



Yarra Ranges Council

# Festivals & Events

Terms & Conditions of Approval

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## Introduction

These Terms and Conditions govern the use of Council owned or managed land for the conduct of registered Activities including –

Festivals;  
Events;  
Filming; and  
Photography

The purpose of these Terms & Conditions is to ensure that the use of Council land aligns with community expectations, preserves public safety, and protects both the environment and Council assets.

By registering an Activity with Council, the Applicant agrees to adhere to these requirements.

Council reserves the right to grant, refuse, impose specific conditions or cancel registration at any time.

## Definitions

**Activity:** Refers to the festival, event, filming or photography registered with Council, and includes all aspects of delivery, including site visits, bump-in, and the bump-out.

**If the activity is an event,** the definition incorporates planned activities or gatherings in the Yarra Ranges that involve 100 or more people, or are ticketed, open to the public, commercial in nature, or likely to impact Council land, services, or local amenity — regardless of whether it takes place on Council, private, or other land. A series of repeat activities may also be considered a single activity for the purpose of registration.

**Applicant:** Means the person or organisation who applies to Council for registration of the Activity, as evidenced by the lodgment of a Registration Form via Council's website.

**Registration:** Refers to an Activity that has been registered with Council. A Registration Form submitted to the Yarra Ranges Council Festivals & Events Team via the Yarra Ranges Council website.

**Site:** Refers to the entire footprint of the Activity, including all parking areas, roads, waterways, open spaces and other Council Land which are impacted by the Activity.

**Council Land:** Means land which is owned or managed by Council, where the Activity is to be conducted.

# Festival & Event Terms & Conditions

## 1. Festivals & Events:

These Terms & Conditions apply to all registered festivals & events impacting Council Land, including open spaces, roads, sports reserves and other public land. This includes events on private or 'other' land but which impact Council-managed land or amenity.

Lease holders of Council Land and Licensees may still need to register their event if it is not permitted under their existing agreement, and should contact the officer managing their lease or license agreement to confirm the requirements.

### When to Register

#### **You must register your event if it:**

- is held on Council-managed land and will attract more than 100 patrons
- is public, ticketed or advertised
- is held on non-Council land (e.g. private, church, government agency) attracting 5,000+ attendees.
- is presented by a commercial entity.
- is larger than 500m<sup>2</sup>, fenced/enclosed, or with temporary structures larger than 100m<sup>2</sup>.
- you want to promote it with a banner pole and it meets the registration triggers, monthly grants, traffic management approvals, or additional cleaning of public amenities.
- causes impacts to Council-managed amenity, such as:
  - vehicle access to reserves
  - food/beverage sales or market stalls
  - requiring infrastructure set up on Council land (eg marquees, stages, generators, fencing)
  - road, footpath or car park closures, or changes to traffic conditions
  - use of fireworks or pyrotechnics
  - additional cleaning or mowing requests.

Even if registration isn't required, other Council permits (e.g. Planning, Building, Roadside Trading, Food Registration) may still apply. Contact Council on 1300 368 333 for advice.

#### **You don't need to register if your event:**

- Involves fewer than 100 people with no setup or impact to Council-managed land or amenity (e.g. marquees, traffic or road impacts, sound equipment, generators, fencing)

#### **You are also exempt from registration if your event:**

- is fully indoors with no additional impact on Council-managed land or amenity
- is held on non-Council land (e.g. Parks Victoria or private property) with no permits required AND no impact on Council-managed land or amenity and will attract less than 5,000 attendees

- is part of a regular sporting fixture or covered by a lease or license agreement with no additional impact on Council-managed land or amenity.

**Important:** Even if registration isn't required, other Council permits (e.g. Planning, Building, Roadside Trading, Footpath Trading, Food Registration) may still apply. Contact Council on 1300 368 333 for advice.

## Application Timelines

- Applications to register a Festival or Event with Council must be lodged at least 12 weeks before the proposed event date. Late fees are payable for registrations received less than 12 weeks before the event date.
- Registration applications received less than 8 weeks before the proposed event date may not be processed.

# Filming and Photography Terms & Conditions

## 2. Filming & Photography:

These Terms & Conditions apply to all commercial, student, documentary, and advertising film or still photography impacting Council Land, including open spaces, roads, sports reserves and other public land. This includes productions filmed on private or 'other' land but which impact Council Land.

## When to Register

**You must register your activity if it:**

- Is held on Council-managed land
- Causes impacts to Council-managed amenity, such as:
  - Vehicle access to reserves
  - Food/beverage sales or market stalls
  - Infrastructure set up on Council land (e.g. marquees, stages, generators, fencing)
  - Road, footpath or car park closures, or changes to traffic conditions
  - Fireworks or pyrotechnics
  - Cleaning or mowing requests

## Application Timelines

- Applications to register for Filming or Photography must be received at least 10 business days before the proposed first day of filming or photography.

## Compliance and Conduct



- The Victorian Screen Industry outlines a Code of Conduct, which film makers are required to abide by. A link to that document is provided below.

[Victorian Screen Industry Code Of Conduct.](#)

### Back-up Filming Days

- One alternative filming day can be nominated in the Registration Form and can be swapped for any other day of filming on account of the weather, with pending approval from Council.

### Acknowledgement

- The following location acknowledgment must appear in film credits or promotional content: “Filmed in the Yarra Ranges Shire” or “Thanks to the Yarra Ranges Shire”.
- Council strongly encourages producers to acknowledge the Wurundjeri people, the Traditional Custodians of the land in this region. Further information about the Aboriginal culture and history of the Yarra Ranges is available on Council’s website.

# General Terms & Conditions

The following Terms & Conditions apply to all Activities registered with Council.

## Registration Requirements

### Registration and Documentation

**Registration is only confirmed** once the Yarra Ranges Council Festivals & Events Team sends a written Letter of Approval to the Applicant.

**The Activity must not begin** until the Applicant receives written approval from Council.

The Applicant is responsible for:

- Submitting all required documents before the Activity starts and at least 14 days before the date of the commencement of the Activity;
- Obtaining third-party approvals, permits or licenses;
- Making sure all that impacted residents and businesses are notified; and
- Ensuring the Activity matches what was approved by Council when granting registration.

**Important:** The approval of a Traffic Management Plan or Place of Public Entertainment (PoPE) Permit does **not** mean the Activity itself is approved.

### During The Activity, the Applicant must:

- Keep a copy of the Letter of Approval on-site;
- Be ready to show the Letter of Approval to a Council Officer if asked; and
- Follow any reasonable instructions given by Authorised Council Officers.

## Fees & Payments

### Application Fees

Fees will apply if the Activity involves setting up on or impacting Council Land.

Therefore, if Council owned or managed land is impacted by an event on private or other land and a review is needed by Council Teams, registration is required and fees are payable.

### Event Fees

Impact	Indicative Setup	Commercial Full Fee	Organisation	Community
<b>High</b>	<p>Major events with significant infrastructure or impact on Council-managed land or amenity.</p> <ul style="list-style-type: none"> <li>• ~4,000+ attendees</li> <li>• Road/carpark closures, changes to traffic conditions</li> <li>• Additional services required (waste removal, cleaning)</li> <li>• Extra permits needed (PoPE. Occupancy Permits, Place of Assembly Permits, fireworks)</li> </ul>	\$950.00	\$665.00	\$475.00
<b>Medium</b>	<p>Community events with moderate infrastructure or impact on Council-managed land or amenity.</p> <ul style="list-style-type: none"> <li>• ~1,000-4,000 attendees</li> <li>• Road/carpark closures, changes to traffic conditions</li> <li>• May require additional services (waste removal, cleaning)</li> <li>• Additional permit review may be required (PoPE)</li> <li>• Events on private land requiring a planning review (Occupancy Permits, Place of Assembly)</li> </ul>	\$550.00	\$385.00	\$275.00
<b>Low</b>	<p>Small events with minimal infrastructure or impact on Council-managed land or amenity with no review of additional permits required. This fee is applicable if Council does not need to review your structures, permit needs, or planning approvals.</p> <ul style="list-style-type: none"> <li>• ~100-1,000 attendees</li> </ul>	\$250.00	\$175.00	\$125.00

	<ul style="list-style-type: none"> <li>No traffic impact</li> </ul>			
<b>Funded Events</b>	Events funded by Council's Annual or Partnership Grants.	N/A	N/A	\$ 0.00
<b>Late Fee</b>	Events registered less than 12 weeks before the event start date.	\$75.00		

## Filming Fees

Fees are based on the size of the Activity and the impact of the Activity on Council Land. See the fee categories below:

Impact	Indicative Setup	Fee Type	Commercial Full Fee	Organisation	Community
<b>High</b>	<ul style="list-style-type: none"> <li>50+ crew</li> <li>10+ trucks/vans</li> <li>Large Unit Base</li> <li>Significant construction, extensive equipment</li> </ul>	Daily	\$695	\$487	\$348
<b>Medium</b>	<ul style="list-style-type: none"> <li>26-50 crew</li> <li>Max 10 trucks/vans</li> <li>Unit Base</li> <li>Some equipment (dollies, jibs)</li> <li>Max 4 locations</li> </ul>	Daily	\$350	\$245	\$175
<b>Low</b>	<ul style="list-style-type: none"> <li>11-25 crew</li> <li>Max 4 trucks/vans</li> <li>Small Unit Base</li> <li>Minimal equipment and lighting</li> <li>1-2 Locations</li> </ul>	Daily	\$150	\$105	\$75
		Additional Days	\$100	\$70	\$50
		Daily – Student Films	\$0	\$0	\$0
<b>No Impact</b>	<ul style="list-style-type: none"> <li>&lt;10 crew</li> <li>Cars</li> <li>One Camera, sound, one light</li> <li>No infrastructure and not on the road</li> </ul>	Student films	\$0		
		YRC Grant recipients			

<b>Funded Projects</b>	Events funded by Council's Annual or Partnership Grants.	Daily	\$0
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### Other Charges

- Extra fees may apply for venue or open spaces bookings, permits, or other approvals identified during the registration process.
- Application fees are non-refundable, even if the Activity doesn't go ahead.

## Fee Waivers

Council may exercise its discretion and waive fees for:

- Yarra Ranges Council grant recipients;
- Charitable or not-for-profit projects; or
- Educational projects (student ID required).

All fee waiver requests must be made in writing **at the time of lodging the registration application**. Approval to provide a fee waiver is at the discretion of the relevant Council Officer.

## Fee Reviews

Registration fees and charges are reviewed regularly by Council as part of its annual budgetary process to:

- Ensure alignment with market rates;
- Support Council's strategic priorities; and
- Support reasonable cost recovery.

Fees may increase each year in line with the **Consumer Price Index (CPI)**.

## Payment and Administration

- Once the Applicant receives a Letter of Approval from Council:
- The approval is **only valid** for the specific dates and times listed in the Letter of Approval
- The approval **cannot be transferred** to another person or organisation; and
- Approval for the Activity does **not guarantee** approval for future activities

If any issues or complaints arise during or after the Activity:

- The Applicant must when directed to do so by Council provide a **written response** addressing all issues outlined in the complaint;
- The written response should include steps the Applicant will immediately undertake to resolve any issue unreasonably affecting the community or use of Council land, in addition to explaining how the Applicant will prevent or mitigate similar issues arising in future applications.

## Payment Terms

- The Applicant must pay all fees within Council's standard payment terms
- If payment is not received on time, Council may **decline future registrations** from the Applicant

## Insurance & Liability

### Public Liability Insurance

- The Applicant is required to maintain **public liability insurance** with a minimum coverage of **\$20 million** per claim, valid for the entire duration of the Activity, including bump-in and out.
- Council must be listed as an **'interested party'** on the insurance policy if any other parties are also listed.
- The Applicant must confirm that Public Liability Insurance **covering all aspects** of the registered activity is in place, including **third-party activities**.
- The Applicant must produce a copy of the certificate of currency when requested to do so by an Authorised Council Officer.

### Site Safety, Responsibility and Liability

- The Applicant must conduct an inspection of the venue or open space in which the Activity will be staged, to ensure that the area is fit for the specific nature and purpose of the Activity.
- Should any hazards that may affect the safe conduct of the Activity be identified, the Applicant is required to promptly advise Council of the exact location and nature of the identified hazard.
- Council reserves the right to rescind its registration approval should the areas not be considered to be of a suitable standard for the specific nature and purpose of the Activity being staged.
- The Applicant is liable for and must **indemnify Council**, including its agents and sub- contractors, against all loss, damage, claims, expense and injury arising, directly or indirectly, out of the Applicant's (including its staff, sub-contractor's or agent's) acts or omissions arising from the Activity
- Council will not **accept liability** for any loss, damage, expense or injury sustained or incurred by any individual person or organisation arising from or in any way connected with the Activity. This includes claims for loss or damage due to:
  - Use or occupation of the public space where the Activity is conducted;
  - Conduct of the Activity generally;
  - Granting of approval; and/or
  - Cancellation of the approval or booking by Council.

### Site Access, Traffic & Vehicles

To keep public spaces safe and accessible during the Activity, the Applicant must comply with the following:

#### General Access

- The Activity must not block or restrict access to footpaths, roads, or public infrastructure.
- If the Activity affects pedestrian or vehicular traffic on or near a roadway, the

- Applicant must implement appropriate crowd control measures.
- Cordoning off Crown Land to which Council has been appointed as the committee of management for exclusive use and/or provision of tickets to grant entry is prohibited without a license as per section 17B *Crown Land (Reserves) Act 1978*.
- Access to the Site must always be available for:
  - Emergency vehicles
  - Pedestrians and cyclists (minimum 2.5 metres of clear path)
- Signs must be placed to alert people about the Activity and during bump-in and bump-out.
- BBQs and playgrounds must remain open to the public.
- Local residents, businesses, and their customers must be able to access properties, businesses, allocated parking and roads at all times.
- The Applicant must follow the bump-in and bump-out schedule listed in the Registration Form.

## Vehicles and Traffic Management

- Vehicles are not allowed in parks or gardens without prior written permission from Council.
- Allocated parking areas must be approved by Council.
- If vehicle access is approved, the following conditions apply:
  - A marshal in high-visibility clothing must escort vehicles;
  - Hazard lights must be on at all times;
  - Speed must not exceed 5 km/h;
  - A drip tray must be placed under the engine when stationary; and
  - Any bollards removed for access must be replaced immediately after entry/exit.
- Traffic management must be handled by **Victoria Police** or a **VicRoads Accredited Traffic Controller**.
- No item used in the Activity should block a driver's view of intersections, signs, or traffic lights.
- Moving, rotating, illuminated, or reflective items are not allowed if they create a traffic hazard.

## Locked Gates and Bollards

- The Applicant must request **gate or bollard keys** through the Registration Form.
- Keys must be collected during business hours and can be accessed no more than 5 business days before the Activity. All keys must be returned to Council within 5 business days after the Activity has concluded.
- A letter of approval must be shown in order to collect a key.
- Keys will not be issued without approval from Councils Festivals & Events team.

## Access to Sporting Reserves

- Activities on sports fields may have restrictions depending on the location.
- If the Activity affects sports clubs or existing leaseholders, Council will advise on consultation requirements.
- Vehicles are not allowed on sports fields without prior written approval from Council.

## Compliance & Conduct

The Applicant is responsible for ensuring that the Activity is respectful, safe, and considerate of the local community.

### Notifying the Community

- If the Activity may affect nearby residents or businesses, the Applicant is required to notify them at least **7 business days** before it begins.
- The Applicant must provide written proof that this notification has taken place, when requested to do so by Council.
- Council must also be promptly informed of any objections to the Activity received.

### Noise and Operating Hours

- In residential areas, the Activity can only take place between **7:00am and 10:00pm**, unless Council gives written approval for different hours.
- Amplified sound must be kept at a reasonable level and follow the **Environmental Protection Act (EPA) [noise guidelines](#)**.
- The Applicant must ensure that patrons behave respectfully and do not disturb others.

### Respecting the Neighbourhood

- The Applicant and patrons must not behave in a way that would be offensive to a reasonable person or interfere with the peace and enjoyment of the area.
- Entertainment (like spruiking, amplified music, or loud noise) must not cause a nuisance as defined in the **Environment Protection Act 2017** or the **Neighbourhood Amenity Local Law 2020**.

## Infrastructure & Safety

The Applicant is responsible for ensuring that all structures, equipment, and activities are safe, secure, and respectful of public spaces.

### Structures and Equipment

- Structures may be allowed in some locations, but only with prior Council approval.
- Large structures may require an **Occupancy Permit** from Council.
- All structures must:
  - Be freestanding and properly **weighted per the manufacturer's specifications** (no pegs or attachments to public land);
  - Be set up in the approved location;
  - Not damage or be fixed to public infrastructure, assets, trees, or roads; and
  - Be safe, clearly visible, and free of sharp edges or hazards.
- The Applicant must protect tree canopies, turf, and soft landscaping from damage.
- Structures must meet engineering and load requirements and be fully removable.
- Water weights must not be emptied onto grass, trees, or mulch.

- The placement of any items or equipment, including vehicles, stalls and signs, must not impede, obstruct, block or reduce access or interfere with movement and accessibility in a public place as defined by the *Summary Offences Act 1966*. Emergency access must be maintained at all times.
- All items and equipment, including but not limited to, vehicles, stalls and signs, must have a safe design, be clearly visible, and be constructed without sharp edges, projecting pieces, or any other hazard that could cause injury to pedestrians.

## Inflatables

- Only inflatable arches for sporting events are allowed on Council land.
- Other inflatables (e.g. jumping castles, zorb balls) are not permitted.

## Roadside Trading

- The Applicant must comply with current roadside and footpath trading policies as required unless an exemption has been granted by the Council in writing and supplied to the approved event holder.

## OH&S

- The setup and operation of the Activity must comply with the *Occupational Health and Safety Act 2004*.
- Electrical equipment must be safely installed and must not be placed in trees.
- All cords and cables must be securely covered to prevent tripping, including in back- of-house areas.
- Only essential equipment should be placed on footpaths or open spaces. Non- essential equipment should be packed away in vehicles or marquees. It must be clearly marked and cordoned off.
- Warning signs must be used, and marshals should be present where needed.

## Extreme Weather

- If extreme weather (e.g. storms, heatwaves, bushfires) creates unsafe conditions, Council reserves the right to suspend or cancel registration to protect public safety.
- No compensation will be provided for cancellations due to extreme weather.
- The Applicant must regularly monitor weather forecasts and ensure that all activities comply with safety regulations.

## Utilities

The Applicant must arrange for power, water, and toilet access during the Activity. Council utilities and facilities may not always be available or suitable for event needs.

## Power

- Council power outlets must **not** be used unless the Applicant has received **written permission** from Council.

## Water

- Council water taps must **not** be used unless the Applicant has received prior **written permission** from Council.

## Toilets

- Public toilets may be nearby the Site, but they are intended for everyday community use and **should not be relied on** as the only facilities for the Activity.
- Public toilets may not be sufficient for large crowds.
- The Applicant must:
  - Carefully consider the number of attendees and duration of the Activity;
  - Determine if additional portable toilets are needed;
  - Refer to the [National Code of Practice – Events Table](#) to determine toilet requirements; and
  - Plan toilet placement to ensure easy access and good crowd flow.

## Third-Party Permits & Legal Compliance

The Applicant is responsible for making sure the Activity follows all relevant laws and that any additional approvals are obtained as required.

## Land-Owner Approvals

If the Activity affects land not managed by Council, the Applicant must get permission from the relevant authority. This may include:

- Private landowners
- [Parks Victoria](#) – permits for activities in State or National Parks
- [Melbourne Water](https://www.melbournewater.com.au/water-data-and-education/get-involved/use-our-land)<https://www.melbournewater.com.au/water-data-and-education/get-involved/use-our-land> - for activities on their land
- [Department of Energy, Environment and Climate Action \(DEECA\)](#) - events on DEECA land
- [VicRoads / Department of Transport \(DTP\)](#) – for activities on or affecting major arterial roads [managed by VicRoads](#)
- [Public Transport Victoria \(PTV\)](#) – if the Activity affects public transport
- Other agencies or Committees of Management

The Festivals & Events Team can advise you about who owns and manages the land.

## Working With Children

- Anyone working with or supervising children as part of the Activity must have a valid [Working With Children Check](#).
- The Applicant must ensure the Activity complies with **Yarra Ranges Council's Child Safe Standards**.

#### Resources:

- Yarra Ranges Council [Child Safe Factsheet](#)
- Child Safe Reporting processes are outlined on [Council's Child safe webpage](#).

#### Victoria Police Notification

- The Applicant must notify **Victoria Police** if the Activity may cause public concern. This includes:
  - Use of mock weapons;
  - Special effects;
  - Simulated violence; or
  - Activities that affect traffic

#### [Film and TV Services Events](#)

#### Further Information

Some activities require extra approvals or must follow specific rules. The Applicant is responsible for checking and meeting these requirements. Some examples of additional requirements which may apply to the Activity are outlined below:

#### Drones and remotely piloted aircraft (RPA)

- Council does **not** provide approval for drone or RPA use.
- If the Activity involves drones, the Applicant must:
  - Be [licensed](#), [registered](#) or [accredited](#) by the [Civil Aviation Safety Authority \(CASA\)](#)
  - Include CASA approval with the registration
  - Follow CASA rules and safety

guidelines Always refer to [CASA's website](#) for up-to-date information.

#### WorkSafe

- If the Activity involves high-risk elements (like fireworks or special effects), the Applicant must comply with [WorkSafe Victoria](#) requirements.

#### Liquor and Gambling

- Any promotion or advertising of alcohol must follow the rules set by the [Victorian Gambling and Casino Control Commission](#).
- Activities that are illegal or promote violence are **not permitted**.

#### Tobacco

- The Applicant must comply with smoking and vaping provisions of the **Tobacco Act 1987** and **Tobacco Regulations 2017**. To comply with smoking and vaping provisions, the Applicant is encouraged to hold the event as a smoke-free event.

## Environmental & Cultural Stewardship

The Applicant must ensure that the Activity respects the environment and cultural heritage of the Yarra Ranges.

### Protecting the Environment

- All activities must demonstrate respect for the natural environment and cultural heritage of the Yarra Ranges.
- The Applicant must take all reasonable steps to prevent pollution or waste that could harm people or the environment from pollution or waste, as defined by the General Environmental Duty under the **Environment Protection Act 2017**.
- The Activity must not impact sensitive areas such as:
  - Waterways;
  - Native plants or animal habitats; and
  - Cultural heritage sites.

### Waste and Clean-Up

- The Applicant must:
  - Provide enough bins for rubbish and recycling;
  - Remove all waste from the site and surrounding area, including but not limited to, rubbish, garbage, animal excrement and any other foreign material; and
  - Leave the site clean and in its original condition.
- If the Site is not cleaned properly, Council will arrange for cleaning and invoice the Applicant accordingly.

The following items are **not permitted**:

- Helium balloons;
- Confetti cannons;
- Sky lanterns; and
- Single-use plastic items.

### Wastewater

- All wastewater produced by the Activity must be managed as per the wastewater provisions under the **Environment Protection Act 2017** and **Environment Protection Regulations 2021**.
- The Applicant must:
  - Provide a suitable wastewater disposal location connected to a sewer or septic system; and
  - Ensure all vendors dispose of wastewater appropriately and accordance with wastewater provisions.

## Animals, Catering & Entertainment

Animals may be allowed at the Activity, but only in certain locations and with prior

Council approval.

## Animals

- The Applicant must ensure all animals attending the Activity are safely contained and under control.
- Horses, ponies, petting zoos, or other animal attractions are **not allowed** on Council land unless Council gives prior **written approval**.
- If approved, the following rules apply:
  - The Activity must be covered by third-party **Public Liability Insurance**;
  - Animal welfare must follow the **RSPCA's [Five Freedoms of Animal Welfare](#)**;
  - Animals must be kept in pens or on leashes (except dogs in off-leash areas);
  - All animal waste must be cleaned up and removed from the Site;
  - Handwashing or sanitiser must be available for people after handling animals; and
  - Grass must be protected from animals using flooring (e.g. plastic with straw)

## Food Vendors and Catering

If food and beverages are being sold at the Activity:

- Each food vendor must have a current food registration under the **Food Act 1984** and be registered online with the state-wide food registration system for mobile and temporary food businesses, [FoodTrader](#); and
- All registered food businesses must submit a **Statement of Trade (SOT)** through the FoodTrader system for the duration of the event.

## Cooking and Food Preparation Areas

Cooking areas (e.g. food trucks, BBQs, spit roasts) must follow these rules:

- Must operate at least **5 metres away** from trees and foliage;
- Coals must be removed from the site;
- Protective mats must be placed under vehicles and cooking areas to prevent damage to the grass and other surfaces;
- All fat and residue must be collected, wrapped and disposed of off-site; and
- Cooking areas must be set up as per the [Energy Safe Victoria guidelines](#) and gas safety regulations.

## Revocation, Complaints & Disputes

### Cancellation of Approval

Council may change, suspend, or cancel the Registration of the Activity at any time, without notice. The Applicant will be notified in writing if this happens.

Approval may be cancelled immediately if:

- The Applicant breaches any conditions, laws, or regulations;
- The Activity poses a risk to public safety;
- The Applicant provides false or misleading information;
- Extreme weather is forecast; and/or
- The Applicant fails to comply with these Terms and Conditions.

**Note:** No compensation will be provided if Council cancels the Activity.

## Complaints

If Council receives complaints about the Activity:

- The Applicant must cooperate with Council officers to investigate and resolve the issue promptly; and
- A written incident report may be requested within **five business days**

**The above terms are subject to change. Failure to comply may result in penalties, withdrawal of approval, or denial of future applications.**

Yarra Ranges  
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**[yarraranges.vic.gov.au](http://yarraranges.vic.gov.au)**

