



**COUNCIL MEETING**

**TUESDAY 12 OCTOBER 2021**

**MINUTES**

***VISION***

*Whether you live here or visit, you will see how much we value our natural beauty, how connected our communities are, and how balanced growth makes this the best place in the world.*

***COUNCILLOR COMMITMENT***

*We'll be truthful, represent the community's needs, be positive and responsive and always strive to do better.*

## NOTES FOR QUESTIONS AND SUBMISSIONS FROM THE PUBLIC

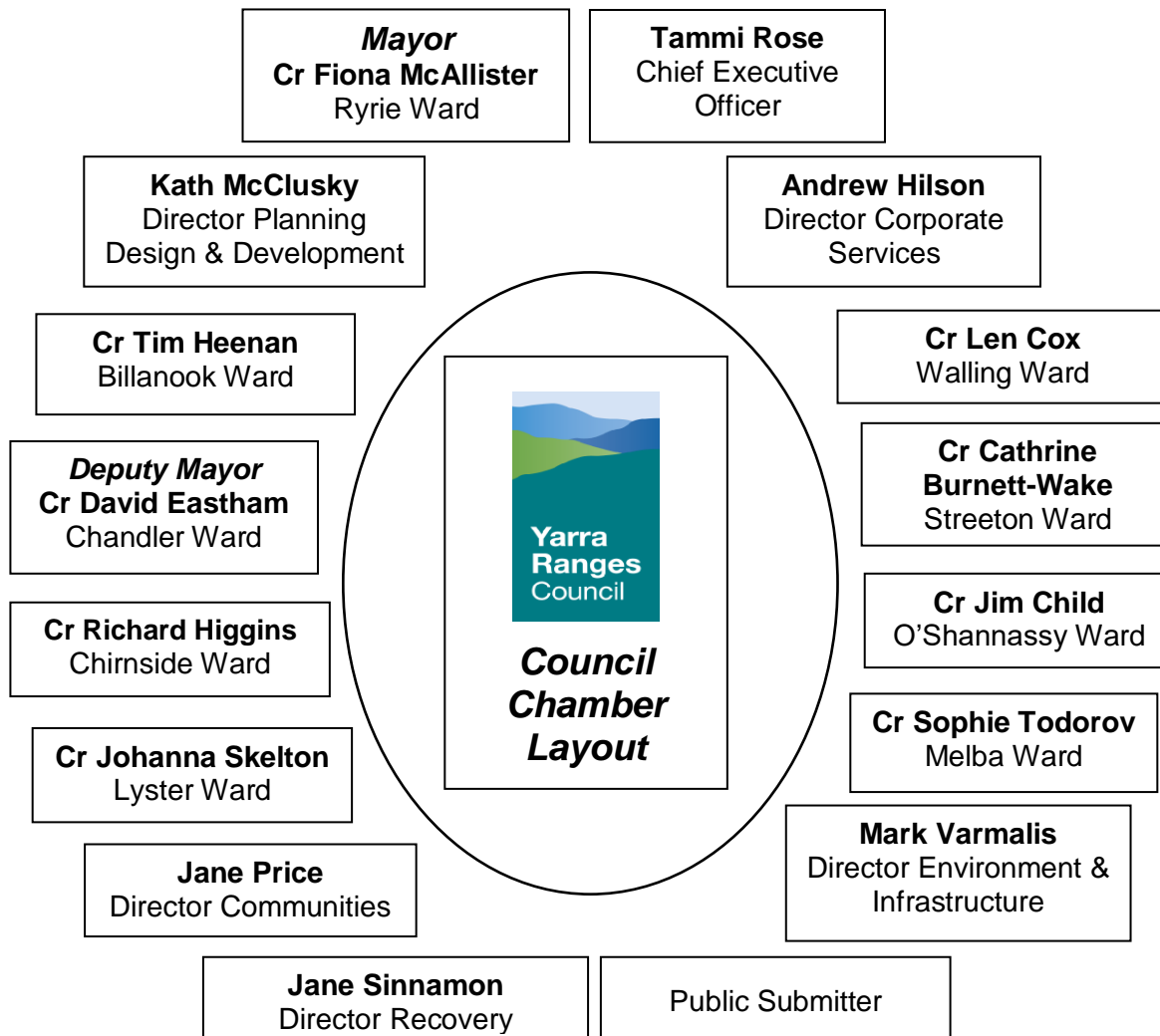
The public is invited to submit questions to the Council Meeting by completing [the form on the Council's website](#); or via [email](#). Your question must be received **no later than 5.00pm on the day before the Council meeting date**. Questions relating to items on the agenda, or which are the same as previous questions, will not be considered.

A question will not be accepted if, in the opinion of the Chief Executive Officer, it appears to be derogatory, defamatory or embarrassing to any Councillor, member of staff, ratepayer or member of the public. A limit of one question per person per meeting will apply. Multiple parts to a question will be treated as multiple questions. A maximum of 15 minutes will be allocated to 'Question Time' at each meeting. As far as practicable, questions will be considered in the order they were received. Your question will be read out on the night and if possible will be answered by the appropriate officer. If a question cannot be answered on the night or if time constraints restrict the ability to read out a question, it will be answered in writing in accordance with Council's normal correspondence procedures. You are welcome to attend the meeting and hear the answer to your question, but it is not a requirement. If your question is addressed on the night, we will provide a copy of the answer to you in writing in the days following the meeting.

**Submissions to Council on matters not listed on the Council Meeting agenda** will generally be heard before the items listed on the agenda. The subject should not relate to matters on the agenda for the meeting, or matters that have been already considered by Council or to operational issues. You must provide the required information at least eleven **(11) days before the meeting** you wish to attend to the Governance Team, to allow for consideration of your request and appropriate arrangements to be made.

You should provide sufficient copies of any supporting information you want to be distributed to all Councillors and this will be circulated upon request. A copy of any supporting electronic presentation needs to be given to Governance Team **by midday** of the date of the meeting to ensure compatibility with Council's computer system.

**Submissions in relation to a specific item on the agenda** for consideration will be invited to come forward by the Chair in the order items are listed. For planning applications and policy issues, the Chair will invite one person to speak on behalf of any objectors and one person to speak on behalf of the applicant. For other matters on the agenda, only one person will be invited to address Council, unless there are opposing views. At the discretion of the Chair, additional speakers may be invited for items of large interest. Submissions must be made in a way that is respectful of Councillors and staff. You should make sure that you are present at the meeting when the item you wish to speak about is considered, as there will no opportunity for you to speak after the Chair has invited speakers and councillors have begun to consider the item.



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# YARRA RANGES COUNCIL

## MINUTES FOR THE 546<sup>TH</sup> COUNCIL MEETING HELD ON TUESDAY 12 OCTOBER 2021 COMMENCING AT 7.02PM VIA VIDEOCONFERENCE

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### 1. COUNCIL MEETING OPENED

Cr Fiona McAllister (Mayor) declared the meeting open, read the Acknowledgement of Country, and welcomed all present.

### 2. INTRODUCTION OF MEMBERS PRESENT

#### Councillors

Fiona McAllister, Ryrie (Mayor)  
Len Cox, Walling  
Cathrine Burnett-Wake, Streeton  
Jim Child, O'Shannassy  
Sophie Todorov, Melba  
Johanna Skelton, Lyster  
Richard Higgins, Chirnside  
David Eastham, Chandler (Deputy Mayor)  
Tim Heenan, Billanook

#### Officers

Tammi Rose, Chief Executive Officer  
Andrew Hilson, Director Corporate Services  
Mark Varmalis, Director Environment & Infrastructure  
Jane Price, Director Communities  
Helen Ruddell, Acting Director Planning Design & Development  
Jane Sinnamon, Director Recovery

### 3. APOLOGIES AND LEAVE OF ABSENCE

There were no apologies received for this meeting.

### 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

**Moved: Cr McAllister**  
**Seconded: Cr Todorov**

*That the Minutes of the Council Meeting held 28 September 2021, as circulated, be confirmed.*

**The motion was Carried unanimously.**

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## **5. DISCLOSURE OF CONFLICTS OF INTEREST**

*In accordance with Chapter 7 Rule 4 of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*

There were no disclosures of conflicts of interest made for this meeting.

## **6. QUESTIONS AND SUBMISSIONS FROM THE PUBLIC**

*In accordance with Chapter 3 Rules 57 and 59 of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*

There were no Questions received or Submissions listed on the agenda for this meeting.

## 7. BUSINESS PAPER

### CHIEF EXECUTIVE OFFICER

#### 7.1 Eastern Region Group Strategic Plan 2021-2025

##### SUMMARY

Eastern Region Group of Councils (ERG) Strategic Plan for the 2021-2025 period was endorsed by the ERG at its meeting on 25 June 2021. The Strategic Plan is presented to Council for noting.

**Moved: Cr McAllister**

**Seconded: Cr Eastham**

*That Council notes the Eastern Region Group of Councils Strategic Plan 2021-2025.*

**The motion was Carried unanimously.**

## PLANNING, DESIGN AND DEVELOPMENT

### 7.2 Planning Application YR-2021/312 - 1451 Burwood Highway & 15 Darling Avenue, Upwey

#### APPLICATION DETAILS

<b>Site Address</b>	1451 Burwood Highway & 15 Darling Avenue, Upwey
<b>Application No.</b>	YR-2021/312
<b>Proposal</b>	Use and development for a temporary car park and vegetation removal
<b>Existing Use</b>	Education Facility
<b>Owner</b>	Education Department
<b>Applicant</b>	VicTrack
<b>Zone</b>	Public Use Zone 2
<b>Overlays</b>	Erosion Management Overlay Bushfire management Overlay
<b>Objections</b>	31 Submissions - - 27 Objections - 4 in support
<b>Reason for Council Decision</b>	Number of Objections
<b>Ward</b>	Streeton

#### SUMMARY

The proposal seeks approval for the use and development of land for a temporary car park and vegetation removal. The subject site is occupied and used as Upwey High School.

The proposal will provide up to 172 car parking spaces on the subject site. The intent of the proposal is to provide alternative temporary car parking availability for train commuters close to Upwey Railway Station whilst the reconstruction of nearby Belgrave Railway Station is underway. During the reconstruction period at Belgrave Railway Station, 170 car parking spaces will not be available for commuter use.

Fifteen (15) trees are proposed for removal as part of the proposal, all of which require planning approval and comprise a combination of exotic and indigenous vegetation.

The application has been advertised and 31 submissions have been received, 27 of which are objections and four (4) are in support of the proposal. The objection grounds are diverse, but primarily relate to safety and privacy, parking and traffic, drainage and infrastructure impacts, visual amenity, vegetation impacts and loss of recreational facilities.

Those in support of the application note the net community benefit, alleviation of traffic congestion and provision of a community facility.

The proposal has been fully assessed and is consistent with the provisions of the Yarra Ranges Planning Scheme, which relate to providing safe, additional community services, minimising off-site amenity impacts, and avoiding unacceptable traffic impacts to the surrounding road network.

Accordingly, it is recommended that the application be supported, and Council issue a Notice of Decision to Grant a Permit, subject to conditions.

*The Mayor requested it be noted in the minutes that Council received a number of written submissions in objection to the proposal and that one person spoke on behalf of this group.*

*Cr Heenan left the meeting at 7.13pm and returned to the meeting at 7.13pm prior to a vote being taken.*

*The Mayor left the meeting at 7.26pm and requested that the Deputy Mayor, Cr Eastham, take the Chair during her absence.*

*The Mayor returned to the meeting at 7.30pm prior to a vote being taken.*

**Moved: Cr Burnett-Wake**

**Seconded: Cr Skelton**

*That Council resolve to approve Planning Application YR-2021/312 for use and development for a temporary car park and vegetation removal at 1451 Burwood Highway & 15 Darling Avenue, Upwey and issue a Notice of Decision to Grant a Permit subject to the conditions in Attachment 1 to the report.*

**The motion was Carried unanimously.**

**7.3 Planning Application YR-2021/22 - 266-268 Maroondah Highway, Chirnside Park****APPLICATION DETAILS**

<b>Site Address</b>	266-268 Maroondah Highway, Chirnside Park
<b>Application No.</b>	YR-2021/22
<b>Proposal</b>	Buildings and works to construct ten retail premises, three convenience restaurants, five shops and a food and drink premise, signage and reduction of car parking under Clause 52.06-8
<b>Existing Use</b>	Vacant
<b>Owner</b>	WK Chirnside Pty Ltd
<b>Applicant</b>	SJB Planning Pty Ltd
<b>Zone</b>	Commercial 1 Zone, Residential Growth Zone 3
<b>Overlays</b>	Development Contributions Plan Overlay 1 Special Building Overlay Special Control Overlay 1
<b>Objections</b>	Zero
<b>Reason for Council Decision</b>	Cost of Development
<b>Ward</b>	Chirnside

**SUMMARY**

This application seeks approval for buildings and works to construct ten retail premises, three convenience restaurants, five shops and a food and drink premise, signage and reduction of car parking under Clause 52.06-8.

A Planning Permit is required for buildings and works, signage, alteration of access to a road in a Road Zone Category 1.

The application was advertised under Section 52 of the *Planning & Environment Act 1987* and attracted no objections.

The application has been assessed against the relevant provisions of the Yarra Ranges Planning Scheme and found to have support in policy surrounding visual impacts, building design and sustainability.

Accordingly, it is recommended that a Planning Permit be issued for the application.

*Cr Cox left the meeting at 7.33pm and returned to the meeting at 7.33pm prior to a vote being taken.*

**Moved: Cr Higgins**  
**Seconded: Cr Child**

*That Council resolve to approve Planning Application YR-2021/22 for buildings and works to construct ten retail premises, three convenience restaurants, five shops and a food and drink premise, signage and reduction of car parking under Clause 52.06-8 at 266-268 Maroondah Highway, Chirnside Park and issue a Planning Permit subject to the conditions included in Attachment 1 to this report.*

**The motion was Carried unanimously.**

## CORPORATE SERVICES

### 7.4 Draft Procurement Policy

#### SUMMARY

In accordance with the *Local Government Act 2020* (the Act), Council must prepare and adopt a Procurement Policy which specifies the principles, processes and procedures in respect of the purchase of goods and services by the Council, including for the carrying out of works. The provisions pertaining to procurement came into effect on 1 July 2021 and councils have six (6) months from this date to adopt a procurement policy in accordance with the Act.

A draft Procurement Policy has been prepared which incorporates the following changes from the current policy:

- Public tender threshold increased from \$150,000 (incl GST) for goods and services, and \$200,000 (incl GST) for works to \$300,000 excluding GST for goods, works and services;
- Increased quotation thresholds, with a mandatory requirement to seek at least one quotation from a local business wherever possible;
- Collaborative procurement to be considered in procurement activities where possible;
- Incorporation of Community Benefit procurement principles and objectives to achieve social, economic and environmental outcomes; and
- Detailed listing of exemptions from competitive procurement requirements.

Council must review its procurement policy at least once during each 4 (four) year term of the Council.

*Cr Heenan left the meeting at 7.47pm and returned to the meeting at 7.47pm prior to a vote being taken.*

**Moved: Cr Skelton**

**Seconded: Cr Eastham**

*That Council*

1. *Endorse the draft Procurement Policy 2021-2025 (Policy) to be publicly exhibited for a period of 28 days; and*
2. *After taking into account any submissions received, a report to adopt the Procurement Policy 2021-2025 be presented for consideration at the Council Meeting on 14 December 2021.*

**The motion was Carried unanimously.**

## COMMUNITIES

### 7.5 Health Wellbeing Plan 2021-2024

#### SUMMARY

The health and wellbeing of communities across Yarra Ranges is a legislated focus for Council. Preparation of a new Health and Wellbeing Plan 2021-2024 (the Plan) is informed by data on the health of our communities to understand the highest priorities, the impact of the pandemic and storm emergencies and engagement with communities and partner organisations. The previous Health and Wellbeing Plan provided a platform for developing the new Plan and some priority areas continue.

The vision for the Plan reflects where Council has responsibility, capability, roles and resources to improve health and wellbeing.

*“Yarra Ranges has connected and healthy communities that are resilient, fair and inclusive. Our places are liveable and sustainable”.*

The Plan sets a strategic roadmap for how Council will optimise health and wellbeing, through seven health priorities. The Plan informs Council’s advocacy and guides work across the Council. Prevention focused, it takes account of the social determinants of health affecting residents in Yarra Ranges and outlines the many ways Council invests in creating healthy environments.

A draft Plan was endorsed for consultation by Council at its 27 July 2021 meeting and has now been through a final consultation phase.

The Plan is presented for endorsement by Council prior to submitting the Plan to the Minister for Health by the 24 October 2021.

**Moved: Cr Todorov**

**Seconded: Cr Burnett-Wake**

*That Council*

- 1. Endorse the Health and Wellbeing Plan 2021-2024 and note that it will subsequently be lodged with the Minister for Health, The Hon Martin Foley MP.*
- 2. Note the contributions of the Advisory Group and the community members and partner organisations who contributed to the development of the Plan.*

**The motion was Carried unanimously.**

## ENVIRONMENT AND INFRASTRUCTURE

### 7.6 Coldstream Station Draft Master Plan

#### SUMMARY

This report seeks to inform Council of the community consultation that took place from 23 June 2021 to 21 July 2021 on the draft Coldstream Station Master Plan (draft Master Plan).

The draft Master Plan recommends future infrastructure improvements tailored to the local community needs.

Council was recently successful in receiving a grant of \$539,680 through the State Government's Growing Suburbs Fund towards the implementation of the draft Master Plan.

The major component in the draft Master Plan is a pump track that would provide an activity space for young people in the area and also provide an opportunity for younger children, families and Yarra Valley Trail visitors to enjoy riding at a level suitable to their skill level and experience.

The draft Master Plan was made available to the community via the 'Shaping Yarra Ranges' page on Council's website from 23 June 2021 to 21 July 2021. A total of 764 people viewed the draft Master Plan site with 615 unique visitors. There were 14 written responses to the questions regarding the draft Master Plan. No comments suggested major issues with the project nor suggested that changes were required. Relevant amendments will be incorporated into the final Master plan and are outlined in the Consultation section of the report below.

This report seeks Council endorsement of the final draft Master Plan.

**Moved: Cr McAllister**  
**Seconded: Cr Heenan**

*That Council*

- 1. Note the feedback received from community consultation during June – July 2021 to the draft Coldstream Station Master Plan.*
- 2. Adopt the draft Coldstream Station Master Plan with the amendments set out in the Consultation Table.*
- 3. Support the progression of this project to design and delivery phase.*

**The motion was Carried unanimously.**

## **7.7 Growing Suburbs Fund 2021-22 Project Proposals**

### **SUMMARY**

This report identifies proposed projects (Attachment 1) to be submitted as part of the State Government's 2021-22 Growing Suburbs Fund program and proposes Council provide contributions to achieve \$1 (Council / other sources) for \$1 (Growing Suburbs Fund) from the Capital Expenditure Program in future years for the delivery of successful projects. No more than 15 percent (\$7.5 million) of the total pool of funding will be allocated to a single Council.

**Moved: Cr Child**  
**Seconded: Cr Eastham**

*That*

1. *Council Endorse the following projects for submission to the State Government's 2021-22 Growing Suburbs Fund:*
  - (a) *Yarra Valley Trail Stage 2A;*
  - (b) *Wesburn Pump Track;*
  - (c) *Sustainable Community Buildings;*
  - (d) *Glenvalley Reserve Playspace; and*
  - (e) *Carmen Reserve Playspace.*
2. *Council Give 'in principle' support and approval for Council contributions to achieve \$1 (Council / other sources) for \$1 (Growing Suburbs Fund) from the Capital Expenditure Program in future years for the delivery of each of those projects that are successful in submission to the Growing Suburbs Fund.*
3. *A further report be provided to Council after submission outcomes are announced outlining proposed Council funding sources to align with successful projects.*

**The motion was Carried unanimously.**

## **7.8 Roma Avenue Group, Badger Creek Declaration of Special Charge**

### **SUMMARY**

In 2019 Council received \$150 Million Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas. Roma Avenue, Garibaldi Street, Omonia Drive, Old Don Road and Don Road Service Road (referred to in this report as the Roma Avenue Group, Badger Creek) were included within the endorsed list of approximately 190 kilometres of roads to be constructed using Federal Funds and Landowner contributions through a Special Charge Scheme process.

Following an extensive consultation process with landowners, Council at its meeting of 10 August 2021 considered a report on road improvement works for the Roma Avenue Group, Badger Creek. Council resolved to advise of its intention to declare a special charge in accordance with the provisions of Section 163 of the *Local Government Act 1989*.

This report advises that one submission has been received regarding the Special Charge and recommends that Council declare the Special Charge without modification.

**Moved: Cr McAllister**  
**Seconded: Cr Higgins**

*That*

1. *Council, having given notice of its intention, reviewed the details of the proposed special charge and given consideration of submissions hereto, declare the special charge for works associated with the Roma Avenue Group, Badger Creek Special Charge Scheme in accordance with the provisions of Section 163 of the Local Government Act 1989, without modification.*
2. *In accordance with the provisions of Section 223 of the Local Government Act 1989, notice in writing be served on every person who has lodged a separate submission and in the case of a submission lodged on behalf of a number of persons, notice in writing to one of those persons, advising of Council's decision and the reasons for the decision.*
3. *In accordance with the provisions of Section 163 of the Local Government Act 1989, notice be served upon all persons liable for the special charge advising of Council's decision and that persons aggrieved by Council's imposition of the special charge upon them, may apply to the Victorian Civil and Administrative Tribunal within 30 days of effective issue of the notice, for a review of the decision.*

**The motion was Carried unanimously.**

## **7.9 Old Gippsland Road (West of Hillside Court), Lilydale Declaration of Special Charge**

### **SUMMARY**

In 2019 Council received \$150 Million Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas. Old Gippsland Road (west of Hillside Court), Lilydale was included within the endorsed list of approximately 190 kilometres of roads to be constructed using Federal Funds and Landowner contributions through a Special Charge Scheme process.

Following an extensive consultation process with landowners, Council at its meeting of 10 August 2021 considered a report on road improvement works for Old Gippsland Road (west of Hillside Court), Lilydale. Council resolved to advise of its intention to declare a special charge in accordance with the provisions of Section 163 of the *Local Government Act 1989*.

This report advises that no submissions have been received regarding the Special Charge and recommends that Council declare the Special Charge without modification.

**Moved: Cr Heenan**  
**Seconded: Cr Higgins**

*That*

- 1. Council, having given notice of its intention, reviewed the details of the proposed special charge and having received no submissions hereto, declare the special charge for works associated with the Old Gippsland Road (west of Hillside Court), Lilydale Special Charge Scheme in accordance with the provisions of Section 163 of the Local Government Act 1989, without modification.*
- 2. In accordance with the provisions of Section 163 of the Local Government Act 1989, notice be served upon all persons liable for the special charge advising of Council's decision and that persons aggrieved by Council's imposition of the special charge upon them, may apply to the Victorian Civil and Administrative Tribunal within 30 days of the notice, for a review of the decision.*

**The motion was Carried unanimously.**

## **7.10 Russell Road Group Seville Declaration of Special Charge**

### **SUMMARY**

In 2019 Council received \$150 Million Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas. Russell Road, Norman Berry Drive, Haag Road (from Russell Road to Howard Street) and the unconstructed section of Howard Street (from Haag Road to no. 23 Howard Street), Seville (referred to in this report as the Russell Road Group, Seville) were included within the endorsed list of approximately 190 kilometres of roads to be constructed using Federal Funds and Landowner contributions through a Special Charge Scheme process.

Following an extensive consultation process with landowners, Council at its meeting of 10 August 2021 considered a report on road improvement works for the Russell Road Group, Seville. Council resolved to advise of its intention to declare a special charge in accordance with the provisions of Section 163 of the *Local Government Act 1989*.

This report advises that two submissions have been received regarding the Special Charge and recommends that Council declare the Special Charge without modification.

**Moved: Cr Eastham**  
**Seconded: Cr Burnett-Wake**

*That*

1. *Council, having given notice of its intention, reviewed the details of the proposed special charge and given consideration of submissions hereto, declare the special charge for works associated with the Russell Road Group, Seville Special Charge Scheme in accordance with the provisions of Section 163 of the Local Government Act 1989, without modification.*
2. *In accordance with the provisions of Section 223 of the Local Government Act 1989, notice in writing be served on every person who has lodged a separate submission and in the case of a submission lodged on behalf of a number of persons, notice in writing to one of those persons, advising of Council's decision and the reasons for the decision.*
3. *In accordance with the provisions of Section 163 of the Local Government Act 1989, notice be served upon all persons liable for the special charge advising of Council's decision and that persons aggrieved by Council's imposition of the special charge upon them, may apply to the Victorian Civil and Administrative Tribunal within 30 days of effective issue of the notice, for a review of the decision.*

**The motion was Carried unanimously.**

## 7.11 Mont Vue, Lilydale Declaration of Special Charge

### SUMMARY

In 2019 Council received \$150 Million Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas. Mont Vue, Lilydale was included within the endorsed list of approximately 190 kilometres of roads to be constructed using Federal Funds and Landowner contributions through a Special Charge Scheme process.

Following an extensive consultation process with landowners, Council at its meeting of 10 August 2021 considered a report on road improvement works for Mont Vue, Lilydale. Council resolved to advise of its intention to declare a special charge in accordance with the provisions of Section 163 of the *Local Government Act 1989*.

**Moved: Cr Heenan**

**Seconded: Cr Cox**

*That*

- 1. Council, having given notice of its intention, reviewed the details of the proposed special charge and having received no submissions hereto, declare the special charge for works associated with the Mont Vue, Lilydale Special Charge Scheme in accordance with the provisions of Section 163 of the Local Government Act 1989, without modification.*
- 2. In accordance with the provisions of Section 163 of the Local Government Act 1989, notice be served upon all persons liable for the special charge advising of Council's decision and that persons aggrieved by Council's imposition of the special charge upon them, may apply to the Victorian Civil and Administrative Tribunal within 30 days of the notice, for a review of the decision.*

**The motion was Carried unanimously.**

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## **8. COUNCILLOR MOTIONS**

*In accordance with Chapter 3, Division 4, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*

There were no Councillor motions listed on the agenda for this meeting.

## **9. URGENT BUSINESS AND ITEMS RAISED THROUGH THE CHAIR**

### **9.1 Vaccination Update**

*The Mayor advised that as of next week all Councillors and the Executive team would be fully vaccinated and that this showed Council was fully behind supporting our community to 'get back to the things we love'.*

*The Mayor thanked all GP's and Pharmacies who are delivering vaccinations to the local community and also thanked EACH for running the vaccination hub at Kilsyth Basketball Stadium. She advised that additional pop-up services in Yarra Junction, Coldstream and Seville will be opening later this month. The Mayor further advised that Council was putting a lot into advocacy to ensure vaccinations were available locally and further noted that Council will share updates with the community as they become available.*

## **10. PETITIONS**

*In accordance with Chapter 3 Rule 60 of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*

There were no Petitions received for this meeting.

## **11. DOCUMENTS FOR SIGNING AND SEALING**

*In accordance with Clause 87 of Meeting Procedures and Use of Common Seal Local Law 2015 as prescribed by Section 14(2)(c) of the Local Government Act 2020.*

There were no Documents for Signing and Sealing received for this meeting.

## 12. INFORMAL MEETING OF COUNCILLORS

Chapter 8, Rule 1, of the Governance Rules requires that records of informal meetings of Councillors must be kept and that the Chief Executive Officer must ensure that a summary of the matters discussed at the meeting tabled at the next convenient Council meeting and recorded in the Minutes of that Council meeting.

An 'informal meeting of Councillors' is defined in the Governance Rules as a meeting of Councillors that:

- is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors; and
- is attended by at least one member of Council staff; and
- is not a Council meeting, Delegated Committee meeting or Community Asset Committee meeting.

The records for informal meetings of Councillors are attached to the report.

**Moved: Cr McAllister**

**Seconded: Cr Child**

*That the following records of the informal meetings of Councillors, copies of which are attached to the report, be received and noted*

1. 21 September 2021 - Council Briefing [↓](#)
2. 21 September 2021 - Council Forum [↓](#)

**The motion was Carried unanimously.**

21 September 2021 - Council Briefing

# Informal meeting of Councillors

## Public Record



<b>Meeting Name:</b>	Council Briefing		
<b>Date:</b>	21 September 2021	Start Time: 6.34pm	Finish Time: 6.54pm
<b>Venue:</b>	Via videoconference		
<b>Attendees:</b>	<b>Councillors:</b> Cathrine Burnett-Wake, Jim Child, Len Cox, David Eastham, Richard Higgins, Johanna Skelton & Sophie Todorov (via phone only) <b>CEO/Directors:</b> Tammi Rose, Andrew Hilson, Mark Varmalis, Kathleen McClusky & Jane Price <b>Officers:</b> Allison Southwell, Belinda Arnott, Steve Jones & Sarah Candeland		
<b>Apologies</b>	Councillors Tim Heenan & Fiona McAllister		
<b>Declarations of Interest:</b>	Nil		
<b>Matter/s Discussed:</b>	This briefing covered the following items of business to be considered at the 28 September 2021 Council Meeting		
	7.1	Audit and Risk Management Committee Biannual Report	
	7.2	Audit And Risk Management Charter	
	7.3	Tree matter outside 2 Milgate Court, Mooroolbark	
	7.4	2021/22 Capital Development Grants Program	
	7.5	Hearse Road, Millgrove Intention to Levy a Special Charge	
	7.6	Rivers and Ridges Update	
	7.7	CT6753 - Design & Construction of Netball Court Shelters at Pinks Reserve, Kilsyth	
	7.8	Adrienne Court and Maxwell Court, Millgrove Intention to Levy a Special Charge	
	7.9	Black Street and Robert Street, Lilydale Intention to Levy a Special Charge	
	7.10	Morna Street and Oaks Street, Lilydale Intention to Levy a Special Charge	
	7.11	Storm Recovery Update	
<b>Completed By:</b>	Sarah Candeland		

21 September 2021 - Council Forum

# Informal meeting of Councillors

## Public Record



<b>Meeting Name:</b>	Council Forum		
<b>Date:</b>	21 September 2021	<b>Start Time:</b> 7.05pm	<b>Finish Time:</b> 10.26pm
<b>Venue:</b>	Via videoconference		
<b>Attendees:</b>	<b>Councillors:</b>	Cathrine Burnett-Wake, Jim Child, Len Cox, David Eastham, Richard Higgins, Fiona McAllister, Johanna Skelton & Sophie Todorov	
	<b>CEO/Directors:</b>	Tammi Rose, Andrew Hilson, Mark Varmalis, Kathleen McClusky, Jane Sinnamon & Jane Price	
	<b>Officers:</b>	Jo Corbett, Jenny Davies, Isha Scott, Cathi Walker, Chris Riseley, Lucy Proctor, Daniel Noar, Alanna Ford, Abby McCarthy, Amee Morgans, Phil Murton, Terry Jenvey, Kim O'Connor, Jonathon Makaay, Steve Jones & Sarah Candeland	
	<b>External Guests:</b>	Gareth Hart (Creative Director & CEO of Burrinja)	
<b>Apologies</b>	Councillor Tim Heenan		
<b>Declarations of Interest:</b>	Nil		
<b>Matter/s Discussed:</b>	1.1	Actions and Agreements Records - 7 September 2021	
	1.2	Burrinja Strategic and Creative Plan 2021-2025	
	1.3	Final Version Health Wellbeing Plan 2021	
	1.4	Updated Complaint Policy	
	1.5	Election Priorities Workshop	
	1.6	Growing Suburbs Fund 2021-22 Project Proposals	
	1.7	Lilydale Operations Centre Amenities Refurbishment	
	2.1	Coldstream Station Draft Master Plan	
	2.2	Contract Approvals and Variations August 2021	
	2.3	Indicative Forum & Council Meeting Schedule	
	2.4	Mayor & CEO Updates	
	<b>Completed By:</b>	Sarah Candeland	

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**13. REPORTS FROM DELEGATES**

There were no Delegate Reports from Councillors.

**14. CONFIDENTIAL ITEMS**

*In accordance with section 66(2)(a) of the Local Government Act 2020*

There were no confidential items listed on the agenda for this meeting.

**15. DATE OF NEXT MEETING**

The next meeting of Council is scheduled to be held on Tuesday 26 October 2021 commencing at 7.00pm, via videoconference.

**16. CLOSE OF THE MEETING**

There being no further business the meeting was declared closed at: 8.17pm.

Confirmed this day, Tuesday 26 October 2021.

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**Cr Fiona McAllister**

**Mayor**