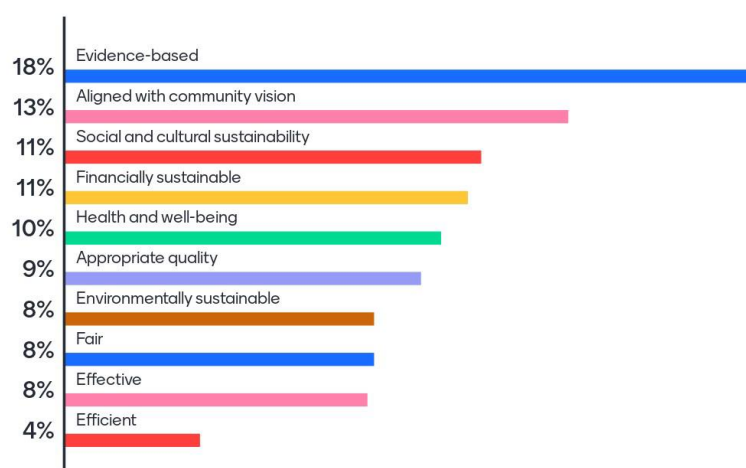
Figure 3: Important Principles for Aquatics Assets

### 3.3 Session 3 - Halls and Community Rooms

Table 4: Halls and Community Rooms Outcomes

Panel Findings	Proposed Council Actions
Need to build usage data for making decisions about halls and community rooms.	As part of the Buildings Asset Management Plan update, assess utilisation of halls and community rooms in line with the principles in the Asset Management Policy.
Consideration of heritage value and cultural, social value is important on a case-by-case basis when considering consolidating assets into a single, modern, multi-use facility or with other modern council buildings eg pavilions.	Inclusion of cultural and social sustainability as a principle in the draft Asset Management Policy.
Appropriate governance plans should be in place to ensure halls and community rooms are financially, environmentally sustainable and that community access is fair, equitable and accessible.	Inclusion of financial sustainability, environmental sustainability, equality, fairness and accessibility in the draft Asset Management Policy. Consideration of these principles when assessing function, utilisation and condition of halls and community rooms in the Buildings Asset Management Plan update.
Advertising of halls and rooms for hire should be reviewed to ensure utilisation is not constrained by poor promotion.	Promotion and advertising of halls and community rooms to be reviewed for impact.

## How would you allocate 100 points (in chunks of ten) to principles in terms of how important they are for managing Halls and Community Rooms ?



**Figure 4: Important Principles for Halls and Community Rooms**

### 3.4 Session 4 - Roads and Drainage

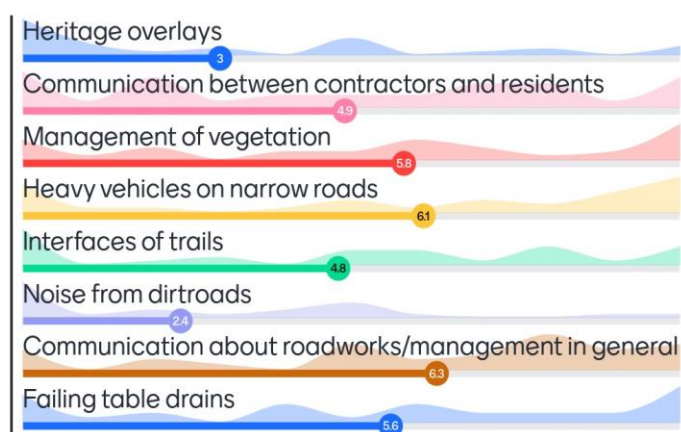
**Table 5: Roads and Drainage Outcomes**

Panel Findings	Proposed Council Actions
Discussions featured participants who were personally impacted by a level of service that is not meeting their desired level of service (in particular, for unsealed roads and surface drains).	Development of a communication and engagement plan for roads and drainage, and the inclusion of footpaths where possible, to enable higher quality engagement with the community over roads and drainage issues that impact them.
Breakout room discussions also focused issues that were outside of Council's asset management scope. This included water flows from private property, driveway crossovers, or issues with road width or repairs on Department of Transport (DoT) roads.	This presents an opportunity to further investigate the extent to which the community is satisfied with the level of service on sealed roads, in a manner that carefully separates out DoT and Council roads.
Evidence based decision making, financial sustainability and appropriate quality were the three highest rated principles for managing roads and drainage assets.	Assessment of the prioritisation of roads and drainage capital projects and maintenance against these principles to improve transparency with the community around decision making and inform the community of the considerations made in prioritising works. Review of the prioritisation process where it departs from

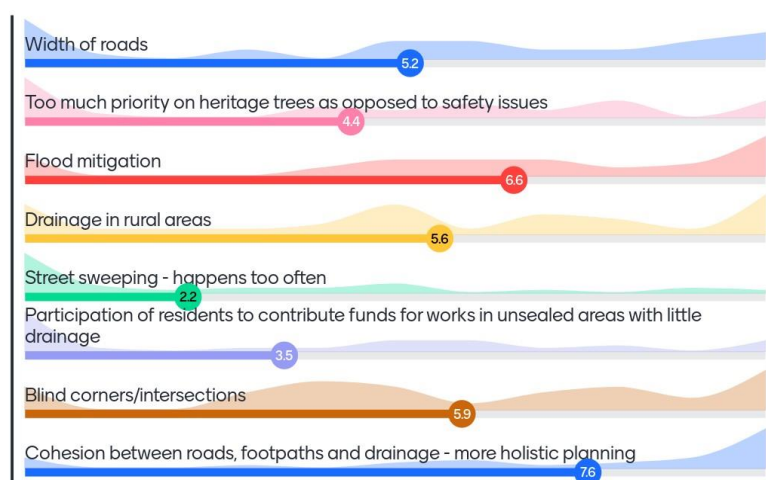
Panel Findings	Proposed Council Actions
	these principles, or additional engagement with the community to gain further input into the process.

The panel were asked for their thoughts on a list issues around Council's management of roads, and to identify any missing issues. They were then asked which of the issues are most important to address.

## How concerned are you about the following issues related to roads/drainage?



## How concerned are you about the following issues related to roads/drainage?



## How would you allocate 100 points (in chunks of ten) to principles in terms of how important they are for managing roads & drainage??



**Figure 5: Important Principles for Roads and Drainage**

### 3.5 Session 5 - Open Space and Parks

Types of open space as well as levels of service for social recreation reserves were presented to the panel. The challenge of providing (and funding) additional open space for a growing population was presented. The panel was asked to consider the case study of 150 Cambridge Road, with the sale of small parcels of land as a method of raising funds to provide larger parcels of land.

**Table 6: Open Space and Parks Outcomes**

Panel Findings	Proposed Council Actions
The panel was asked to consider in what circumstances selling of small parcels of land would be acceptable to create larger ones. Responses varied from it would not be appropriate, to it could be appropriate on a case-by-case basis but needs to consider the demand for these small parks in the future. The importance of local, smaller parks was highlighted, as well as the inherent features of the park such as slope, walking distance, footpaths and assets provided such as seats and equipment.	Open Space provision will be considered as part of the upcoming Recreation and Open Space Strategy (ROSS). The panel's consideration of when the sale of smaller land parcels to create larger land parcels would be acceptable, if at all, will be used to identify and inform further opportunities to address shortages in larger parks.
Levels of Service were presented to the panel, and the panel was asked to rate what features they would expect to see at Regional, District and Local Parks. The response from the panel was generally consistent with the existing level of service provision.	Levels of service for open space in the context of social recreation parks will be prepared as part of the upcoming Recreation and Open Space Strategy (ROSS). The panel's expectations around the assets provided in different spaces will form a basis for further engagement on the draft ROSS.

Panel Findings	Proposed Council Actions
	These levels of service will also be detailed in the upcoming Open Space Asset Management Plan.

How would you allocate 100 points (in chunks of ten) to principles in terms of how important they are for managing open space & parks?

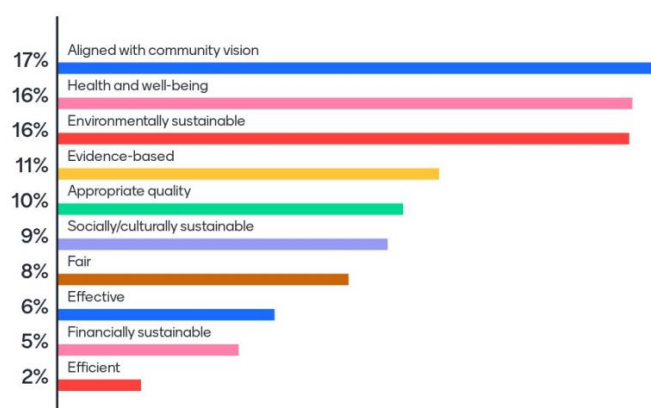


Figure 6: Important Principles for Open Space and Parks

## 4.0 REFLECTIONS ON THE DELIBERATIVE ENGAGEMENT PROCESS

The panel provided feedback on the deliberative process during the final session.

During the first session, participants were surprised at the amount and value of assets that Council manages, and the complexity of the asset portfolio, and this sentiment continued throughout the sessions.

- Participants were surprised by the amount of assets Council manages, and the complexity of the portfolio
- Participants generally enjoyed the session and were happy to see Council participating in this type of engagement
- Participants are keen for further updates and feedback on the Asset Plan.

A poll of the panel was taken to assess their level of satisfaction with the deliberative engagement experience. It is critical that Council continues active communication on the final stages of the Asset Plan development, as well as providing this action summary back to the panel, to satisfy their concerns about whether their significant contribution will be given appropriate consideration.



## How would you rate the following regarding your experience on this panel?



Comments were also provided by panellists to reflect on their experience. Some themes that emerged included:

- Appreciation for the opportunity to be part of the process
- Would like to see this type of engagement utilised more by Council
- Desire to see real outcomes achieved as a result of the process



# Any questions? Reflections? Comments?



Still be included in further input in regards to the implementation of the plan in future months.

Thank for including us in this process. Appreciate the effort that went into all this. Good luck

This process was great and shows council are very open to being communicative and engaging with the community. This needs to extend to other parts of council.

Thanks for the opportunity to take part in this.

Comment on asset sales - this is always a concern, lose an asset for shorter term gain but community needs in the future need to be taken into account. Only done in extreme circumstances

Many have added to comments section and wonder if in fact these are being considered because these will reflect how people are really feeling beyond the polls

Please keep in contact - interested in what becomes of the recommendations

Have learnt a lot about the council and what goes on. What sort of volunteer work is provided for retirees who are interested in being more involved

It was great to work with the council staff who we can see are very passionate, knowledgeable and genuinely care about our community - thank you!

I have thoroughly enjoyed in being part of this process and understanding the background. I would like to receive a copy sent to all of the recipients so we can be aware of the outcomes

A similar panel type group discussion to this should be in place for property and planning. A very hot topic especially in the urban areas

Very interesting exercise, still think SoYR is to big, shire of the Dandenong Ranges, one for the outer communities, very different requirements..

Great process, interesting to see how a large organisation manages assets.

It was great to be able to be a voice to help shape the future of the Yarra Ranges Council

Thanks for the opportunities and great to hear and learn a lot from the process. love to hear the update and impact that the panel has made if any

Some strategic management concepts that came up in discussion we best practice, benchmarking, balanced scorecard. This thinking is more useful that having lists of specific issues and example cases which are restricted to specific locatilons/contexts

Appreciate having the council people to ask questions of and hear their approach to issues.

Evidence Based decisions are critical to any plan. Please make sure that a plan is set and followed

Communicate, communicate, communicate! The main issue I have ever had with council is having to constantly follow up reported issues and chase an outcome. Council need to get better with closing the loop with people and communicating. Great process!

Felt very hopeful at the start that this might lead to something but unfortunately over the weeks it's become clear it's just another "tick the box" for having asked for the communities input!

Give Jennie a raise! Great facilitation...all the facilitators in fact

Great work.

More maintenance, more focus on the needs of the local community. If an area is too large, then divide it to provide a better connectivity & inclusivity. Better advocacy from the council for the residents to other organisations. Better communication

More publicly accessible data to be made available online via Intramaps

Generally good but I believe that we could have focused more on the really important issues for people such as the roads footpaths and drainage - as this raised the most discussion and has the biggest budget in council expenditure

I feel to feedback is too vague for key strategic directions. Large community use assets like aquatics, sporting fields, recreational space need broader community surveying. (Roads might be too complicated and feels budget constrained)

Thanks for including me in this process, it was interesting and I felt involved, included and most importantly heard. And I enjoyed listening to other people views.

I welcome these opportunities. We were not really given the 'jury' type interaction where we weighed real things to choose and chose a 'verdict' with which to proceed. the idea of balance was talked about, but not forced to consensus - ie. cit. jury

I felt council staff and councillors were authentic and doing their best in a complicated task.

By and large people have been able to overlook their own grievances with council and looked to better the greater good. Tough for some sometimes, but it was a good experience to hear all the different viewpoints.

Great Job organising team re keeping things rolling through tech and opinion in realtime!

The Mayor showing up is a great sign of the interest especially on a PH.

Im gonna miss Max somber voice over the headphones

Thank you for the experience it has been very interesting.

Very interesting panel. I am just hoping action will be taken and it is just not ticking the box. Disappointed to realise that funding for roads and drains decreased last financial year when service levels are poor. Safety should be highest priority.

There needs to be a paradigm shift in the way that public assets are sold between governments and departments / councils the ownership is that of the people already

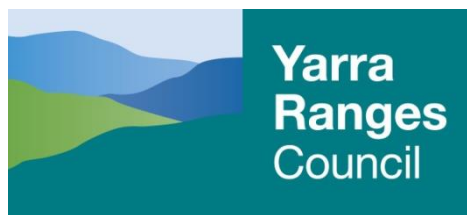
As a rate paying resident living in the heart of Healesville. I expect at the very least to have safe sealed access with drainage to my home and the houses around me, which have a heritage overlay. Proper safe surfacing of pedestrian path adjacent.

Thanks for the opportunity to represent the community. I hope SYR got some valuable insite into what the community needs are. Even though some people were there to simply talk down the council.

I would love for the council to invest in the great asset of Healesville outdoor pool in Queens Park. Solar so that our community can access it all year round. Look after,invest in this asset. Opening early morning late at night. The youth need it!

The lack of 21st century drainage in the heart of Healesville impacts our houses, roads, footpaths. The upgrade of play area in Queens park routinely floods when we have significant rain. GravelPaths wash away and money is wasted resurfacing gravel

I highly recommend the council invest in community gardens on these small pockets of land in the heavily populated urban areas of the Shire. The benefits to the community young and old, cultures, sharing, education, mental health, being on country.





## Response to Submissions

*Asset Plan 2022-2032 and Asset Management Policy 2022*

Submitted to

**Council**

Submitted by: K Dohle

2102000-009-Rev0

15 June 2022

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## APPENDICES

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### APPENDIX B

Engagement Promotion Materials



## 1.0 INTRODUCTION

This report presents the feedback received from the community on the Draft Asset Plan 2022-2032 and Draft Asset Management Policy 2022 which was published for community feedback on the Shaping Yarra Ranges Asset Plan webpage on Wednesday 27 April 2022 for a four-week period until Wednesday 25 May 2022.

Feedback received from Councillors and Council Staff has been addressed separately in internal Council reports.

## 2.0 METHODOLOGY

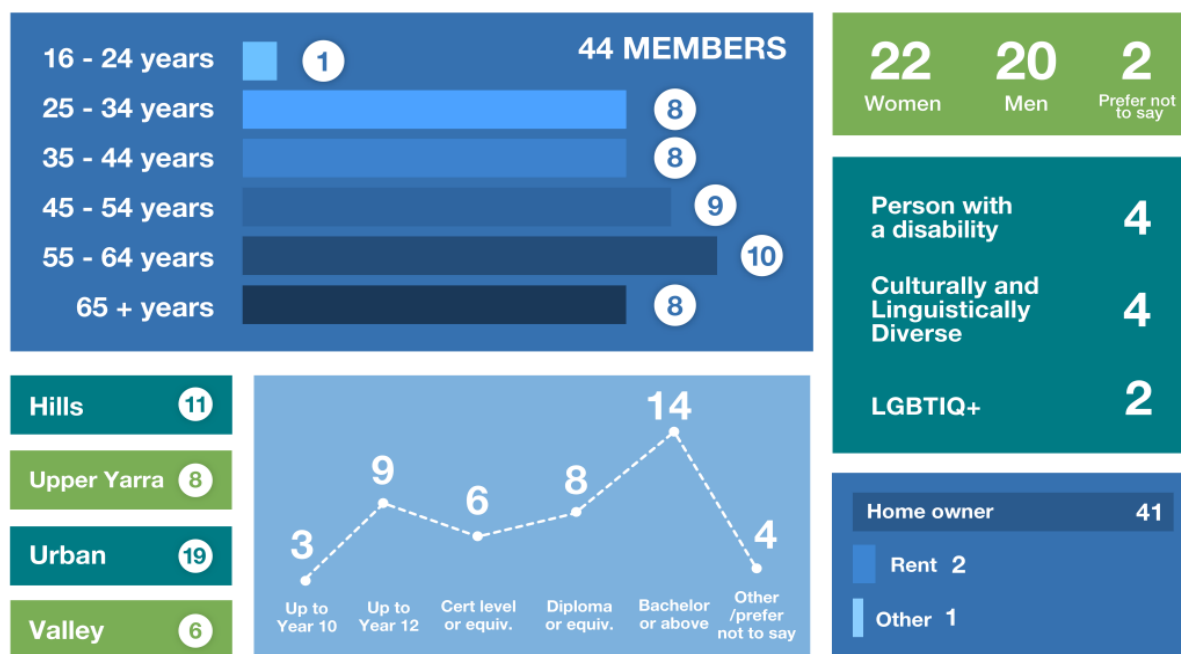
Community engagement for the development of the Asset Plan and Policy has been undertaken in line with Council's Engagement Policy, through the establishment of a diverse deliberative panel, and by continuing to report back to the community to demonstrate how their feedback is being used. The engagement activities comprised the following:

- Deliberative engagement through the Asset Plan Panel, with six sessions held in February and March 2022. Further details of the panel recruitment and deliberative process were presented to Forum on 19 April 2022.
- An additional panel feedback session was held on 12 May 2022
- The Asset Plan and Policy was open for public feedback for a period of four weeks in April and May 2022 with promotion of the draft documents and panel experience video on social media, through Council's Community Update newsletter and via Community Development Officers to community groups.

The panel composition is presented in Figure 1. Details of the deliberative engagement process are reported in the Process Report – Yarra Ranges Asset Management Deliberative Panel v0.6.

# Yarra Ranges Asset Plan Deliberative Panel

The Deliberative Panel was randomly selected and stratified to reflect the diversity of our community.



Recruitment and stratification undertaken by Deliberately Engaging.

**Figure 1: Panel Composition**

The request for feedback on the draft documents was communicated through a number of channels including:

- A media release and news story on Council's website, linking people to the Shaping Yarra Ranges page. There was a total of 858 visits to this page. (<https://www.yarraranges.vic.gov.au/Council/Latest-news/Draft-Asset-Plan-and-Asset-Management-Policy-released-for-community-feedback>)
- A social media post that included a link back to the Shaping Yarra Ranges page. This post reached 5,120 people (<https://www.facebook.com/yrccouncil/posts/361046746065534>)
- A video published on Facebook that featured participants from the asset panel sharing their experience in the process. This video attracted 1,100 views. (<https://fb.watch/dfSVLyIX0Z/>)
- A story in the Disability Inclusion Newsletter and Yarra Ranges Business e-newsletter.
- A story in the April YR Local e-newsletter
- Emails from Community Development Officers to their township networks.

Subscribers to the Shaping Yarra Ranges page were automatically notified of the request for feedback on the draft documents.

Examples of the communications for draft document engagement are provided in APPENDIX B.

### 3.0 RESPONSE TO SUBMISSIONS

Council asked the following question on the Shaping Yarra Ranges Asset Plan page to prompt feedback on the draft report and plan:

#### Did we miss anything in the Asset Plan or Policy?

Is there anything you would like to see more of in the Asset Plan? Is there anything missing that you would expect to see?

Feedback received that is directly relevant to the questions posed is presented in Table 1 along with how the feedback has been addressed in the Asset Plan and Policy documents.

Feedback received that is not directly relevant to the scope of the report and policy is presented APPENDIX A.

**Table 1: Response to Submissions**

Submission No.	Comments Received	Response – Asset Plan	Response - Policy
1 Asset Panel (via email)	We were told we were living in the biggest shire/council in the state with the most natural environment yet this natural environment was not discussed adequately. It is surely one of our biggest assets and yet was given little to no discussion. It was all about the human elements – buildings, roads, pools, parks, etc. Is the shire measuring the natural environment as an asset, irrespective of whether it is a manufactured park or natural? If not this is truly disappointing as the natural environment is one of the most important assets any shire has especially given the challenges we face with a changing climate. I would be interested in a response please.	Discussion of natural assets and climate change expanded in the Executive Summary.	Additions to policy: <ul style="list-style-type: none"> <li>- Section 2, natural assets listed</li> <li>- Section 3 para 1: natural assets listed.</li> <li>- Section 5 – sustainability principles separated to list environmental sustainability separately.</li> </ul> Section 6 – Point 4 added to Sustainability section.
2 Email	I'd like to extend the scope of this plan in a few specific areas: <ul style="list-style-type: none"> <li>• TREE REPLACEMENT – surely, in an area where our natural environment is so deeply appreciated, tree replacement on road verges and such (or new plantings altogether) should be a priority. In my area of the Southern Dandenongs, tree planting is woefully neglected! Given how the extensive valuations of YRC assets has completely ignored the immense (and priceless, admittedly) value of trees, this should come as no surprise.</li> </ul>	Discussion of natural assets and climate change expanded in the Executive Summary.	Natural assets added to the policy (see response to submission 1 above). Management of specific assets such as trees is beyond the scope of the policy, and falls to specific asset management plans.
	<ul style="list-style-type: none"> <li>• WHAT HAPPENED TO YRC's DECLARATION OF A CLIMATE EMERGENCY? Resultant environmental costs are grossly ignored in this methodology, which can only result in unmeasured, "hidden" environmental costs, at a point in time when the planet can least afford it.</li> </ul>		Yarra Ranges Liveable Climate Plan 2020-2030 added to Section 2 Supporting Materials. Climate change is already noted in the policy as a significant challenge facing Council (Section 3 para 5). Climate change added to Section 5, Safety and Resilience paragraph. Reference to Council's Liveable Climate Plan 2020-2030 added to Section 6 Safety and Resilience paragraph.

Submission No.	Comments Received	Response – Asset Plan	Response - Policy
3 Shaping Yarra Ranges page	There is no mention of wildlife - plant and animal - in the plan. Yet they are of great value to the community's sense of well-being.	Discussion of natural assets and climate change expanded in the Executive Summary.	Refer response to submission 2 on natural assets.
4 Shaping Yarra Ranges page	Why natural assets like > Trees (street and park trees); > Open space and green fields; and > Bushland are not being considered?	Discussion of natural assets and climate change expanded in the Executive Summary.	- Section 5 – sustainability principals separated to list environmental sustainability separately.
5 Shaping Yarra Ranges page	Little to no mention of environmental responsibility and education in the plan - waste management, energy saving to address Climate Change.	Discussion of natural assets and climate change expanded in the Executive Summary.	Refer response to submission 2 on climate change.
6 Shaping Yarra Ranges page	Increase focus on maintenance of assets including cleaning instead of creating large new assets without long term maintenance funding	No changes made.	No changes made. Funding throughout the asset lifecycle is included in Asset Policy as part of the decision making principles for sustainability. Levels of Service are also discussed in the Asset Policy.
7 Handwritten comments on draft documents	<p>Policy comments</p> <ul style="list-style-type: none"> <li>- Section 2 Scope – list Councillors first in paragraph 2</li> <li>- Figure 1 – Asset Acquisition not consistent with p10 Creation/Acquisition</li> <li>- Add policy review date to front page</li> </ul> <p>Asset Plan comments:</p> <ul style="list-style-type: none"> <li>- Executive summary: How does Council manage its assets, para.6 – add improvement safety requirements and environmental protection, requirement to provide accessible public facilities, climate change, solar etc.</li> <li>- Para 7 – note even stronger awareness of the natural environment in recent decades</li> <li>- Figure 1 – Asset Creation/Acquisition per policy comment</li> </ul>	Policy comments adopted in sections listed.	Asset Plan comments adopted in sections listed.

Submission No.	Comments Received	Response – Asset Plan	Response - Policy
	<ul style="list-style-type: none"><li>- Section 2.2 – user feedback also an indicator of asset performance</li><li>- Section 2.2 para 3 – different ages <i>and abilities</i>.</li><li>- Section 3 para 1 – add <i>or poor value for money</i> to end of first sentence.</li><li>- Section 4.1 para 2 – add <i>and higher operating costs</i> for pools with delayed renewal.</li><li>- Figure 5 – consider adding previous 5 years of renewal for context</li><li>- Section 4.2 – for grant funding – <i>either part or fully funded</i></li></ul>		

**APPENDIX A**

**Submissions Received**



**Table 2: Submissions received not directly related to Asset Plan or Asset Management Policy documents**

Date	Submission
May 22, 2022, 12:19 PM	It's getting hotter, we don't want our kids to get sunburn, the Lilydale swimming pool needs to be upgraded, under cover, operating every day
May 22, 2022, 09:10 AM	Just worried that there might be a sneaky plan to run down Kallista Community House and Hall? Say it isn't So! Missing the monthly market!!
May 19, 2022, 07:11 AM	Adequate lighting in bus shelters in Wesburn and Millgrove Dedicated council cleanup along Warburton Hwy for general rubbish
May 17, 2022, 08:06 PM	Mooroolbark Terrace is an eyesore
May 17, 2022, 08:05 PM	Mooroolbark has a parking section opposite the library. No marked parking bays. People park where they want. It's a disgrace
May 13, 2022, 01:15 PM	Strong advocacy for Lilydale Bypass. There will be ever increasing traffic flow causing safety issues, noise pollution and 0 ambience.
May 13, 2022, 01:11 PM	It's important for new or upgraded community buildings to be multi-purpose so that it's useful to more than one or two types of users.
May 10, 2022, 07:05 PM	More maintenance of boundary vegetation along warburton trail
May 05, 2022, 12:55 PM	Residential streets to be reviewed for no standing areas as cars are parking on both sides of the street, leaving no room for traffic to pas
May 04, 2022, 07:57 PM	44 trucks and tractors -do we have other vehicles (rangers ute) or do we call that a truck. I seem to see heaps of shire duel cab Utes
May 04, 2022, 07:46 PM	Our street had old diseased ridden trees on the nature strip. Well done shire replacing the bad ones - for the greenies we got an extra tree
May 04, 2022, 07:38 PM	There are some local streets where people park both sides of the street. Large emergency vehicle etc may struggle to use the streets.
May 02, 2022, 06:29 PM	Footpath on Arkarra Court, Mooroolbark on the uneven side it is very hard to walk on this side, most people walk on the road,
May 02, 2022, 01:44 PM	The pound -Nelson RD Lilydale is on valuable land better use would be housing. Or .....
May 02, 2022, 01:37 PM	yes I get confused what roads shire maintains and the ones the state government maintains. Are we criticising the wrong government
May 02, 2022, 01:33 PM	rstan01 - add state govt road but Maroondah Hwy to Victoria Rd - 3 lanes @ 80 kph goes to 1 lane at 50 kph with in 200 m. Near misses
May 02, 2022, 11:45 AM	Mt Evelyn is getting a new football pavilion. Does it cater for the future needs - does it have a female umpire changing room.
May 02, 2022, 08:58 AM	We would like to know when will our council planning to seal / upgrade the old Emerald Road?

May 01, 2022, 08:26 AM	Could Healesville Lakes be added for future consideration? Similar to Lillydale Lake, located both sides of Maroondah Hwy, along Yarra River.
Apr 30, 2022, 09:24 PM	Please, please fix the Main Street road in Lilydale underneath the new train line. Two lanes merging into one is an absolute shambles.
Apr 30, 2022, 04:53 PM	Traffic would flow better if there was a bridge linking the 2 Nelson Rds in Lilydale - over the Olinda Creek
Apr 30, 2022, 04:42 PM	Traffic black spots - like Clarke st (shire side of Main st) entering Main Street needs to be looked at. Or highlight to Vicroads
Apr 30, 2022, 04:35 PM	The market place was evacuated a few years ago. It was a shambles. . Cars still entering the car park while trying to get others out etc
Apr 30, 2022, 01:20 PM	When will Gleghorn Rd Kallista be sealed and properly upgraded? We have endured many years 19th century conditions, band aid fixes and promises
Apr 30, 2022, 12:41 PM	Are the 2 new swimming pools being built within the new shire office complex open to the public as with the 3 new bars as well?
Apr 30, 2022, 12:20 PM	Healesville Main Street needs to be our benchmark - love shopping there. They have seats, shade, good toilet block, parking behind the shops
Apr 30, 2022, 11:53 AM	Would love a footpath between Landscape drive & Manchester Road. No Access for residence on this side.
Apr 30, 2022, 11:04 AM	STOP BURNING OFF on burn off days the air quality on the mountain is unacceptable. Mulch or compost to help the environment- every bit helps
Apr 30, 2022, 10:53 AM	Asset plan difficult to read as wording over wording! Healesville main street footpaths need covered as very uneven due to tree roots/ patching
Apr 30, 2022, 09:11 AM	FOOTPATHS: Three decades of waiting, still no mention of a footpath between Olinda and Sassafras to allow safe passage for pedestrians.
Apr 30, 2022, 08:45 AM	It may be beneficial to include some specifics regarding pathways and trails specifically catering for horses.
Apr 30, 2022, 04:51 AM	How frustrating to live on a dirt road that turns into a potholed mud and slush track when it rains, then dust when it's dry - It needs seal
Apr 29, 2022, 11:28 PM	Lilydale Lake is one of the most utilised tourist locations in the district, but it lacks parking bays forcing visitors to park illegally.
Apr 29, 2022, 09:44 PM	As a Selby resident, I have to drive to Clematis to access the nearest decent pet friendly walking trail! Walking on roads is a death trap!!
Apr 29, 2022, 09:37 PM	Where is all the \$ going in this Council? Look at Cardinia Shire Council & what they offer residents & visitors!! We don't have walk paths!!
Apr 29, 2022, 09:25 PM	The Eastern Dandenong Ranges Trail (EDRT) needs to be extended from Clematis to Belgrave! Residents in Belgrave/Selby need walking trails!!!
Apr 29, 2022, 08:08 PM	Toilets near the Olinda Creek Lilydale were a mistake (design).

Apr 29, 2022, 07:59 PM	Govts want oldies to downsize. A new block of units should have at least 1 single story unit - oldies don't like steps.
Apr 29, 2022, 07:37 PM	To the shires credit Lilydale, Mt Evelyn and Mooroolbark Library is first class
Apr 29, 2022, 07:30 PM	Frustrating watching huge new council offices built yet we do not have basic footpaths in the local areas. Locals been waiting for years.
Apr 29, 2022, 07:29 PM	Add to John Cooks comment. Banksia is not the only park that lacks play equipment. Look how popular Lillydale Lake is - it amuses kids
Apr 29, 2022, 07:19 PM	Traffic lights promised in Coldstream is a must. Maroondah highway gets very busy. Please lobby the state government.
Apr 29, 2022, 07:15 PM	Would anyone like a mobile Library ? If so, where?  Some older people have mobility problems.
Apr 29, 2022, 07:14 PM	Mount Dandenong has only one footpath that's runs on the tourist road, we need to join this century with safe ways for our pedestrians
Apr 29, 2022, 07:13 PM	I would like to see a draft bushfire plan be put up on the shire website. This way people have a reference point and can expand on it
Apr 29, 2022, 07:08 PM	In June 2021 power was cut off for days due to the storm. What is planned for future storms and with climate change - there will be more.
Apr 29, 2022, 07:05 PM	I do not shop in the Lilydale Main Street, due to lack of parking spaces. We need to look at parking.
Apr 29, 2022, 05:49 PM	Would like to see more road improvements (Council roads); esp. expanding footpaths, NOT bike lanes!
Apr 29, 2022, 04:54 PM	Stop making equestrian user groups at Wesburn Park pay for the surface on the arena for the public to use. Equestrians are plentiful in YR
Apr 29, 2022, 04:29 PM	death trap, Belgrave Hallam Road, no footpaths, no gutters, high traffic, including trucks, potholes, accidents, nowhere to walk
Apr 29, 2022, 04:24 PM	Please revisit the utility of Banksia Reserve in Montrose. You've added a path and parking, it abuts a kinder but has zero play equipment
Apr 29, 2022, 03:57 PM	Dixons Creek reserve is a good example of bad management. The public toilets have been designed poorly & fail often. An important facility.
Apr 28, 2022, 07:22 PM	Inordinate focus on girls' football (highlighted), over passive engagement and protection of nature or developing libraries/education.
Apr 28, 2022, 03:38 PM	How it is going to manage environmental sustainability into the future. E.g. making new/upgraded facilities less carbon dependent.

**APPENDIX B**

## Engagement Promotion Materials

## Media Release and News Story

Available at: <https://www.yarraranges.vic.gov.au/Council/Latest-news/Draft-Asset-Plan-and-Asset-Management-Policy-released-for-community-feedback>

### Draft Asset Plan and Asset Management Policy Released for Feedback

Published on 28 April 2022



Council's *Draft Asset Management Policy 2022*, and *Draft Asset Plan 2022-2031* have been released for community feedback following last night's Council Meeting.

These documents have been developed following a deliberative engagement process where a community panel was established. Panel members explored questions and shared their views on Council's approach to asset management for a range of asset categories.

Feedback and insights collected through the engagement process has helped shape the Draft Asset Management Policy and Draft Asset Plan, and will inform Council on its future asset management practices.

Yarra Ranges Council manages around \$1.5 billion worth of assets, and needs to set funding aside each year to maintain and upgrade them as necessary.

The draft policy and plan cover how Council intends to manage its assets, including infrastructure such as roads, footpaths, drainage, community buildings, lights, parks, open spaces and playgrounds.

The balance of shutting down or 'retiring' unused or not-fit-for-purpose assets, along with the creation of new assets that better suit the changing needs of the community, is another key consideration that these documents address.

Yarra Ranges Mayor, Cr Jim Child, said that the feedback received from the community panel had gone a long way to shaping the draft plan and policy.

“The input from the panel was terrific as it helped us better understand how our community views the way we currently manage our assets, and how we can combat the challenges we face in managing them,” Cr Child said.

“Eight key principles towards effective asset management have been developed, with two of those, sustainability and health and wellbeing, coming directly from the work of the residents who were part of the community panel.

“One of the other running themes that we heard from the community was that they wanted to see more evidence-based and transparent decision making applied to the way we manage our assets.

“We feel like we have captured this sentiment in these documents, which will help guide our asset management practices into the future.

“Panel members represented their community well, thinking not just about assets in their local areas, but more broadly across the municipality.

“Their contributions were highly valued, and I’d like to offer a huge thank you to everyone who was involved.

“The next step now is to turn these draft documents back over to the community so they can check to see if there’s anything we’ve missed, or anything they’d like to see more of in either the policy or plan.”

The management of Council’s assets requires a lot of money and future planning, and given they support the delivery of many services to the community, effective management of them is vital.

To assist with this, Council must adopt a ‘Lifecycle Asset Management’ approach, which essentially means maintaining assets to keep them in good shape, replacing assets that are no longer of use, or upgrading and providing new assets that meet changing community needs.

An example of changing community need is the large-scale increase of female participation in sports such as football, which means provisions are required to make appropriate changeroom and pavilion upgrades to accommodate this increase.

Other challenges Council faces include the balancing act of providing adequate assets for both community members and visitors to the region, while also keeping in check the natural environment that the Yarra Ranges is famous for, and doing so in a financially stable way.

Council’s Asset Plan and Policy is tied closely to the five key objectives outlined in its [Council Plan](#).

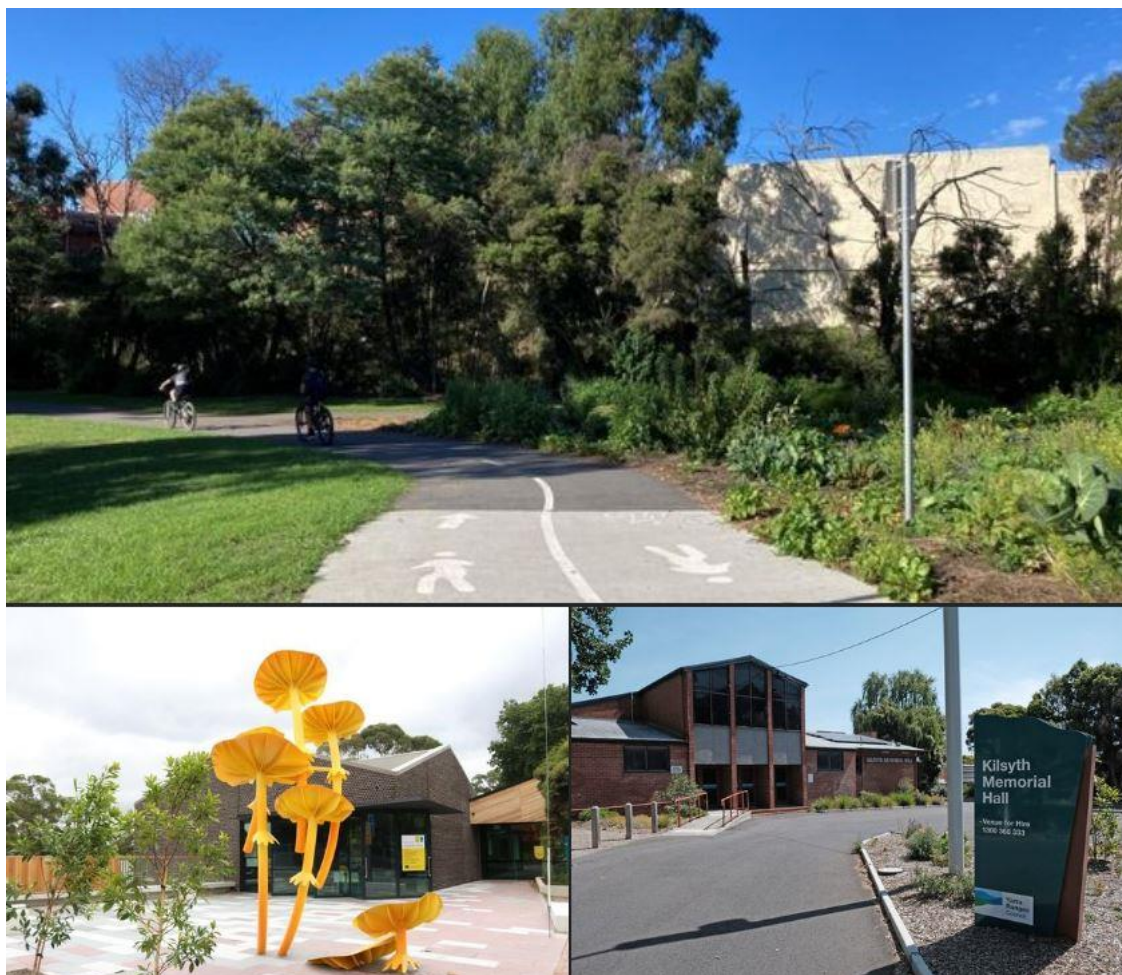
The 10-year Asset Plan undergoes a review process every four years, to ensure it still represents and is in line with changing community needs as well as the Council Plan.

Community members are encouraged to view the draft policy and plan at <https://shaping.yarraranges.vic.gov.au/asset-plan>, and have until Wednesday, 25 May to leave their feedback.



## Email Newsletter – Community Update 29 April 2022

### Draft Asset Plan open for feedback



Want to have a say in how your roads, playgrounds, community buildings and open spaces are managed? Our Draft Asset Plan has now been released for community feedback!

The Draft Asset Plan outlines the way we will manage a wide range of infrastructure from roads, footpaths, parks and more.

The plan has been developed through an engagement process with



community members. Is there anything you want to see more of in the plan?  
Have we missed something you were expecting to see?

[Read the Draft Asset Plan](#)

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### **Social Media Promotion of Drafts for Feedback**

Available at: <https://www.facebook.com/yrCouncil/posts/361046746065534>

**Yarra Ranges Council**  
29 April at 10:53 · 🌐

📢 Want to have a say in how your roads, playgrounds, community buildings and open spaces are managed? Our Draft Asset Plan has now been released for community feedback!

📋 The Draft Asset Plan outlines the way we will manage a wide range of infrastructure from roads, footpaths, parks and more.

💬 The plan has been developed through an engagement process with community members. Is there anything you want to see more of in the plan? Have we missed something you were expecting to see?


🔗 Read the plan and have your say at <https://shaping.yarraranges.vic.gov.au/asset-plan>



 10

1 comment 6 shares

Available at: <https://fb.watch/dfSVLyIX0Z/>



**Yarra Ranges Council**  
12 May at 15:58 · 🌐


...

🗣️ Over the last six months, we've worked with the community to develop our Draft Asset Plan, which will guide how we manage our roads, open spaces, buildings, and all of the assets we use to deliver services to the community.

💬 We had the pleasure of hosting a community panel where 44 people across the Yarra Ranges from varying backgrounds worked with us to provide their feedback on the plan.



🎥 In the video below, you'll hear from some of our panelists about their experiences participating.

🔗 To find out more about the Draft Asset Plan and have your say visit <https://shaping.yarraranges.vic.gov.au/asset-plan>

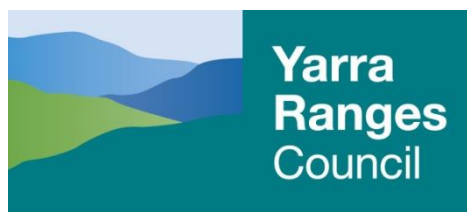


0:52 / 3:06

3 comments 2 shares



Johanna Skelton for Lyster Ward and 24 others



## **CT6513 CONSTRUCTION OF A COMMUNITY SPORTING PAVILION, PINKS RESERVE, KILSYTH**

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Report Author: Executive Officer Major Projects  
 Responsible Officer: Director Environment and Infrastructure  
 Ward(s) affected: Walling;

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### **CONFIDENTIALITY**

Confidential information is contained in Attachment 1. This information relates to contractual matters and contains commercially sensitive information including, but not limited to, the name of tendering parties, the evaluation panel members, the tendered prices and the evaluation of the tenders received against the published evaluation criteria.

Any disclosure of the information included within the confidential attachment to this report could be prejudicial to the interests of the Council or other parties. If discussion of this information is required, the Council is recommended to resolve that the item be deferred to the confidential section of the agenda when the meeting is closed to members of the public in accordance with Section 3(1)(g)(i)(g)(ii) of the Local Government Act 2020.

This report seeks Council approval to award a contract that complies with the Section 108 of the Local Government Act 2020.

### **SUMMARY**

This report summarises the evaluation process and seeks Council approval for the Construction contract for the Pinks Reserve Community Sporting Pavilion at Kilsyth.

The Pinks Reserve Community & Sporting Pavilion project is a community driven project with wide and in-depth support from the Local community and the wider sporting community that connects and links all of the surrounding suburbs of Kilsyth and beyond.

The existing facilities are in poor condition and do not conform to current codes or standards. The size and functionality of the existing pavilion is restricting growth in sporting participation and other community uses. The demolition of the existing pavilion building and the construction of a new pavilion will see a purpose made fully accessible facility that will optimise use, increase patronage, and provide a meeting and social space for the community as a whole.

The new community sports pavilion will support the core sporting needs of football and cricket and other community groups for the next 50+ years. This project will provide a permanent home for sport and recreation groups in Kilsyth, whilst complementing the existing community facilities in the reserve and broader area.

The new community sports pavilion will be a contemporary facility which fits in with the current and future development works of the reserve and is physically and functionally aligned to the playing fields and all surrounding activities.

Four (4) pre-qualified suppliers from the Department of Treasury and Finance Construction Supplier Register (CSR) were invited to participate in a selective tender for this project on February 22, 2022. Council use of the CSR list is approved by the Minister of Local Government under section 186(5) (c) of the Local Government Act 1989 and is therefore compliant with Councils' legislative requirements.

Tenders closed on March 24, 2022 and four (4) submissions were received.

The evaluation panel recommends the tender from Newpol Construction Pty Ltd be accepted for the Final Tender Price as detailed in the Confidential Attachment to this report.

This item has been included in the public agenda to facilitate openness and transparency in Council's decision making. A confidential attachment has been included with the report which contains commercially sensitive information that is not to be disclosed whilst the meeting is open to the public.

The recommendation in this report has been formally endorsed by the evaluation panel.

## **RECOMMENDATION**

### ***That***

- 1. Council awards the tender from Newpol Construction Pty Ltd for CT6153 Construction of a new Community Sporting Pavilion at Pinks Reserve in Kilsyth for the Final Tender Price and Construction Contingency as detailed in the Confidential Attachment to this report.**
- 2. The Director Environment and Infrastructure be delegated the authority to sign the contract documents.**
- 3. Council approve the allocation of \$545,909 in additional project budget funding for the project comprising;**
  - (a) \$300,000 from the State Government Growing Suburbs Fund allocation for Council's Climate Resilience Buildings Program, and**
  - (b) \$245,909 from Council's Capital Expenditure Program Asset Investment Reserve achieved as savings due to the approval of \$1.5m through the Federal Local Roads & Community Infrastructure grant funding allocation towards the Powelltown Community Sporting Pavilion project.**

4. ***The confidential attachment to this report remains confidential indefinitely as it relates to matters specified under Section 3(1) (g)(i), (g)(ii) of the Local Government Act 2020.***

## **RELATED COUNCIL DECISIONS**

A Construction Market Impact Report was presented to council forum on May 17, 2022 for noting. The details of this report are relevant to this item.

## **DISCUSSION**

### ***Purpose***

To seek Council approval to enter into a contract for the Construction of a new Community Sporting Pavilion at Pinks Reserve, Kilsyth under contract CT6153. To recommend acceptance of a preferred tenderer and of the overall project budget.

### ***Background***

The Community Sporting Pavilion project is a community driven project with wide and in-depth support from the Local community and the wider sporting community that connects and links all of the surrounding suburbs of Kilsyth and beyond.

The construction of a new building will see a new facility that will optimise the use of the existing recreation spaces, sporting ovals and other public facilities, and provide a central meeting and social space for the community.

The new building will be a modern facility which fits in with the surrounding setting of the reserve and is physically and functionally aligned to the playing fields.

Following completion of the design documentation phase, a pre-tender estimate was sought from an independent quantity surveyor. This pre-tender estimate was aligned with the project budget and tender documents were subsequently prepared.

An invited tender process was conducted to ensure procurement compliance. A summary of the evaluation process is included as a Confidential Attachment to this report.

### ***Key issues***

This tender has been carried out in accordance with the requirements of Council's Procurement Policy.

Tenders were assessed for conformity with the tender documents and no tenders were eliminated from further evaluation as a result of major non-conformances.

The evaluation panel scored tenders against pre-established evaluation criteria. A summary of the evaluation criteria follows:



Selection Criteria	Weighting
Price	40%
Capability/Capacity	25%
Quality/Sustainability	25%
Timeframes	10%
TOTAL	100%

### ***Recommended option and justification***

Following an extensive evaluation process as detailed in Confidential Attachment 1. The evaluation panel are unanimous in their decision to recommend Newpol Construction Pty Ltd for the Final Tender Price and Construction Contingency as detailed in the Confidential Attachment to this report. Newpol Construction Pty Ltd offers the best value outcome.

The evaluation panel request that Council adopts the recommendations within this report.

### **FINANCIAL ANALYSIS**

Current adverse market conditions are significantly impacting the construction industry, particularly in the supply of timber, steel and other key materials. These impacts have been reported to Council in a recent Construction Market Impact Report presented to Council forum on the 17th May, 2022. The construction industry is experiencing unprecedented cost increases due to direct and in-direct impacts of the Covid-19 pandemic, inflationary pressures, and ongoing geopolitical issues.

The recommended tender award amount is reflective of current construction market rates and is considered to represent a best value outcome for Council.

The recommended tender price together with items outside of the construction contract exceed the current allocated overall project budget which includes funding from external grants, Council, and club contributions over multiple financial years.

Whilst endeavours have been made to reduce the cost to deliver the project through removal of various items, additional funds will be required to allow for the complete delivery of this project. Confidential Attachment 1 provides further details of the budget breakdown and anticipated expenditure for the project.

An additional \$545,909 is required to be added to the existing project budget in order to accept the preferred tender.

\$300,000 towards the budget shortfall can be utilised from the Growing Suburbs Fund Climate Resilient Buildings Program, as a result of savings being achieved in delivering works for other buildings identified in the program. As this increases the overall number of buildings to be improved through this program, staff have confirmed the use of this with State Government Program Administrators.

It is recommended that Council utilise a further \$245,909 in realised savings within the Asset Investment Reserve to fund the remainder of the project shortfall. Savings to the

Asset Investment Reserve have been recently achieved through the successful approval of \$1.5m through the Federal Local Roads & Community Infrastructure grant funding allocation towards the Powelltown Community Sporting Pavilion project.

Council officers will also actively pursue other potential external funding opportunities through other Grants and the seeking of additional Club Contributions to further reduce Councils' total contribution amount as much as possible.

Works are anticipated to commence in late August 2022 with an anticipated period for practical completion of 208 Master Builders Association of Victoria (MBAV) calendar days.

## **APPLICABLE PLANS AND POLICIES**

This report supports Council's Strategic framework in being a high performing organisation that listens and delivers quality, value for money services to our community.

This report contributes to the following strategic objective(s) in the Council Plan: connected and healthy communities.

- Quality Infrastructure and Liveable Places.
- Connected and Healthy Communities.

## **RELEVANT LAW**

This report seeks Council approval to award a contract that complies with the Section 108 of the Local Government Act 2020.

## **SUSTAINABILITY IMPLICATIONS**

### ***Economic Impacts***

This has been considered as part of the project specification and evaluation process. The recommended tenderer has committed to source 30% of goods, services and materials proposed for this contract from within Yarra Ranges Shire. The recommended tenderer also employs staff that reside within the municipality.

### ***Social Impacts***

This has been considered as part of the project specification and evaluation process. Newpol have a social procurement framework providing local employment opportunities to Victorians that are indigenous, living with a disability, or are disadvantaged. They have a strategic partnership with the Brotherhood of St Laurence and have stated that opportunities will be provided for people living within the Yarra Ranges Council under this contract.

### ***Environmental Impacts***

This has been considered as part of the project specification and evaluation process. Details are provided in the confidential attachment. The recommended tenderer has an Environmental Management System and Quality Management System in place.

### ***Climate Change***

This has been considered as part of the project specification and design process. Design elements target the reduction of greenhouse gas emissions by use of passive ventilation systems, use of solar panels, natural lighting, energy efficient glazing, insulation, solar shading and energy efficient LED lighting. The solar system has been sized to offset the anticipated energy consumption of the building when in typical use.

## **COMMUNITY ENGAGEMENT**

The design of the facility has been through an extensive consultation process with multiple approval gateways prior to tender. Stakeholder consultation has included both external and internal stakeholders throughout the process.

The project has been through a public advertised planning permit process. The permit process included a referral process to all required internal and external stakeholders.

The specification and tender documentation have been prepared in collaboration with an external consultant team, project stakeholders, planning referral advice, Major projects team, and has been developed in consultation with Council's Procurement team.

## **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

No collaboration with other Councils, Governments or statutory bodies was sought on this item.

## **RISK ASSESSMENT**

This has been considered as part of project design, overall project management, contract terms and conditions and the evaluation process.

There are significant cost and time risks directly associated with this opportunity.

A project risk register has been developed, maintained, and monitored for this project. Extensive negotiations have taken place with the preferred tenderer to reduce the financial and time impacts associated with this project. Refer to the Confidential Attachment for further details.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the Local Government Act 2020.

## **ATTACHMENTS TO THE REPORT**

1. CT6513 Confidential Attachment 1 – Pinks Reserve CSP Evaluation Report

Confidential Item

## **BELL STREET, WINIFRED STREET, READ ROAD AND SECTIONS OF PAYNES ROAD (NO.11 TO 23), SEVILLE DECLARATION OF SPECIAL CHARGE**

Report Author: Special Charge Scheme Officer  
 Responsible Officer: Director Environment & Infrastructure  
 Ward(s) affected: Chandler;

*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### **CONFIDENTIALITY**

This item is to be considered at a Council meeting that is open to the public.

### **SUMMARY**

Following an extensive consultation process with landowners, Council at its meeting of 26 April 2022 considered a report on road improvement works for Bell Street, Winifred Street, Read Road and sections of Paynes Road (no.11 to 23), Seville. Council resolved to advise of its intention to declare a special charge in accordance with the provisions of Section 163 of the Local Government Act 1989.

This report advises that no submissions have been received regarding the Special Charge and recommends that Council declare the Special Charge without modification.

### **RECOMMENDATION**

***That***

- 1. Council, having given notice of its intention, reviewed the details of the proposed special charge and having received no submissions received hereto, declare the special charge for works associated with the Bell Street, Winifred Street, Read Road and sections of Paynes Road (no.11 to 23), Seville Special Charge Scheme in accordance with the provisions of Section 163 of the Local Government Act 1989, without modification.***
- 2. In accordance with the provisions of Section 163 of the Local Government Act 1989, notice be served upon all persons liable for the special charge advising of Council's decision and that persons aggrieved by Council's imposition of the special charge upon them, may apply to the Victorian Civil and Administrative Tribunal within 30 days of effective issue of the notice, for a review of the decision.***

## RELATED COUNCIL DECISIONS

1. At its meeting on 24 September 2019, Council considered a report regarding the Federal Government Road Construction Funding Initiative and adopted recommendations including:
  - (a) Council endorse the roads listed in Attachment 1 (of that report) for construction utilising the Federal Government funding initiative; and
  - (b) Landowner contributions to road construction projects funded by the Federal Government funding initiative be fixed at \$7,000 per development unit.

This report has been published on Council's website and is available by searching the Agenda for the 24 September 2019 Ordinary Meeting:

[https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dlv\\_OC%20CL%20Public%20Meetings=%28pageindex=4%29](https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dlv_OC%20CL%20Public%20Meetings=%28pageindex=4%29)

2. At its meeting on 26 April 2022, Council considered a report regarding the Bell Street, Winifred Street, Read Road and sections of Paynes Road (no.11 to 23), Seville Intention to Levy a Special Charge and adopted recommendations including:
  - (a) The affected landowners be advised of Council's intent to declare a special charge; and
  - (b) The Chief Executive Officer be authorised to give public notice of the intent to declare a special charge.

This report has been published on Council's website and is available by searching the Agenda for the 26 April 2022 Ordinary Meeting.

[https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dlv\\_OC%20CL%20Public%20Meetings=%28pageindex=4%29](https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dlv_OC%20CL%20Public%20Meetings=%28pageindex=4%29)

## DISCUSSION

### *Purpose and Background*

This Report recommends that Council declare a Special Charge Scheme for the construction of Bell Street, Winifred Street, Read Road and sections of Paynes Road (no.11 to 23), Seville, funded from the Roads for the Community Initiative (Federal Government Grant) and Landowner contributions.

In 2019 Council received \$150 Million Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas.

At its meeting of 24 September 2019 Council endorsed a list of roads to be constructed using Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas. Bell Street, Winifred Street, Read Road



and sections of Paynes Road (no.11 to 23), Seville were included on the endorsed list of roads.

Consultation has occurred with landowners of roads within Bell Street, Winifred Street, Read Road and sections of Paynes Road (no.11 to 23), Seville for the construction of the roads as a Special Charge Scheme.

Council at its meeting of 26 April 2022 resolved of its intention to declare a Special Charge in accordance with the provisions of section 163 of the *Local Government Act 1989*.

The mandatory minimum of 28 days since the publication of the public notice advising of Council's intention to declare the Special Charge and for receiving submissions concluded on 1 June 2022. The concurrent formal period, for receiving submissions, of 28 days from the date of publication of the public notice has also closed. In accordance with requirements of the *Local Government Act 1989* Council must now consider any submissions received and determine whether to adopt, amend or abandon the scheme. If Council adopts or amends the scheme, the special charge may then be declared.

### ***Recommended option and justification***

In accordance with the provisions of Section 163 of the Local Government Act 1989 it is recommended Council declare a Special Charge Scheme for the construction of roads within Bell Street, Winifred Street, Read Road and sections of Paynes Road (no.11 to 23), Seville funded from the Road for the Community Federal Government Grant and Landowner contributions.

Having regard to the need for the proposed works, it is recommended that Council adopt and declare the special charge without modification.

### **FINANCIAL ANALYSIS**

Following detailed design for the project the estimated cost of works has been determined as \$2,067,784.

Council's contribution to the project is estimated to be \$1,595,284 and will be grant funded by the Federal Government Roads for the Community Initiative.

On adoption of this report's recommendations the landowner contribution to the project will be fixed at \$472,500.

A breakdown of Council costs and individual property apportionment are listed in Attachment 1- Schedule of Costs per property. These items were detailed in the Intent to Levy a Special Charge Report which was considered by Council at its meeting of 26 April 2022.

### **APPLICABLE PLANS AND POLICIES**

The construction of local roads as a Special Charge Scheme meets the Council Plan 2021-2025 strategic objective of Quality Infrastructure and Liveable Places. Local

road construction also has benefits related to the strategic objective of a Vibrant Economy, Agriculture and Tourism.

Council's *Special Rate and Charge Policy for Infrastructure Improvements* sets out in detail the procedures for managing Special Charge Schemes.

This project is part of the Federal Government's sealing roads within the Dandenong Ranges and surrounding areas program.

## **RELEVANT LAW**

Special Charge Schemes for Infrastructure Improvements are implemented under the Special Charge provisions of the *Local Government Act 1989 (version 159)*.

Council when considering a Special Charge Scheme is required to advertise the proposal and invite submissions from the public as prescribed in 223 of the *Local Government Act 1989 (version 159)*.

Implementation of the works will be carried out under Sections 8 and 10 of the *Local Government Act 2020* which identifies the role and powers of Councils.

## **SUSTAINABILITY IMPLICATIONS**

### ***Economic Impacts***

The construction of these roads would be undertaken utilising contractors from Councils Road Construction and Associated Works Panel. This panel was established with a majority of local smaller contractors which will help provide economic support to these local businesses.

### ***Social Impacts***

Special Charge Schemes for road construction require sizeable contributions from abutting landowners. These contributions can lead to social and economic impacts for affected landowners. Council's Special Rate and Charge Policy for Infrastructure Improvements notes that those landowners with a demonstrated financial hardship may apply for assistance in accordance with Council's Rate Recovery and Financial Hardship Policy.

### ***Environmental Impacts***

The proposed works will require the removal of 9 native tree and 6 exotic tree. These trees would be removed under Council's Code of Environmental Practice guidelines and will result in offset funding being provided for re planting of native vegetation as part of Councils Offset program. A planning permit is not required for trees removed under these guidelines.

All works will be completed in compliance with *Council's Code of Environmental Practice* for Works on Council Managed Land.

A Cultural Heritage Management Plan is not required for the works. The works will enhance the environmental amenity, through the reduction in dust.

The sealing of local roads will assist in reducing the impacts to the road condition from increased storm events, predicted as a result of climate change. Unsealed roads greatly deteriorate in condition following storm events creating an increased stress on service delivery for the unsealed road network.

Consideration is also given to the rate of flow of water into local creeks and impacts to water quality following the sealing local roads, sustainable treatment is prioritised, where possible within the catchment with measures such as grassy swales implemented as conditions allow.

As part of the construction of local roads, Council officers are continually investigating the increased use of recycled materials. In utilising recycled materials, officers consider the availability and location of materials, the quality of materials and overall cost to the project.

## **COMMUNITY ENGAGEMENT**

### **Landowner Consultation**

A letter was mailed to landowners inviting them to view an on-line briefing presentation detailing the standard of works and the statutory processes required to implement a Special Charge Scheme. The briefing presentation is available for viewing on Council's website.

Those landowners unable to access the internet were advised that a copy of the presentation and functional design plans could be mailed to them on request.

### **Public Notice**

In accordance with Sections 163 (1A) and 223 of *the Local Government Act 1989* Council is required to give public notice of the intention to declare a special charge.

A public notice was published in The Star Mail local newspapers on 3 May 2022 and also on Council's Internet Website.

The public notice stated that submissions in respect of Bell Street, Winifred Street, Read Road and sections of Paynes Road (no.11 to 23), Seville Special Charge Scheme will be considered by Council, outlined the proposed declaration, set out the date on which it is proposed to make the declaration and advised that copies of the proposed declaration are available for inspection at Council's office for at least 28 days after the publication of the notice.

### **Notification of Landowners Involved**

In addition to the public notice published in The Star Mail local newspapers and on Council's Internet Website, all owners of properties within the designated area of the special charge scheme were notified by mail of the proposed special charge, with an advisory notice and covering letter dated 27 April 2022.

Information relating to Council's intention to declare the special charge was extensively outlined, including the amount for which the person(s) is liable and the rights of a person to make a submission to the special charge.

### **Persons Right to Make a Submission**

Section 163 of the *Local Government Act 1989* requires Council to consider any written submissions. These submissions should be received within 28 days after the publication of the public notice.

The formal submission period has now closed. Both the advisory notice served and the public notice published advised that submissions must be received by 1 June 2022.

Persons making a written submission to Council are also entitled to request to appear before Council to be heard in support of their written submission.

Council must now consider any submissions received and determine whether to adopt, amend or abandon the scheme. If Council adopts or amends the Scheme, the special charge may then be declared.

### **Submissions Received**

There were no submissions received regarding Council's intention to declare a special charge for the Bell Street, Winifred Street, Read Road and sections of Paynes Road (no.11 to 23), Seville Improvement Works.

The designated area (Attachment 2) of the scheme comprises of 66 properties.

### **Formal Notification to Landowners**

Upon consideration of the submissions received and declaration of the special charge, the *Local Government Act 1989* requires those persons who have lodged a submission to be advised of Council's decision in relation to their submission.

All landowners are then to be formally notified of the special charge scheme and advised of their option to apply to the Victorian Civil and Administrative Tribunal for a review of Council's decision to introduce the special charge, as required by Section 185 of the Act.

## **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

Projects constructed under the Roads for Community Initiative have been jointly funded by the Federal Government and participating landowners.

The Federal Government funding commitment of \$150 Million over 10 years will have a transformational impact on unmade roads throughout the Dandenongs and urban growth areas of the municipality.

The key principles of the program are to construct unmade roads:

- Servicing schools, community facilities and sporting facilities;
- Within the urban growth boundary and township areas within Yarra Ranges;
- That significantly support bushfire risk and emergency situations to allow the community to safely exit areas of high risk;
- That support the growth and development of tourism across the municipality; and
- Where sections of high-volume rural roads intersect with collector/arterial roads.

In considering a strategic approach for future construction of unsealed roads, prioritisation and level of Council contribution required for Special Charge Scheme road construction under current policy, the proposed construction of Bell street, Winifred Street, Read Road and sections of Paynes Road (no.11 to 23), Seville offers benefits as they are predominantly urban in character and would complete an existing sealed road network.

## **RISK ASSESSMENT**

Construction of the roads would provide the following benefits/risk reduction to landowners:

- Continued and safer vehicular access to and from properties abutting or gaining primary access via the roads
- Improved stormwater drainage runoff control directed towards the roads from abutting properties, and protection of low side properties from stormwater runoff from the roads
- Enhanced physical and environmental amenity for abutting properties

It is noted that the roads have existed in their current form for many years. If the proposed construction of the roads does not proceed, no unacceptable or unmanageable risk would be experienced by Council.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the Local Government Act 2020.

## **ATTACHMENTS TO THE REPORT**

1. Schedule of Costs per Property
2. Designated Area of Scheme

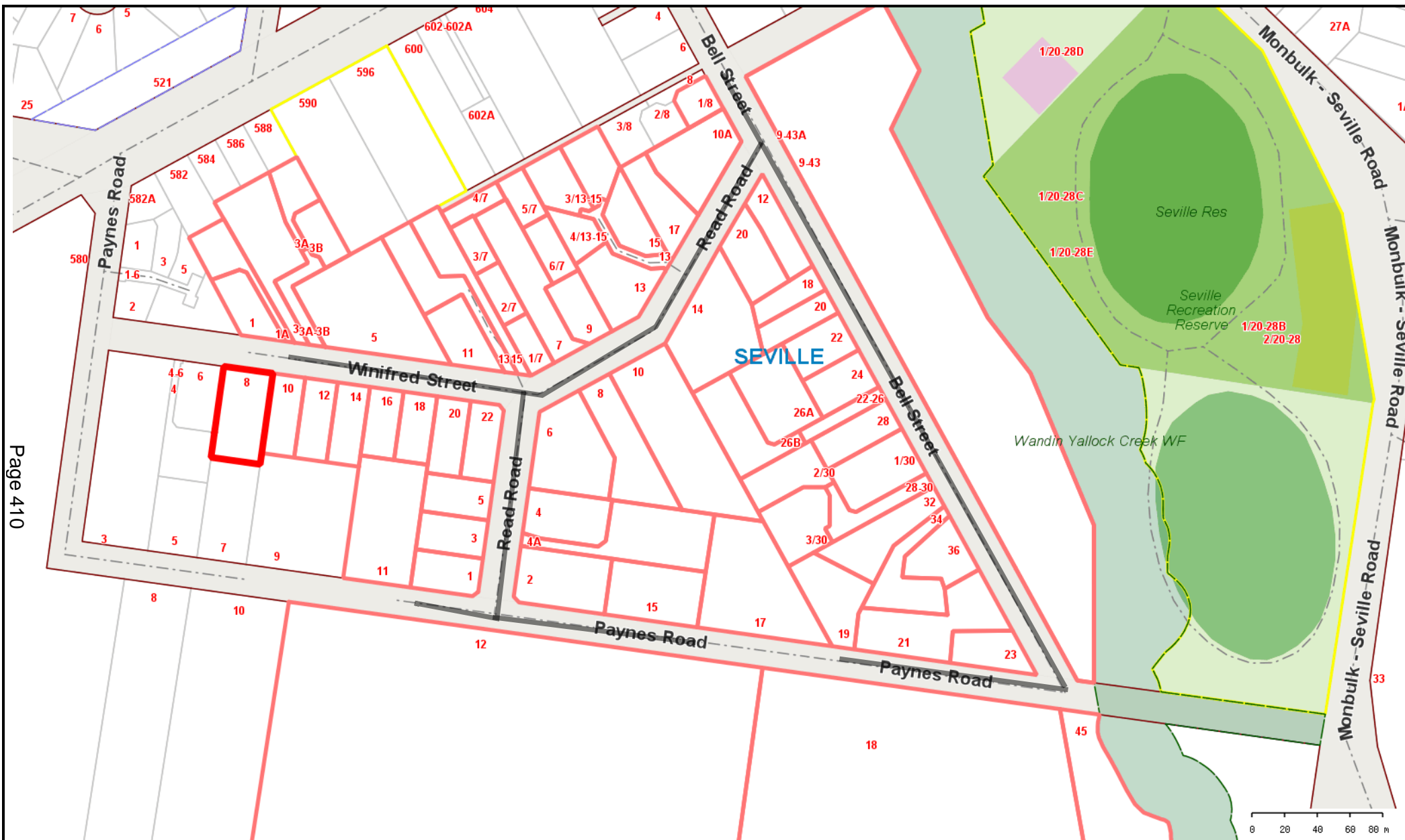
# Bell Street, Winifred Road, Read Road and part Paynes Road, Seville

PROJECT COST SUMMARY:			COUNCIL COST SUMMARY:			APPORTIONMENT SUMMARY:		
Total Project Cost	\$2,067,784		Council 20% Contribution	\$343,400		Unit Ratio =	100%	
Less Council Cost only Items	\$0		Abuttal to Council Reserve	\$350,785		Total Landowner Units =	67.50	
<b>Total Scheme Cost</b>	<b>\$2,067,784</b>		Subsidy for costs above FedFund ceiling	\$901,099		Total Council Units =	Nil	
<b>Total Council Contribution</b>	<b>\$1,595,284</b>		Total Council Scheme Cost	\$1,595,284		\$ / Unit =	\$20,350	
<b>Total Landowner Contribution</b>	<b>\$472,500</b>		Council Cost only Items	\$0		FedFund Ceiling \$/ Unit =	\$7,000	
<b>Financing Costs</b>	<b>\$70,875</b>		Total Council Project Cost	\$1,595,284		FedFund Subsidy \$/ Unit =	\$13,350	
DESCRIPTION	PROPERTY ADDRESS	ASSESSMENT NO.	DEVELOPMENT / BENEFIT UNIT	CHARGE FOR THE WORKS	ADJUSTED FOR CEILING	FINANCING CHARGE	TOTAL CHARGE	YEARLY CHARGE
Ca 28B PWandin Yal	45 Bell Street	8067	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 PS804634 Ca F	34 Bell Street	8068	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 4 PS646422 Ca F	3/30 Bell Street	8070	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 3 PS707300 Ca F	26A Bell Street	8071	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Unit 2 SP26609 Ca C	20 Bell Street	8072	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Unit 1 SP26609 Ca C	18 Bell Street	8073	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 PS643895 Ca F	20 Read Road	8074	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Part Lot 2 PS447209	10 Bell Street	8075	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 LP124144 Ca F	18 Paynes Road	13157	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 LP124144 Ca F	12 Paynes Road	13158	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 LP149198 Ca F	11 Paynes Road	13164	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 3 LP138290 PWa	17 Paynes Road	13165	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 5 LP82331 Ca PT	1 Read Road	13641	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 4 LP82331 Ca PT	3 Read Road	13642	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 3 LP82331 Ca PT	5 Read Road	13643	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 LP213571 Ca F	9 Read Road	13645	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 LP145016 Ca F	10 Read Road	13648	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 PS729256 Ca F	6 Read Road	13649	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 PS809663 Ca F	4 Read Road	13651	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 3 LP201450 Ca F	14 Read Road	13652	2.0	\$40,699	\$14,000	\$2,100.00	\$16,100.00	\$1,610.00
Lot 3 PS507445 Ca F	3 Winifred Street	15088	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 LP134662 Ca F	5 Winifred Street	15439	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 PS549975 Ca F	11 Winifred Street	15440	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 LP82331 Ca PT	22 Winifred Street	15444	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 LP82331 Ca PT	20 Winifred Street	15445	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 LP201044 Ca F	16 Winifred Street	15446	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 LP201044 Ca F	18 Winifred Street	15447	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 3 LP141548 Ca F	14 Winifred Street	15449	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 LP141548 Ca F	12 Winifred Street	15451	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 LP141548 Ca F	10 Winifred Street	15452	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 PS300554 Ca F	32 Bell Street	34365	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS300554 Ca F	19 Paynes Road	34366	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Unit 1 SP34267 Ca P	Unit 1/7 Read Road	35148	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00



## Bell Street, Winifred Road, Read Road and part Paynes Road, Seville

DESCRIPTION	PROPERTY ADDRESS	ASSESSMENT NO.	DEVELOPMENT / BENEFIT UNIT	CHARGE FOR THE WORKS	ADJUSTED FOR CEILING	FINANCING CHARGE	TOTAL CHARGE	YEARLY CHARGE
Unit 2 SP34267 Ca F	Unit 2/7 Read Road	35149	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Unit 3 SP34267 Ca F	Unit 3/7 Read Road	35150	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Unit 4 SP34267 Ca F	Unit 4/7 Read Road	35151	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Unit 5 SP34267 Ca F	Unit 5/7 Read Road	35152	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Unit 6 SP34267 Ca F	Unit 6/7 Read Road	35153	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS314292 Ca F	15 Paynes Road	69061	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 PS314292 Ca F	2 Read Road	69062	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 5 PS509596 Ca F	13 Read Road	70724	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 PS509596 Ca F	15 Read Road	70725	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 PS542575 Ca F	1/8 Bell Street	82301	0.5	\$10,175	\$3,500	\$525.00	\$4,025.00	\$402.50
Lot 3 PS447209 Ca F	17 Read Road	82302	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 3 PS602262 Ca F	1 Winifred Street	84600	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS509596 Ca F	2/13-15 Read Road	86024	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 3 PS509596 Ca F	3/13-15 Read Road	86025	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 4 PS509596 Ca F	4/13-15 Read Road	86026	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS549975 Ca F	13 Winifred Street	86040	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS602262 Ca F	1A Winifred Street	86217	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 7 PS507445 Ca F	3A Winifred Street	87336	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 6 PS507445 Ca F	3B Winifred Street	87755	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS643895 Ca F	12 Bell Street	88301	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 PS646422 Ca F	28 Bell Street	88611	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS646422 Ca F	1/30 Bell Street	88612	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 3 PS646422 Ca F	2/30 Bell Street	88613	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 PS707300 Ca F	22 Bell Street	89669	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS707300 Ca F	24 Bell Street	89694	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 4 PS707300 Ca F	26B Bell Street	89758	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 1 & 3 PS835918	21 Paynes Road	89905	2.0	\$40,699	\$14,000	\$2,100.00	\$16,100.00	\$1,610.00
Part Lot 2 PS447209	8 Read Road	90726	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS729256 Ca F	8 Winifred Street	92284	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS809661 Ca F	36 Bell Street	92389	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS804634 Ca F	15 Winifred Street	93001	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 3 PS549975 Ca F	4A Read Road	93182	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
Lot 2 PS809663 Ca F	23 Paynes Road	94363	1.0	\$20,350	\$7,000	\$1,050.00	\$8,050.00	\$805.00
<b>Totals</b>			<b>67.50</b>	<b>\$1,373,599</b>	<b>\$472,500</b>	<b>\$70,875</b>	<b>\$543,375</b>	<b>\$54,338</b>
Notes								
<b>Contribution for Council Reserve - 9-43A Bell Street (418m 1/2 cost abuttal)</b>								



## NATION ROAD, SELBY DECLARATION OF SPECIAL CHARGE

Report Author: Special Charge Scheme Officer  
 Responsible Officer: Director Environment and Infrastructure  
 Ward(s) affected: Lyster;

*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

### SUMMARY

Following an extensive consultation process with landowners, Council at its meeting of 26 April 2022 considered a report on road improvement works for Nation Road, Selby. Council resolved to advise of its intention to declare a special charge in accordance with the provisions of Section 163 of the Local Government Act 1989.

This report advises that one submission has been received regarding the Special Charge and recommends that Council declare the Special Charge without modification.

### RECOMMENDATION

That

1. ***Council, having given notice of its intention, reviewed the details of the proposed special charge and given consideration of submissions hereto, declare the special charge for works associated with the Nation Road, Selby Special Charge Scheme in accordance with the provisions of Section 163 of the Local Government Act 1989, without modification.***
2. ***In accordance with the provisions of Section 223 of the Local Government Act 1989, notice in writing be served on every person who has lodged a separate submission and in the case of a submission lodged on behalf of a number of persons, notice in writing to one of those persons, advising of Council's decision and the reasons for the decision.***
3. ***In accordance with the provisions of Section 163 of the Local Government Act 1989, notice be served upon all persons liable for the special charge advising of Council's decision and that persons***

***aggrieved by Council's imposition of the special charge upon them, may apply to the Victorian Civil and Administrative Tribunal within 30 days of effective issue of the notice, for a review of the decision.***

## RELATED COUNCIL DECISIONS

1. At its meeting on 24 September 2019, Council considered a report regarding the Federal Government Road Construction Funding Initiative and adopted recommendations including:
  - (a) Council endorse the roads listed in Attachment 1 (of that report) for construction utilising the Federal Government funding initiative; and
  - (b) Landowner contributions to road construction projects funded by the Federal Government funding initiative be fixed at \$7,000 per development unit.

This report has been published on Council's website and is available by searching the Agenda for the 24 September 2019 Ordinary Meeting:

[https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dlv\\_OC%20CL%20Public%20Meetings=%28pageindex=4%29](https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dlv_OC%20CL%20Public%20Meetings=%28pageindex=4%29)

2. At its meeting on 26 April 2022, Council considered a report regarding Nation Road, Selby Intention to Levy a Special Charge and adopted recommendations including:
  - (a) The affected landowners be advised of Council's intent to declare a special charge; and
  - (b) The Chief Executive Officer be authorised to give public notice of the intent to declare a special charge.

This report has been published on Council's website and is available by searching the Agenda for the 26 April 2022 Ordinary Meeting.

[https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dlv\\_OC%20CL%20Public%20Meetings=%28pageindex=4%29](https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dlv_OC%20CL%20Public%20Meetings=%28pageindex=4%29)

## DISCUSSION

### ***Purpose and Background***

This Report recommends that Council declare a Special Charge Scheme for the construction of for Nation Road, Selby, funded from the Roads for the Community Initiative (Federal Government Grant) and Landowner contributions.

In 2019 Council received \$150 Million Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas.

At its meeting of 24 September 2019 Council endorsed a list of roads to be constructed using Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas. Nation Road, Selby was included on the endorsed list of roads.

Consultation has occurred with landowners of Nation Road, Selby for the construction of the road as a Special Charge Scheme.

Council at its meeting of 26 April 2022 resolved of its intention to declare a Special Charge in accordance with the provisions of section 163 of the *Local Government Act 1989*.

The mandatory minimum of 28 days since the publication of the public notice advising of Council's intention to declare the Special Charge and for receiving submissions concluded on 1 June 2022. The concurrent formal period, for receiving submissions, of 28 days from the date of publication of the public notice has also closed. In accordance with requirements of the *Local Government Act 1989* Council must now consider any submissions received and determine whether to adopt, amend or abandon the scheme. If Council adopts or amends the scheme, the special charge may then be declared.

### ***Recommended option and justification***

In accordance with the provisions of Section 163 of the *Local Government Act 1989* it is recommended Council declare a Special Charge Scheme for the construction of Nation Road, Selby funded from the Roads for the Community Federal Government Grant and Landowner contributions.

Having regard to the need for the proposed works and given consideration of the submissions received, it is recommended that Council adopt and declare the special charge without modification.

## **FINANCIAL ANALYSIS**

Following detailed design for the project the estimated cost of works has been determined as \$1,475,758.

Council's contribution to the project is estimated to be \$1,293,758 and will be grant funded by the Federal Government Roads for the Community Initiative.

On adoption of this report's recommendations the landowner contribution to the project will be fixed at \$182,000.

A breakdown of Council costs and individual property apportionment charges are listed in Attachment 1- Schedule of Costs per property. These items were detailed in the Intent to Levy a Special Charge Report, which was considered by Council at its meeting of 26 April 2022.

## APPLICABLE PLANS AND POLICIES

The construction of local roads as a Special Charge Scheme meets the *Council Plan 2021-2025* strategic objective of Quality Infrastructure and Liveable Places. Local road construction also has benefits related to the strategic objective of a Vibrant Economy, Agriculture and Tourism.

Council's *Special Rate and Charge Policy for Infrastructure Improvements* sets out in detail the procedures for managing Special Charge Schemes.

This project is part of the Federal Government's sealing roads within the Dandenong Ranges and surrounding areas program.

## RELEVANT LAW

Special Charge Schemes for Infrastructure Improvements are implemented under the Special Charge provisions of the *Local Government Act 1989* (version 159).

Council when considering a Special Charge Scheme is required to advertise the proposal and invite submissions from the public as prescribed in Section 223 of the *Local Government Act 1989* (version 159).

Implementation of the works will be carried out under Sections 8 and 10 of the *Local Government Act 2020* which identifies the role and powers of Councils.

## SUSTAINABILITY IMPLICATIONS

### *Economic Impacts*

The construction of the road would be undertaken utilising contractors from Councils Road Construction and Associated Works Panel. This panel was established with a majority of local smaller contractors which will help provide economic support to these local businesses.

### *Social Impacts*

Special Charge Schemes for road construction require sizeable contributions from abutting landowners. These contributions can lead to social and economic impacts for affected landowners. Council's *Special Rate and Charge Policy for Infrastructure Improvements* notes that those landowners with a demonstrated financial hardship may apply for assistance in accordance with Council's *Rate Recovery and Financial Hardship Policy*.

### *Environmental Impacts*

The proposed works will require the removal of 1 exotic tree and place 1 native tree at risk of removal. These trees would be removed under Council's Code of Environmental Practice guidelines and will result in offset funding being provided for re planting of native vegetation as part of Councils Offset program. A planning permit is not required for trees removed under these guidelines.

All works will be completed in compliance with *Council's Code of Environmental Practice* for Works on Council Managed Land.

A Cultural Heritage Management Plan is not required for the works. The works will enhance the environmental amenity, through the reduction in dust.

The sealing of local roads will assist in reducing the impacts to the road condition from increased storm events, predicted as a result of climate change. Unsealed roads greatly deteriorate in condition following storm events creating an increased stress on service delivery for the unsealed road network.

Consideration is also given to the rate of flow of water into local creeks and impacts to water quality following the sealing local roads, sustainable treatment is prioritised, where possible within the catchment with measures such as grassy swales implemented as conditions allow.

As part of the construction of local roads, Council officers are continually investigating the increased use of recycled materials. In utilising recycled materials, officers consider the availability and location of materials, the quality of materials and overall cost to the project.

## **COMMUNITY ENGAGEMENT**

### **Landowner Consultation**

A letter was mailed to landowners inviting them to view an on-line briefing presentation detailing the standard of works and the statutory processes required to implement a Special Charge Scheme. The briefing presentation is available for viewing on Council's website.

Those landowners unable to access the internet were advised that a copy of the presentation and functional design plans could be mailed to them on request.

### **Public Notice**

In accordance with Sections 163 (1A) and 223 of *the Local Government Act 1989* Council is required to give public notice of the intention to declare a special charge.

A public notice was published in The Star Mail local newspapers on 3 May 2022 and also on Council's Internet Website.

The public notice stated that submissions in respect of Nation Road, Selby Special Charge Scheme will be considered by Council, outlined the proposed declaration, set out the date on which it is proposed to make the declaration and advised that copies of the proposed declaration are available for inspection at Council's office for at least 28 days after the publication of the notice.



### **Notification of Landowners Involved**

In addition to the public notice published in The Star Mail local newspapers and on Council's Internet Website, all owners of properties within the designated area of the special charge scheme were notified by mail of the proposed special charge, with an advisory notice and covering letter dated 27 April 2022.

Information relating to Council's intention to declare the special charge was extensively outlined, including the amount for which the person(s) is liable and the rights of a person to make a submission to the special charge.

### **Persons Right to Make a Submission**

Section 163 of the *Local Government Act 1989* requires Council to consider any written submissions. These submissions should be received within 28 days after the publication of the public notice.

The formal submission period has now closed. Both the advisory notice served and the public notice published advised that submissions must be received by 1 June 2022.

Persons making a written submission to Council are also entitled to request to appear before Council to be heard in support of their written submission.

Council must now consider any submissions received and determine whether to adopt, amend or abandon the scheme. If Council adopts or amends the Scheme, the special charge may then be declared.

### **Submissions Received**

One written submission has been received regarding Council's intention to declare a special charge for the Nation Road, Selby Improvement Works.

The designated area (Attachment 2) of the scheme comprises of 27 properties.

### **Summary of Submissions**

The details of the submitters concerned have been excluded from this report in compliance with the *Privacy and Data Protection Act 2014*.

In accordance with Council's resolution when the Nation Road, Selby Intent to Levy a Special Charge Report was adopted, the submitters were offered a consultation meeting to discuss their submission.

#### **Submission Number 1**

The submission is hand written, for reasons of privacy it has not been included as an attachment to this report, a copy has been circulated to Councillors prior to this meeting.

The submission objects on the grounds that Nation Road, Selby is a Government Road, that it is an arterial feeder road that serves the wider community and provides access to tourist tracks into the Dandenong Ranges National Park (Crown Land).

#### Comment

The *Local Government Act 1989* removed the distinction between Government Roads, public highways and private streets. All roads are now assessed on an equal basis. Council does not receive any specific or special funding for improvement of government roads, therefore, these roads are treated equally to all other roads.

Council's *Special Rate and Charge Scheme Policy for Infrastructure Improvements* sections 4.5.3 and 4.5.6 provide method for calculating Council contributions on behalf of Crown Land and for broader community benefit.

Council's contribution on behalf of Crown Land towards this project is based on half cost abuttal to the National Park and is estimated at \$497,606.

Council's contribution for broader community benefit towards this project is based on traffic counts that measured through traffic and is estimated at \$224,975.

These estimated contributions were detailed in the Calculation of Special Benefit and Maximum Total Levy attachment to the Intent to Levy a Special Charge Report considered by Council at its meeting of 26 April 2022.

The submission objects on the basis the road is proposed to be single lane width between numbers 10 – 28 Nation Road.

#### Comment

The proposed construction will allow a trafficable road width of 5.6m along Nation Road (including rollover concrete kerb and channel). This width is considered sufficient for safe two way traffic usage.

The submission also objects on the grounds of financial hardship, experienced by many people during the recent COVID-19 Pandemic.

#### Comment

It is appreciated that there will be landowners involved in the Roads for the Community initiative that will be in financial hardship, with the proposed contribution to the Special Charge for the improvement of their road adding to this situation. The proposed Special Charge that will lead to upgrading of their road will be a continuing benefit to their property for many years. A Special Charge is seen to apply to a property rather than an individual owner due to the lasting benefit that is provided. For this reason, the Special Charge is apportioned based on the special benefit received by the property and is not reduced or waived based upon an individual owner's circumstances.

To assist landowners with payment of the Special Charge, options are available to pay the Charge over a 10 year period, with the addition of a financing charge.

Where landowners are experiencing demonstrated financial hardship, they may apply to Council for assistance in accordance with Council's Rate Recovery and Financial Hardship Policy where a review of their situation will be undertaken and options discussed for how the payment of the Charge can occur.

Note: An onsite consultation meeting was held with the submitter/s where Council's Financial Hardship Policy was explained.

### **Formal Notification to Landowners**

Upon consideration of the submissions received and declaration of the special charge, the *Local Government Act 1989* requires those persons who have lodged a submission to be advised of Council's decision in relation to their submission.

All landowners are then to be formally notified of the special charge scheme and advised of their option to apply to the Victorian Civil and Administrative Tribunal for a review of Council's decision to introduce the special charge, as required by Section 185 of the Act.

## **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

Projects constructed under the Roads for Community Initiative have been jointly funded by the Federal Government and participating landowners.

The Federal Government funding commitment of \$150 Million over 10 years will have a transformational impact on unmade roads throughout the Dandenongs and urban growth areas of the municipality.

The key principles of the program are to construct unmade roads:

- Servicing schools, community facilities and sporting facilities;
- Within the urban growth boundary and township areas within Yarra Ranges;
- That significantly support bushfire risk and emergency situations to allow the community to safely exit areas of high risk;
- That support the growth and development of tourism across the municipality; and
- Where sections of high-volume rural roads intersect with collector/arterial roads.

In considering a strategic approach for future construction of unsealed roads, prioritisation and level of Council contribution required for Special Charge Scheme road construction under current policy, the proposed construction of Nation Road, Selby offers benefits as the road acts as a collector road and both ends of the road would connect to Belgrave-Gembrook Road.

## **RISK ASSESSMENT**

Construction of the road would provide the following benefits/risk reduction to landowners

- Continued and safer vehicular access to and from properties abutting or gaining primary access via Nation Road, Selby;
- Improved stormwater drainage runoff control directed towards the road from abutting properties, and protection of low side properties from stormwater runoff from the road; and
- Enhanced physical and environmental amenity for abutting properties.

It is noted that the road has existed in their current form for many years. If the proposed construction of the road does not proceed, no unacceptable or unmanageable risk would be experienced by Council.

## **CONFLICTS OF INTEREST**

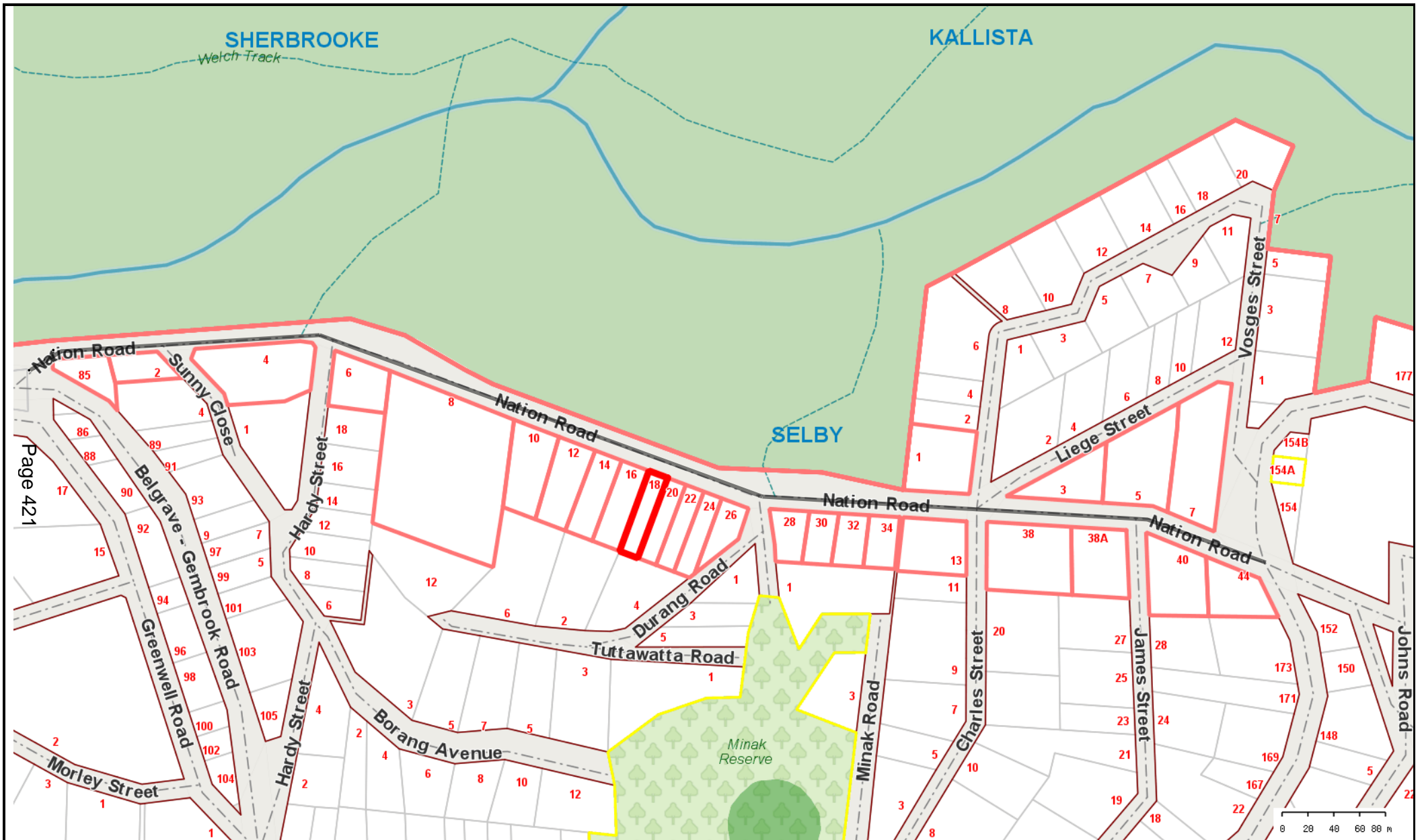
No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

## **ATTACHMENTS TO THE REPORT**

1. Schedule of Costs per Property
2. Designated Area of Scheme

**Nation Road, Selby  
Proposed Special Charge Scheme**

<b>PROJECT COST SUMMARY:</b>			<b>COUNCIL COST SUMMARY:</b>			<b>APPORTIONMENT SUMMARY:</b>		
Total Project Cost	\$1,475,758		Council 23% Contribution	\$224,975		Unit Ratio =	100%	
Less Council Cost only Items	\$0		Abuttal to Crown Land Reserve	\$497,606		Total Landowner Units =	26.00	
<b>Total Scheme Cost</b>	<b>\$1,475,758</b>		Subsidy for costs above FedFund ceiling	\$571,177		Total Council Units =	Nil	
<b>Total Council Contribution</b>	<b>\$1,293,758</b>		Total Council Scheme Cost	\$1,293,758		\$ / Unit =	\$28,968	
<b>Total Landowner Contribution</b>	<b>\$182,000</b>		Council Cost only Items	\$0		FedFund Ceiling \$/ Unit =	\$7,000	
<b>Financing Costs</b>	<b>\$27,300</b>		Total Council Project Cost	\$1,293,758		FedFund Subsidy \$/ Unit =	\$21,968	
ASSESSMENT NO.	DESCRIPTION	PROPERTY ADDRESS	DEVELOPMENT / BENEFIT UNIT	CHARGE FOR THE WORKS	ADJUSTED FOR CEILING	FINANCING CHARGE	TOTAL CHARGE	YEARLY CHARGE
59621	Part Lot 1 LP35540 Sec 85 Belgrave-Gemb		0.50	\$14,484	\$3,500	\$525.00	\$4,025.00	\$402.50
59657	Lot 9 LP9210 Sec A C 44 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
60197	PC353665 PNarree W 13 Charles Street		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61972	PC374725 Ca PT5A F 1 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61973	CP162269 PNarree W 3 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61974	CP161519 PNarree W 5 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61975	CP160802 Ca 5A PNarree 7 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61976	Lot 2 LP35540 PNarree 2 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61977	CP105535 Sec A Ca 14 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61978	Lot 1 & 34 LP6696 Pt 6 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61979	Lot 1 LP5345 Sec A C 8 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61980	Lot 1 PS634272 Ca P 10 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61981	Lot 2 PS634272 Ca P 12 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61982	CP61982 Ca PT2 PNarree 14 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61983	CP155173 Ca 1/2 PNarree 16 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61984	Lot 99 LP9392 Sec A C 18 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61985	Lot 98 LP9392 Ca 1/2 20 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61986	Lot 97 LP9392 Sec A C 22 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61987	Lot 96 LP9392 Sec A C 24 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61988	Lot 95 LP9392 Sec A C 26 Nation Road		0.50	\$14,484	\$3,500	\$525.00	\$4,025.00	\$402.50
61989	Lot 94 LP9392 Ca 2A 28 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61990	Lot 93 LP9392 Ca 2A 30 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61991	Lot 92 LP9392 Ca 1/2 32 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61992	Lot 91 LP9392 Ca 1/2 34 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
61994	CP105770 Ca 3ABC F 40 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
66762	Lot 1 PS319824 Ca 3/ 38 Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
66763	Lot 2 PS319824 Ca 3/ 38A Nation Road		1.00	\$28,968	\$7,000	\$1,050.00	\$8,050.00	\$805.00
<b>Totals</b>			<b>26.00</b>	<b>\$753,177</b>	<b>\$182,000</b>	<b>\$27,300</b>	<b>\$209,300</b>	<b>\$20,930</b>
<b>Notes</b>								
<b>Contribution for Crown Land - Dandenong Ranges National Park (700m 1/2 cost abuttal)</b>					<b>\$497,606</b>			



Yarra Ranges Council does not guarantee the accuracy of the information on this map. Any person using or relying upon such information does so on the basis that Yarra Ranges Council shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions on this map.

## Nation Road, Selby Proposed Special Charge Scheme

Scale = 1:4000 @A4  
Plan Printed on 6/04/2022



## INFORMAL MEETINGS OF COUNCILLORS

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Report Author: Governance  
 Responsible Officer: Director Corporate Services  
 Ward(s) affected: All Wards

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public

### SUMMARY

Chapter 8, Rule 1, of the Governance Rules requires that records of informal meetings of Councillors must be kept and that the Chief Executive Officer must ensure that a summary of the matters discussed at the meeting tabled at the next convenient Council meeting and recorded in the Minutes of that Council meeting.

An 'informal meeting of Councillors' is defined in the Governance Rules as a meeting of Councillors that:

- is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors;
- is attended by at least one member of Council staff; and
- is not a Council meeting, Delegated Committee meeting or Community Asset Committee meeting.

The records for informal meetings of Councillors are attached to the report.

### RECOMMENDATION

***That the records of the Informal Meetings of Councillors, copies of which are attached to the report, be received and noted.***

### ATTACHMENTS TO THE REPORT

1. 7 June 2022 – Council Briefing
2. 7 June 2022 – Council Forum
3. 7 June 2022 – Review of Complex Planning Matters
4. 8 June 2022 – Disability Advisory Committee



# Informal meeting of Councillors

## Public Record



Meeting Name:	Council Briefing		
Date:	7 June 2022	Start Time: 6:00pm	Finish Time: 6.23pm
Venue:	Council Chamber, Civic Centre, 15 Anderson Street, Lilydale		
Attendees:	Councillors:	Jim Child, Len Cox, David Eastham, Tim Heenan, Richard Higgins, Fiona McAllister, Johanna Skelton, Sophie Todorov, & Andrew Fullagar	
	CEO/Directors:	Tammi Rose, Andrew Hilson, Mark Varmalis, Kathleen McClusky, Jane Price (from 6.11pm).	
		Via Zoom: Jane Sinnamon (from 6.11pm)	
	Officers:	Allison Southwell, Andrew Edge & Sarah Candeland	
Apologies	Councillor Len Cox		
Declarations of Interest:	Councillors Skelton declared an interest in Item 10.4 EO16105 6909 Bridge Cement Creek Road, East Warburton and left the room during discussion.		
Matter/s Discussed:	This briefing covered the following items of business to be considered at the 14 June 2022 Council Meeting		
	10.1	Yarra Ranges Tourism Partnering Agreement 2022-23	
	10.2	Planning Scheme Amendment Request - 27-33 Old Hereford Road, Mt Evelyn	
	10.3	Storm and Pandemic Recovery Update	
	10.4	CT6788 Road Maintenance and Street Sweeping Award of Tender	
	10.5	EO16105 6909 Bridge Cement Creek Road, East Warburton	
	10.6	Recycling Receival Contract Extension CQ5010	
	10.7	Alpine Street, Cecil Street & Glenbrook Road, Warburton Declaration of Special Charge	
	10.8	Boronia Road, Parts Sylvan Avenue & Unity Court, Warburton Declaration of Special Charge	
	10.9	Benton Road, Elamo Road & Nagoondie Lane, Healesville Declaration of Special Charge	
	10.10	Campbell Road, Crosley Street & Pilmer Road, Healesville Declaration of Special Charge	
Completed By:	Sarah Candeland		

# Informal meeting of Councillors

## Public Record



<b>Meeting Name:</b>	Council Forum	
<b>Date:</b>	7 June 2022	Start Time: 7.00 pm      Finish Time: 10.35pm
<b>Venue:</b>	Council Chamber, Civic Centre, 15 Anderson Street, Lilydale	
<b>Attendees:</b>	<b>Councillors:</b>	Jim Child, David Eastham, Tim Heenan, Richard Higgins, Fiona McAllister, Johanna Skelton & Andrew Fullagar <b>Via Zoom:</b> Sohpie Todorov
	<b>CEO/Directors:</b>	Tammi Rose, Andrew Hilson, Mark Varmalis, Kath McClusky & Jane Price <b>Via Zoom:</b> Jane Sinnamon
	<b>Officers:</b>	Tracey Varley, Kelly Dohle, Graeme Fletcher, James Leniham, Kim O'Connor, Helen Ruddell & Allison Southwell <b>Via Zoom:</b> Corinne Bown, Lisa Balaban, Amy Lee & Paul Mechelen
	<b>External Guests:</b>	<b>Caroline Evans</b> (CEO, Yarra Valley Winegrowers Association) <b>Sandra de Pury</b> (President, Yarra Valley Winegrowers Association)
<b>Apologies</b>	Councillor Len Cox	
<b>Disclosure of Conflicts of Interest:</b>	Nil	
<b>Matter/s Discussed:</b>	2.1	Action and Agreement Record – 17 May 2022
	2.2	Wine Yarra Valley Update
	2.3	Councillor Discussion Time
	2.4	Asset Plan 2022 - 2032
	2.5	Tree Matter Outside 14 Milners Road, Yarra Junction
	2.6	Tender Evaluation of Contract CT6788 – Road Maintenance and street sweeping – award of tender
	2.7	School Crossing Service Review
	2.8	Strategic Membership Renewals
	3.1	Major Projects Monthly Report as at the end of April 2022
	3.2	Capital Works Program Monthly Report April 2022
	3.3	Indicative Forum & Council Meeting Schedule
	3.4	Mayor & CEO Update
<b>Completed By:</b>	Sarah Candeland	

# Informal meeting of Councillors

## Public Record



Meeting Name:	Review of Complex Planning Matters		
Date:	7 June 2022	Start Time: 5:30pm	Finish Time: 6:00pm
Venue:	Council Chamber, Civic Centre, Anderson Street, Lilydale		
Attendees:	Councillors:	Jim Child, David Eastham, Tim Heenan, Richard Higgins (from 5:43pm), Fiona McAllister, Johanna Skelton, Sophie Todorov, & Andrew Fullagar	
	CEO/Directors:	Tammi Rose, Kathleen McClusky, Andrew Hilson, Mark Varmalis	
	Officers:	Amanda Kern, Simon Ilsley, Nathan Islip, Allison Southwell, Sarah Candeland & Andrew Edge	
Apologies	Councillors Len Cox		
Declarations of Interest:	Nil		
Matter/s Discussed:	This briefing covered the following items of business		
	1.	Planning Scheme Amendment Request - 27-33 Old Hereford Road, Mount Evelyn	
	2.	Planning Application -YR-2022/398	
	3.	Swimming Pool Registration	
	4.	Niel Mitchell radio interview - Rebuilding after the storm	
	Completed By:	Sarah Candeland	

# Informal meeting of Councillors

## Public Record



Meeting Name:	Yarra Ranges Council Disability Advisory Committee		
Date:	8 June 2022	Start Time: 1.00pm	Finish Time: 2.30pm
Venue:	via Zoom		
Attendees:	Councillors:	Len Cox	
	Other attendees:	June Smith, Cliff Wise, Lesley Grimes, Hilary Mellis, Shek Kho, James Wood, Charles Jeffrey, Amanda Davern, Marnie Ellis,	
	CEO/Directors:	Nil	
	Officers:	Amanda May, Scott Spargo, Kristie Davis, Pete Tatterson, Sarah Brophy, Amy Lee, Melania Musat	
Apologies	Richard Higgins, Michelle McDonald, Jess Occleston, Chelsea Brooks & Michelle Mulholland,		
Disclosure of Conflicts of Interest:	None		
Matter/s Discussed:	1.1	NDIS updates from members	
	1.2	New waste collection contracts	
	1.3	Update on the Recreation Activation Strategy, playspaces and other recreation projects	
	1.4	Monbulk Urban Design Framework	
	1.5	Wayfinding Strategy for Lilydale Project	
	1.6	Disability Inclusion Officer update	
	1.7	Member updates	
Completed By:	Amanda May		

**16. CONFIDENTIAL ITEMS**

*In accordance with section 66(2)(a) of the Local Government Act 2020*

There were no Confidential Items listed for this meeting.

**17. URGENT BUSINESS**

**18. MEETING CLOSED**

The next meeting of Council is scheduled to be held on Tuesday 12 July 2022 commencing at 7.00pm, at Council Chamber, Civic Centre, Anderson Street, Lilydale and via videoconference.



***In providing for the good governance of its community, Councillors are reminded of their obligation to abide by the provisions as set within the Local Government Act 2020 and the Code of Conduct for Councillors.***

***When attending a Council Meeting, Councillors should adhere to the procedures set out in the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.***

*The following is a guide for all Councillors to ensure they act honestly, in good faith and in the best interests of Yarra Ranges as a whole.*

- 1. Councillors will respect the personal views of other Councillors and the decisions of Council.*
- 2. Councillors may publicly express their own opinions on Council matters but not so as to undermine the standing of Council in the community.*
- 3. The Mayor is the official spokesperson for Council.*
- 4. Councillors will incur expenditure in a responsible manner and in accordance with the Councillor Expenditure and Policy.*
- 5. Councillors will avoid conflicts of interest and will always openly disclose any direct and indirect interests where they exist.*
- 6. Councillors will act with integrity and respect when interacting with Council staff and members of the public.*
- 7. Councillors will demonstrate fairness in all dealings and conduct and be open with and accountable to the community at all times.*
- 8. Councillors will conduct themselves in a manner that does not cause detriment to Council or the Yarra Ranges community.*